

Hooksett, New Hampshire 2014-2015 Annual Town and School Report



Merrimack Riverfront Project

About the Cover

Merrimack Riverfront Project

Hooksett holds one of the last large remaining undeveloped areas of Merrimack River frontage in southern New Hampshire. The Merrimack Riverfront was identified in the Hooksett 2004 Master Plan as a top-five priority for the Town. The Hooksett Conservation Commission has worked diligently to acquire and conserve this special property through a partnership with The Society for the Protection of New Hampshire Forests, which holds



Credit: JoCarol Woodburn
Merrimack Riverfront Dedication
Earth Day, 2014

the conservation easement on the property. The parcel is 126 acres and

includes 3,900 feet of scenic river frontage. Endangered and threatened species are documented within one mile of the area, including multiple sightings of the bald eagle. As the former site of the Head & Son Brickyard (1850-1930), this property has historical significance to Hooksett and is depicted on our Town seal. Governor Hassan chose this special site to celebrate Earth Day in 2014.



Credit: Kevin A. McManus
Looking southerly from the central section of the Merrimack Riverfront

To provide an opportunity for residents and visitors to gain access to this pristine area, the Hooksett Conservation Commission plans to construct a trail system. Funds will come from the Conservation Fund, private donations, a NH Department of Resources & Economic Development (DRED) grant, impact fees and through a warrant article that the town voted to pass in May 2015

With connecting trails, the Hooksett Conservation Commission's goals are to provide: public access to the riverfront for people of all ages and abilities, essential connectors for pedestrian and bike transportation, a foundation for future regional trail development, educational opportunities for students and teachers, passive recreation for residents and visitors and the preservation of valuable wildlife habitats on the riverfront.

Preliminary trail plans have been developed which include approximately two miles of crushed gravel trail and boardwalk in a loop configuration, allowing access to some of the more unique aspects of the property including riverfront views and an active cornfield. While this preliminary plan is in place, the Hooksett Conservation Commission is in the process of procuring a contractor to develop a plan to include design, permitting, bid development and construction oversight.

Narrative by Hooksett Conservation Commission
Front cover photo by Kevin A. McManus
Back cover map by Stantec



Credit: Kevin A. McManus
The eastern edge of the 8± acre corn field on the property

**ANNUAL REPORT
OF THE TOWN COUNCIL,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT
NEW HAMPSHIRE**

**HOOKSETT
FISCAL YEAR ENDING
JUNE 30, 2015**

POPULATION: (APPROXIMATELY) 13,500
TAXABLE VALUATION: \$1,573,447,531
AREA: 36.3 square miles
SCHOOL DISTRICT: \$12.90

TAX RATE: \$24.83
STATE EDUCATION: \$2.30
COUNTY: \$3.08
TOWN: \$6.49

Hooksett Kiwanis

Hooksett Small Business of the Year **Auto Re-Nu-It Auto Body**

Auto Re-Nu-It Auto Body is a small collision repair shop that has been doing business in Hooksett, NH since 1984. With its strong family-type values, clean environment, and



strong repeat customer base, it has become a well known business offering quality auto body repairs. Satisfied customers are the foundation of any successful business and this is demonstrated by its customers:

*"We have had nothing but great luck with your company".
"Your whole operation is very professional from clean shop, clean yard and clean offices."
"I am very satisfied with the quality of work done. Count on me to send anyone needing body work your way"*

Auto Re-Nu-It believes in the youth of our community and the importance of helping them lead active and involved lives. It provides sponsorship to just about every Hooksett organization that has asked for help: HYAA baseball, softball, football and lacrosse, Cawley Middle School, Old Home Day, Santa Fund and the Kiwanis Golf sponsorship each year.

Mike Lavigne, owner and entrepreneur, has many long-term employees with some going back to its inception in 1984. His way of making his employees feel like family is reflected in this longevity, as well as his acts of kindness with all the extras he does such as employee luncheons, 100% paid health insurance for his employees, bonuses and social gatherings.

Auto Re-Nu-It is a leader in Hooksett as it provides a stable workplace providing employees with the latest training in automotive repair, provides cutting edge repairs by keeping up with the latest technology and products. Its top notch service keeps customers coming back and spreading the word.

For all of this we thank and recognize Auto Re-Nu-It Auto Body as Hooksett's Small Business of the Year

Hooksett Large Business of the Year **Procon, Inc**

With over 200 Hooksett employees, PROCON is a fully integrated, design build firm offering architectural and construction management services for commercial projects throughout the Northeast. With a commitment to professionalism, customer service and quality, it completes



over \$200 million in design and construction annually. It is a firm that walks the talk. From concept to completion, its fully integrated team of

architects, engineers, construction professionals and project managers collaborates with clients to make the client's vision a reality. To PROCON, partnership is not a tag line; it's how it does business.

PROCON was established in 1935 and moved to Hooksett in 1984. In January it held a ribbon cutting on their newly expanded \$3 million architecture and engineering center at their Hooksett headquarters, solidifying their continued commitment to the Hooksett community. The Stebbins family and PROCON's management team have always placed a high priority on giving back to the local community and provide much support to regional organizations that help the citizens of Hooksett. These include Child and Family Services, Granite United Way, Easter Seals of NH, Boys and Girls Club, Granite YMCA, U.S. Marine Corps Reserve Toys for Tots Program, and the NH Food Bank.

PROCON treats its employees as if they were part of the family. It encourages employees to continually learn and grow while fostering a team environment. PROCON provides employees with a generous benefit package including group health, vision, dental, and prescription drug coverage, flexible spending accounts, health reimbursement accounts, Life and AD&D, short & long term disability, Roth IRA enrollment, 401K retirement savings, employee discounts and wellness programs.

For all of this we thank and recognize PROCON as Hooksett's large Business of the Year

Hooksett Youth Volunteer of the Year

Hind Chiboub

Hind Chiboub is an energetic and very capable young woman. She is a very positive role model and motivates her peers by taking pride in her own work. She is intelligent, her work ethic is exceptional, and yet she is notably modest. When you meet her you will see that she is an enthusiastic person who enjoys her involvement in a great variety of programs and activities both at Central High School and the Hooksett community. Her leadership capabilities are most realized in the way her peers regard her. Described by her friends as “smart, enthusiastic, and trustworthy” she is one of the acknowledged leaders on the Central campus, who has the respect of the faculty as well as her peers.

Throughout her high school years, Hind clocked over 500 hours of volunteer service. This culminated in 2014 in her role as Key Club president. In 2014 her service included raking leaves for the elderly, tour guide for students and parents, volunteering at the HYAA Soccer Jamboree, Hooksett Old Home Day, and Bell Ringing for the Hooksett branch of the Salvation Army.

She also was a broadcaster on the Central news channel, spent time with the Amnesty Club, worked part time at a busy restaurant and maintained a 3.2 GPA. As a proud resident of Hooksett, Hind is always willing to go back to Cawley Middle School to speak with the Builders Club (as well as the student body) about her positive experiences, offering advice and support when needed. She helped initiate a training session for Builders Club Board Members so that they could interact with the Key Club Executive Board in a comfortable forum.

Her advisor commented “Get this girl some brass cuffs and a lasso of truth; we have our next wonder woman! In whatever endeavor Hind sets out to do, she does so with every fiber of her being. Hind Chiboub is a “doer”, a natural leader; with her charisma and drive I can’t imagine anything standing in her way”.

For this we thank and recognize her as the Hooksett’s Youth Volunteer of the Year



Hooksett Educator of the Year

JoLynn Bonin

JoLynn Bonin, who teaches sixth, seventh and eighth grade Health at Cawley Middle School, has dedicated the last nineteen years of her life to the students, parents and Hooksett Community. She is driven to ensure that students achieve academically, socially and emotionally. JoLynn has made a profound impact on students, parents, colleagues and the Hooksett Community. She is a talented professional who is an expert in her content area, but more importantly an expert in communicating her knowledge of health to all students, educating them about difficult topics regarding their social, emotional and physical growth. Her impact cannot be measured outwardly, as she works with students and parents behind the scenes dealing with the myriad of challenges that adolescents experience. JoLynn teaches sensitive topics such as, adolescents changes, eating disorders, drug prevention, bully prevention initiatives, CDC emerging diseases, and student behavior.



She is on the cutting edge of high quality instruction and assessment of students. JoLynn is highly respected by administrators, staff members, parents, and students. Each year the Cawley Principal receives several emails or phone calls from parents telling him how JoLynn has made a positive impact on their child’s life. In addition, beginning educators tell him how JoLynn has gone out of her way to support them. Many of these new educators say, “She is an unbelievable teacher and I hope I can be as good as her someday.” JoLynn is an educator who works well beyond her required contractual hours. She truly understands that education goes beyond the walls of the school building. She has been a member of the Wellness Committee, Hooksett Education Association and is currently the school representative for the yearly incentive wellness program for all staff at Cawley Middle School. She chaperones concerts, attends after school functions, and often uses her personal money to purchase clothing and school supplies for students in need.

For all of this we thank and recognize her as Hooksett’s Educator of the Year.

Hooksett Municipal Employee of the Year **Joy Buzzell**

As Family Service Director for the Town of Hooksett, Joy Buzzell has a huge impact on many individuals and families in Hooksett who are experiencing a crisis in their



lives. Joy is the sole employee of the Family Services Department, running the entire department on her own. Whether it is an older woman who has no heat, a mom who has just left an abusive situation and is striking out on her own with her children, or a dad who has lost his job and now his family

is facing eviction, Joy treats everyone with respect and compassion while offering short-term help and long term guidance. She is very knowledgeable about state and local guidelines for assistance, as well as seeking out other potential sources of aid.

Joy is most careful in spending the taxpayers' money. Her assistance is often coupled with conditions that will mandate changes in behavior to ultimately benefit those that are being helped. It takes a strong mixture of that compassion, common sense, and firmness to most successfully deal with many of the clients that seek assistance. She is skilled through years of experience and knows the best approach to assist each client.

Joy has been in charge of the Hooksett Holiday Assistance program (Adopt-A-Family), for many years. This program assists low-income families in providing gifts for their children. It is a collaboration of the Family Service Office, the Hooksett Community Food Pantry, Hooksett Unit of the Salvation Army, Knights of Columbus, Cawley Cheerleaders and many others. Joy also helps coordinate the Target Back to School Shopping Program, Thanksgiving food basket program, and Fun in the Sun scholarship program. In 2014, she worked with the Hooksett Fire Department on a program to supply 70 winter coats for Hooksett children in need.

Joy goes above and beyond in her required duties. Her commitment continues to make Hooksett a better place to live for those less fortunate, and for all of these reasons, we thank and recognize her as Hooksett's Municipal Employee of the Year.

Hooksett Adult Volunteer of the Year **Kevin Lane**

Kevin Lane is one of the most productive volunteers in our community. He is a valuable volunteer for the Hooksett's



Community Food pantry (HCFP), volunteering over 150 hours in 2014. Kevin has a brilliant technical mind which has enabled him to create several operating procedures, and training aids and an operational manual for Food Pantry volunteers. He is the Pantry's statistical expert creating automated systems to account for food donations received and distributed each year. These represent thousands of items at a value of over \$110,000. He writes the donor thank you letters, submits articles for the Hooksett Banner,

sends out a monthly newsletter, and manages the HCFP Facebook page. Kevin is especially helpful during the holiday season, working with an anonymous donor for turkey and ham donations. He picks up donated food, helps out at all food drives, especially the Stamp out Hunger and Scouting for Food drives. Kevin is a valuable member of the scouting community, serving as a Cub Scout Leader and coordinator for donations with Pack 292.

Other community efforts in 2014 included (1) arranging for donated fencing and coordinating construction of an expanded play area for the Pre K playground at Underhill school, (2) being a valuable member of Hooksett Kiwanis helping with fund-raising, developing a splash pad proposal and assisting at the Kiwanis 5 K Race, (3) doing volunteer work at the Hooksett Public Library demonstrating cake decorating, establishing a Lego kit lending program and League, starting the Library's Touch a truck event, and (4) serving as a Cub Scout leader and PTA member.

Kevin does truly care about the youth of our community and has made our community a better place. His volunteer service stands out as an example of improving the world one child and/or one community at a time. For that reason we thank and recognize him as Hooksett's Adult Volunteer of the Year.

Hooksett Business Leader of the Year **Dan Lagueux**

One could go on and on about the remarkable success of



New England's Tap House Grille. The business has gone from nothing to a Hot Spot in an impressively short time and anybody who's been there knows why. To say it's a unique place to try a new beer, relax with family or friends, no matter how well or casually attired, and enjoy some of the best food in the region, bar none, is something of an

understatement. This new venture by Dan filled a real void in Hooksett. The Tap House replicates a place you would normally find in Boston or downtown Manchester.

Dan has actively helped the Hooksett Chamber of Commerce gain ground and be of better service to the business community and the town at large. There is not an event he hasn't attended or a major function he hasn't hosted to help the Chamber along their way.

Perhaps Dan's most remarkable achievement was coming to the aid of the Carnucci family in Hooksett. Jamie Carnucci, wife and mother, suffered a severe injury diving into a swimming pool. They didn't sit by and say "Gee, that's too bad, hope things work out." They swung into action and the community followed. Thanks to Dan's efforts, radio, TV and newspapers carried the story to get the word out and raise funds to support the family. Tens of thousands of dollars were raised from individuals and organizations from across the region.

Through it all, Dan never sought the spotlight, often turning attention away from his efforts to the need that had to be met. A busy restaurateur with a new and growing business and a family of his own, it would have been easy for Dan to leave it to someone else, if he were somebody else; but he's not. Dan seized the initiative to help others in desperate need.

For his leadership in the Hooksett Community and his selfless and significant effort to help a Hooksett family that had suffered a serious setback, without any fanfare or financial rewards for himself we thank and recognize him as the Hooksett's Business Leader of the Year

Hooksett Community Impact Award **Hooksett Conservation Commission**

Beginning in 2004, the Hooksett Conservation Commission has transformed itself from a conscientious but rather quiet Town agency into a dynamic, pro-active organization that has successfully initiated



and led an extremely successful effort to protect and preserve rare and endangered species, conserve and open public

access to major natural landmarks and substantial open space throughout the Town. Cited most recently by the NH Forest Society and the N.H. Association of Conservation Commissions as one of the premier public conservation organizations in the State, Commission members identified priority open spaces and highlighted those priorities in the 2004 Master Plan, the Town Open Space Plan of 2011, and the Hooksett Community Profile of 2014; convinced Town voters to dedicate all Land Use Change Tax proceeds to conservation; and embarked on a series of initiatives to turn those goals into reality. Creating partnerships and working with Bear Paw Regional Greenways, the Forest Society, the State Dept. of Environmental Services and LCHIP program, numerous private foundations, and many local entities including the Parks & Recreation Commission, the Heritage Commission Dept. of Public Works, Manchester Sand & Gravel Inc., and the Hooksett Kiwanis, the Commission has been successful in protecting and helping to protect more than 200 acres of land over the last 6 years — including such iconic properties as The Pinnacle, 3900 feet of pristine Merrimack River frontage in the Merrimack Riverfront Conservation Preserve, and a large tract on Quimby Mountain. Leveraging funds from other public and private sources, the Commission has been instrumental in preserving almost 25% of the land surface of the Town for our citizens and posterity — in perpetuity. All at an average cost in local public funds of just \$318 per acre!

We thank and recognize HCC with Hooksett's Community Impact Award.

Hooksett Citizen of the Year

Selected by the Lions Club



Joanne McHugh was born October 28, 1944 in Chicopee Falls, Massachusetts. In 1974, Joanne and her husband Ken moved to Hooksett where they raised four sons. In 1976, her eldest son started first grade at Underhill School which marked the beginning of Joanne's total immersion in the fabric of Hooksett. Close friends and neighbors encouraged Joanne to join the PTA where she became very involved with Suppers, Field Day, Program Speakers and her favorite, the Ice Cream Social.

Ten years after Joanne began serving with the PTO, she mounted a successful election campaign for the Hooksett School Board. Six years later, Joanne retired from the School Board and ran successfully for the Budget Committee. While on the Budget Committee, Joanne stepped in to substitute for Hooksett's Salvation Army Secretary who had become ill. This position also served on the Hooksett Emergency Relief Committee (HERC) where she volunteered for ten years. HERC quietly provided many resources and services to those in need in the Hooksett Community. One of the programs which grew from the efforts of HERC was Hooksett's "Fun in the Sun", a program that continues today.

Joanne returned to the School Board in the mid 90's until 2008. During those many years on the School Board, Joanne contributed her time and efforts during several significant school transitions: Junior High School to Middle School, two separate elementary schools to K-Grade 2 at Underhill and Grade 3-Grade 5 at Memorial and a new Middle School at Cawley (Joanne was appointed to the construction oversight committee for this effort). Following several appearances at the Planning Board for school related issues, Joanne was asked to join the Planning Board, not as a School Board representative, but as a citizen. She did, of course. After leaving the School Board in 2008, Joanne was appointed by the Hooksett Town Council to the Hooksett Police Commission later that year, a position she held until 2013.

Most citizens would be overwhelming "burned out" by this time, but not Joanne. She re-engaged with the Hooksett School Board for a one year term in March 2014 and has recently "retired" again, now after 38 years! Is she really retired? Only she knows...ask her. Joanne has been named the 2015 Hooksett Citizen of the Year for her service, dedication and commitment to Hooksett, its citizens and the School district. A celebration of this recognition was held on May 15, 2015. Please join with the Hooksett Lions and thank Joanne for her many years of service.

In Memoriam

Leo “Joe” Hebert, 84, was a lifelong resident of Hooksett. He was a U.S. Army veteran of the Korean War and a member of the Merrill-Follansbee American Legion Post #37. Joe worked in several capacities for the Town of Hooksett, including: volunteering for the Hooksett Fire Department, 14 years with the Hooksett Highway Department and almost 8 years with the Hooksett Sewer Department. In 1969, he began working for the Hooksett Village Water precinct where he dedicated more than 40 years as Superintendent. Following retirement, Joe continued to serve as a Hooksett Village Water Precinct Commissioner until February, 2015. One of his proudest moments was being named Citizen of the Year in 1982.

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***John A. “Jack” Murphy***, 83, entered the U.S. Air Force upon graduation from Concord High School, serving four years during the Korean Conflict. Jack later worked for and retired from the U.S. Postal Service after 30 years of service. In retirement, he worked for the Hooksett Parks and Recreation Department. Jack was very active in the Hooksett Youth Athletics Association where he served for more than 25 years with HYAA as a coach and mentor in baseball, football and basketball. Jack was Hooksett Citizen of the Year in 1987 and was honored as HYAA's first lifetime member in 1992.

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John R. Turbyne Jr., 67, lived in Hooksett for 30 years. John was a commercial banker with the Bank of New Hampshire for 19 years. He had also worked for the Federal Deposit Insurance Corporation, Franklin Savings Bank and First Colebrook Bank. He was a very active member of the Hooksett community, serving as treasurer as well as on the Conservation Commission, Planning Board, Budget Committee and the Economic Development Committee. He was also a member of the Capital Regional Development Corporation, the Kiwanis Club of Concord and volunteered at Service Corps of Retired Executives (SCORE).

Our respect and gratitude goes out to *all* of those people who passed away this year who lived their lives in such a way as to make Hooksett a better community.

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Town Warrant

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, April 4, 2015 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 16.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, May 12, 2015**. The polls will be open from 6 am until 7 pm.

Article 1

To choose all necessary Town officers for the year ensuing.

Article 2

Zoning Amendments

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to remove Article 32, Development Phasing per its expiration on January 1, 2013?

The purpose of Amendment No. 1 is to remove Article 32, Development Phasing.

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to remove Article 20, Signs, Section E.VI., Political Signs and replace it with the following: "All political advertising signs shall, at all times, be in complete compliance with applicable State and Federal laws regulating the same. Please refer to RSA 664:17."

The purpose of Amendment No. 2 is to replace existing political sign regulations with state statutes.

Amendment No. 3

Are you in favor of the adoption of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to include "Alternative Treatment Center (ATC)" as "A not-for-profit entity registered under RSA 126-X:7 that acquires, possesses, cultivates, manufacturers, delivers, transfers, transports, sells, supplies or dispenses cannabis, and related supplies and educational materials, to qualifying patients, designated caregivers and ATCs. For the purpose of this definition, 'not-for-profit' means a corporation that is registered with the NH secretary of state under RSA 292 and is a charitable trust pursuant to RSA 7:19 et seq. for the benefit of qualifying patients."

The purpose of Amendment No. 3 is to add the definition of "Alternative Treatment Center (ATC)."

Amendment No. 4

Are you in favor of the adoption of Amendment No. 4, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 11, Industrial Districts - IND, Section B.2., Special Exceptions, to include "Alternative Treatment Center (ATC)."

The purpose of Amendment No. 4 is to limit Alternative Treatment Centers to the Industrial District by Special Exception.

Amendment No. 5

Are you in favor of the adoption of Amendment No. 5, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 5, Medium Density Residential District - MDR, Section D.2., which currently reads "Building height shall not exceed thirty-five (35) feet in height" and include "with the exception of multi-family dwellings, which shall not exceed fifty (50) feet in height."

The purpose of Amendment No. 5 is to increase the height of multi-family buildings in the Medium Density Residential District.

Amendment No. 6

Are you in favor of the adoption of Amendment No. 6, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to rezone Map 13, Lots 52 & 56 and portions of Map 17, Lots 5 & 7-1 from Low Density Residential (LDR) to Commercial (COM).

The purpose of Amendment No. 6 is to rezone Map 13, Lots 52 & 56 and portions of Map 17, Lots 5 & 7-1 from Low Density Residential to Commercial.

Article 3

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$16,833,908.00**. Should this article be defeated, the operating budget shall be \$16,779,749.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.43. Recommended by Town Council (8-0), Recommended by Budget Committee (5-3).

Note: If article 15 passes, the operating budget will be reduced by \$72,454.00 in the Fire-Rescues overtime line.

Article 4

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works Vehicles Capital Reserve Fund previously established. Estimated tax rate impact \$0.13. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 5

To see if the town will vote to raise and appropriate the sum of **\$194,293.00** for the salaries, overtime, benefits, including uniforms and equipment to hire two (2) new full-time police officers.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015- 2016	\$109,293.00	\$85,000.00	\$194,293.00

Estimated tax rate impact \$0.12. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 6

To see if the town will vote to raise and appropriate the sum of **\$160,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below.

Automated Collection Equipment	\$ 20,000.00
Drainage Upgrades	50,000.00
Parks & Recreation Facilities Development	15,000.00
Town Building Maintenance	<u>75,000.00</u>
Total	\$ 160,000.00

Estimated tax rate impact \$0.10. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 7

To see if the town will raise and appropriate **\$100,000.00** to be placed in the Conservation Fund to assist in the development of a Merrimack Riverfront Trail System. Estimated tax rate impact is \$0.06. Recommended by Town Council (6-0), Recommended by Budget Committee (7-1).

Article 8

To see if the town will vote to raise and appropriate the sum of **\$88,423.00** for salaries and benefits for non-union full-time and part-time Town and Library personnel at the current staffing level.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015-2016	\$86,418.00	\$2,005.00	\$88,423.00

Estimated tax rate impact \$0.05. Recommended by Town Council (5-1), Recommended by Budget Committee (8-0).

Article 9

To see if the town will vote to raise and appropriate the sum of **\$70,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 20,000.00
Fire Apparatus	<u>50,000.00</u>
Total	\$ 70,000.00

Estimated tax rate impact \$0.04. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 10

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact \$0.02. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 11

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increase in salaries and benefits at the current staffing level:

<u>Estimated increase over prior year</u>			
<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015-2016	\$26,708.00	\$2,619.00	\$29,327.00
2016-2017	\$28,871.00	(\$494.00)	\$28,377.00

and further to raise and appropriate the sum of **\$29,327.00** for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.02. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 12

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works/Recycling Union Local 1580, AFSCME Council 93 which calls for the following increase in salaries and benefits at the current staffing level:

<u>Estimated increase over prior year</u>			
<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015-2016	\$22,631.00	(\$2,601.00)	\$20,030.00
2016-2017	\$23,310.00	(\$6,345.00)	\$16,965.00

and further to raise and appropriate **\$20,030.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 13

To see if the town will vote to raise and appropriate the sum of **\$18,657.00** for the purpose of hiring a part time clerk/receptionist in the police department to work no more than twenty four (24) hours per week.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015- 2016	\$18,657.00	\$0.00	\$18,657.00

Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 14

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Master Plan Capital Reserve Fund previously established. Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Article 15

To see if the town will vote to raise and appropriate the sum of \$71,997.00 For the salary, benefits, taxes and equipment for a full time Firefighter/EMT for the Fire-Rescue Department. If this article passes the operating budgets will be reduced by \$72,454.00 in overtime costs for the Fire Rescue Department. This will create a savings in our daily operating costs.

Salary	\$ 38,045.00
Benefits	30,952.00
Gear	<u>3,000.00</u>
Total costs	\$ 71,997.00

Estimated tax rate impact \$0.00. Recommended by Town Council (4-2), Recommended by Budget Committee (7-1).

Article 16

To see if the town will raise and appropriate the sum of **\$49,744.00** this sum represents the additional costs over the current compensation rates attributable to an increase in salaries and benefits to address pay equity issues for library employees when compared with the salaries and benefits of other Hooksett municipal employees. The passage of this article will establish pay parity between Hooksett library employees and other Hooksett municipal employees.

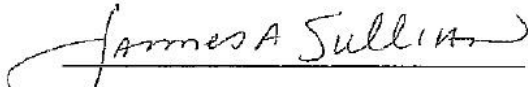
Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Taxes</u>	<u>NH Retirement</u>	<u>Estimated Increase</u>
2015- 2016	\$43,902.00	\$3,358.00	\$2,484.00	\$49,744.00

PETITION ARTICLE Estimated tax rate impact \$0.03. Recommended by Town Council (6-1), Recommended by Budget Committee (8-0).

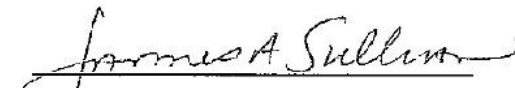
Given under our hands and seal, March 11, 2015.


On behalf of the entire Hooksett Town Council:


James A. Sullivan, Chairman


Todd E. Lizotte, Secretary

A True Copy of the Warrant – Attest:


James A. Sullivan, Chairman


Todd E. Lizotte, Secretary

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2015-16

6/30/2015

Approved

By Voters

Departments	column 1 FY 2013-14 Amended Budget	column 2 FY 2013-14 Actuals	column 3 FY 2014-15 Amended Budget	column 4 FY 2014-15 Actuals	column 5 FY 2015-16 Department Request	column 6 FY 2015-16 Town Admin Recomm.	column 7 FY 2015-16 Council Recomm.	column 8 FY 2015-16 Budget Comm Recomm.	Change in \$ FY 2014-15 Budget vs. Budget Comm Recomm.	Change in % FY 2014-15 Budget vs. Budget Comm Recomm.	column 9 FY 2015-16 Default Budget
Administration	923,682	913,084	1,108,251	980,081	1,036,774	1,036,774	1,023,775	1,023,775	(84,476)	-7.62%	1,021,582
Assessing	295,977	251,659	181,497	157,848	181,841	181,497	181,497	181,497	-	0.00%	182,219
Community Development	368,791	356,302	475,449	367,223	489,248	483,628	480,950	480,950	5,501	1.16%	471,250
Family Services	219,696	167,807	235,381	157,500	215,309	215,309	215,309	215,309	(20,072)	-8.53%	235,381
Finance	217,935	218,278	230,522	220,887	236,919	236,919	236,919	236,919	6,397	2.78%	231,504
Fire-Rescue	3,841,142	3,842,313	3,949,867	3,842,726	3,889,431	3,879,431	3,722,871	3,722,871	(226,996)	-5.75%	3,920,015
Police	3,472,359	3,305,494	3,825,607	3,358,093	3,953,177	3,837,910	3,935,057	3,935,057	109,450	2.86%	3,833,790
Public Works	2,794,798	2,801,888	2,791,987	2,462,367	2,847,491	2,877,906	2,887,906	2,887,906	95,919	3.44%	2,765,633
Recycling & Transfer	1,081,596	1,007,728	1,082,076	954,582	1,093,239	1,093,239	1,093,239	1,093,239	11,163	1.03%	1,101,186
Tax Collector	247,483	232,487	274,650	249,360	263,048	262,668	262,668	262,668	(11,982)	-4.36%	275,823
Town Clerk & Elections	22,822	20,511	34,273	27,461	31,835	31,808	31,808	31,808	(2,465)	-7.19%	31,723
Operating Budget	13,486,281	13,117,551	14,189,560	12,778,130	14,238,312	14,137,089	14,071,999	14,071,999	(117,561)		14,070,106
Budget Committee	7,315	5,147	7,609	4,148	9,626	8,295	8,295	8,295	686	9.02%	7,634
Capital Leases	51,601	51,600	93,034	88,056	89,102	89,102	89,102	89,102	(3,932)	-4.23%	89,102
Capital Purchases (CIP)	0	0	0	0	0	0	0	0	-	0.00%	0
Cemetery Commission	850	498	850	610	4,350	651	651	651	(199)	-23.41%	850
Conservation Commission	11,625	11,624	1,252	1,252	1,300	1,250	1,250	1,250	(2)	-0.16%	7,801
Debt Principal	0	0	0	0	0	0	0	0	-	0.00%	0
Debt Interest	0	0	0	0	0	0	0	0	-	0.00%	0
Debt TAN Interest	1	0	1	0	1	1	1	1	-	0.00%	1
Library	554,862	554,862	600,682	600,682	638,515	608,038	638,515	638,515	37,833	6.30%	605,399
Total Operating Budget	14,112,535	13,741,282	14,892,988	13,472,877	14,981,206	14,844,426	14,809,813	14,809,813	(83,175)		14,780,893
Wastewater	1,947,007	1,907,131	1,994,923	1,994,923	2,024,095	2,024,095	2,005,409	2,024,095	29,172	1.46%	1,998,856
Grand Total	16,059,542	15,648,413	16,887,911	15,467,800	17,005,301	16,868,521	16,815,222	16,833,908	(54,003)	-0.32%	16,779,749

Note: Grants and donations have been removed from both the Budget and Actuals for budgeting purposes.

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16											6/30/2015
											Approved
											By Voters
											FY 2015-16
											Budget Comm
											Budget
											Budget
GL Number	Description	FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	FY 2015-16 Budget Comm	FY 2015-16 Budget	
Administration											
Administration Office Expense											
001-100.4130-110.000	ADMIN Public Officials Council	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	
001-100.4130-111.000	ADMIN Full-Time Employees	181,549	185,444	181,182	190,578	188,642	188,642	188,642	188,642	181,182	
001-100.4130-113.000	ADMIN Part-Time Employees	2,400	4,711	7,500	7,988	5,500	5,500	5,500	5,500	7,500	
001-100.4130-130.000	ADMIN Overtime	4,923	167	1	60	1	1	1	1	1	
001-100.4130-210.000	ADMIN Health Insurance	30,996	31,004	34,726	33,574	35,515	35,515	35,515	35,515	35,160	
001-100.4130-212.000	ADMIN Dental Insurance	961	925	961	915	961	961	961	961	961	
001-100.4130-214.000	ADMIN Life & Disability Ins	1,679	1,775	1,787	1,877	1,916	1,916	1,916	1,916	1,787	
001-100.4130-220.000	ADMIN FICA Taxes	15,176	15,577	15,506	16,243	15,923	15,923	15,923	15,923	15,506	
001-100.4130-230.000	ADMIN NH Retirement	19,598	20,117	19,518	20,478	21,071	21,071	21,071	21,071	21,071	
001-100.4130-294.000	ADMIN Training & Dues	4,320	7,032	4,500	4,567	4,650	4,650	4,650	4,650	4,500	
001-100.4130-298.000	ADMIN Employment Testing	6,000	9,809	7,700	10,430	9,680	9,680	9,680	9,680	7,700	
001-100.4130-330.000	ADMIN Professional Services	5,000	166	5,000	275	5,000	5,000	2,000	2,000	5,000	
001-100.4130-430.000	ADMIN Equipment Maintenance	500	355	500	660	500	500	500	500	500	
001-100.4130-434.000	ADMIN Vehicle Maintenance	0	0	2,000	389	2,000	2,000	2,000	2,000	2,000	
001-100.4130-440.000	ADMIN Rental & Leases	9,132	9,373	9,456	10,963	9,156	9,156	9,156	9,156	9,456	
001-100.4130-530.000	ADMIN Telephone	5,300	4,472	4,500	4,143	4,500	4,500	4,500	4,500	4,500	
001-100.4130-540.000	ADMIN Advertising	1,600	6,392	4,000	6,714	3,500	3,500	3,500	3,500	4,000	
001-100.4130-550.000	ADMIN Printing	6,850	4,841	6,750	6,046	6,750	6,750	6,750	6,750	6,750	
001-100.4130-560.000	ADMIN Postage	6,500	5,859	7,000	5,820	7,000	7,000	7,000	7,000	7,000	
001-100.4130-580.000	ADMIN Mileage	100	0	50	0	1	1	1	1	50	
001-100.4130-600.000	ADMIN Office Supplies	8,300	4,185	7,000	6,021	7,000	7,000	7,000	7,000	7,000	
001-100.4130-614.000	ADMIN Public Relations	1,000	1,032	1,000	418	1,000	1,000	1,000	1,000	1,000	
001-100.4130-626.000	ADMIN Fuel	0	0	500	306	500	500	500	500	500	
001-100.4130-630.000	ADMIN Meals & Food	1,400	2,285	1,880	3,082	2,230	2,230	2,230	2,230	1,880	
001-100.4130-751.000	ADMIN New Equipment	500	0	500	4,218	500	500	500	500	500	
001-100.4130-800.010	ADMIN Appreciation Night	1	2,357	500	50	2,000	2,000	2,000	2,000	500	
Subtotal Office Expense		327,785	331,878	338,017	349,814	349,496	349,496	346,496	346,496	340,004	

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16											6/30/2015
GL Number	Description	FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		Approved By Voters FY 2015-16 Budget Comm Budget	
		Amended Budget	FY 2013-14 Actuals	Amended Budget	FY 2014-15 Actuals	Department Request	Town Admin. Budget	Council's Budget			
Administration											
Computers											
001-100.4150-340.000	COMP IT Tech Support	35,000	42,617	38,000	35,136	38,000	38,000	38,000	38,000	38,000	
001-100.4150-342.000	COMP Software & Programs	72,396	63,591	62,901	69,637	73,182	73,182	73,182	73,182	73,182	
001-100.4150-532.000	COMP Internet Services	1,400	1,442	1,400	1,527	1,400	1,400	1,400	1,400	1,400	
001-100.4150-751.000	COMP New Equipment	11,125	10,011	10,000	14,430	15,000	15,000	15,000	15,000	10,000	
	Subtotal Computers	119,921	117,661	112,301	120,730	127,582	127,582	127,582	127,582	122,582	
Legal											
001-100.4153-320.000	ADMIN Legal Services	92,000	86,910	92,000	94,969	92,000	92,000	87,000	87,000	92,000	
	Subtotal Legal	92,000	86,910	92,000	94,969	92,000	92,000	87,000	87,000	92,000	
Benefits											
001-100.4155-250.000	BEN Unemployment Compensation	14,234	13,887	15,826	10,786	13,000	13,000	13,000	13,000	13,000	
001-100.4155-260.000	BEN Worker's Compensation	135,286	135,000	185,950	149,297	160,000	160,000	160,000	160,000	160,000	
001-100.4155-330.000	BEN Professional Services	3,000	2,750	3,000	0	3,000	3,000	3,000	3,000	3,000	
	Subtotal Benefits	152,520	151,637	204,776	160,083	176,000	176,000	176,000	176,000	176,000	
Insurance											
001-100.4196-520.000	ADMIN Liability	186,300	186,272	330,160	233,630	255,000	255,000	255,000	255,000	255,000	
	Subtotal Insurance	186,300	186,272	330,160	233,630	255,000	255,000	255,000	255,000	255,000	
Misc Act/Associations											
001-100.4197-800.012	ADMIN NH Municipal Assoc.	11,710	11,708	11,800	6,119	12,500	12,500	12,500	12,500	11,800	
001-100.4199-899.000	ADMIN Unanticipated	14,000	14,000	5,000	0	5,000	5,000	5,000	5,000	5,000	
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	5,000	0	1	0	5,000	5,000	1	1	5,000	
001-100.4583-800.014	ADMIN Memorial Day	2,945	2,945	2,945	1,445	2,945	2,945	2,945	2,945	2,945	
001-100.4589-800.002	ADMIN Hooksettites	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	
001-100.4589-800.004	ADMIN Historical Society	750	363	750	806	750	750	750	750	750	
001-100.4589-800.006	ADMIN Old Home Day	4,500	4,499	3,000	5,000	3,000	3,000	3,000	3,000	3,000	
001-100.4589-800.016	ADMIN Heritage Commission	1,250	1,250	3,500	3,500	3,500	3,500	3,500	3,500	3,500	
001-100.4651-600.000	ED Office Supplies	1,500	461	500	485	500	500	500	500	500	
001-100.4901-710.000	ADMIN Land Purchase	1	1	1	0	1	1	1	1	1	
	Subtotal Misc Act/Accounts	45,156	38,726	30,997	20,855	36,696	36,696	31,697	31,697	35,996	
Total Administration		923,682	913,084	1,108,251	980,081	1,036,774	1,036,774	1,023,775	1,023,775	1,021,582	

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16										
										6/30/2015
GL Number	Description	Approved								
		By Voters								
		FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	FY 2015-16 Budget Comm Budget	FY 2015-16 DEFAULT Budget
Assessing										
001-150.4152-111.000	ASSG Full-Time Employees	82,451	81,476	84,374	85,449	84,343	84,343	84,343	84,343	84,374
001-150.4152-113.000	ASSG Part-Time Employees	1,200	0	960	0	480	150	150	150	960
001-150.4152-130.000	ASSG Overtime	1,456	1,747	1,000	650	1,500	1,500	1,500	1,500	1,000
001-150.4152-210.000	ASSG Health Insurance	23,858	23,058	26,211	23,658	26,602	26,602	26,602	26,602	26,539
001-150.4152-212.000	ASSG Dental Insurance	396	564	585	501	585	585	585	585	585
001-150.4152-214.000	ASSG Life & Disability Ins	778	782	824	829	834	834	834	834	824
001-150.4152-220.000	ASSG FICA Taxes	6,602	6,218	6,605	6,490	6,604	6,587	6,587	6,587	6,605
001-150.4152-230.000	ASSG NH Retirement	9,037	8,985	9,195	9,193	9,589	9,589	9,589	9,589	9,589
001-150.4152-290.000	ASSG Uniforms	100	0	100	0	100	100	100	100	100
001-150.4152-294.000	ASSG Training & Dues	2,740	3,016	2,905	1,521	2,751	2,751	2,751	2,751	2,905
001-150.4152-324.000	ASSG Revaluation	126,500	89,567	0	0	0	0	0	0	0
001-150.4152-330.000	ASSG Professional Services	36,909	32,635	43,922	25,327	43,208	43,211	43,211	43,211	43,922
001-150.4152-344.000	ASSG Property Record Maintenance	200	51	165	66	150	150	150	150	165
001-150.4152-434.000	ASSG Vehicle Maintenance	1,000	720	0	0	0	0	0	0	0
001-150.4152-530.000	ASSG Telephone	1,500	1,427	2,100	2,032	2,100	2,100	2,100	2,100	2,100
001-150.4152-550.000	ASSG Printing	0	0	1	349	200	200	200	200	1
001-150.4152-560.000	ASSG Postage	300	547	400	343	495	495	495	495	400
001-150.4152-600.000	ASSG Office Supplies	250	451	1,000	570	1,300	1,300	1,300	1,300	1,000
001-150.4152-626.000	ASSG Fuel	500	253	0	0	0	0	0	0	0
001-150.4152-751.000	ASSG New Equipment	200	162	1,150	870	1,000	1,000	1,000	1,000	1,150
Total Assessing		295,977	251,659	181,497	157,848	181,841	181,497	181,497	181,497	182,219

Town of Hooksett Budget Summary FY 2015-16

6/30/2015

		Approved By Voters					FY 2015-16 Budget Comm		FY 2015-16 DEFAULT	
GL Number	Description	FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	Budget	Budget
Community Development										
Planning & Engineering										
001-200.4191-111.000	CD Full-Time Employees	152,367	152,366	216,001	160,356	214,015	214,015	214,015	214,015	210,525
001-200.4191-113.000	CD Part-Time Employees	960	5,012	6,920	3,987	8,840	8,840	8,840	8,840	6,920
001-200.4191-130.000	CD Overtime	3,500	983	4,000	178	2,000	2,000	1,000	1,000	4,000
001-200.4191-210.000	CD Health Insurance	38,055	37,502	64,652	39,594	66,221	66,221	66,221	66,221	65,460
001-200.4191-212.000	CD Dental Insurance	1,150	1,136	1,913	1,104	1,922	1,922	1,922	1,922	1,913
001-200.4191-214.000	CD Life & Disability Ins	1,053	1,350	2,065	1,581	2,145	2,145	2,145	2,145	2,065
001-200.4191-220.000	CD FICA Taxes	8,751	11,808	17,020	12,302	17,055	17,055	17,055	17,055	16,555
001-200.4191-230.000	CD NH Retirement	12,216	16,571	23,713	17,261	24,129	24,129	24,129	24,129	24,129
001-200.4191-294.000	CD Training & Dues	1,160	985	1,160	1,920	3,500	3,500	3,500	3,500	1,160
001-200.4191-330.000	CD Professional Services	10,000	6,621	6,000	5,121	6,000	6,000	6,000	6,000	6,000
001-200.4191-344.000	CD Property Record Maintenance	1,100	983	1,100	910	1,100	1,100	1,100	1,100	1,100
001-200.4191-530.000	CD Telephone	1,600	1,553	1,560	1,545	1,560	1,560	1,560	1,560	1,560
001-200.4191-550.000	CD Printing	900	1,263	1,500	723	2,000	1,750	1,750	1,750	1,500
001-200.4191-580.000	CD Mileage	1,000	14	1	0	250	1	1	1	1
001-200.4191-600.000	CD Office Supplies	1,650	1,827	2,000	2,128	2,300	3,000	3,000	3,000	2,000
001-200.4191-630.000	CD Meals & Food	100	0	250	13	400	250	250	250	250
001-200.4191-751.000	CD New Equipment	700	848	700	1,968	700	700	700	700	700
001-200.4191-800.018	CD Southern NH Planning Comm	8,570	8,570	8,640	8,639	8,931	8,931	8,931	8,931	8,640
Subtotal Planning & Engineering		244,832	249,392	359,195	259,331	363,068	363,119	362,119	362,119	354,478
Planning Board										
001-201.4191-110.000	PB Public Officials	1,500	1,150	1,500	1,275	1,700	1,500	1,500	1,500	1,500
001-201.4191-220.000	PB FICA Taxes	115	88	115	98	130	130	130	130	115
001-201.4191-294.000	PB Training & Dues	800	478	2,000	335	1,000	1,000	1,000	1,000	2,000
001-201.4191-540.000	PB Advertising	1,500	1,378	1,600	374	1,600	1,600	1,600	1,600	1,600
001-201.4191-560.000	PB Postage	4,500	4,473	5,000	2,868	5,000	5,000	5,000	5,000	5,000
Subtotal Planning Board		8,415	7,567	10,215	4,950	9,430	9,230	9,230	9,230	10,215

Town of Hooksett Budget Summary FY 2015-16

6/30/2015

GL Number		Description	FY 2013-14 Amended		FY 2013-14 Actuals		FY 2014-15 Amended		FY 2014-15 Actuals		FY 2015-16 Department Request		FY 2015-16 Town Admin. Budget		FY 2015-16 Council's Budget		Approved By Voters		FY 2015-16 DEFAULT Budget
			Budget				Budget					Budget		Budget		Budget		FY 2015-16 Budget Comm Budget	
Community Development																			
Code Enforcement																			
001-202.4240-110.002			2,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	56,182	56,200
001-202.4240-111.000			54,614	53,222	56,200	57,911	56,182	56,182	56,182	56,182	56,182	56,182	56,182	56,182	56,182	56,182	56,182	1	1
001-202.4240-113.000			1	5,670	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1
001-202.4240-130.000			2,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
001-202.4240-210.000			21,276	19,418	23,589	22,745	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	23,884
001-202.4240-212.000			1,526	744	763	726	763	763	763	763	763	763	763	763	763	763	763	763	763
001-202.4240-214.000			930	317	556	564	556	556	566	566	566	566	566	566	566	566	566	566	556
001-202.4240-220.000			7,616	4,311	4,299	4,252	4,298	4,298	4,298	4,298	4,298	4,298	4,298	4,298	4,298	4,298	4,298	4,298	4,299
001-202.4240-230.000			10,722	5,743	6,053	6,256	6,276	6,276	6,276	6,276	6,276	6,276	6,276	6,276	6,276	6,276	6,276	6,276	6,276
001-202.4240-290.000			0	0	500	-	500	500	500	500	500	500	500	500	500	500	500	500	500
001-202.4240-294.000			2,480	693	1,500	1,881	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	1,500
001-202.4240-330.000			500	0	1	586	2,500	1	2,500	1	2,500	1	2,500	1	2,500	1	2,500	1	1
001-202.4240-434.000			1,000	873	1,000	1,300	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	1,000
001-202.4240-530.000			1,300	1,771	1,800	1,902	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
001-202.4240-550.000			1,000	1,398	1,200	1,007	1,400	1,200	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,200
001-202.4240-560.000			500	796	1,500	808	1,500	1,500	1,500	1,500	1,500	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,500
001-202.4240-600.000			1,000	1,074	500	691	2,000	500	2,000	2,000	0	0	0	0	0	0	0	0	500
001-202.4240-626.000			1,300	1,464	1,000	753	1,500	1,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,000
001-202.4240-751.000			200	150	500	0	500	500	500	500	500	500	500	500	500	500	500	500	500
Subtotal Code Enforcement			110,865	97,644	100,962	101,381	110,951	106,202	104,202	104,202	104,202	104,202	104,202	104,202	104,202	104,202	104,202	101,480	101,480
Public Health																			
001-202.4411-330.000			0	0	2,000	0	2,400	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Subtotal Public Health			0	0	2,000	-	2,400	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Zoning Board of Adjustments																			
001-203.4191-110.000			1,300	200	1,000	400	1,300	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
001-203.4191-220.000			99	15	77	31	99	77	77	77	77	77	77	77	77	77	77	77	77
001-203.4191-294.000			480	475	500	0	500	500	500	500	500	500	500	500	500	500	500	500	500
001-203.4191-540.000			1,300	941	1,000	608	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
001-203.4191-560.000			1,500	68	500	523	500	500	500	500	500	500	500	500	500	500	500	500	500
Subtotal Zoning Board of Adjustments			4,679	1,699	3,077	1,561	3,399	3,077	3,077	3,077	3,077	3,077	3,077	3,077	3,399	3,399	3,399	3,077	3,077
Total Community Development			368,791	356,302	475,449	367,223	489,248	483,628	480,950	480,950	480,950	480,950	480,950	480,950	480,950	480,950	480,950	471,250	471,250

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16											6/30/2015
GL Number		Description	FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		Approved By Voters
Amended			Budget	Actuals	Amended	Budget	Actuals	Department Request	Town Admin. Budget	Council's Budget	FY 2015-16 Budget Comm Budget
Family Services											
001-250.4441-113.000		FS Part-Time Employees	39,670	35,792	40,463	34,874	40,397	40,397	40,397	40,397	40,463
001-250.4441-130.000		FS Overtime	1	10	1	332	1	1	1	1	1
001-250.4441-220.000		FS FICA Taxes	3,035	2,739	3,096	2,693	3,090	3,090	3,090	3,090	3,096
001-250.4441-294.000		FS Training & Dues	320	40	200	40	200	200	200	200	200
001-250.4441-530.000		FS Telephone	750	476	500	472	500	500	500	500	500
001-250.4441-550.000		FS Printing	400	130	400	440	400	400	400	400	400
001-250.4441-560.000		FS Postage	500	246	400	322	400	400	400	400	400
001-250.4441-600.000		FS Office Supplies	400	577	700	263	700	700	700	700	700
001-250.4441-751.000		FS New Equipment	1	667	1	35	1	1	1	1	1
Subtotal FS Administration			45,077	40,677	45,761	39,471	45,689	45,689	45,689	45,689	45,761
FS Direct Assistance											
001-250.4442-510.000		FS Town Welfare	155,000	107,511	170,000	98,411	150,000	150,000	150,000	150,000	170,000
Subtotal FS Direct Assistance			155,000	107,511	170,000	98,411	150,000	150,000	150,000	150,000	170,000
FS Agency											
001-250.4444-800.020		FS Community Action Program	12,217	12,217	12,217	12,217	12,217	12,217	12,217	12,217	12,217
001-250.4444-800.022		FS Visiting Nurses	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402
001-250.4444-800.026		FS Home Health & Hospice Care	0	0	1	0	1	1	1	1	1
Subtotal FS Agency's			19,619	19,619	19,620	19,619	19,620	19,620	19,620	19,620	19,620
Total Family Services			219,696	167,807	235,381	157,500	215,309	215,309	215,309	215,309	235,381
Finance											
001-300.4150-110.000		FIN Public Officials	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
001-300.4150-111.000		FIN Full-Time Employees	110,056	111,098	111,640	109,455	111,839	111,839	111,839	111,839	111,640
001-300.4150-113.000		FIN Part-Time Employees	10,566	10,566	16,644	17,046	16,645	16,645	16,645	16,645	16,644
001-300.4150-130.000		FIN Overtime	500	478	500	194	500	500	500	500	500
001-300.4150-210.000		FIN Health Insurance	37,055	36,151	41,063	35,907	41,730	41,730	41,730	41,730	41,576
001-300.4150-212.000		FIN Dental Insurance	1,150	1,101	1,150	1,047	1,150	1,150	1,150	1,150	1,150
001-300.4150-214.000		FIN Life & Disability Ins	1,015	1,059	1,082	998	1,122	1,122	1,122	1,122	1,082
001-300.4150-220.000		FIN FICA Taxes	9,125	9,072	9,989	9,499	10,005	10,005	10,005	10,005	9,989
001-300.4150-230.000		FIN NH Retirement	11,692	11,938	12,078	11,699	12,547	12,547	12,547	12,547	12,547
001-300.4150-294.000		FIN Training & Dues	800	320	575	435	500	500	500	500	575
001-300.4150-314.000		FIN Banking Services	8,000	8,711	9,000	7,508	9,000	9,000	9,000	9,000	9,000
001-300.4150-321.000		FIN GASB Compliance	1,800	1,800	0	0	4,000	4,000	4,000	4,000	0
001-300.4150-322.000		FIN Audit Services	18,575	19,026	20,000	19,382	20,000	20,000	20,000	20,000	20,000
001-300.4150-430.000		FIN Equipment Maintenance	0	0	0	0	200	200	200	200	0
001-300.4150-530.000		FIN Telephone	1,500	951	1,000	1,219	1,480	1,480	1,480	1,480	1,000
001-300.4150-550.000		FIN Printing	1,500	1,416	1,250	1,367	1,500	1,500	1,500	1,500	1,250
001-300.4150-560.000		FIN Postage	2,000	2,015	1,950	1,948	2,100	2,100	2,100	2,100	1,950
001-300.4150-600.000		FIN Office Supplies	800	776	800	1,173	800	800	800	800	800
001-300.4150-751.000		FIN New Equipment	1	0	1	211	1	1	1	1	1
Total Finance			217,935	218,278	230,522	220,887	236,919	236,919	236,919	236,919	231,504

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16											6/30/2015
		Approved By Voters									
		FY 2015-16		FY 2015-16		FY 2015-16		FY 2015-16		FY 2015-16	
		Budget		Request		Budget		Council's		Budget	
		Amended		Department		Town Admin.		Council's		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 2013-14		FY 2014-15		FY 2015-16		FY 2015-16		FY 2015-16	
		Actuals		Budget		Request		Budget		Budget	
		FY 20									

Town of Hooksett Budget Summary FY 2015-16

										6/30/2015
										Approved By Voters
										FY 2015-16 Budget Comm
										FY 2015-16 Budget
										FY 2015-16 Council's Budget
										FY 2015-16 Town Admin. Budget
										FY 2015-16 Department Request
										FY 2014-15 Actuals
										FY 2014-15 Amended Budget
										FY 2013-14 Amended Budget
										FY 2013-14 Actuals
GL Number	Description	Budget	Actuals	Budget	Actuals	Request	Budget	Budget	Budget	Budget
Fire-Rescue										
Emergency Management										
001-350.4290-113.000	EM Part-Time Employees	6,000	0	0	0	0	0	0	0	0
001-350.4290-220.000	EM FICA Taxes	87	0	0	0	0	0	0	0	0
001-350.4290-230.000	EM INH Retirement	1,373	0	0	0	0	0	0	0	0
001-350.4290-290.000	EM Uniforms	200	0	0	0	0	0	0	0	0
001-350.4290-294.000	EM Training & Dues	250	0	500	0	500	500	500	500	500
001-350.4290-294.008	EM EOC Exercises	2,000	0	2,000	0	2,000	2,000	2,000	2,000	2,000
001-350.4290-430.000	EM Equipment Maintenance	1,000	632	0	0	0	0	0	0	0
001-350.4290-530.000	EM Telephone	1,200	1,676	1,200	1,562	1,200	1,200	1,200	1,200	1,200
001-350.4290-560.000	EM Postage	50	0	0	0	0	0	0	0	0
001-350.4290-580.000	EM Mileage	400	0	0	0	0	0	0	0	0
001-350.4290-600.000	EM Office Supplies	650	657	0	0	0	0	0	0	0
001-350.4290-751.000	EM New Equipment	200	630	250	0	250	250	250	250	250
001-350.4290-800.024	EM American Red Cross	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550
Subtotal Emergency Management		14,960	5,145	5,500	3,112	5,500	5,500	5,500	5,500	5,500
Forest Division										
001-351.4220-113.000	FF Part-Time Employees	20,098	7,574	20,500	0	0	0	0	0	20,500
001-351.4220-220.000	FF FICA Taxes	1,537	579	1,568	0	0	0	0	0	1,568
001-351.4220-294.000	FF Training & Dues	1	10	1	0	0	0	0	0	1
001-351.4220-430.000	FF Equipment Maintenance	1		1	0	0	0	0	0	1
001-351.4220-500.000	FF Mutual Aid Wages	1	1	1	2,166	0	0	0	0	1
001-351.4220-751.000	FF New Equipment	1	1	1	581	0	0	0	0	1
Subtotal Forest division		21,639	8,163	22,072	2,747	0	0	0	0	22,072
Total Fire-Rescue		3,841,142	3,842,313	3,949,867	3,842,726	3,889,431	3,879,431	3,722,871	3,722,871	3,920,015

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Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16

										6/30/2015
										Approved By Voters
										FY 2015-16 Budget Comm
										DEFAULT Budget
GL Number	Description	FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	FY 2015-16 Budget	FY 2015-16 DEFAULT Budget
Public Works										
Highway Administration										
001-450.4311-111.000	DPW ADMIN Full-Time Employees	127,088	123,241	124,220	130,359	121,154	121,154	121,154	121,154	124,220
001-450.4311-113.000	DPW ADMIN Part-Time Employees	0	0	0	675	18,720	1	1	1	0
001-450.4311-130.000	DPW ADMIN Overtime	2,500	4,446	2,500	6,850	2,500	4,000	4,000	4,000	2,500
001-450.4311-210.000	DPW ADMIN Health Insurance	19,800	19,014	25,989	24,582	27,250	27,250	27,250	27,250	26,314
001-450.4311-212.000	DPW ADMIN Dental Insurance	1	641	763	726	763	763	763	763	763
001-450.4311-214.000	DPW ADMIN Life & Disability Ins	1,214	1,086	1,222	1,065	1,212	1,212	1,212	1,212	1,222
001-450.4311-220.000	DPW ADMIN FICA Taxes	9,913	10,040	9,694	10,769	10,892	9,460	9,460	9,460	9,694
001-450.4311-230.000	DPW ADMIN NH Retirement	13,957	13,857	13,647	12,411	13,812	13,812	13,812	13,812	14,036
001-450.4311-290.000	DPW ADMIN Uniforms	14,360	15,465	14,360	13,336	15,000	15,300	15,300	15,300	14,360
001-450.4311-294.000	DPW ADMIN Training & Dues	3,500	4,070	2,000	640	2,000	2,500	2,500	2,500	2,000
001-450.4311-342.000	DPW ADMIN Software & Programs	2,300	0	2,300	3,049	7,460	2,300	2,300	2,300	2,300
001-450.4311-344.000	DPW ADMIN Property Record Mainten	0	0	0	628	1	1	1	1	0
001-450.4311-440.000	DPW ADMIN Rental & Leases	0	92	3,600	3,813	3,600	3,600	3,600	3,600	3,600
001-450.4311-530.000	DPW ADMIN Telephone	4,260	4,397	4,260	3,921	4,300	4,500	4,500	4,500	4,260
001-450.4311-532.000	DPW ADMIN Internet Services	1,200	1,264	1,200	1,404	1,200	1,250	1,250	1,250	1,200
001-450.4311-540.000	DPW ADMIN Advertising	0	0	0	0	500	250	250	250	0
001-450.4311-560.000	DPW ADMIN Postage	75	94	75	150	125	85	85	85	75
001-450.4311-580.000	DPW ADMIN Mileage	300	0	1	11	1	1	1	1	1
001-450.4311-600.000	DPW ADMIN Office Supplies	6,500	6,530	1,500	3,316	3,000	5,000	5,000	5,000	1,500
001-450.4311-600.008	DPW ADMIN Technical Supplies	0	0	1	127	500	1	1	1	1
001-450.4311-604.000	DPW ADMIN Safety Supplies	1,000	3,091	3,000	2,519	1,500	2,000	2,000	2,000	3,000
001-450.4311-630.000	DPW ADMIN Meals & Food	0	0	500	1,244	1,350	500	500	500	500
Subtotal Highway Administration		207,968	207,328	210,832	221,596	236,840	214,940	214,940	214,940	211,546
Road Maintenance										
001-450.4312-111.000	RD MNT Full-Time Employees	319,030	269,710	307,555	174,406	301,101	301,101	301,101	301,101	307,555
001-450.4312-130.000	RD MNT Overtime	101,037	77,683	80,000	66,207	80,000	65,000	65,000	65,000	80,000
001-450.4312-210.000	RD MNT Health Insurance	163,341	138,587	170,367	125,768	204,955	204,955	204,955	204,955	172,497
001-450.4312-212.000	RD MNT Dental Insurance	5,922	4,116	4,420	4,008	6,115	6,115	6,115	6,115	4,420
001-450.4312-214.000	RD MNT Life & Disability Ins	2,960	2,330	3,068	2,079	3,029	3,029	3,029	3,029	3,068
001-450.4312-220.000	RD MNT FICA Taxes	32,135	24,882	29,686	17,661	29,154	28,007	28,007	28,007	29,686
001-450.4312-230.000	RD MNT NH Retirement	45,241	36,989	41,794	24,996	42,569	40,893	40,893	40,893	42,569
001-450.4312-330.000	RD MNT Professional Services	57,200	54,254	35,000	127,997	35,000	35,000	35,000	35,000	35,000
001-450.4312-330.010	RD MNT NPDES Stormwater Permit	0	0	2,500	0	2,500	1	1	1	2,500
001-450.4312-430.000	RD MNT Equipment Maintenance	0	0	0	638	1	1	1	1	0
001-450.4312-434.000	RD MNT Vehicle Maintenance	111,000	107,836	50,000	135,625	50,000	100,000	100,000	100,000	50,000
001-450.4312-440.000	RD MNT Rental & Leases	2,800	16,427	15,000	6,675	3,000	3,000	3,000	3,000	15,000
001-450.4312-616.000	RD MNT Road Salt & Sand	140,000	226,556	140,464	126,418	140,000	140,000	140,000	140,000	140,464
001-450.4312-618.000	RD MNT Signage	8,000	11,486	8,000	5,439	8,000	8,000	8,000	8,000	8,000
001-450.4312-626.000	RD MNT Fuel	70,000	69,958	64,824	51,957	63,000	63,000	63,000	63,000	64,824
001-450.4312-720.000	RD MNT Resurfacing	247,638	247,474	300,000	366	300,000	300,000	300,000	300,000	300,000
001-450.4312-722.000	RD MNT Construction Materials	70,000	86,061	70,000	53,355	75,000	80,000	80,000	80,000	70,000
001-450.4312-751.000	RD MNT New Equipment	0	0	1,000	4,190	1,000	1	1	1	1,000
001-450.4312-752.000	RD MNT Vehicle & Related Purch	0	0	34,000	41,810	1	1	1	1	0
001-450.4312-754.000	RD MNT Plow Edges & Chains	18,000	23,808	12,000	27,635	24,400	18,000	18,000	18,000	12,000
Subtotal Road Maintenance		1,394,304	1,398,157	1,369,678	997,231	1,368,825	1,396,104	1,396,104	1,396,104	1,388,583

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16										
										6/30/2015
GL Number	Description	FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	Approved By Voters	
									FY 2015-16 Budget Comm Budget	FY 2015-16 DEFAULT Budget
Public Works										
Street Lights										
001-450.4316-622.000	DPW Street Lights	60,000	62,300	62,000	60,658	62,300	62,000	62,000	62,000	62,000
Subtotal Street Lights		60,000	62,300	62,000	60,658	62,300	62,000	62,000	62,000	62,000
Fleet Maintenance										
001-450.4319-111.000	FLEET Full-Time Employees	85,418	82,194	83,450	85,250	83,658	83,658	83,658	83,658	83,450
001-450.4319-130.000	FLEET Overtime	16,826	16,816	10,000	19,914	10,000	15,000	15,000	15,000	10,000
001-450.4319-210.000	FLEET Health Insurance	23,538	23,275	25,989	25,149	26,565	26,565	26,565	26,565	26,314
001-450.4319-212.000	FLEET Dental Insurance	763	1,100	1,150	1,095	1,150	1,150	1,150	1,150	1,150
001-450.4319-214.000	FLEET Life & Disability Ins	787	797	844	840	844	844	844	844	844
001-450.4319-220.000	FLEET FICA Taxes	7,133	7,586	7,149	8,056	7,165	7,547	7,547	7,547	7,149
001-450.4319-230.000	FLEET NH Retirement	10,042	10,707	10,065	11,265	10,462	11,020	11,020	11,020	10,462
001-450.4319-342.000	FLEET Software & Programs	0	0	0	0	1,500	1,500	1,500	1,500	0
001-450.4319-430.000	FLEET Equipment Maintenance	0	0	2,200	1,106	2,200	500	500	500	2,200
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	19,605	19,664	13,000	23,655	13,000	20,000	20,000	20,000	13,000
001-450.4319-751.000	FLEET New Equipment	0	0	10,000	3,500	10,000	1	1	1	10,000
Subtotal Fleet Maintenance		164,112	162,139	163,847	179,829	166,544	167,785	167,785	167,785	164,569
Parks & Recreation										
001-450.4520-111.000	P&R Full-Time Employees	223,929	228,696	256,242	253,522	261,310	261,310	261,310	261,310	256,242
001-450.4520-113.000	P&R Part-Time Employees	13,776	9,314	14,052	12,851	13,000	13,000	13,000	13,000	14,052
001-450.4520-130.000	P&R Overtime	7,124	12,994	11,000	8,396	11,000	11,000	11,000	11,000	11,000
001-450.4520-210.000	P&R Health Insurance	108,226	103,669	116,852	110,848	117,835	117,835	117,835	117,835	118,313
001-450.4520-212.000	P&R Dental Insurance	4,400	3,827	4,024	3,911	4,024	4,024	4,024	4,024	4,024
001-450.4520-214.000	P&R Life & Disability Ins	2,381	2,457	2,561	2,512	2,631	2,631	2,631	2,631	2,561
001-450.4520-220.000	P&R FICA Taxes	21,024	18,706	21,580	20,629	21,826	21,826	21,826	21,826	21,580
001-450.4520-230.000	P&R NH Retirement	28,116	26,380	28,868	28,590	30,417	30,417	30,417	30,417	30,417
001-450.4520-421.000	P&R Water	0	0	12,500	20,723	12,500	12,500	12,500	12,500	12,500
001-450.4520-430.000	P&R Equipment Maintenance	0	0	1,000	9,550	5,000	5,000	5,000	5,000	1,000
001-450.4520-434.000	P&R Vehicle Maintenance	5,000	12,169	5,000	6,801	5,000	5,000	5,000	5,000	5,000
001-450.4520-438.000	P&R Ground Maintenance	36,322	18,079	37,000	14,609	36,000	32,000	32,000	32,000	37,000
001-450.4520-440.000	P&R Rental & Leases	0	0	1,000	927	1,000	1,000	1,000	1,000	1,000
001-450.4520-530.000	P&R Telephone	1,160	967	1,620	1,008	1,620	1,100	1,100	1,100	1,620
001-450.4520-532.000	P&R Internet Services	500	593	500	516	500	500	500	500	500
001-450.4520-600.010	P&R Recreation Supplies	0	0	1	95	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	0	0	600	471	600	500	500	500	600
001-450.4520-622.000	P&R Electric	0	0	13,000	14,889	13,000	13,000	13,000	13,000	13,000
001-450.4520-626.000	P&R Fuel	7,360	14,285	14,704	13,755	14,704	14,500	14,500	14,500	14,704
001-450.4520-751.000	P&R New Equipment	1	1,945	1	6,335	1	1	1	1	1
001-450.4520-800.006	P&R Old Home Day	1,141	4,405	10,000	9,563	8,000	10,000	10,000	10,000	10,000
Subtotal Parks & Recreation		460,460	458,486	552,105	540,500	559,969	557,145	557,145	557,145	555,115

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16											6/30/2015
GL Number		Description	FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	Approved By Voters FY 2015-16 Budget Comm Budget	FY 2015-16 DEFAULT Budget
Public Works											
Building Maintenance											
001-451.4194-111.000		TB Full-Time Employees	37,960	31,402	40,416	40,994	40,414	40,414	40,414	40,414	40,416
001-451.4194-113.000		TB Part-Time Employees	32,548	29,123	24,480	29,405	35,584	35,584	35,584	35,584	24,480
001-451.4194-130.000		TB Overtime	1,000	8,880	5,000	8,525	5,000	5,000	5,000	5,000	5,000
001-451.4194-210.000		TB Health Insurance	20,917	20,702	23,589	22,745	24,165	24,165	24,165	24,165	23,884
001-451.4194-212.000		TB Dental Insurance	387	958	763	726	763	763	763	763	763
001-451.4194-214.000		TB Life & Disability Ins	360	353	397	405	408	408	408	408	397
001-451.4194-220.000		TB FICA Taxes	5,470	5,161	5,348	5,857	6,196	6,196	6,196	6,196	5,348
001-451.4194-230.000		TB NH Retirement	4,196	4,334	4,891	5,340	4,891	4,891	4,891	4,891	4,891
001-451.4194-230.004		CH NH Retirement	0	20	0	0	0	0	0	0	0
001-451.4194-410.000		TB Other Utilities	2,076	4,814	3,000	5,972	3,300	5,750	5,750	5,750	3,000
001-451.4194-411.000		TB Sewer	5,000	5,830	7,000	4,816	6,580	4,750	4,750	4,750	7,000
001-451.4194-412.000		TB Water	13,500	20,618	6,200	6,381	7,225	8,000	8,000	8,000	6,200
001-451.4194-413.000		TB Heating	81,336	91,132	68,200	77,480	75,000	66,000	66,000	66,000	68,200
001-451.4194-420.000		TB Custodial Supplies	12,525	12,743	13,777	13,983	13,405	11,000	11,000	11,000	13,777
001-451.4194-434.000		TB Vehicle Maintenance	1	14	1	0	1	1	1	1	1
001-451.4194-436.000		TB Building Maintenance	107,450	114,059	70,000	110,315	70,000	115,000	125,000	125,000	70,000
001-451.4194-440.000		TB Rental & Leases	9,000	10,687	9,759	9,068	9,280	10,000	10,000	10,000	9,759
001-451.4194-530.000		TB Telephone	550	545	600	601	600	600	600	600	600
001-451.4194-622.000		TB Electric	116,000	111,569	108,000	84,600	98,000	98,000	98,000	98,000	108,000
001-451.4194-626.000		TB Fuel	3,700	0	3,000	599	7,595	1,000	1,000	1,000	3,000
001-451.4194-751.000		TB New Equipment	1	6,128	1	625	1	7,000	7,000	7,000	1
001-452.4194-111.000		TB CH Full-Time Employees	0	6,101	1	0	1	1	1	1	1
001-452.4194-113.000		TB CH Part-Time Employees	7,410	1,539	7,558	5,303	5,720	5,720	5,720	5,720	7,558
001-452.4194-220.000		TB CH FICA Taxes	567	542	578	406	438	438	438	438	578
001-452.4194-230.000		TB CH NH Retirement	0	637	1	0	1	1	1	1	1
001-452.4194-410.000		TB CH Other Utilities	0	240	1,165	240	1,165	250	250	250	1,165
001-452.4194-413.000		TB CH Heating	7,000	7,713	6,500	8,522	7,000	6,500	6,500	6,500	6,500
001-452.4194-420.000		TB CH Custodial Supplies	1,500	1,366	1,500	1,770	1,500	1,300	1,300	1,300	1,500
001-452.4194-436.000		TB CH Building Maintenance	25,000	6,278	10,000	9,005	13,280	7,000	7,000	7,000	10,000
001-452.4194-622.000		TB CH Electric	12,500	9,990	11,800	8,870	11,800	10,500	10,500	10,500	11,800
Subtotal Building Maintenance			507,954	513,478	433,525	462,553	449,313	476,232	486,232	486,232	433,820
Cemetery											
001-453.4195-438.000			0	0	0	0	3,700	3,700	3,700	3,700	0
Subtotal DPW Cemetery			0	0	0	0	3,700	3,700	3,700	3,700	0
Total Public Works			2,794,798	2,801,888	2,791,987	2,462,367	2,847,491	2,877,906	2,887,906	2,887,906	2,765,633

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16										6/30/2016
GL Number	Description	FY 2013-14				FY 2014-15		FY 2015-16		Approved By Voters
		Amended Budget	FY 2013-14 Actuals	Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget		
									FY 2015-16 Budget Comm Budget	
Recycling & Transfer										
R&T Administration										
001-500.4321-111.000	R&T ADMIN Full-Time Employees	115,988	119,028	120,661	110,489	120,667	120,667	120,667	120,667	120,661
001-500.4321-113.000	R&T ADMIN Part-Time Employees	2,496	1,404	2,228	1,476	2,184	2,184	2,184	2,184	2,228
001-500.4321-130.000	R&T ADMIN Overtime	5,000	4,108	5,592	4,429	5,711	5,711	5,711	5,711	5,592
001-500.4321-210.000	R&T ADMIN Health Insurance	26,834	25,482	26,211	25,273	26,850	26,850	26,850	26,850	26,539
001-500.4321-212.000	R&T ADMIN Dental Insurance	774	440	396	378	396	396	396	396	396
001-500.4321-214.000	R&T ADMIN Life & Disability Ins	1,081	1,134	1,162	1,182	1,182	1,182	1,182	1,182	1,162
001-500.4321-220.000	R&T ADMIN FICA Taxes	9,484	9,303	9,828	8,719	9,835	9,835	9,835	9,835	9,828
001-500.4321-230.000	R&T ADMIN NH Retirement	13,083	13,560	13,598	12,397	14,116	14,116	14,116	14,116	14,116
001-500.4321-294.000	R&T ADMIN Training & Dues	1,600	1,530	1,400	750	1,500	1,500	1,500	1,500	1,400
001-500.4321-430.000	R&T ADMIN Equipment Maintenance	1	0	1	660	1	1	1	1	1
001-500.4321-502.000	R&T ADMIN Facility Permits	300	215	335	215	335	335	335	335	335
001-500.4321-530.000	R&T ADMIN Telephone	1,600	1,207	1,440	1,068	960	960	960	960	1,440
001-500.4321-532.000	R&T ADMIN Internet Services	0	0	0	1,419	1,500	1,500	1,500	1,500	0
001-500.4321-560.000	R&T ADMIN Postage	150	151	200	147	200	200	200	200	200
001-500.4321-600.000	R&T ADMIN Office Supplies	2,650	2,645	2,100	1,730	2,100	2,100	2,100	2,100	2,100
001-500.4321-604.000	R&T ADMIN Safety Supplies	1,160	850	1,160	952	1,160	1,160	1,160	1,160	1,160
001-500.4321-630.000	R&T ADMIN Meals & Food	0	0	225	73	225	225	225	225	225
001-500.4321-751.000	R&T ADMIN New Equipment	0	0	500	0	500	500	500	500	500
Subtotal R&T Administration		182,201	181,057	187,037	171,355	189,422	189,422	189,422	189,422	187,883
Collection										
001-500.4323-111.000	R&T COLL Full-Time Employees	104,807	97,376	99,736	91,124	97,635	97,635	97,635	97,635	99,736
001-500.4323-130.000	R&T COLL Overtime	9,433	7,614	9,182	8,696	11,197	11,197	11,197	11,197	9,182
001-500.4323-210.000	R&T COLL Health Insurance	50,414	49,461	55,915	39,255	42,065	42,065	42,065	42,065	56,614
001-500.4323-212.000	R&T COLL Dental Insurance	2,289	1,659	1,724	1,050	1,159	1,159	1,159	1,159	1,724
001-500.4323-214.000	R&T COLL Life & Disability Ins	975	939	1,007	856	987	987	987	987	1,007
001-500.4323-220.000	R&T COLL FICA Taxes	8,739	7,734	8,332	7,548	8,326	8,326	8,326	8,326	8,332
001-500.4323-230.000	R&T COLL NH Retirement	12,304	11,379	11,730	10,729	12,157	12,157	12,157	12,157	12,157
001-500.4323-290.000	R&T COLL Uniforms	4,500	2,752	2,280	2,101	2,280	2,280	2,280	2,280	2,280
001-500.4323-440.000	R&T COLL Rental & Leases	1,000	0	0	0	0	0	0	0	0
001-500.4323-626.000	R&T COLL Fuel	44,000	59,024	63,750	45,354	63,750	63,750	63,750	63,750	63,750
Subtotal Collection		238,461	237,938	253,656	206,713	239,556	239,556	239,556	239,556	254,782

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16											6/30/2015
GL Number	Description	FY 2013-14 Amended		FY 2014-15 Amended		FY 2015-16 Department Request		FY 2015-16 Town Admin. Council's		Approved By Voters	
		Budget	Actuals	Budget	Actuals	Budget	Request	Budget	Budget	FY 2015-16 Budget Comm	FY 2015-16 Budget
Recycling & Transfer											
Solid Waste/Recycling											
001-500.4324-111.000	R&T Full-Time Employees	79,778	72,690	74,497	71,000	74,497	74,497	74,497	74,497	74,497	74,497
001-500.4324-113.000	R&T Part-Time Employees	9,019	7,512	8,532	7,598	8,533	8,533	8,533	8,533	8,533	8,532
001-500.4324-130.000	R&T Overtime	9,337	6,503	8,860	6,332	8,860	8,860	8,860	8,860	8,860	8,860
001-500.4324-210.000	R&T Health Insurance	42,055	41,733	47,178	45,491	48,330	48,330	48,330	48,330	48,330	47,768
001-500.4324-212.000	R&T Dental Insurance	1,150	1,460	1,526	1,453	1,526	1,526	1,526	1,526	1,526	1,526
001-500.4324-214.000	R&T Life & Disability Ins	721	698	745	739	745	745	745	745	745	745
001-500.4324-220.000	R&T FICA Taxes	7,516	6,457	7,030	6,532	7,026	7,026	7,026	7,026	7,026	7,030
001-500.4324-230.000	R&T NH Retirement	9,598	8,595	8,978	8,629	9,311	9,311	9,311	9,311	9,311	9,311
001-500.4324-290.000	R&T Uniforms	3,000	1,042	2,280	1,932	2,280	2,280	2,280	2,280	2,280	2,280
001-500.4324-330.000	R&T Professional Services	2,000	1,517	2,000	2,111	2,180	2,180	2,180	2,180	2,180	2,000
001-500.4324-421.000	R&T Tipping Fees	429,551	330,067	389,882	334,298	406,097	406,097	406,097	406,097	406,097	406,097
001-500.4324-421.002	R&T Hazardous Waste Disposal	9,000	9,557	9,000	9,757	14,000	14,000	14,000	14,000	14,000	9,000
001-500.4324-430.000	R&T Equipment Maintenance	3,000	1,081	2,500	53	3,000	3,000	3,000	3,000	3,000	2,500
001-500.4324-434.000	R&T Vehicle Maintenance	25,000	73,589	40,000	50,702	45,000	45,000	45,000	45,000	45,000	40,000
001-500.4324-606.000	R&T Shop Supplies & Hand Tools	5,000	3,255	4,500	3,978	4,000	4,000	4,000	4,000	4,000	4,500
001-500.4324-626.000	R&T Fuel	25,208	19,904	28,875	15,221	28,875	28,875	28,875	28,875	28,875	28,875
001-500.4324-751.000	R&T New Equipment	1	3,073	5,000	10,690	1	1	1	1	1	5,000
Subtotal Solid Waste/Recycling		660,934	588,733	641,383	576,514	664,261	664,261	664,261	664,261	664,261	658,521
Total Recycling & Transfer		1,081,596	1,007,728	1,082,076	954,582	1,093,239	1,093,239	1,093,239	1,093,239	1,093,239	1,101,186
Tax Collection											
001-550.4150-111.000	TAX Full-Time Employees	143,835	137,200	144,986	154,840	153,608	153,608	153,608	153,608	153,608	144,986
001-550.4150-113.000	TAX Part-Time Employees	2,880	1,701	2,880	0	2,880	2,880	2,880	2,880	2,880	2,880
001-550.4150-130.000	TAX Overtime	1,500	979	1,500	509	1,500	1,500	1,500	1,500	1,500	1,500
001-550.4150-210.000	TAX Health Insurance	50,353	49,151	66,812	44,161	46,625	46,625	46,625	46,625	46,625	67,647
001-550.4150-212.000	TAX Dental Insurance	1,913	1,470	1,913	1,095	1,150	1,150	1,150	1,150	1,150	1,913
001-550.4150-214.000	TAX Life & Disability Ins	1,357	1,263	1,430	1,546	1,559	1,559	1,559	1,559	1,559	1,430
001-550.4150-220.000	TAX FICA Taxes	11,339	10,399	11,426	11,751	12,086	12,086	12,086	12,086	12,086	11,426
001-550.4150-230.000	TAX NH Retirement	15,652	15,057	15,776	16,707	17,326	17,326	17,326	17,326	17,326	17,326
001-550.4150-294.000	TAX Training & Dues	500	776	936	1,181	1,396	1,396	1,396	1,396	1,396	936
001-550.4150-330.000	TAX Professional Services	5,587	4,598	10,065	6,822	8,853	8,853	8,853	8,853	8,853	8,853
001-550.4150-344.000	TAX Property Record Maintenance	1,500	1,230	1,600	1,109	1,600	1,600	1,600	1,600	1,600	1,600
001-550.4150-430.000	TAX Equipment Maintenance	500	90	180	0	180	180	180	180	180	180
001-550.4150-530.000	TAX Telephone	1,500	1,167	1,710	1,529	1,710	1,710	1,710	1,710	1,710	1,710
001-550.4150-550.000	TAX Printing	286	3	286	181	121	121	121	121	121	286
001-550.4150-560.000	TAX Postage	5,000	6,240	8,000	6,634	8,380	8,000	8,000	8,000	8,000	8,000
001-550.4150-600.000	TAX Office Supplies	2,981	1,000	3,500	1,294	2,854	2,854	2,854	2,854	2,854	3,500
001-550.4150-751.000	TAX New Equipment	800	163	1,650	0	1,220	1,220	1,220	1,220	1,220	1,650
Total Tax Collection		247,483	232,487	274,650	249,360	263,048	262,668	262,668	262,668	262,668	275,823

Town of Hooksett Budget Summary FY 2015-16

										6/30/2015
										Approved By Voters
										FY 2015-16 Budget Comm
										FY 2015-16 Budget
										DEFAULT
										Budget
GL Number	Description	FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	FY 2015-16 Budget	FY 2015-16 Budget
Town Clerk & Elections										
Town Clerk										
001-600.4140-110.000	TC Public Officials	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-600.4140-111.000	TC Full-Time Employees	3,084	3,202	3,147	3,213	3,147	3,147	3,147	3,147	3,147
001-600.4140-113.000	TC Part-Time Employees	0	21	1	0	1	1	1	1	1
001-600.4140-130.000	TC Overtime	437	673	872	985	910	910	910	910	872
001-600.4140-210.000	TC Health Insurance	240	241	240	241	240	240	240	240	240
001-600.4140-214.000	TC Life & Disability Ins	38	32	40	32	40	40	40	40	40
001-600.4140-220.000	TC FICA Taxes	652	699	690	722	693	693	693	693	690
001-600.4140-230.000	TC NH Retirement	380	686	433	722	453	453	453	453	453
001-600.4140-294.000	TC Training & Dues	400	330	676	568	801	801	801	801	676
001-600.4140-530.000	TC Telephone	725	475	690	296	210	210	210	210	690
001-600.4140-540.000	TC Advertising	0	0	0	0	500	500	500	500	0
001-600.4140-560.000	TC Postage	1,800	456	1,750	835	1,777	1,750	1,750	1,750	1,750
001-600.4140-600.000	TC Office Supplies	838	953	1,250	704	1,217	1,217	1,217	1,217	1,250
001-600.4140-751.000	TC New Equipment	0	0	63	0	245	245	245	245	63
	Subtotal Town Clerk	13,594	12,768	14,852	13,317	15,234	15,207	15,207	15,207	14,872
Elections										
001-601.4140-110.000	ELEC Public Officials	2,300	2,300	2,600	2,600	2,600	2,600	2,600	2,600	2,600
001-601.4140-220.000	ELEC FICA Taxes	176	176	199	199	199	199	199	199	199
001-601.4140-311.000	ELEC Town Deliberative & Election	6,102	5,090	13,926	8,669	6,656	6,656	6,656	6,656	6,656
001-601.4140-311.002	ELEC State/Federal Election	0	0	0	0	4,700	4,700	4,700	4,700	4,700
001-601.4140-312.000	ELEC Special Town Meeting	500	0	1	0	1	1	1	1	1
001-601.4140-430.000	ELEC Equipment Maintenance	0	0	0	0	545	545	545	545	0
001-601.4140-560.000	ELEC Postage	150	177	213	21	550	550	550	550	213
001-601.4140-751.000	ELEC New Equipment	0	0	2,482	2,656	1,350	1,350	1,350	1,350	2,482
	Subtotal Election	9,228	7,743	19,421	14,145	16,601	16,601	16,601	16,601	16,851
	Total Town Clerk & Election	22,822	20,511	34,273	27,461	31,835	31,808	31,808	31,808	31,723

Town of Hooksett Budget Summary FY 2015-16

											6/30/2015
											Approved By Voters
											FY 2015-16 Budget Comm Budget
											FY 2015-16 Council's Budget
											FY 2015-16 Town Admin. Budget
											FY 2015-16 Department Request
											FY 2014-15 Actuals
											FY 2014-15 Amended Budget
											FY 2013-14 Actuals
											FY 2013-14 Amended Budget
GL Number	Description										
Budget Committee											
001-650.4150-110.000	BC Public Officials	0	0	0	0	0	1,850	1,850	1,850	1,850	0
001-650.4150-113.000	BC Part-Time Employees	5,750	4,152	6,120	3,376	6,120	6,120	5,000	5,000	5,000	6,120
001-650.4150-220.000	BC FICA Taxes	440	313	468	253	610	524	524	524	524	468
001-650.4150-230.000	BC NH Retirement	619	447	659	364	684	559	559	559	559	684
001-650.4150-294.000	BC Training & Dues	306	75	162	0	162	162	162	162	162	162
001-650.4150-540.000	BC Advertising	150	148	150	155	150	150	150	150	150	150
001-650.4150-560.000	BC Postage	50	12	50	0	50	50	50	50	50	50
Total Budget Committee		7,315	5,147	7,609	4,148	9,626	8,295	8,295	8,295	8,295	7,634
Cemetery Commission											
001-660.4195-294.000	CEM Training & Dues	40	20	40	0	40	40	40	40	40	40
001-660.4195-330.000	CEM Professional Services	1	420	240	20	120	120	120	120	120	240
001-660.4195-342.000	CEM Software & Programs	0	0	420	420	420	420	420	420	420	420
001-660.4195-430.000	CEM Equipment Maintenance	760	0	0	0	0	0	0	0	0	0
001-660.4195-438.000	CEM Grounds Maintenance	0	0	0	0	3,700	0	0	0	0	0
001-660.4195-600.000	CEM Office Supplies	49	58	25	0	70	70	70	70	70	25
001-660.4195-751.000	CEM New Equipment	0	0	125	170	0	1	1	1	1	125
Total Cemetery Commission		850	498	850	610	4,350	651	651	651	651	850
Conservation Commission											
001-670.4611-113.000	CC Part-Time Employees	8,700	3,982	0	0	0	0	0	0	0	6,084
001-670.4611-220.000	CC FICA Taxes	937	314	0	0	0	0	0	0	0	465
001-670.4611-230.000	CC NH Retirement	666	233	0	0	0	0	0	0	0	0
001-670.4611-294.000	CC Training & Dues	876	480	876	618	998	998	998	998	998	876
001-670.4611-330.000	CC Professional Services	100	60	100	70	100	100	100	100	100	100
001-670.4611-504.000	CC Scholarship	200	0	200	50	150	125	125	125	125	200
001-670.4611-560.000	CC Postage	50	11	25	40	25	15	15	15	15	25
001-670.4611-600.000	CC Office Supplies	95	110	50	29	25	10	10	10	10	50
001-670.4611-751.000	CC New Equipment	0	0	0	421	1	1	1	1	1	0
001-670.4611-830.000	CC Transfer To Conservation Ac	1	6,434	1	24	1	1	1	1	1	1
Total Conservation Commission		11,625	11,624	1,252	1,252	1,300	1,250	1,250	1,250	1,250	7,801
Capital Leases											
001-680.4220-752.000	Lease Fire Tanker	51,601	51,600	51,601	51,600	51,601	51,601	51,601	51,601	51,601	51,601
001-680.4312-752.000	Lease Excavator	0	0	41,433	36,455	37,501	37,501	37,501	37,501	37,501	37,501
Total Capital Leases		51,601	51,600	93,034	88,056	89,102	89,102	89,102	89,102	89,102	89,102
Debt Tax Anticipation Note											
001-681.4723-851.000	Bond Interest Payments	1	0	1	0	1	1	1	1	1	1
Total Tax Anticipation Note		1	0	1	0	1	1	1	1	1	1

Town of Hooksett Budget Summary FY 2015-16

Town of Hooksett Budget Summary FY 2015-16										6/30/2015
GL Number	Description	Approved By Voters								
		FY 2013-14 Amended Budget	FY 2013-14 Actuals	FY 2014-15 Amended Budget	FY 2014-15 Actuals	FY 2015-16 Department Request	FY 2015-16 Town Admin. Budget	FY 2015-16 Council's Budget	FY 2015-16 Budget Comm Budget	
Library										
	WAGES	318,773	318,847	337,863	337,252	349,823	337,863	349,823	349,823	337,863
	FICA TAXES	24,386	23,697	25,846	24,947	26,761	25,847	26,761	26,761	25,846
	HEALTH INSURANCE	57,429	59,929	73,389	70,403	90,396	75,180	90,396	90,396	74,306
	DENTAL INSURANCE	1,546	1,187	1,546	1,306	2,487	1,546	2,487	2,487	1,546
	LIFE & DISABILITY INSURANCE	2,115	2,210	2,190	2,083	2,403	2,264	2,403	2,403	2,294
	NH RETIREMENT	24,358	23,690	24,616	24,356	26,865	25,529	26,865	26,865	25,529
	WORKERS COMPENSATION	670	802	810	732	781	810	781	781	781
	UNEMPLOYMENT COMPENSATION	508	26	100	750	500	500	500	500	500
	OFFICE/LIBRARY SUPPLIES	4,100	3,580	3,500	4,106	3,750	3,750	3,750	3,750	3,500
	POSTAGE	300	576	300	311	400	400	400	400	300
	BUILDING MAINTENANCE	8,800	9,150	8,800	11,847	9,250	9,250	9,250	9,250	8,800
	CUSTODIAL SUPPLIES	1,100	1,717	2,000	1,963	2,000	2,000	2,000	2,000	2,000
	UTILITIES	39,500	33,961	35,000	32,402	35,000	35,000	35,000	35,000	35,000
	(NEW) EQUIPMENT	332	663	800	1,787	800	800	800	800	800
	EQUIPMENT MAINTENANCE	1,137	2,448	3,408	4,419	3,888	3,888	3,888	3,888	3,888
	INFORMATION TECHNOLOGY	2,319	2,272	3,335	5,298	3,335	3,335	3,335	3,335	3,335
	AUTOMATION	18,936	19,755	20,680	20,768	22,612	22,612	22,612	22,612	22,612
	STAFF & TRUSTEES	3,702	5,190	5,985	6,913	5,985	5,985	5,985	5,985	5,985
	BOOKS & MATERIALS	37,059	37,058	41,459	41,071	41,459	41,459	41,459	41,459	41,459
	REMOTE ACCESS DATABASE	4,520	3,921	4,220	2,640	4,220	4,220	4,220	4,220	4,220
	PROGRAMS & SERVICES	1,935	2,286	1,935	2,729	2,900	2,900	2,900	2,900	1,935
	VAN SERVICE	1,337	1,897	2,900	2,600	2,900	2,900	2,900	2,900	2,900
Total Library		554,862	554,862	600,682	600,682	638,515	608,038	638,515	638,515	605,399
Wastewater										
	Wastewater Appropriation	1,947,007	1,907,131	1,994,923	1,994,923	2,024,095	2,024,095	2,005,409	2,024,095	1,998,856
Total Wastewater		1,947,007	1,907,131	1,994,923	1,994,923	2,024,095	2,024,095	2,005,409	2,024,095	1,998,856
Grand Totals										
		16,059,542	15,648,413	16,887,911	15,467,800	17,005,301	16,868,521	16,815,222	16,833,908	16,779,749



New Hampshire
Department of
Revenue Administration

2015
MS-737

Budget of the Town of Hooksett

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: 3/18/2015

For Assistance Please Contact the NH DRA Municipal and Property Division

P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
ARTHUR OUELLETTE JR	
DONALD R WINTERSTON	
MARC MIRVILLE	
Amy Boilard	
Frank Bizzarro	
KEVIN VAN HORN	
John Pieroni	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2013-14	Actual Expenditures FY 2013-14	Council's Appropriations Ensuing FY (Recommended)	Council's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	3	\$322,284	\$336,578	\$346,496	\$0	\$346,496	\$0
4140-4149	Election, Registration, and Vital Statistics	3	\$22,750	\$30,040	\$31,808	\$0	\$31,808	\$0
4150-4151	Financial Administration	3	\$544,896	\$633,053	\$635,464	\$0	\$635,464	\$0
4152	Revaluation of Property	3	\$294,556	\$251,657	\$181,497	\$0	\$181,497	\$0
4153	Legal Expense	3	\$67,000	\$86,910	\$87,000	\$0	\$87,000	\$0
4155-4159	Personnel Administration	3	\$174,001	\$148,796	\$176,000	\$0	\$176,000	\$0
4191-4193	Planning and Zoning	3	\$212,487	\$284,069	\$374,748	\$0	\$374,748	\$0
4194	General Government Buildings	3	\$441,954	\$513,466	\$486,232	\$0	\$486,232	\$0
4195	Cemeteries	3	\$850	\$7,313	\$4,351	\$0	\$4,351	\$0
4196	Insurance	3	\$171,000	\$186,272	\$255,000	\$0	\$255,000	\$0
4197	Advertising and Regional Association	3	\$10,190	\$11,708	\$12,500	\$0	\$12,500	\$0
4199	Other General Government	3	\$13,000	\$14,000	\$1	\$0	\$1	\$0
Public Safety								
4210-4214	Police	3	\$3,644,358	\$3,371,240	\$3,935,057	\$0	\$3,935,057	\$0
4215-4219	Ambulance		\$1	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	3	\$3,847,101	\$3,887,896	\$3,768,972	\$0	\$3,768,972	\$0
4240-4249	Building Inspection	3	\$169,904	\$97,645	\$104,202	\$0	\$104,202	\$0
4290-4298	Emergency Management	3	\$16,160	\$5,145	\$5,500	\$0	\$5,500	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	3	\$184,969	\$207,327	\$214,940	\$0	\$214,940	\$0
4312	Highways and Streets	3	\$1,289,791	\$1,550,600	\$1,433,605	\$0	\$1,433,605	\$0
4313	Bridges	3	\$0	\$0	\$1	\$0	\$1	\$0
4316	Street Lighting	3	\$60,000	\$62,300	\$62,000	\$0	\$62,000	\$0
4319	Other	3	\$148,868	\$157,895	\$167,784	\$0	\$167,784	\$0

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2013-14	Actual Expenditures FY 2013-14	Council's Appropriations Ensuing FY (Recommended)	Council's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration	3	\$185,201	\$181,056	\$189,422	\$0	\$189,422	\$0
4323	Solid Waste Collection	3	\$221,671	\$165,147	\$239,556	\$0	\$239,556	\$0
4324	Solid Waste Disposal	3	\$705,720	\$647,591	\$664,261	\$0	\$664,261	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	3	\$2,400	\$0	\$2,000	\$0	\$2,000	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance	3	\$234,309	\$148,187	\$195,689	\$0	\$195,689	\$0
4444	Intergovernmental Welfare Payments	3	\$0	\$0	\$19,620	\$0	\$19,620	\$0
4445-4449	Vendor Payments and Other		\$19,619	\$19,619	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	3	\$500,329	\$450,354	\$562,145	\$0	\$562,145	\$0
4550-4559	Library	3	\$547,164	\$554,862	\$638,515	\$0	\$638,515	\$0
4583	Patriotic Purposes	3	\$2,945	\$2,945	\$2,945	\$0	\$2,945	\$0
4589	Other Culture and Recreation	3	\$6,501	\$9,612	\$10,750	\$0	\$10,750	\$0

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2013-14	Actual Expenditures FY 2013-14	Council's Appropriations Ensuing FY (Recommended)	Council's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Conservation and Development								
4611-4612	Administration and Purchasing of Natural	3	\$11,625	\$11,625	\$1,250	\$0	\$1,250	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	3	\$1,500	\$461	\$500	\$0	\$500	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	3	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land	3	\$1	\$0	\$1	\$0	\$1	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	3	\$1,947,007	\$2,212,197	\$2,005,409	\$18,686	\$2,024,095	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$16,022,113	\$16,247,566	\$16,815,222	\$18,686	\$16,833,908	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2013-14	Actual Expenditures FY 2013-14	Council's Appropriations Ensuing FY (Recommended)	Council's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Projects Fund		\$100,000	\$100,000	\$0	\$0	\$0	\$0
	Purpose: Town Building Maintenance							
4915	To Capital Projects Fund		\$80,000	\$80,000	\$0	\$0	\$0	\$0
	Purpose: Plow Dump Truck							
4915	To Capital Projects Fund		\$50,000	\$50,000	\$0	\$0	\$0	\$0
	Purpose: Fire Apparatus							
4915	To Capital Projects Fund		\$50,000	\$50,000	\$0	\$0	\$0	\$0
	Purpose: Drainage Upgrade							
4915	To Capital Projects Fund		\$25,000	\$25,000	\$0	\$0	\$0	\$0
	Purpose: Diesel Tank & Fuel Dispenser							
4915	To Capital Projects Fund		\$20,000	\$20,000	\$0	\$0	\$0	\$0
	Purpose: Fire Air Packs & Bottles							
4915	To Capital Projects Fund		\$15,000	\$15,000	\$0	\$0	\$0	\$0
	Purpose: Parks & Rec Facilities Development							
4323	Recycling & Transfer		\$38,000	\$38,000	\$0	\$0	\$0	\$0
	Purpose: Pickup for Recycling							
4323	Recycling & Transfer		\$30,000	\$30,000	\$0	\$0	\$0	\$0
	Purpose: Bobcat for Recycling							
4220	Fire		\$30,000	\$30,000	\$0	\$0	\$0	\$0
	Purpose: Fire Prevention Utility Vehicles							
4220	Fire		\$24,000	\$24,000	\$0	\$0	\$0	\$0
	Purpose: Fire Personal Protective Equipment							
4210-4214	Police	5	\$0	\$0	\$194,293	\$0	\$194,293	\$0
	Purpose: (2) Patrol Officers							
4220-4229	Fire	15	\$0	\$0	\$71,997	\$0	\$71,997	\$0
	Purpose: New Firefighter/EMT							
4550-4559	Library	16	\$0	\$0	\$49,744	\$0	\$49,744	\$0
	Purpose: Petition							
4619	Other Conservation	7	\$0	\$0	\$100,000	\$0	\$100,000	\$0
	Purpose: Merrimack Riverfront Trail System - Revised							
4913	To Capital Projects Fund	10	\$0	\$0	\$30,000	\$0	\$30,000	\$0
	Purpose: CR Funding - Revaluation							
4915	To Capital Reserve Fund	4	\$0	\$0	\$200,000	\$0	\$200,000	\$0
	Purpose: Public Works Vehicles CRF							
4915	To Capital Reserve Fund	6	\$0	\$0	\$160,000	\$0	\$160,000	\$0
	Purpose: CR Funding							
4915	To Capital Reserve Fund	9	\$0	\$0	\$70,000	\$0	\$70,000	\$0
	Purpose: CR Funding - Fire							
4915	To Capital Reserve Fund	14	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	Purpose: CR Funding - Master Plan							
Special Articles Recommended			\$462,000	\$462,000	\$886,034	\$0	\$886,034	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2013-14	Actual Expenditures FY 2013-14	Council's		Council's		Budget	
					Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	Committee's Appropriations Ensuing FY (Recommended)	Committee's Appropriations Ensuing FY (Not Recommended)
4130-4139	Executive	8	\$0	\$0	\$2,845	\$0	\$2,845	\$0	\$2,845	\$0
	Purpose: Non-Union wages									
4140-4149	Election, Registration, and Vital Statistics	8	\$0	\$0	\$112	\$0	\$112	\$0	\$112	\$0
	Purpose: Non-Union wages									
4150-4151	Financial Administration	8	\$0	\$0	\$8,051	\$0	\$8,051	\$0	\$8,051	\$0
4152	Revaluation of Property	8	\$0	\$0	\$2,455	\$0	\$2,455	\$0	\$2,455	\$0
	Purpose: Non-Union wages									
4155-4159	Personnel Administration	12	\$2,840	\$2,840	\$934	\$0	\$934	\$0	\$934	\$0
	Purpose: DPW & Recycling Union Contract									
4155-4159	Personnel Administration	11	\$0	\$0	\$505	\$0	\$505	\$0	\$505	\$0
	Purpose: Police Union									
4191-4193	Planning and Zoning	8	\$0	\$0	\$6,380	\$0	\$6,380	\$0	\$6,380	\$0
	Purpose: Non-Union wages									
4194	General Government Buildings	8	\$0	\$0	\$2,238	\$0	\$2,238	\$0	\$2,238	\$0
	Purpose: Non-Union wages									
4210-4214	Police	8	\$0	\$0	\$30,167	\$0	\$30,167	\$0	\$30,167	\$0
	Purpose: Non-Union wages									
4210-4214	Police	13	\$0	\$0	\$18,657	\$0	\$18,657	\$0	\$18,657	\$0
	Purpose: Police Clerk Part Time									
4210-4214	Police	11	\$0	\$0	\$28,822	\$0	\$28,822	\$0	\$28,822	\$0
	Purpose: Police Union									
4220-4229	Fire	8	\$0	\$0	\$12,326	\$0	\$12,326	\$0	\$12,326	\$0
	Purpose: Non-Union wages									
4240-4249	Building Inspection	8	\$0	\$0	\$1,471	\$0	\$1,471	\$0	\$1,471	\$0
	Purpose: Non-Union wages									
4311	Administration	8	\$0	\$0	\$3,782	\$0	\$3,782	\$0	\$3,782	\$0
	Purpose: Non-Union wages									
4312	Highways and Streets	8	\$0	\$0	\$1,319	\$0	\$1,319	\$0	\$1,319	\$0
	Purpose: Non-Union wages									
4312	Highways and Streets	12	\$13,512	\$13,512	\$6,443	\$0	\$6,443	\$0	\$6,443	\$0
	Purpose: DPW & Recycling Union Contract									
4319	Other	12	\$4,244	\$4,244	\$2,803	\$0	\$2,803	\$0	\$2,803	\$0
	Purpose: DPW & Recycling Union Contract									
4321	Administration	8	\$0	\$0	\$3,705	\$0	\$3,705	\$0	\$3,705	\$0
	Purpose: Non-Union wages									
4323	Solid Waste Collection	12	\$4,790	\$4,790	\$2,964	\$0	\$2,964	\$0	\$2,964	\$0
	Purpose: DPW & Recycling Union Contract									
4324	Solid Waste Disposal	8	\$0	\$0	\$276	\$0	\$276	\$0	\$276	\$0
	Purpose: Non-Union wages									
4324	Solid Waste Disposal	12	\$3,911	\$3,911	\$1,863	\$0	\$1,863	\$0	\$1,863	\$0
	Purpose: DPW & Recycling Union Contract									
4441-4442	Administration and Direct Assistance	8	\$0	\$0	\$1,188	\$0	\$1,188	\$0	\$1,188	\$0
	Purpose: Non-Union wages									

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2013-14	Actual Expenditures FY 2013-14	Council's		Council's		Budget	
					Appropriations FY (Recommended)	Appropriations FY (Not Recommended)	Appropriations FY (Recommended)	Appropriations FY (Not Recommended)	Committee's Appropriations Ensluing FY (Recommended)	Committee's Appropriations Ensluing FY (Not Recommended)
4520-4529	Parks and Recreation	8	\$0	\$0	\$2,440	\$0	\$2,440	\$0	\$2,440	\$0
	Purpose: Non-Union wages									
4520-4529	Parks and Recreation	12	\$8,132	\$8,132	\$5,023	\$0	\$5,023	\$0	\$5,023	\$0
	Purpose: DPW & Recycling Union Contract									
4550-4559	Library	8	\$0	\$0	\$9,668	\$0	\$9,668	\$0	\$9,668	\$0
	Purpose: Non-Union wages									
Individual Articles Recommended			\$37,429	\$37,429	\$156,437	\$0	\$156,437	\$0	\$156,437	\$0

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues FY 2013-14	Council's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	3	\$11,613	\$9,000	\$9,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	3	\$9,258	\$8,750	\$8,750
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	3	\$311,883	\$320,000	\$320,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	3	\$3,071,130	\$2,888,000	\$2,888,000
3230	Building Permits	3	\$90,672	\$75,000	\$75,000
3290	Other Licenses, Permits, and Fees	3	\$17,178	\$14,820	\$14,820
3311-3319	From Federal Government		\$56,347	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	3	\$610,341	\$683,437	\$683,437
3353	Highway Block Grant	3	\$247,920	\$247,025	\$247,025
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	3	\$326	\$300	\$300
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	3	\$150,680	\$2,003	\$2,003
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	3	\$111,419	\$136,738	\$136,738
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property	3	\$253,976	\$1,500	\$1,500
3502	Interest on Investments	3	\$28,390	\$25,000	\$25,000
3503-3509	Other	3	\$372,308	\$279,169	\$279,169
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$62,768	\$0	\$0

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues FY 2013-14	Council's Estimated Revenues	Budget Committee's Estimated Revenues
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	3	\$2,212,197	\$2,005,409	\$2,024,095
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	3	\$12,921	\$5,000	\$5,000
3917	From Conservation Funds		\$5,262	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits				\$6,701,151	\$6,719,837

Budget Summary

Item	Prior Year Adopted Budget	Council's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$16,022,113	\$16,815,222	\$16,833,908
Special Warrant Articles Recommended	\$462,000	\$886,034	\$886,034
Individual Warrant Articles Recommended	\$37,429	\$156,437	\$156,437
TOTAL Appropriations Recommended	\$16,521,542	\$17,857,693	\$17,876,379
Less: Amount of Estimated Revenues & Credits	\$7,636,589	\$6,701,151	\$6,719,837
Estimated Amount of Taxes to be Raised	\$8,884,953	\$11,156,542	\$11,156,542



Default Budget: Hooksett

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 3/18/15

For Assistance Please Contact:
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
James Sullivan	Council Chair	
Nancy Comai	Council Vice Chair	
Todd Lizotte	Council Secretary	
Robert Duhaime	Councilor	
James Levesque	Councilor	
Susan Lovas Orr	Councilor	
Donald Winterton	Councilor	
David Ross	Councilor	
Adam Jennings	Councilor	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
General Government					
0000-0000	Collective Bargaining	\$0			\$0
4130-4139	Executive	338,017	1,987		\$340,004
4140-4149	Election, Registration, and Vital Statistics	34,273	(2,550)		\$31,723
4150-4151	Financial Administration	612,702	24,841		\$637,543
4152	Revaluation of Property	181,497	722		\$182,219
4153	Legal Expense	92,000			\$92,000
4155-4159	Personnel Administration	204,776	(28,776)		\$176,000
4191-4193	Planning and Zoning	365,938	1,832		\$367,770
4194	General Government Buildings	433,525	295		\$433,820
4195	Cemeteries	850			\$850
4196	Insurance	330,160	(75,160)		\$255,000
4197	Advertising and Regional Association	11,800			\$11,800
4199	Other General Government	5,000			\$5,000
Public Safety					
4210-4214	Police	3,817,170	16,620		\$3,833,790
4215-4219	Ambulance	1			\$1
4220-4229	Fire	3,995,967	(29,852)		\$3,966,115
4240-4249	Building Inspection	100,962	518		\$101,480
4290-4298	Emergency Management	5,500			\$5,500
4299	Other (Including Communications)	\$0			\$0
Airport/Aviation Center					
4301-4309	Airport Operations	\$0			\$0
Highways and Streets					
4311	Administration	210,832	714		\$211,546
4312	Highways and Streets	1,411,111	(1,026)	(34,000)	\$1,376,083
4313	Bridges	0	1		\$1
4316	Street Lighting	62,000			\$62,000
4319	Other	163,847	722		\$164,569
Sanitation					
4321	Administration	187,037	846		\$187,883
4323	Solid Waste Collection	253,656	1,126		\$254,782
4324	Solid Waste Disposal	641,383	17,138		\$658,521
4325	Solid Waste Cleanup	\$0			\$0
4326-4329	Sewage Collection, Disposal and Other	\$0			\$0
Water Distribution and Treatment					
4331	Administration	\$0			\$0
4332	Water Services	\$0			\$0
4335-4339	Water Treatment, Conservation and Other	\$0			\$0
Electric					
4351-4352	Administration and Generation	\$0			\$0
4353	Purchase Costs	\$0			\$0
4354	Electric Equipment Maintenance	\$0			\$0
4359	Other Electric Costs	\$0			\$0

Health					
4411	Administration	2,000			\$2,000
4414	Pest Control	\$0			\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0			\$0
Welfare					
4441-4442	Administration and Direct Assistance	215,761			\$215,761
4444	Intergovernmental Welfare Payments	19,620			\$19,620
4445-4449	Vendor Payments and Other	\$0			\$0
Culture and Recreation					
4520-4529	Parks and Recreation	552,106	8,009		\$560,115
4550-4559	Library	600,682	4,717		\$605,399
4583	Patriotic Purposes	2,945			\$2,945
4589	Other Culture and Recreation	10,750			\$10,750
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	7,801			\$7,801
4619	Other Conservation	\$0			\$0
4631-4632	Redevelopment and Housing	\$0			\$0
4651-4659	Economic Development	500			\$500
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$0			\$0
4721	Long Term Bonds and Notes - Interest	\$0			\$0
4723	Tax Anticipation Notes - Interest	1			\$1
4790-4799	Other Debt Service	\$0			\$0
Capital Outlay					
4901	Land	1			\$1
4902	Machinery, Vehicles, and Equipment	\$0			\$0
4903	Buildings	\$0			\$0
4909	Improvements Other than Buildings	\$0			\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0			\$0
4913	To Capital Projects Fund	\$0			\$0
4914A	To Proprietary Fund - Airport	\$0			\$0
4914E	To Proprietary Fund - Electric	\$0			\$0
4914S	To Proprietary Fund - Sewer	1,994,923	3,933		\$1,998,856
4914W	To Proprietary Fund - Water	\$0			\$0
4915	To Capital Reserve Fund	\$0			\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0			\$0
4917	To Health Maintenance Trust Funds	\$0			\$0
4918	To Non-Expendable Trust Funds	\$0			\$0
4919	To Agency Funds	\$0			\$0
Total Appropriations		16,867,094	(53,345)	(34,000)	\$16,779,749

Explanation for Increases and Decreases	
Account	Explanation
Varies	Increased \$39,135 for Employer share of NH Retirement

Varies	Increased \$23,578 for employer share of Health Insurance
4150-4151	Increased \$22,661 for maintenance fee on software
4324	Increased \$16,215 for trash removal contract
4550-4559	Increased \$3,804 for GMILCS contact and equipment maintenance contract
4520-4529	Increased \$4,999 for Amoskeag Rowing contract
4914S	Increased \$3,933 for NPDES permit obligation and employer share of NH Retirement
4196	Decreased \$75,160 for property liability contract
4220-4229	Decreased \$56,020 for dispatch contract
4312	Decreased \$34,000 for Pickup
4155-4159	Decreased \$28,776 for worker's compensation and unemployment contacts
4312	Decreased \$3,932for excavator lease contract
4140-4149	Decreased \$2,570 for one less election needed this year
4150-4151	Decreased \$1,212 for deeding contract

Budget Status Report FY 2014-15

Department	Approved Budget	Budget Transfers	Adjusted Budget	Encumbered	Year to Date Expenditures	(Over) Under Spent	Percent Expended
Administration							
Executive	\$ 338,017	\$ -	\$ 338,017	\$ -	\$ 349,814	\$ (11,797)	103%
Computers	99,921	12,380	112,301	-	120,730	(8,429)	108%
Legal	92,000	-	92,000	-	94,969	(2,969)	103%
Benefits	204,776	81	204,857	-	160,083	44,774	78%
Insurance	330,160	-	330,160	-	233,630	96,530	71%
Planning	11,800	-	11,800	-	6,119	5,681	52%
Other General Gov't	5,000	-	5,000	-	-	5,000	0%
Culture	1	-	1	-	-	1	0%
Patriotic	2,945	-	2,945	-	1,445	1,500	49%
Other Culture	10,750	-	10,750	-	12,806	(2,056)	119%
Economic Development	500	-	500	-	485	15	97%
Land Purchases	1	-	1	-	-	1	0%
Administration Total	1,095,871	12,461	1,108,332	-	980,081	128,251	88%
Assessing	181,497	-	181,497	-	157,848	23,649	87%
Bonded Debt Principal & Interest	-	-	-	-	-	-	0%
Budget Committee	7,609	-	7,609	-	4,148	3,461	55%
Capital Leases	93,034	-	93,034	-	88,056	4,978	95%
Cemetery Commission	850	-	850	-	610	240	72%
Conservation Commission	7,801	(6,549)	1,252	-	1,252	-	100%
Family Services	235,381	-	235,381	-	157,500	77,881	67%
Finance	230,522	-	230,522	-	220,887	9,635	96%
Fire-Rescue							
Fire	3,944,367	(43,489)	3,900,878	-	3,839,614	61,264	98%
Emergency Management	5,500	-	5,500	-	3,112	2,388	57%
Fire-Rescue Total	3,949,867	(43,489)	3,906,378	-	3,842,726	63,652	98%
Library	600,682	-	600,682	-	600,682	-	100%
Police	3,817,170	(35,175)	3,781,995	(37,980)	3,358,093	385,922	90%
Public Works							
Planning & Engineering	367,938	6,549	374,487	-	265,842	108,645	71%
Code Enforcement	100,962	-	100,962	-	101,381	(419)	100%
Highway & Streets	1,806,357	91,500	1,897,857	(492,206)	1,459,315	(53,664)	104%
Buildings Maintenance	433,525	-	433,525	(10,000)	462,553	(39,028)	109%
Parks & Recreation	552,105	-	552,105	-	540,500	11,605	98%
Recycling & Transfer	1,082,076	-	1,082,076	-	954,582	127,494	88%
Public Works Total	4,342,963	98,049	4,441,012	(502,206)	3,784,173	154,633	96%
**Wastewater Department	1,994,923	-	1,994,923	-	1,994,923	-	100%
Tax Anticipation Interest	1	-	1	-	-	1	0%
Tax Collector	274,650	-	274,650	-	249,360	25,290	91%
Town Clerk	34,273	-	34,273	-	27,461	6,812	80%
Total Operating	\$ 16,867,094	\$ 25,297	\$ 16,892,391	\$ (540,186)	\$ 15,467,800	\$ 884,405	95%
Warrant Articles							
Automated Collection Truck from Solid Waste	\$ 180,000	\$ -	180,000	\$ -	\$ 180,000	\$ -	100%
Town Building Maintenance CR	100,000	-	100,000	-	100,000	-	100%
Public Works Vehicles CR	100,000	-	100,000	-	100,000	-	100%
Fire Apparatus CR	50,000	-	50,000	-	50,000	-	100%
Drainage Upgrades CR	50,000	-	50,000	-	50,000	-	100%
Fire Air Packs & Bottles CR	20,000	-	20,000	-	20,000	-	100%
Automated Collection Equipment CR	20,000	-	20,000	-	20,000	-	100%
Parks & Recreation Facilities CR	15,000	-	15,000	-	15,000	-	100%
Total Warrant Articles	\$ 535,000	\$ -	\$ 535,000	\$ -	\$ 535,000	\$ -	100%
Grand Totals	\$ 17,402,094	\$ 25,297	\$ 17,427,391	\$ (540,186)	\$ 16,002,800	\$ 884,405	95%

** Year to Date Expenditures for Wastewater are estimated.

Submitted by:

Christine Soucie, Finance Director (603)-485-2712

Revenue to Offset Taxes FY 2014-15

Type	Source	Approved Budgeted	Year to Date Collected	Over (Under) Collected	Percent Collected
Taxes					
	Timber Tax	\$ 10,000	\$ 18,255	\$ 8,255	183%
	Interest and Penalties on Taxes	300,000	387,924	87,924	129%
	Activity Tax	8,000	-	(8,000)	0%
Licenses, Permits & Fees					
	Motor Vehicles Permits	2,788,000	3,240,887	452,887	116%
	Building Permits	75,000	56,689	(18,311)	76%
	Other Licenses, Permits & Fees	13,500	15,283	1,783	113%
From Federal					
	Highway Patrol, DWI and CMAQ Grants	2,138	3,578	1,440	167%
From State					
	Meals & Rooms Tax	683,437	683,437	(0)	100%
	Highway Block Grant	254,186	256,533	2,347	101%
	State & Federal Forest Land	326	521	195	160%
	Other - Railroad, State Forest Fires	4,342	8,847	4,505	204%
Charges For Services					
	Tax Collector	1,500	2,760	1,260	184%
	Town Clerk	300	149	(152)	50%
	Assessing	550	288	(262)	52%
	Police	18,000	23,573	5,573	131%
	Fire	31,400	25,802	(5,598)	82%
	Public Works	149,334	26,177	(123,157)	18%
Miscellaneous					
	Sale of Town Property	1,200	13,878	12,678	1156%
	Interest on Investments	20,000	33,839	13,839	169%
	Rental of Town Property	74,600	75,498	898	101%
	Court Fines	2,000	7,245	5,245	362%
	Insurance Dividends and Reimbursements	-	201,683	201,683	0%
	Gifts and Grants	2,000	-	(2,000)	0%
	Elderly Lien Payoff	-	400	400	0%
	Welfare Reimbursement	10,000	5,920	(4,080)	59%
	Cable Franchise Fee	145,000	157,929	12,929	109%
	Other	15,000	2,828	(12,172)	19%
Other Funds					
	Special Revenue Fund - Solid Waste Disposal	180,000	180,000	-	100%
	** Enterprise Fund - Wastewater	1,994,923	1,994,923	-	100%
	Trust Funds	4,500	5,076	576	113%
Totals Revenues		\$ 6,789,236	\$ 7,429,922	\$ 640,686	109%

** Year to Date Revenues for Wastewater are estimated.

Submitted by:

Christine Soucie, Finance Director (603) 485-2712

General Obligation Debt

As of June 30, 2015, the Town does not have any general long term debt.

Business-type Debt

Repayments of this debt is paid from the Sewer Fund.

Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000	\$2,895,051
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470	2,485,176
Total	<u>\$5,380,227</u>

The annual requirement to amortize all debt as of June 30, 2015 including interest payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2016	298,768	185,067	483,835
2017	304,115	174,899	479,014
2018	309,662	164,530	474,192
2019-2023	1,639,029	659,615	2,298,644
2024-2028	1,812,223	365,890	2,178,113
2029-2031	1,016,430	61,364	1,077,794
Total	<u>\$ 5,380,227</u>	<u>\$1,611,365</u>	<u>\$ 6,991,592</u>

Capital Leases

Lease Agreement Payable at June 30, 2015 is comprised of the following issues:

\$220,576 Fire Tanker Expires on July 18, 2017	127,893
\$248,400 Public Works Excavator Expires on December 1, 2020	36,455
Total	<u>\$ 164,348</u>

The annual requirement to amortize all debt as of June 30, 2015 including interest payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2016	78,962	9,094	88,056
2017	81,127	6,929	88,056
2018	62,768	4,705	67,473
2019-2020	103,376	5,990	109,366
Total	<u>\$ 326,233</u>	<u>\$ 26,718</u>	<u>\$ 352,951</u>

Submitted by:

Christine Soucie, Finance Director (603) 485-2712

Other Town Funds FY 2014-15

Name of Fund	Balances as of				Balances as of	
	6/30/2014	Revenues	Expenses	Interest	6/30/2015	
Reserve Fund						
16 Main Street Town Hall Preservation	\$ 1,208	\$ 1,826	\$ -	\$ 44		3,079
Air Pack & Fire Bottles for Fire Department	133,939	20,000	-	2,531		156,470
Automated Collection Equipment	10,123	20,000	-	491		30,614
Drainage Upgrades	100,776	50,000	(9,840)	2,472		143,407
Emergency Radio Communications	83,447	-	-	1,375		84,822
Feasibility Study Southern Leg Parkway	60,645	-	-	999		61,644
Fire Apparatus	100,776	50,000	-	2,472		153,247
Fire Cistern	21,129	-	(3,196)	331		18,264
HVAC System Development for Library	6,866	-	(6,970)	113		10
Parks & Recreation Facilities Development	46,364	15,000	-	1,007		62,372
Permanent Records Archiving System	22,520	-	-	371		22,891
Plow Dump Trucks	161,241	-	-	2,657		163,898
Police Computer System Development	14	-	-	0		14
Revaluation	-	-	-	-		-
Right of Way for West Alice Ave	23,954	-	-	395		24,348
Road Impact Fee Traffic Study	32,330	-	-	533		32,863
Sanitary Landfill	81,293	-	(5,962)	1,333		76,664
Town Building Maintenance	328,071	100,000	(18,629)	6,930		416,372
Town of Hooksett's Master Plan	14,280	-	(2,187)	240		12,333
Town Wide Compute Development	23	-	-	0		24
Town Wide Digitized Mapping System	24,284	-	-	400		24,684
Town Wide Opti- Com System	-	-	-	-		-
Upgrading Diesel Tank & Fuel Dispenser	9,325	-	-	154		9,479
Wastewater Plant & Composting Improv	-	1,000,000	-	10,242		1,010,242
Special Revenues Funds						
Heritage Commission	12,019	4,808	(4,497)	50		12,381
Heritage Markers	2,887	2,500	(4,105)	15		1,297
Heads' School	4,189	-	(100)	16		4,105
Conservation	25,297	509	(4,318)	3		21,492
Conservation Current Use	560,004	-	(48,958)	245		511,292
* Fire Impact Fee	410,266	53,192	(399,401)	537		64,594
* Police Impact Fee	94,004	5,910	(14,438)	374		85,850
* Public Recreation Facilities Impact Fee	295,548	18,765	(10,549)	1,227		304,990
* Traffic\Roadway Impact Fee	1,295,801	48,194	(3,685)	5,382		1,345,691
* School Impact Fee	89,341	119,472	(124,223)	228		84,819
Solid Waste Disposal Fund	259,757	97,015	(180,000)	1,131		177,903
Drug Forfeiture	25,880	-	(7,452)	96		18,524
Police Detail	121,483	264,515	(243,430)	501		143,069
Fire Detail	267	14,402	(11,964)	2		2,707
Recreation Revolving	30,597	78,747	(56,986)	137		52,495
Ambulance Service	275,288	312,244	(151,818)	187		435,901

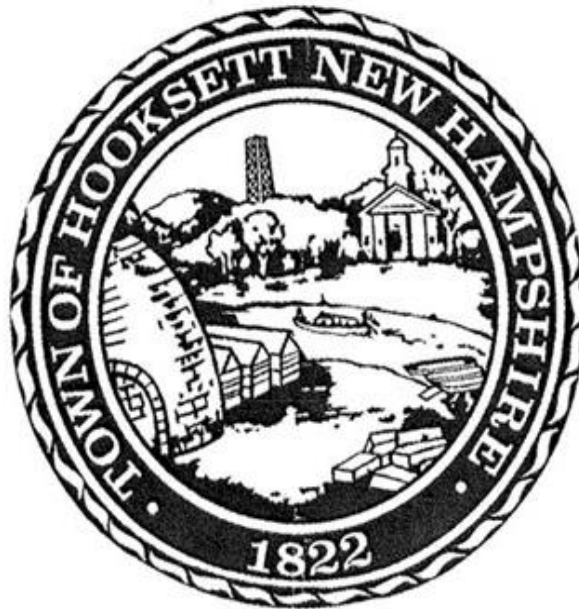
Note: Reported on the accrual basis of accounting.

* Details of Impact fee activity can be found on the Town's website.

Submitted by:

Christine Soucie, Finance Director (603) 485-2712

TOWN OF HOOKSETT



Capital Improvement Plan

FY Ending 2016 - 2021

Adopted by Planning Board on December 1, 2014

Amended by Town Council on December 10, 2014

Capital Improvement Plan										
Project Description	Estimated Year of Completion	Balance in Trust Fund as of 10/30	Projects Recom. by Town Admin.	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total Project Cost
Town's future projected needs										
General Government										
Feasibility Study for Southern Leg of Parkway	2017-18	60,952								150,000
Fire-Rescue										
Fire Station #3 at Exit 10	Future									
Public Works										
Drainage Upgrade Capital Reserve Fund	As needed	151,527	50,000	50,000	50,000	50,000	50,000	50,000	50,000	Ongoing
Parks and Recreation Facilities Development Reserve Fund	As needed	61,671	15,000	15,000	15,000	15,000	15,000	15,000	15,000	Ongoing
Improvements and Infrastructure of Conservation Land CR	As needed			10,000	10,000	10,000	10,000	10,000	10,000	Ongoing
Merrimack Riverfront Trails	2015-16			1,043,941						1,043,941
Petersbrook Field Expansion	2018-19		161,374	161,374	116,871	150,000				428,245
Sidewalk: College Park Drive	2016-17				370,549					370,549
Rt. 3A Improvement Project: Hackett Hill Section	2016-17				1,643,634					1,643,634
Rt. 3A Improvement Project: Hourglass Section	2018-19						2,200,000			2,200,000
Sidewalk: Main Street										145,679
Lilac (Village) Bridge										
Old Town Hall										
Total Town Requests			226,374	1,270,315	2,206,154	225,000	2,275,000	75,000	75,000	5,982,148
School Districts future projected needs										
Roof Replacement and Resealing at Underhill	2018 - 19		N/A	95,500	95,500	95,500	95,500			382,000
Sports Field Expansion at Cawley	2019 - 20		N/A		30,000	30,000	30,000	30,000		120,000
Total School Requests				95,500	125,500	125,500	125,500	30,000	0	502,000
Sewer Fund future projected needs										
Did not submit										
Central Water Precinct future projected needs										
Did not submit										
Village Water Precinct future projected needs										
Did not submit										
Grand Total All Requests Total Cost			226,374	1,365,815	2,331,654	350,500	2,400,500	105,000	75,000	6,484,148
Off-setting Revenues										
Fire Station #3 at Exit 10 (Impact Fees & Taxes)										
Merrimack Riverfront Conservation Project (Grants, Taxes, Others)				944,000						944,000
Petersbrook Soccer Fields (Impact Fees)			161,374	161,374	116,871	150,000				428,245
Rt. 3A Improvement Project: Hackett Hill Section (State, Impact Fees)					1,643,634					1,643,634
Sidewalk: College Park Drive (Grant & Impact Fees)					370,549		2,200,000			370,549
Rt. 3A Improvement Project: Hourglass Section (State, Impact Fees)										2,200,000
Sidewalk: Main Street (Impact Fees & Other)										80,000
Total off-setting Revenues			161,374	1,105,374	2,131,154	150,000	2,200,000	0	0	5,666,528
Grand Total CIP Request Net Cost (Taxation)			65,000	260,441	200,500	200,500	200,500	105,000	75,000	817,620



Town of Hooksett

Capital Improvement Plan FY Ending 2016 - 2021

General Government

Feasibility Study for Southern Leg of Parkway Fund: Total project cost is \$150,000. There is \$60,952 in account as of October 31, 2014. The purpose of the Parkway was to relieve the heavy traffic congestion on Route 3 from Industrial Park Drive south to the I-93 interchange. This project has been a recommendation of the Master Plan since 1971 and has been the subject of a number of public hearings. This study will answer many questions about the ability of this road segment to receive the necessary State environmental permits and to determine the path (corridor) more precisely, and to help us determine the costs of land acquisition and construction. It's conceived to be a controlled access highway with limited curb cuts; its purpose is to take through traffic off Route 3, making it easier for customers to access the many businesses along Route 3. SNHU also needs to know how to plan for their development and how to utilize this new road, as well as N River Rd. NHDOT is in the process of widening a portion of the Route 3 Corridor. It may be wise to wait and see if the Parkway is still needed at the conclusion of this widening project.

Fire-Rescue

Fire Station #3 at Exit 10 Total project cost is \$1,000,000. Estimated year of purchase is unknown. The fund is for a third Fire Station to protect our new growth in this area of town where response times need to be improved. This fire station would not only protect exit 10, but all areas west of the Merrimack River along with the south end of Hooksett.

Public Works

Drainage Upgrade Capital Reserve Fund: Total project cost is ongoing. There is \$151,527 in account as of October 31, 2014. Estimated year of purchase is as needed. Various areas throughout town have drainage that has begun to deteriorate and fail. These failures are due to aging pipes, pipes that have outlived their expected lifespan, increased storm runoff due to growth in town, and more storms with a higher volume of water. These pipes were not installed to handle the amount of water that they are taking on. This fund is for updating the drainage to larger pipes, which will handle both the increased volume of water and anticipated growth.

- Town Administrator recommends funding \$50,000 in the current year.

Parks and Recreation Facilities Development Reserve Fund: Total project cost is ongoing. There is \$61,671 in account as of October 31, 2014. Estimated year of purchase is as needed. The town continues to grow and we are forced to deal with aging structures, building updates, and additional recreation areas that will need to be addressed. We have put together a listing of items that will need to be addressed within the next five years. Since addressing the lighting

at Donati, our next project will be building updates on the Parks & Rec building. The Parks & Rec Division has outgrown the building and needs more space to work out of and store the equipment they use daily. This building has not been updated in over 15 years while the division has grown. We are still in the process of putting plans together to put a permanent bathroom facility to be located at Donati park (could cost in excess of \$75,000). This would eliminate the need for port-a-potties and address the growth at Donati with all of the special events that the park has been hosting in recent years.

- Town Administrator support fund \$15,000 in the current year.

Improvements to Town-Owned Conservation Lands: Total project cost is ongoing. Estimated year of purchase is as needed. The fund is to begin to plan for improvements, and developments that may be needed for all of the conservation lands/easements currently held by the Town. Over the past few years, the Commission has continued its pursuit of acquiring land to conserve for future residents to enjoy, consistent with the mandates of the Master Plan. The conservation easements, pertaining to such property, require the Town to maintain the property and make repairs or improvements as necessary. In order to meet this legal obligation, it is necessary for us to create a capital reserve fund to ensure that the Town will be prepared for any planned or unexpected maintenance issues that may arise. Over the last 3 years alone, the Commission has acquired over 700 acres of land that we would like to see used for passive recreational purposes. This year, the Commission added 120 acres that consisted of approximately ¾ mile of undisturbed Merrimack River frontage. The stewardship of the Town's Conservation properties includes the requirement of maintaining existing trails and the right to develop new trails.

Merrimack Riverfront Trails: This project is proposed by the Conservation Commission and involves the construction of 850 feet of trails and a foot bridge to enable access to the newly purchase Merrimack Riverfront conservation property by foot, bike, snowmobile, snow-shoe, horse, or cross-country skis. This 12-foot wide trail and bridge with curbs and handrails will enable people of all ages and abilities to access the property and gain views of the river. An accessible riverfront will allow for education opportunities in environmental stewardship for all students, instructors and researcher. Both Southern New Hampshire University and the Hooksett Middle school have expressed their desire to access this property for instructional purposes. The Conservation Commission is actively applying for grants and other sources of revenue to pay 90% of the project leaving a 10% match from tax dollars.

Petersbrook Fields Expansion: In 2011 the Town purchased 7+acres adjacent to the Town owned Petersbrook Fields. Discussions were held with Hooksett Youth Athletic Association and the Parks and Recreation Advisory Board and a plan was developed to building new fields on the new acquired property. Council approved the use of Parks & Recreation Impact Fees to begin Phase 1 of this project.

- Town Administrator support fund the current year with the use of Impact Fees.

Sidewalks – College Park Drive: In 2010 the Town submitted a grant application to Congestion Mitigation and Air Quality (CMAQ) for a sidewalk along College Park Drive. The sidewalks will provide a safe connection from residential areas to the library. The grant will pay \$80% of the total cost of \$370,694 leaving a balance of 20% to be paid from the Town.

Council has obligated the Town share in the amount to \$80,000 from Zone 2 of the Roadway Impact Fees.

Route 3A Improvements - Hackett Hill Section: In August 2012 Town Council approved the use of Roadway Impact Fees to improve the Hackett Hill and Route 3A Intersection. This intersection is currently a failed intersection. Numerous traffic studies have been conducted; two in 2005 both finding similar problems with the intersection and crash dated for 1995 to 2010 totaled 56 accidents. NHDOT 10 Year plan which was approved by Governor Lynch in June 2012 includes 2/3 State funding for this intersection in the amount of \$800,000 leaving the balance to come for Roadway Impact fees.

Route 3A Improvements - Hourglass Section: This project is Phase II of the Route 3A Improvements and is focused on widening Route 3A between Walmart and Market Basket.

Sidewalks – Main Street: This project will connect the sidewalk that currently ends at Lafond Avenue on Main Street to the Donati Park entrance. Funds have been obligated by Council from zone 2 of Roadway Impact fees.

Lilac (Village) Bridge: Currently the Town is working with the State about the future of this bridge.

Old Town Hall: Committee is working to find grants to help with restorative costs.

School District

Roof Replacement and Reseaming at Underhill: Total project cost is \$382,000. Estimated year of purchase is 2018-19. The roof on the Underhill school is 20+ years old and needs to be replaced. This will help with the reliability of the roof and also will keep repair costs to a minimum.

Sports Field Expansion at Cawley: Total project cost is \$120,000. Estimated year of purchase is 2019.-20. Currently the Track & Field, Field Hockey, and Lacrosse programs use the soccer field at Cawley Middle School. Dedicated areas with specialized equipment are desirable for these programs. This project would also add electrical power and electrical scoreboards to the baseball field and the soccer field.

Hooksett Sewer Fund

The Hooksett Sewer Department raises funds for their capital replacement through user fees. The CIP uses the information from the Sewer's CIP to level out peak years for the taxpayers. The Sewer Commission did not submit a Capital Improvement Plan for this year.

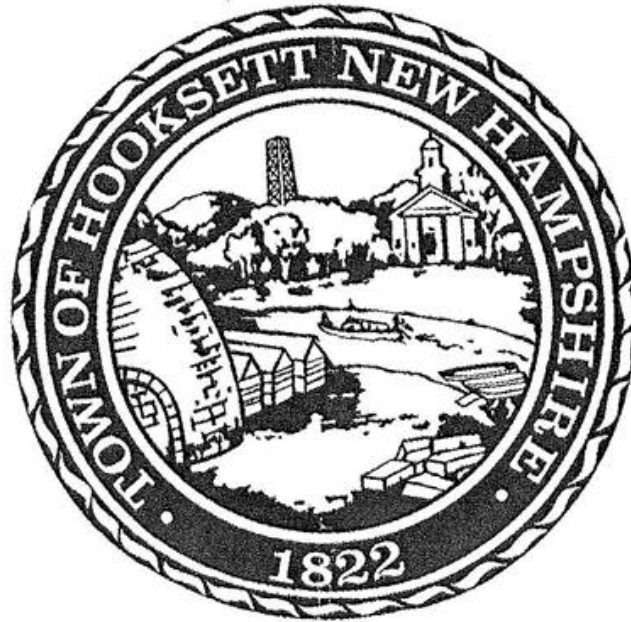
Hooksett Central Water Precinct

The Hooksett Central Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Central Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

Hooksett Village Water Precinct

The Hooksett Village Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Village Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

TOWN OF HOOKSETT



Long-Term Budgetary Plan

FY Ending 2016 - 2021

Long-term Budgetary Plan											
Project Description											
Town's future projected needs											
General Government											
Year of last Purchase	Estimated Year of Purchase	Balance in Trust Fund as of 10/30	Projects Recom. by Town Admin.	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total Project Cost	
Revaluation Capital Reserve Fund											
2013	2017-18		30,000	30,000	30,000	30,000	30,000	30,000	30,000	Ongoing	
Master Plan Capital Reserve Fund											
As needed		14,074		10,000	10,000	10,000	8,400	5,000		57,474	
Parcel Digital Reconciliation											
	2017-18	24,407		33,385	33,385	33,385				91,177	
Replacement of Code Enforcement Vehicle											
2002	2015-16				27,300					27,300	
Fire-Rescue											
Fire Apparatus Capital Reserve Fund											
As needed		151,527	50,000	50,000	50,000	50,000	50,000	50,000	50,000	Ongoing	
SCBA Replacement Capital Reserve Fund											
2020		154,714	20,000	20,000	20,000	20,000	20,000	20,000	20,000	300,000	
Rescue #2											
2009	2016-17				200,000					200,000	
Car #2											
2006	2016-17				50,000					50,000	
Car #3											
2005	2016-17				50,000					50,000	
Car #1											
2007	2017-18				50,000	50,000				50,000	
Boat #2											
	2018-19						32,000			32,000	
Utility 1											
2008	2018-19						50,000			50,000	
Rescue #1											
2007	2014-15	313,893								50,000	
Fire Engine for Station #3 - Impact fees & Taxation											
	Future										
Police Dept											
				72,420	72,420	72,420	72,420	72,420	72,420	Ongoing	
Vehicles - 2 per year											
Public Works											
Vehicles Capital Reserve Fund											
	As needed	100,482	100,000	100,000	100,000	100,000	100,000	100,000	100,000	Ongoing	
Town Building Maintenance Capital Reserve Fund											
	As needed	420,300	75,000	75,000	75,000	75,000	75,000	75,000	75,000	Ongoing	
Loader (Highway)											
2001	2016-17		120,000	120,000	120,000					240,000	
Lee Boy Roller (Highway)											
2004	2018-19						45,000			45,000	
Sidewalk Plow (5 year lease @ 4.5%)											
1998	2017-18				31,320	31,320	31,320	31,320	31,320	156,600	
Recycling & Transfer											
Automated Collection Equipment Capital Reserve Fund											
2011	2022	20,271	20,000	20,000	30,000	30,000	30,000	30,000	30,000	920,000	
100 Yard Live Bottom Trailer (Special Revenue)											
1999	2016-17			60,000						60,000	
Dump Trailer (Special Revenue)											
1996	2016-17			45,000						45,000	
Peterbilt Tractor (Special Revenue)											
2001	2017-18					120,000				120,000	
100 Yard Live Bottom Trailer (Special Revenue)											
2005	2018-19						60,000			60,000	
Skid Steer Loader Bobcat (Special Revenue)											
2006	2018-19						35,000			35,000	
Freightliner Tractor (Special Revenue)											
2005	2018-20							120,000		120,000	
Pickup w/plow (Special Revenue)											
2008	2019-20							40,000		40,000	
Carm Recycle Trailer (Special Revenue)											
2005	2020-21								15,000	15,000	
Stan Live Bottom Trailer (Special Revenue)											
2004	2020-21								60,000	60,000	
Total Town Requests											
			487,420	497,420	1,004,425	622,125	639,140	573,740	483,740	2,824,551	
School Districts future projected needs											
Total School Requests											
				0	0	0	0	0	0	0	
Sewer Fund future projected needs											
Total Sewer Requests											
				0	0	0	0	0	0	0	
Central Water Precinct future projected needs											
Total Central Water Precinct											
				0	0	0	0	0	0	0	

Village Water Precinct future projected needs											
Total Village Water Precinct					0	0	0	0	0	0	0
Grand Total All Requests Total Cost	487,420	497,420	1,004,425	622,125	639,140	573,740	483,740	2,824,551			
Off-setting Revenues											
Ambulance Fund			200,000					200,000			
Fire Engine for Station #3 - Impact fees & Taxation								0			
Solid Waste Disposal Fund			105,000	120,000	95,000	180,000	75,000	555,000			
Total off-setting Revenues	0	0	305,000	120,000	95,000	180,000	75,000	755,000			
Grand Total Long-Term Request Net Cost (Taxation)	487,420	497,420	699,425	502,125	544,140	413,740	408,740	2,069,551			



Town of Hooksett

Long-term Budgetary Plan FY Ending 2016-2021

General Government

Revaluation Capital Reserve Fund: Total project cost is on-going. This project is to set aside funds for the next update in 2018. The 2009 revaluation cost was \$161,230.50, the cost for 2013 is \$137,300, and the estimated cost in 2018 is \$149,703. Every five years the Town is required to reappraise all property values for assessment equity property tax purposes per NH State Constitution Article 6.

Master Plan Capital Reserve Fund: Total project cost is \$60,000. There is \$14,074 in account as of October 31, 2014. The fund is to provide a savings account, to be added to every year, that will allow the Town to update its Master Plan in a manner compliant with RSA 674:3 "Master Plan Preparation", which states in Sec II that revisions to the plan are recommended every 5-10 years. The Master Plan was last updated in 2004. Several areas of the plan are outdated. The following chapters have recently been updated: Economic Development and Energy. The update of the plan is critical to the long-term development of the Town. The Planning Board, ZBA, Conservation Commission, and Town Council need clear, accurate information upon which to base their decisions. Period studies that bring this new information into the Master Plan create an atmosphere of good planning, informed decision making, and provide critical data for the voter.

Parcel Digital Recompilation: Total project cost is \$90,795. There is \$24,343 in account now. The GIS system parcels do not align with the orthos (aerial imagery), making it very difficult to determine exact locations of boundaries, structures, water bodies, etc. This project would include recompilation of the existing parcel layer to the ortho image base map. The roads would be realigned to fit the parcels by matching the physical evidence on the image base.

Replacement of Code Enforcement Vehicle: Total project cost is \$27,500. Estimated year of purchase is 2016-17. The fund is to replace a 2002 Ford Ranger 4WD with a Ford Explorer 4WD-6CYL. The Ford Ranger is used on a daily basis by the Code Enforcement Officer. The vehicle currently has 80,000 miles; however, they are all city miles.

Fire-Rescue

Fire Apparatus Capital Reserve Fund: Total project cost is ongoing. There is \$151,527 in account as of October 31, 2014. Estimated year of purchase is as needed. The fund is for the future replacement of the following fire department vehicles: all engines, tankers, ladders, and forestry.

SCBA Replacement Capital Reserve Fund: Total project cost is \$300,000. There is \$154,714 in the account as of October 31, 2014. Estimated year of purchase is 2020. The project is to establish a fund to replace all of our air packs in 15 years. The current air packs were purchased in 2005.

Rescue #2: Total project cost is \$200,000. Estimated year of purchase is 2016-17. The fund is to replace a 2009 International ambulance with a newer vehicle. This vehicle will then serve as the backup ambulance

Car #2: Total project cost is \$50,000. Estimated year of purchase is 2016-17. The fund is to replace a 2005 Ford Expedition SSV Command vehicle with a new command style 4x4 vehicle.

Car #3: Total project cost is \$50,000. Estimated year of purchase is 2017-18. The fund is to replace a 2005 Ford Expedition with a new command vehicle. Currently, Fire Prevention uses this vehicle daily.

Car #1: Total project cost is \$50,000. Estimated year of purchase is 2017-18. The fund is to replace a 2007 Chevy Tahoe with a new command style 4x4 vehicle.

Boat #2: Total project cost is \$32,000. Estimated year of purchase is 2018-19. The fund is to replace a 2005 Mercury water rescue boat.

Utility #1: Total project cost is \$50,000. Estimated year of purchase is 2018-19. The fund is to replace a 2008 Ford F350 pickup plow truck, which plows our fire stations, driveways and all cisterns and dry fire hydrants.

Fire Engine for Station #3 – Impact fees & taxation: Total project cost is \$400,000. Estimated year of purchase is 2015-16. The fund is to purchase a new fire engine to respond out of the new Fire Station #3 located at exit 10 off Route 3A. This Fire Station project keeps getting pushed back year to year due to not having adequate land for a Fire Station. This land was supposed to be donated to the town back when exit 10 was developed. The fire station has been needed since 2000. This piece of apparatus will be housed out of the new facility protecting Exit 10, Hackett Hill and South Hooksett. The longer this fire station keeps getting pushed back, the increase of the risk of this growing part of the community.

Police

Vehicle Replacement Fund (2 Cars per Year): Total project cost is Ongoing. This fund will allow the department to purchase 2 police vehicles per year, establishing a comprehensive emergency vehicle replacement program, as outlined in the PSSG audit report calling for a better vehicle management program. This will also allow us to reduce excess vehicles in the fleet. This program lets us take delivery of two vehicles at once, keeping the emergency vehicles at optimum readiness. It includes the cost of both vehicles and all emergency equipment, police radio, graphics, extended bumper to bumper warranty and installation. With a regular replacement and maintenance plan in place, the cars can be repurposed once they reach fairly high mileage by reassigning them to detectives, administration functions and/or other Town departments in need of vehicles.

Public Works

Public Works Vehicle Capital Reserve Fund: Total project cost is ongoing. There is \$100,482 in accounts as of October 31, 2014. Estimated year of purchase is as needed. The Plow Dump Truck Capital Reserve will be used first, once that fund is zero out it will be closed and the Vehicle Capital Reserve will be utilized. The reserve funds will assist in being able to slowly upgrade vehicles as needed. This fund would also lessen the burden on tax payers by planning for the purchase. The town is continuing to grow and we will need to address that growth. This vehicle fund is needed because, by statute, DPW is not allowed to purchase vehicles with Town impact fees.

Town Building Maintenance Capital Reserve Fund: Total project cost is ongoing. There is \$420,600 in account as of October 31, 2014. Estimated year of purchase is as needed. This fund assists the Maintenance Department in addressing the needs of town buildings. Over the past year we utilized this fund for masonry work and some window installation replacement at the Safety Center to address all of the leaking issues. During this budget cycle we will be expending \$240,000 on roof replacement at the town hall, which has numerous leaks, as well as continuing to address ongoing issues. We are in the process of getting quotes for the roof replacement and would like to complete it in 2015 season. We are also looking into lighting upgrades and ventilation issues at the Highway Garage for health and safety reasons. This could cost \$30,000 or more. It is imperative that the town keep a minimum of \$250,000 in this fund so that there are funds for any major repairs that will need to be addressed in the future. We have \$26,000,000 worth of buildings to maintain within the town. I believe a \$250,000 minimum in this account is not an unreasonable request.

Front Loader (Highway): Total project cost is \$240,000. Estimated year of purchase is 2015-16. Fund is to replace a 2001 loader, which is used to load salt, plow schools, and put back corners in the winter. In the summer, it is used to assist with pipe work and ground crews to help with materials begin loaded and spread on site.

Lee Boy Roller (Highway): Total project cost is \$45,000. Estimated year of purchase is 2016-17. Replace a 2004 roller.

Sidewalk Plow (5 year lease at 4.5%): Total project cost is \$156,600. Estimated year of purchase is 2015-16. The new sidewalk plow will be added to the fleet and eventually replace the 1996 sidewalk plow that the town currently has. This sidewalk plow will not only plow, but it will also take care of roadside mowing, assisting in fall and spring clean-up. This piece of equipment will save on hiring a contractor to move the roadsides of the town. Currently, we only have one sidewalk machine and cannot ensure that we will get to all sidewalks between storms. Having a second machine will help in getting to more of the sidewalks than we currently are able to. This will help address sidewalk safety concerns that arise during the winter months.

Recycling & Transfer

Automated Collection Equipment Capital Reserve Fund: Total project cost is \$940,000. There is \$20,271 in the account as of October 31, 2014. Estimated year of purchase is 2022. The fund is to prepare for the future replacement of the trash/recycling collection vehicles.

The classification is necessary, without the future replacement of the collection vehicles and carts, residents would lose the service.

100 Yard Live Bottom Trailer: Total project cost is \$60,000. Estimated year of purchase is 2016-17. This will replace a 1999 live floor trailer used to haul materials to and from the facility.

Dump Trailer (Special Revenue): Total project cost is \$45,000. Estimated year of purchase is 2016-17. This will replace the existing 1986 trailer. This piece of equipment is used to haul material to and from the facility, and is also used to help the Public Works Department haul stone, salt and sand.

Peterbilt Tractor (Special Revenue): Total project cost is \$120,000. Estimated year of purchase is 2017-18. The purpose of this project is to replace a 2001 Peterbilt tractor for hauling material to and from the Recycling and Transfer Department. If we don't keep up with the fleet, material cannot be hauled.

100 Yard Live Bottom Trailer (Special Revenue): Total project cost is \$60,000. Estimated year of purchase is 2018-19. This will replace a 2005 100-yard live bottom trailer used to haul material to and from the facility.

Skid Steer Loader Bobcat (Special Revenue): Total project cost is \$35,000. Estimated year of purchase is 2018-19. This will replace a 2006 Bobcat. The Bobcat is one of the most multi-function pieces of equipment we have with the interchangeable buckets, forks and sweepers.

Freightliner Tractor (Special Revenue): Total project cost is \$120,000. Estimated year of purchase is 2019-20. This will replace a 2005 Freightliner Tractor. It was originally scheduled to be replaced in 2018-19, but with the new collection program we are using the trucks less, saving vehicle wear.

¾ Ton Pickup with Plow (Special Revenue): Total project cost is \$40,000. Estimated year of purchase is 2019-20. This will replace a 2008 ¾ ton pickup and plow.

Carm Recycle Trailer (Special Revenue): Total project cost is \$15,000. Estimated year of purchase is 2020-21. This will replace a 2005 Trailer.

Stan Live Bottom Trailer (Special Revenue): Total project cost is \$60,000. Estimated year of purchase is 2020-21. This will replace a 2004 Trailer.

**TOWN OF HOOKSETT,
NEW HAMPSHIRE
ANNUAL FINANCIAL REPORT
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014**

TOWN OF HOOKSETT, NEW HAMPSHIRE
ANNUAL FINANCIAL REPORT
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

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PLODZIK & SANDERSON

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Town Council
Town of Hooksett
Hooksett, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, major general fund, and aggregate remaining fund information of the Town of Hooksett as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, major general fund, and aggregate remaining fund information of the Town of Hooksett as of June 30, 2014, and the respective changes in financial position and where applicable, cash flows thereof, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 10) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 41) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with

Town of Hooksett
Independent Auditor's Report

auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 27, 2015

Plodzik & Sanderson
Professional Association

Management's Discussion and Analysis

The Town of Hooksett's (Town) discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

Financial Highlights

Government – wide highlights

- The total assets of the Town exceeded its total liabilities at June 30, 2013 by \$34,001,513 (*total net position*). Of this amount, \$11,404,567 (*unrestricted*) may be used to meet the Town's ongoing obligations to its citizens.
- The Town's total net position increased by \$2,576,693 for fiscal year ending June 30, 2013. Net position of governmental activities increased by \$2,747,480, while net position of the business-type activities showed a decrease of \$170,787.

Fund highlights

- At the close of the current year the Town's governmental funds reported a combined ending fund balance of \$8,377,245, an increase of \$2,866,798 in comparison to the prior year. This increase is 19% of the total expenditures for the fiscal year.
- Unassigned fund balance for the General Fund was \$2,977,881; this is an increase of \$1,358,852 from the prior year of \$1,619,029.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition to the basic financial statements, this report contains other supplementary information.

Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets and liabilities, with the difference of the two reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and licenses). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, economic development and debt service. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.

- **Business-type Activities** -- The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Sewer Department is reported here.

The government-wide financial statements can be found on pages 11 and 12 of this report.

Fund financial statements

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town's operations in more detail than the government-wide statements. The Town's funds are divided into three categories: 1) governmental 2) proprietary and 3) fiduciary.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations found on page 14 and 16 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains ten individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on page 13 and 15.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town's residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library, Heritage Commission, Head's Chapel Preservation and the Expendable Trust funds into the General Fund from the Other Governmental Funds.

Data from the other nine governmental funds are combined into a single, aggregated presentation termed Other Governmental Funds. More information can be found on pages 47-48 regarding these other governmental funds.

Proprietary funds: The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 18-20. Proprietary funds are reported in the same way that all business-type activities are reported in the government-wide financial statements, but provide more detail and a statement of cash flows.

Fiduciary funds: These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town's fiduciary funds statements can be found on page 21.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements, and are required by generally accepted accounting principles. The notes to the financial statements begin on page 22.

Required supplementary information: The basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes Funding Progress for Other Postemployment Benefits.

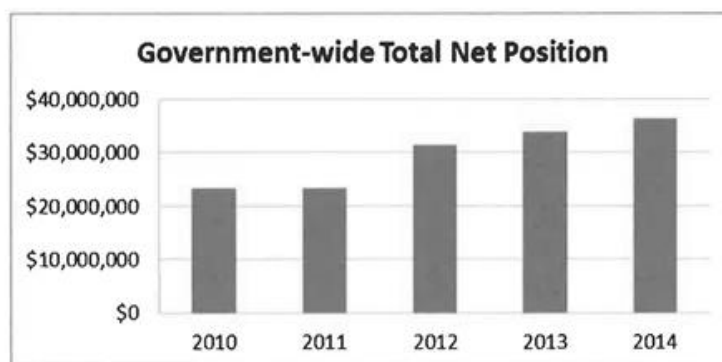
Government-wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$36,407,906 at the end of 2014, which increased by \$2,406,393.

Town of Hooksett Net Position as of June 30th						
	Governmental Activities		Business-type Activities		Totals	
	2014	2013	2014	2013	2014	2013
Current and other assets	\$ 29,854,370	\$ 28,521,878	\$ 3,919,524	\$ 2,866,339	\$ 33,773,894	\$ 31,388,217
Capital assets, net	10,071,639	10,052,486	15,509,777	16,135,715	25,581,416	26,188,201
Total assets	\$ 39,926,009	\$ 38,574,364	\$ 19,429,301	\$ 19,002,054	\$ 59,355,310	\$ 57,576,418
Current liabilities	\$ 14,091,249	\$ 14,426,588	\$ 623,779	\$ 1,259,279	\$ 14,715,028	\$ 15,685,867
Long-term liabilities	1,733,389	1,583,423	5,727,159	6,010,210	7,460,548	7,593,633
Total liabilities	\$ 15,824,638	\$ 16,010,011	\$ 6,350,938	\$ 7,269,489	\$ 22,175,576	\$ 23,279,500
Unavailable Revenue	\$ 283,046	\$ 295,405	\$ 488,782	\$ -	\$ 771,828	\$ 295,405
Total Deferred Inflows of Resources	\$ 283,046	\$ 295,405	\$ 488,782	\$ -	\$ 771,828	\$ 295,405
Net Position						
Net Investment in capital assets	\$ 9,896,796	\$ 9,831,910	\$ 9,835,938	\$ 10,173,234	\$ 19,732,734	\$ 20,005,144
Restricted	2,425,126	2,591,802	-	-	2,425,126	2,591,802
Unrestricted	11,496,403	9,845,236	2,753,643	1,559,331	14,250,046	11,404,567
Total net position	\$ 23,818,325	\$ 22,268,948	\$ 12,589,581	\$ 11,732,565	\$ 36,407,906	\$ 34,001,513

The largest portion of the government's net position, \$19,732,734 (54%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$2,425,126 (7%) represents resources that are subject to external restrictions on how they may be use. The remaining balance of unrestricted net position \$14,250,046 (39%) may be used to meet the government's operating needs and ongoing obligations.



The government-wide total net position has increased from \$23,308,820 as of June 30, 2010 to \$36,407,906 as of June 30, 2014.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

Town of Hooksett Statement of Changes in Net Position						
Revenues	Governmental Activities		Business-type Activities		Combined Totals	
	FY 2014	FY 2013	FY 2014	FY 2013	FY 2014	FY 2013
Program revenues:						
Charges for services	\$ 916,265	\$ 752,331	\$ 2,047,416	\$ 1,801,866	\$ 2,963,681	\$ 2,554,197
Operating grants and contributions	672,807	461,096	-	-	672,807	461,096
General revenues:						
Property and other taxes	10,635,850	10,837,691	-	-	10,635,850	10,837,691
Licenses and permits	3,185,807	2,897,805	-	-	3,185,807	2,897,805
Grants and contributions	823,571	620,809	-	-	823,571	620,809
Investment earnings	28,688	17,018	136	1,144	28,824	18,162
Miscellaneous	831,443	1,606,516	17,935	312,230	849,378	1,918,746
Extraordinary item	-	-	1,000,000	-	1,000,000	-
Total revenues	<u>\$ 17,094,431</u>	<u>\$ 17,193,266</u>	<u>\$ 3,065,487</u>	<u>\$ 2,115,240</u>	<u>\$ 20,159,918</u>	<u>\$ 19,308,506</u>
Expenses						
General government	\$ 2,866,210	\$ 2,445,903	\$ -	\$ -	\$ 2,866,210	\$ 2,445,903
Public safety	8,174,497	7,727,959	-	-	8,174,497	7,727,959
Highways and streets	2,088,940	1,678,878	-	-	2,088,940	1,678,878
Sanitation	1,060,920	1,024,366	-	-	1,060,920	1,024,366
Welfare	167,807	215,993	-	-	167,807	215,993
Culture and recreation	1,142,200	811,713	-	-	1,142,200	811,713
Conservation	41,099	450,805	-	-	41,099	450,805
Economic development	461	292	-	-	461	292
Interest on long-term debt	2,920	3,913	-	-	2,920	3,913
Intergovernmental payments	-	85,964	-	-	-	85,964
Sewer Department	-	-	2,208,471	2,286,027	2,208,471	2,286,027
Total expenses	<u>\$ 15,545,054</u>	<u>\$ 14,445,786</u>	<u>\$ 2,208,471</u>	<u>\$ 2,286,027</u>	<u>\$ 17,753,525</u>	<u>\$ 16,731,813</u>
Increase(decrease) in net position	1,549,377	2,747,480	857,016	(170,787)	2,406,393	2,576,693
Net Position, beginning	22,268,948	19,521,468	11,732,565	11,903,352	34,001,513	31,424,820
Net Position, end of year	<u>\$ 23,818,325</u>	<u>\$ 22,268,948</u>	<u>\$ 12,589,581</u>	<u>\$ 11,732,565</u>	<u>\$ 36,407,906</u>	<u>\$ 34,001,513</u>

Financial Results

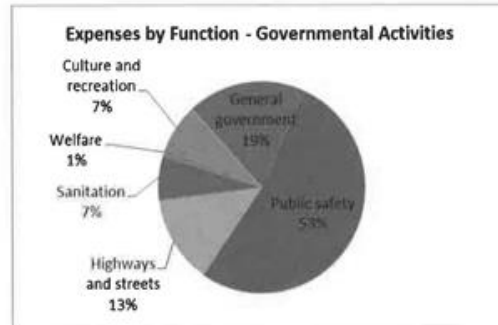
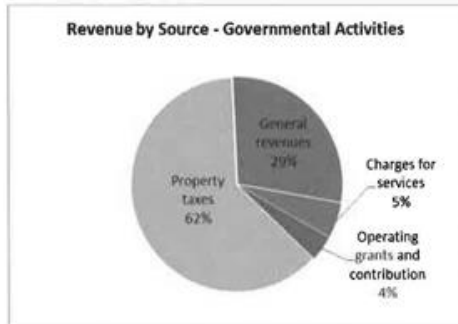
The governmental activities increase in net position was \$1,549,377. Key elements of this increase are as follows:

Total Governmental Funds revenues in excess of expenditures	\$ 1,876,826
Depreciation expense in excess of principal debt service	(622,776)
Capital assets acquired from current year revenues, net of disposals	687,662
Change in deferred tax revenues	(193,716)
Increase in net OPEB obligation	(210,699)
Other	12,080
Increase in Governmental Activities Net Position	<u>\$ 1,549,377</u>

The total cost of governmental activities this year was \$15,545,054. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$10,635,850 (68%) because those who directly benefited from the programs paid \$916,265 (6%) and other governments and organizations subsidized certain programs in the amount of \$672,807 (4%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 28% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 53% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$619,517 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services



The Sewer fund reported in the *business-type activities* resulted in an increase to net position of \$857,016 for the year. Key elements of this increase are as follows:

Operating revenues in excess of expenses	\$ 59,230
Interest revenue	136
Interest expense	(202,350)
Settlement on pollution cleanup	1,000,000
Increase in business-type activities net position	<u>\$ 857,016</u>

The Sewer fund reached a settlement with the manufacture of the biofilm system, used in the plant, for the cleanup cost related to the released of materials into the New Hampshire and Massachusetts's waterway in March 2011. More information can be found in Note 21 in the Notes to the Basic Financial Statements.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The governmental fund financial statements for the Town are provided on pages 13-17. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The general fund is the chief operating fund of the Town. As of June 30, 2014 the total unassigned fund balance was \$4,593,557 which is an increase of \$1,615,676 from the prior year. The key factors are:

Revenues collected more than budgeted	\$ 977,146
Excess appropriations unspent by departments	242,217
Decrease in nonspendable fund balance	19,187
Decrease in committed fund balance	47,000
Deferred tax revenue not collected within 60 days	378,148
Change in allowance for uncollectible taxes	(48,022)
Increase in general fund unassigned fund balance	<u>\$ 1,615,676</u>

At the end of the current year, the governmental funds reported a combined ending fund balance of \$10,254,071, an increase of \$1,876,826, in comparison with the prior year. The general fund increased \$1,464,492 while the other governmental funds increased by \$412,334. Key elements of these changes are as follows:

<u>General Fund</u>	
Revenues collected more than budgeted	\$ 977,146
Excess appropriations unspent by departments	242,217
Net change in Encumbrances	(202,484)
Deferred tax revenue not collected within 60 days	378,148
Change in allowance for uncollectible taxes	(48,022)
Net change in Library	27,425
Net change in Expendable Trusts	88,153
Net change in Heritage Commission	1,908
Net change in Head Chapel	1
Total General Fund	<u>\$ 1,464,492</u>
<u>Other Governmental Funds</u>	
Conservation revenues	\$ 461,714
Conservation land purchases	(54,712)
Impact Fee revenues	236,479
Impact Fees school bond repayment	(250,511)
Impact Fees other purchases	(195,659)
Solid Waste Disposal revenues	111,089
Solid Waste Disposal purchase of Capital Equipment	(62,768)
Net change in Recreation Revolving fund	10,060
Net change in Ambulance Revolving fund	109,043
Drug Forfeiture purchases of police equipment	(1,327)
Net change in Police Special Details fund	31,119
Net change in Fire Special Details fund	890
Net change in Permanent fund	16,917
Total Other Governmental Funds	<u>\$ 412,334</u>

General Fund Budgetary Highlights

The original general fund operating budget removing Sewer and Capital Reserve appropriations for the fiscal year 2013-14 was \$14,234,535. Significant budget to actual variances for the general fund revenues and expenditures include the following:

- Motor vehicle registration revenues exceeded the budget by \$478,955 due to a general increase in revenues throughout the State.
- Other State revenues exceeded the budget by \$138,250 mainly due to unanticipated State Bridge Aid for the Benton Road culvert project.
- While the total budget did not change, Town Council did authorize budget transfers between departments due to the failed operating budget.

Capital Assets and Debt Administration

Capital assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2014 amounts to \$25,581,416 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, vehicles and equipment, infrastructure and intangible assets.

Capital Assets						
	Governmental Activities		Business-type Activities		Combined Totals	
	2014	2013	2014	2013	2014	2013
Land	\$ 2,078,776	\$ 2,053,539	\$ 300,000	\$ 300,000	\$ 2,378,776	\$ 2,353,539
Infrastructure	93,655,087	93,655,087	11,314,929	11,314,929	104,970,016	104,970,016
Land improvements	162,961	162,961	-	-	162,961	162,961
Buildings and improvements	8,310,032	8,310,032	16,829,953	16,806,713	25,139,985	25,116,745
Vehicles and equipment	7,793,615	7,914,457	770,487	771,438	8,564,102	8,685,895
Construction in progress	226,194	47,376	307,618	307,618	533,812	354,994
Intangible assets	337,840	205,000	-	-	337,840	205,000
Total	112,564,505	112,348,452	29,522,987	29,500,698	142,087,492	141,849,150
Accumulated depreciation	(102,492,866)	(102,295,966)	(14,013,210)	(13,364,983)	(116,506,076)	(115,660,949)
Total capital assets	\$ 10,071,639	\$ 10,052,486	\$ 15,509,777	\$ 16,135,715	\$ 25,581,416	\$ 26,188,201

Major capital asset activity for the governmental activities during the current year included the following:

- Land
 - Conservation purchased riverfront property adding \$25,237.
- Construction in progress
 - South Bow Road renovations \$67,791
 - Petersbrook Field expansion \$9,970
 - College Park Drive sidewalks \$34,581
 - Purchase of new financial software \$66,476
- Vehicles and equipment
 - Purchased 2014 police cruiser \$28,064
 - Purchased digital repeater, radio and dispatch console for police \$359,880
 - Purchased 2014 pickup for Recycling & Transfer \$32,769
 - Purchased 2013 loader for Recycling & Transfer \$30,701
 - Purchased 2013 pickup for Fire-Rescue \$28,186
 - Accepted a donation of a cardiopulmonary resuscitation device for Fire-Rescue \$15,000
 - Scraped four police cruisers removing \$94,098
 - Scraped 2006 dispatch console removing \$521,344
- Intangible assets
 - Purchased Police software adding \$132,840

Major capital asset activity for the business-type activities during the current year included the following:

- Land
 - Swapped land with Manchester Sand and Gravel value is \$300,000
- Building and improvements
 - Plant upgrades adding \$23,240
- Vehicles and equipment
 - Purchased 2005 Chevy pickup adding \$13,500
 - Disposed a 1984 Ford dump truck removing \$14,451

Debt administration

At the end of the current fiscal year, the Town had total outstanding debt of \$5,673,839 which is related to the wastewater treatment facility upgrades reported in the Sewer Fund and is repaid by the users of the sewer system. An additional \$174,843 is outstanding in capital lease obligations.

Additional information on the debt can be found in Note 12 in the Notes to the Basic Financial Statements.

Economic Factors and the Future:

According to the NH Employment Security, New Hampshire is emerging from the recession. Statistical information available at the NH Employment Security website reports Merrimack County's unemployment rate for November 2014 at 3.4% (not seasonally adjusted) which is a decrease from a rate of 0.8% in November 2013. This compares to the State's average unemployment rate of 3.9% which continues to be below the national average rate of 5.5%.

For fiscal year 2015, the Town's operating budget totaled \$17,402,094, which represents \$15,052,171 for the general fund budget, \$1,994,923 for Sewer operations and \$355,000 for capital reserves. This budget includes funding for the capital improvement program and the necessary funding to maintain Town services at their current level.

Requests for Information:

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at csoucic@hooksett.org.

BASIC FINANCIAL STATEMENTS

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
June 30, 2014

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 18,099,146	\$ 331,121	\$ 18,430,267
Investments	5,958,925	1,620,887	7,579,812
Taxes receivables (net)	5,085,905	-	5,085,905
Account receivables (net)	156,375	1,967,516	2,123,891
Intergovernmental receivable	7,123	-	7,123
Prepaid Items	84,817	-	84,817
Tax dedeed property, subject to resale	462,079	-	462,079
Capital assets:			
Land and construction in progress	2,304,970	607,618	2,912,588
Other capital assets, net of depreciation	7,766,669	14,902,159	22,668,828
Total assets	39,926,009	19,429,301	59,355,310
LIABILITIES			
Accounts payable	310,347	18,907	329,254
Accrued expenses	-	29,366	29,366
Accrued salaries and benefits	615,156	12,579	627,735
Retainage payable	-	195,933	195,933
Pollution remediation obligation	-	274,933	274,933
Accrued interest payable	6,103	62,041	68,144
Intergovernmental payable	13,046,039	-	13,046,039
Escrow and performance deposits	113,604	30,020	143,624
Long-term liabilities:			
Due within one year	60,181	293,612	353,793
Due in more than one year	1,673,208	5,433,547	7,106,755
Total liabilities	15,824,638	6,350,938	22,175,576
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - future service agreements	-	488,782	488,782
Unavailable revenue - donations	283,046	-	283,046
Total deferred inflows of resources	283,046	488,782	771,828
NET POSITION			
Net investment in capital assets	9,896,796	9,835,938	19,732,734
Restricted	2,425,126	-	2,425,126
Unrestricted	11,496,403	2,753,643	14,250,046
Total net position	\$ 23,818,325	\$ 12,589,581	\$ 36,407,906

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended June 30, 2014

		Program Revenues		Net (Expense) Revenue and Change in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities:						
General government	\$ 2,866,210	\$ 95,020	\$ -	\$ (2,771,190)	\$ -	\$ (2,771,190)
Public safety	8,174,497	618,816	701	(7,554,980)	-	(7,554,980)
Highways and streets	2,088,940	39,463	247,920	(1,801,557)	-	(1,801,557)
Sanitation	1,060,920	111,036	-	(949,884)	-	(949,884)
Welfare	167,807	-	-	(167,807)	-	(167,807)
Culture and recreation	1,142,200	51,930	2,127	(1,088,143)	-	(1,088,143)
Conservation	41,099	-	422,059	380,960	-	380,960
Economic development	461	-	-	(461)	-	(461)
Interest on long-term debt	2,920	-	-	(2,920)	-	(2,920)
Total governmental activities	15,545,054	916,265	672,807	(13,955,982)	-	(13,955,982)
Business-type activities:						
Sewer	2,208,471	2,047,416	-	-	(161,055)	(161,055)
Total	\$ 17,753,525	\$ 2,963,681	\$ 672,807	(13,955,982)	(161,055)	(14,117,037)
General revenues:						
Taxes:						
Property				10,263,696	-	10,263,696
Other				372,154	-	372,154
Motor vehicle permit fees				3,029,505	-	3,029,505
Licenses and other fees				156,302	-	156,302
Grants and contributions not restricted to specific programs				823,571	-	823,571
Unrestricted investment earnings				28,688	136	28,824
Miscellaneous				831,443	17,935	849,378
Extraordinary item:						
Disk cleanup settlement				-	1,000,000	1,000,000
Total general revenues and extraordinary items				15,505,359	1,018,071	16,523,430
Change in net position				1,549,377	857,016	2,406,393
Net position, beginning				22,268,948	11,732,565	34,001,513
Net position, ending				\$ 23,818,325	\$ 12,589,581	\$ 36,407,906

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
June 30, 2014

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 15,013,288	\$ 2,972,254	\$ 17,985,542
Investments	5,287,010	671,915	5,958,925
Receivables, net of allowance for uncollectible:			
Accounts	46,722	109,653	156,375
Taxes	5,937,883	-	5,937,883
Intergovernmental	7,123	-	7,123
Interfund receivable	5,262	-	5,262
Voluntary tax liens	343,199	-	343,199
Voluntary tax liens reserved until collected	(343,199)	-	(343,199)
Prepaid items	84,817	-	84,817
Tax deeded property, subject to resale	462,079	-	462,079
Restricted assets:			
Cash and cash equivalents	113,604	-	113,604
Total assets	<u>\$ 26,957,788</u>	<u>\$ 3,753,822</u>	<u>\$ 30,711,610</u>
LIABILITIES			
Accounts payable	\$ 296,590	\$ 13,757	\$ 310,347
Accrued salaries and benefits	606,597	8,559	615,156
Intergovernmental payable	13,046,039	-	13,046,039
Interfund payable	-	5,262	5,262
Escrow and performance deposits	113,604	-	113,604
Total liabilities	<u>14,062,830</u>	<u>27,578</u>	<u>14,090,408</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	6,084,085	-	6,084,085
Unavailable revenue - Donations	283,046	-	283,046
Total deferred inflows of resources	<u>6,367,131</u>	<u>-</u>	<u>6,367,131</u>
FUND BALANCES			
Nonspendable	546,896	182,915	729,811
Restricted	81,146	2,161,065	2,242,211
Committed	1,265,806	-	1,265,806
Assigned	40,422	1,382,264	1,422,686
Unassigned	4,593,557	-	4,593,557
Total fund balances	<u>6,527,827</u>	<u>3,726,244</u>	<u>10,254,071</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 26,957,788</u>	<u>\$ 3,753,822</u>	<u>\$ 30,711,610</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-2
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position
June 30, 2014

Total fund balances of governmental funds (Exhibit C-1)		\$ 10,254,071
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 112,564,505	
Less accumulated depreciation	<u>(102,492,866)</u>	
		10,071,639
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (5,262)	
Payables	<u>5,262</u>	
		-
Long term revenue (taxes) is not available to pay current-period expenditures and, therefore, is recorded as deferred inflows of resources in the governmental funds.		6,084,085
Recording of allowance for an estimated uncollectible property tax receivable eliminated as part of entry to remove long term revenue (taxes) not available to pay current-period expenditures.		(851,978)
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(6,103)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Capital leases	\$ (174,843)	
Accrued landfill postclosure care costs	(145,000)	
Other postemployment benefits	<u>(1,413,546)</u>	
		(1,733,389)
Net position of governmental activities (Exhibit A)		<u>\$ 23,818,325</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2014

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 10,790,166	\$ 39,400	\$ 10,829,566
Licenses and permits	3,178,981	-	3,178,981
Intergovernmental	1,065,615	422,059	1,487,674
Charges for services	125,084	727,089	852,173
Miscellaneous	679,858	259,895	939,753
Total revenues	15,839,704	1,448,443	17,288,147
EXPENDITURES			
Current:			
General government	2,539,051	340,563	2,879,614
Public safety	7,587,556	498,278	8,085,834
Highways and streets	2,036,855	19,167	2,056,022
Sanitation	1,076,319	-	1,076,319
Welfare	167,807	-	167,807
Culture and recreation	1,023,569	55,359	1,078,928
Conservation	11,624	54,712	66,336
Economic development	461	-	461
Total expenditures	14,443,242	968,079	15,411,321
Excess of revenues over expenditures	1,396,462	480,364	1,876,826
OTHER FINANCING SOURCES (USES)			
Transfers in	68,030	-	68,030
Transfers out	-	(68,030)	(68,030)
Total other financing sources (uses)	68,030	(68,030)	-
Net change in fund balances	1,464,492	412,334	1,876,826
Fund balances, beginning	5,063,335	3,313,910	8,377,245
Fund balances, ending	\$ 6,527,827	\$ 3,726,244	\$ 10,254,071

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-4
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2014

Net change in fund balances of governmental funds (Exhibit C-3)		\$ 1,876,826
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 831,495	
Depreciation expense	<u>(668,509)</u>	162,986
The net effect of various miscellaneous transactions involving capital assets (i.e. sales and disposals) that increase net position		(143,833)
Transfers in and out between governmental funds are eliminated on the Statement of Activities.		
Transfers in	\$ (68,030)	
Transfers out	<u>68,030</u>	-
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.		
Change in deferred tax revenue for receivables not collected within 60 days of fiscal year-end	\$ (378,148)	
Change in allowance for an estimated uncollectible property tax receivable	48,022	
Change in deferred tax revenue for taxes levied prior to their due date	<u>136,410</u>	(193,716)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Repayment of capital leases		45,733
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.		
Increase in accrued interest expense	\$ (2,920)	
Increase in postemployment benefits payable	(210,699)	
Decrease in accrued landfill postclosure care costs	<u>15,000</u>	(198,619)
Changes in net position of governmental activities (Exhibit B)		<u>\$ 1,549,377</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT D
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Fiscal Year Ended June 30, 2014

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 10,572,265	\$ 10,572,265	\$ 10,460,040	\$ (112,225)
Licenses and permits	2,665,450	2,665,450	3,178,981	513,531
Intergovernmental	860,153	860,153	1,065,615	205,462
Charges for services	100,750	100,750	125,084	24,334
Miscellaneous	260,850	260,850	641,010	380,160
Total revenues	14,459,468	14,459,468	15,470,730	1,011,262
EXPENDITURES				
Current:				
General government	2,462,498	2,277,808	2,491,158	(213,350)
Public safety	7,529,967	7,731,524	7,360,601	370,923
Highways and streets	1,826,384	1,701,384	1,864,266	(162,882)
Sanitation	1,149,596	1,189,293	1,070,496	118,797
Welfare	219,696	256,328	167,807	88,521
Culture and recreation	1,033,267	1,065,071	1,025,905	39,166
Conservation	11,625	11,625	11,624	1
Economic development	1,500	1,500	461	1,039
Debt service:				
Interest	1	1	-	1
Capital outlay	1	1	-	1
Total expenditures	14,234,535	14,234,535	13,992,318	242,217
Excess of revenues over expenditures	224,933	224,933	1,478,412	1,253,479
OTHER FINANCING SOURCES (USES)				
Transfers in	115,067	115,067	80,951	(34,116)
Transfers out	(340,000)	(340,000)	(340,000)	-
Total other financing sources (uses)	(224,933)	(224,933)	(259,049)	(34,116)
Net change in fund balances	\$ -	\$ -	1,219,363	\$ 1,219,363
Decrease in nonspendable fund balance			19,187	
Decrease in committed fund balance			47,000	
Unassigned fund balance, beginning			3,170,036	
Unassigned fund balance, ending			\$ 4,455,586	

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT E-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Proprietary Fund
Statement of Net Position
June 30, 2014

	Business-type Activities Enterprise Fund (Sewer)
ASSETS	
Cash and cash equivalents	\$ 331,121
Investments	1,620,887
Receivables, net of allowance for uncollectible	1,967,516
Capital assets, not being depreciated:	
Land	300,000
Construction in progress	307,618
Capital assets, net of accumulated depreciation:	
Buildings and building improvements	11,155,891
Vehicles and equipment	64,451
Infrastructure	3,681,817
Total assets	<u>19,429,301</u>
LIABILITIES	
Current liabilities:	
Accounts payable	18,907
Accrued salaries and benefits	12,579
Retainage payable	195,933
Accrued interest payable	62,041
Pollution remediation obligation	274,933
Accrued expenses	29,366
Escrow and performance deposits	30,020
Noncurrent liabilities:	
Due within one year:	
Notes	293,612
Due in more than one year:	
Notes	5,380,227
Other postemployment benefits	53,320
Total liabilities	<u>6,350,938</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue - future service agreements	<u>488,782</u>
NET POSITION	
Net investment in capital assets	9,835,938
Unrestricted	2,753,643
Total net position	<u><u>\$ 12,589,581</u></u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT E-2
TOWN OF HOOKSETT, NEW HAMPSHIRE
Proprietary Fund
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2014

	Business-type Activities Enterprise Fund (Sewer)
Operating revenues:	
User charges	\$ 2,047,416
Miscellaneous	17,935
Total operating revenues	<u>2,065,351</u>
Operating expenses:	
Salaries and wages	639,292
Contractual services	513,273
Materials and supplies	119,076
Operation and maintenance	30,754
Depreciation and amortization	703,726
Total operating expenses	<u>2,006,121</u>
Operating gain	59,230
Nonoperating revenue (expenses):	
Interest revenue	136
Interest expense	(202,350)
Total nonoperating revenues (expenses)	<u>(202,214)</u>
Extraordinary item:	
Settlement revenue	<u>1,000,000</u>
Change in net position	857,016
Net position, beginning	<u>11,732,565</u>
Net position, ending	<u><u>\$ 12,589,581</u></u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT E-3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Proprietary Fund
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2014

Cash flows from operating activities:	
Cash received from customers	\$ 1,851,703
Cash paid to suppliers and employees	(1,250,868)
Net cash provided by operating activities	<u>600,835</u>
Cash flows from capital and related financing activities:	
Principal paid on bonds	(288,642)
Acquisition and construction of fixed assets	(77,789)
Interest paid	(202,350)
Net cash used by capital and related financing activities	<u>(568,781)</u>
Cash flows from investing activities:	
Sale of investments	186,066
Interest received	136
Net cash used by investing activities	<u>186,202</u>
Net decrease in cash	218,256
Cash, beginning	112,865
Cash, ending	<u>\$ 331,121</u>

Reconciliation of Operating Gain to Net Cash Provided by Operating Activities

Operating gain	<u>\$ 59,230</u>
Adjustments to reconcile operating gain to net cash provided by operating activities:	
Depreciation expense	703,726
Increase in pollution remediation obligation	57,593
Increase in intergovernmental and other receivables	(20,994)
Decrease in accounts payable	(12,386)
Increase in accrued salaries and benefits	1,155
Increase in accrued interest payable	62,041
Increase in retainage payable	301
Decrease in accrued expenses	(62,768)
Decrease in escrow and performance deposits	(6,654)
Increase in other postemployment benefits	5,591
Decrease in deferred inflows of resources	(186,000)
Total adjustments	<u>541,605</u>
Net cash provided by operating activities	<u>\$ 600,835</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT F
TOWN OF HOOKSETT, NEW HAMPSHIRE
Fiduciary Funds
Statement of Fiduciary Net Position
June 30, 2014

	<u>Agency</u>
ASSETS	
Cash and cash equivalents	\$ 118,945
Investments	<u>2,438,281</u>
Total assets	<u>2,557,226</u>
LIABILITIES	
Intergovernmental payable	1,728,941
Due to others	<u>828,285</u>
Total liabilities	<u>2,557,226</u>
NET POSITION	<u>\$ -</u>

The notes to the basic financial statements are an integral part of this statement.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

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TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Hooksett, New Hampshire (the Town), have been prepared in conformity with accounting principles generally accepted in the United States of America for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and other authoritative sources.

The more significant of the Town's accounting policies are described below.

1-A Reporting Entity

The Town of Hooksett is a municipal corporation governed by an elected 9-member Town Council and Town Administrator. The reporting entity is comprised of the primary government and any other organizations (*component units*) that are included to ensure that the financial statements are not misleading.

Component units are legally separate organizations for which the Town is financially accountable. The Town is financially accountable for an organization if the Town appoints a voting majority of the organization's governing board, and (1) the Town is able to significantly influence the programs or services performed or provided by the organizations; or (2) the Town is legally entitled to or can otherwise access the organization's resources; (3) the Town is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the Town is obligated for the debt of the organization. Based on the foregoing criteria, no other organizations are included in the Town's financial reporting entity.

1-B Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the financial position of the governmental activities and business-type activities of the Town at year-end. This statement includes all of the Town's assets, liabilities, deferred inflows of resources, and net position.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

1-C Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for State shared revenue, reimbursement-based grants and interest which use one year.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, licenses and permits, intergovernmental revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges for services. Operating expenses for the enterprise funds include depreciation on capital assets, labor, supplies, and contracted services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlement, and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Town must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The Town reports the following major governmental fund:

General Fund – all general revenues and other receipts that are not allocated by law or contracted agreement to another fund are accounted for in this fund. This fund accounts for general operating expenditures, fixed charges, and the capital improvement costs that are not reported in other funds.

All the governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

The Town reports the following major proprietary fund:

Sewer Fund – accounts for the operation of the sewer treatment plant, pumping station, and sewer lines.

Additionally, the Town reports the following fund types:

Special Revenue Funds - are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Permanent Fund - is used to record activity of legal trusts for which the interest on the corpus provides funds for the Town's cemetery operations.

Agency Fund - used to account for assets held in a trustee or agency capacity on behalf of outside parties, including other governments.

1-D Cash and Cash Equivalents

The Town considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and cash equivalents."

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

The treasurer is required to deposit such moneys in solvent banks in state or the Public Deposit Investment Pool pursuant to New Hampshire RSA 383:22. Funds may be deposited in banks outside of the state if such banks pledge and deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations or obligations to the State of New Hampshire in value at least equal to the amount of the deposit in each case.

1-E Statement of Cash Flows

For purposes of the Statement of Cash Flows, the Town considers all highly liquid investments (including restricted assets) with a maturity when purchased of three months or less and all local government investment pools to be cash equivalents.

1-F Restricted Assets

Cash received for developer's performance bond deposits are classified as restricted assets on the balance sheet because their use is designated for a specific purpose and therefore not available for immediate and general use by the Town.

1-G Investments

State statutes place certain limitations on the nature of deposits and investments available as follows:

New Hampshire law authorizes the Town to invest in the following type of obligations:

- Obligations of the United States government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits,
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments for the Town are reported at fair value generally based on quoted market prices.

1-H Receivables

Receivables recorded in the financial statements represent amounts due to the Town at June 30. They are aggregated into a single accounts receivable (net of allowance for uncollectibles) line for certain funds and aggregated columns. They consist primarily of taxes, billing for charges, and other user fees.

1-I Interfund Balances

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Short-term Interfund loans are reported as "Interfund receivables and payables." Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

1-J Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements, and expenses as the items are used.

1-K Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$10,000 and an estimated minimum useful life in excess of three years. As the Town constructs or acquires additional capital assets each year, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donation.

Land and construction in progress are not depreciated. The other property, plant, and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

	Years
Governmental activities:	
Land improvements	20
Buildings and building improvements	20-40
Vehicles and equipment	5-15
Infrastructure	20-100
Intangible assets	Indefinite
Business-type activities:	
Buildings and building improvements	10-26
Vehicles and equipment	5-21
Infrastructure	10-99

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

1-L Deferred Inflows of Resources

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

1-M Property Taxes

Property tax billings occur semi-annually and are based on the assessed inventory values as of April 1 of each year. Interest accrues at a rate of 12% on bills outstanding after the due date and 18% on tax liens outstanding.

In connection with the setting of the tax rate, Town officials with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for tax abatement and refunds, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any reserve for uncollectable at year end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Hooksett School District, and Merrimack County, which are remitted to these entities as required by law.

The Town net assessed valuation as of April 1, 2013 utilized in the setting of the tax rate was as follows:

For the New Hampshire education tax	\$ 1,491,398,443
For all other taxes	\$ 1,556,298,643

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

The tax rates and amounts assessed for the year ended June 30, 2014 were as follows:

	Per \$1,000 of Assessed Valuation	Property Taxes Assessed
Municipal portion	\$6.88	\$ 10,705,906
School portion:		
State of New Hampshire	\$2.40	3,582,357
Local	\$11.44	17,796,430
County portion	\$2.76	4,301,438
Total		<u>\$ 36,386,131</u>

1-N Compensated Absences

The Town's policy allows certain employees to earn varying amounts of vacation and compensatory time based on the employee's length of employment. Upon separation from service, employees are paid in full for any accrued leave earned as set forth by personnel policy. The liability for such leave is reported as incurred in the government-wide and proprietary fund financial statements. A liability for those amounts is recorded in the governmental funds only if the liability has matured as a result of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable.

1-O Long-Term Obligations

In the government-wide and business-type financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities or business-type activities statements of fund net position.

1-P Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. Claims and judgments are recorded in the government-wide financial statements as expense when the related liabilities are incurred. There were no significant claims or judgments at year-end.

1-Q Interfund Activities

Interfund activities are reported as follows:

Interfund Receivables and Payables – Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e. the current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

Interfund Transfers – Interfund transfers represent flows of assets without equivalent flows of assets in return and without a requirement for repayment. In governmental funds, transfers are reported as other financing uses in the funds making the transfers and other financing sources in the funds receiving the transfers. In proprietary funds, transfers are reported after nonoperating revenues and expenses. In the government-wide financial statements, all interfund transfers between individual governmental funds have been eliminated.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

1-R Net Position/Fund Balance Reporting

Government-wide Statements – Equity is classified as net position and displayed in three components:

- a) *Net investment in capital assets* – Consists of capital assets, including restricted capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets.
- b) *Restricted net position* – Consists of net position with constraints placed on use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c) *Unrestricted net position* – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

Fund Balance Classifications – The fund balance of governmental funds is reported in five categories based on the nature of any limitations requiring the use of resources for specific programs. The Town itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). The classifications used in the Town’s governmental fund financial statements are as follows:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form; or (b) are legally or contractually required to be maintained intact.

Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the legislative body (Town Meeting). These amounts cannot be used for any other purpose unless the legislative body removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned – This classification includes amounts that are constrained by the Town’s intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Selectmen through the budgetary process.

Unassigned – This classification includes the residual fund balance for the general fund.

When multiple net position/fund balance classifications are available for use, it is the government’s policy to utilize the most restricted balances first, then the next most restricted balance as needed. When components of unrestricted fund balance are used, committed fund balance is depleted first followed by assigned fund balance. Unassigned fund balance is applied last.

In the general fund, the Town strives to maintain a minimum unassigned fund balance to be used for unanticipated emergencies of approximately 8% of the general fund’s annual budget including Town, School, and County appropriations. This target balance should be achieved over the next five fiscal years.

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

2-A Budgetary Information

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town’s operations. At its annual meeting, the Town adopts a budget for the current year for the general and sewer funds. Except as reconciled below, the budget was adopted on a basis consistent with US generally accepted accounting principles.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures, and are therefore, reported as part of the assigned fund balance at year-end, and are carried forward to supplement appropriations of the subsequent year.

2-B Budgetary Reconciliation to GAAP Basis

The Town employs certain accounting principles for budgetary reporting purposes that differ from a GAAP basis. The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budgetary Basis presents the actual results to provide a comparison with the budget. The major difference between the budgetary basis and GAAP basis is as follows:

Encumbrances outstanding at year-end do not represent GAAP expenditures or liabilities, but represent budgetary accounting controls. Governmental fund budgets are maintained on the modified accrual basis of accounting except that budgetary basis expenditures include purchase orders and commitments (encumbrances) for goods or services not received at year-end. Encumbrances are recorded to reserve a portion of fund balance in the governmental fund types for commitments for which no liability exists.

The following reconciles the general fund budgetary basis to the GAAP basis:

Revenues and other financing sources:	
Per Exhibit D (budgetary basis)	\$ 15,551,681
Adjustment:	
Basis difference:	
GASB Statement No. 54:	
To record miscellaneous income of the blended funds	38,848
To eliminate transfers between blended funds	(12,921)
Change in deferred tax revenue relating to 60-day revenue recognition	378,148
Change in allowance for uncollectible property tax receivable	(48,022)
Per Exhibit C-3 (GAAP basis)	<u>\$ 15,907,734</u>
Expenditures and other financing uses:	
Per Exhibit D (budgetary basis)	\$ 14,332,318
Adjustment:	
Basis differences:	
Encumbrances, beginning	225,391
Encumbrances, ending	(22,907)
GASB Statement No. 54:	
To record expenditures of the blended funds	248,440
To eliminate transfers between general and expendable trust funds	(340,000)
Per Exhibit C-3 (GAAP basis)	<u>\$ 14,443,242</u>

DETAILED NOTES ON ALL FUNDS

NOTE 3 – CASH AND CASH EQUIVALENTS

At June 30, 2014, the reported amount of the Town's deposits was \$18,549,212 and the bank balance was \$14,053,590. Of the bank balance \$13,288,838 was covered by federal depository insurance or by collateral held by the Town's agent in the Town's name.

TOWN OF HOOKSETT, NEW HAMPSHIRE
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Cash and cash equivalents reconciliation:

Cash per Statement of Net Position (Exhibit A)	\$ 18,430,267
Cash per Statement of Fiduciary Net Position (Exhibit F)	118,945
Total cash and cash equivalents	<u>\$ 18,549,212</u>

NOTE 4 – INVESTMENTS

Note 1-G describes statutory requirements covering the investment of the Town funds. The Town also maintains a portfolio of short-term maturity investments that are reported at fair value, based on quoted market prices. The Town's fiscal agent or custodian provides the fair value of all short-term maturity investments.

At June 30, 2014, this Town had the following investments:

	Governmental Activities	Business-type Activities	Fiduciary Funds	Fair Value
Investments type:				
Certificates of deposit	\$ 4,004,993	\$ -	\$ -	\$ 4,004,993
New Hampshire Public Deposit Investment Pool	481,932	1,620,887	828,285	2,931,104
Equity funds	290,754	-	246,102	536,856
Fixed income funds	1,181,246	-	1,363,894	2,545,140
Total fair value	<u>\$ 5,958,925</u>	<u>\$ 1,620,887</u>	<u>\$ 2,438,281</u>	<u>\$ 10,018,093</u>

Interest Rate Risk – This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The Town's investment policy limits investment maturities to 180 days or less, as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk – State law limits investments as explained in Note 1-G. The Town's investment policy addresses credit risk by limiting the Town's exposure and concentrating its investments in safety securities. In addition, the Town strives to diversify its investment portfolio in order to minimize potential losses, and actively monitors its investment portfolio holdings for ratings changes as well as changing economic and market conditions.

Custodial Credit Risk – This is the risk that in the event of the failure of the counterparty (e.g. broker/dealer) to honor a transaction, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Investment reconciliation:

Investments per Statement of Net Position (Exhibit A)	\$ 7,579,812
Investments per Statement of Fiduciary Net Position (Exhibit F)	2,438,281
Total investments	<u>\$ 10,018,093</u>

Investments in NHPDIP – The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP). The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of State, local and banking officials.

Investments in the NHPDIP are not investments in securities and, as such are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

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NOTE 5 – TAXES RECEIVABLE

Taxes receivable represent the amount of current and prior year taxes which have not been collected as of June 30, 2014. The amount has been reduced by an allowance for an estimated uncollectible amount of \$851,978, which is reported on Exhibit A under the full accrual method and is omitted on Exhibit C-1 under the modified accrual method. Taxes receivable by year are as follows:

	As reported on:	
	Exhibit A	Exhibit C-1
Property:		
Levy of 2014	\$ 4,140,840	\$ 4,140,840
Unredeemed (under tax lien):		
Levy of 2013	649,722	649,722
Levy of 2012	465,456	465,456
Levies of 2011 and prior	681,155	681,155
Yield	193	193
Excavation	517	517
Less: allowance for estimated uncollectible taxes	(851,978)	-
Net taxes receivable	<u>\$ 5,085,905</u>	<u>\$ 5,937,883</u>

NOTE 6 – OTHER RECEIVABLES

Receivables at June 30, 2014, consisted of accounts (billings for police details, water, sewer, ambulance, and other user charges) and intergovernmental amounts arising from grants. Receivables are recorded on the Town's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectability.

Receivables as of June 30, 2014 for the Town's individual major fund and nonmajor funds in the aggregate including applicable allowances for uncollectible accounts are as follows:

	Governmental Activities			Business-type Activities
	General Fund	Nonmajor Funds	Total	Sewer Fund
Receivables:				
Accounts	\$ 46,722	\$ 354,702	\$ 401,424	\$ 1,967,516
Intergovernmental	7,123	-	7,123	-
Liens	343,199	-	343,199	-
Gross receivables	397,044	354,702	751,746	1,967,516
Less: allowance for uncollectibles	(343,199)	(245,049)	(588,248)	-
Net total receivables	<u>\$ 53,845</u>	<u>\$ 109,653</u>	<u>\$ 163,498</u>	<u>\$ 1,967,516</u>

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NOTE 7 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2014 consisted of the following:

	Balance, beginning	Additions	Disposals	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 2,053,539	\$ 25,237	\$ -	\$ 2,078,776
Construction in progress	47,376	178,818	-	226,194
Total capital assets not being depreciated	2,100,915	204,055	-	2,304,970
Being depreciated:				
Land improvements	162,961	-	-	162,961
Buildings and building improvements	8,310,032	-	-	8,310,032
Vehicles and equipment	7,914,457	494,600	(615,442)	7,793,615
Infrastructure	93,655,087	-	-	93,655,087
Intangible assets	205,000	132,840	-	337,840
Total capital assets being depreciated	110,247,537	627,440	(615,442)	110,259,535
Total all capital assets	112,348,452	831,495	(615,442)	112,564,505
Less accumulated depreciation:				
Land improvements	(33,021)	(14,428)	-	(47,449)
Buildings and building improvements	(4,112,478)	(188,625)	-	(4,301,103)
Vehicles and equipment	(5,192,716)	(417,438)	471,609	(5,138,545)
Infrastructure	(92,957,751)	(38,529)	-	(92,996,280)
Intangible assets	-	(9,489)	-	(9,489)
Total accumulated depreciation	(102,295,966)	(668,509)	471,609	(102,492,866)
Net book value, capital assets being depreciated	7,951,571	(41,069)	(143,833)	7,766,669
Net book value, all governmental activities capital assets	\$ 10,052,486	\$ 162,986	\$ (143,833)	\$ 10,071,639
Business-type activities:				
At cost:				
Not being depreciated:				
Land	\$ 300,000	\$ 300,000	\$ (300,000)	\$ 300,000
Construction in progress	307,618	-	-	307,618
Total capital assets not being depreciated	607,618	300,000	(300,000)	607,618
Being depreciated:				
Buildings and building improvements	16,806,713	23,240	-	16,829,953
Vehicles and equipment	771,438	54,549	(55,500)	770,487
Infrastructure	11,314,929	-	-	11,314,929
Total capital assets being depreciated	28,893,080	77,789	(55,500)	28,915,369
Total all capital assets	29,500,698	377,789	(355,500)	29,522,987
Less accumulated depreciation:				
Buildings and building improvements	(5,301,463)	(372,599)	-	(5,674,062)
Vehicles and equipment	(571,198)	(190,338)	55,500	(706,036)
Infrastructure	(7,492,322)	(140,790)	-	(7,633,112)
Total accumulated depreciation	(13,364,983)	(703,727)	55,500	(14,013,210)
Net book value, capital assets being depreciated	15,528,097	(625,938)	-	14,902,159
Net book value, all business-type activities capital assets	\$ 16,135,715	\$ (325,938)	\$ (300,000)	\$ 15,509,777

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Depreciation expense was charged to functions of the Town based on their usage of the related assets. The amounts allocated to each function are as follows:

Governmental activities:	
General government	\$ 29,322
Public safety	367,585
Highways and streets	145,261
Sanitation	63,070
Culture and recreation	63,271
Total depreciation expense	<u>\$ 668,509</u>
Business-type activities:	
Sewer	<u>\$ 703,727</u>

NOTE 8 – INTERFUND BALANCES AND TRANSFERS

Interfund Balances - The composition of interfund balances as of June 30, 2014 is as follows:

Receivable Fund	Payable Fund	Amount
General	Nonmajor	<u>\$ 5,262</u>

The outstanding balances among funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Interfund Transfers - The composition of interfund transfers for the year ended June 30, 2014 is as follows:

	Transfers In:
	General
	Fund
Transfers out:	
Nonmajor funds	<u>\$ 68,030</u>

During the year, transfers are used to (1) move revenues from the fund with collection authority to the fund responsible for expenditure and (2) move general fund resources to provide an annual subsidy.

NOTE 9 – INTERGOVERNMENTAL PAYABLES

Amounts due to other governments of \$13,046,039 at June 30, 2014 consist of the following:

General fund:	
Property taxes levied prior to their due date and payable to:	
Merrimack County	\$ 2,157,599
Hooksett School District	10,723,591
Miscellaneous fees due to the State of New Hampshire	9,055
June portion of retirement payables due to New Hampshire Retirement System	151,342
June portion of federal payroll taxes due to federal government	4,452
Total intergovernmental payables due from the general fund	<u>13,046,039</u>
Agency fund:	
Balance of trust funds belonging to the:	
Hooksett School District	422,361
Central Hooksett Water Precinct	574,721
Hooksett Village Water Precinct	731,859
Total intergovernmental payables due from the agency fund	<u>1,728,941</u>
Total intergovernmental payables due	<u>\$ 14,774,980</u>

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NOTE 10 – DEFERRED INFLOW OF RESOURCES

Deferred inflows of resources of \$6,367,131 in the general fund and \$488,782 in the sewer fund at June 30, 2014 consisted of the following:

Governmental activities:	
General fund:	
Property taxes levied prior to their due date	\$ 5,370,078 *
Property tax receivables not collected within 60 days of the end of the fiscal year	714,007 *
Donations received in advance of eligible expenditures being made	283,046
Total governmental activities	<u>\$ 6,367,131</u>
Business-type activities:	
Sewer fund:	
Future service agreements received in advance of eligible expenditures occurring	<u>\$ 488,782</u>

*These amounts are eliminated on the Statement of Net Position under the full accrual method.

NOTE 11 – CAPITAL LEASE OBLIGATIONS

The Town has entered into certain capital lease agreements under which the related equipment will become the property of the Town when all the terms of the lease agreements are met.

	Standard Interest Rate	Present Value of Remaining Payments as of June 30, 2014
Capital lease obligations:		
Tanker truck	2.66%	<u>\$ 174,843</u>

Leased equipment under capital leases, included in capital assets, is as follows:

	Governmental Activities
Equipment:	
Tanker truck	\$ 348,000
Less: accumulated depreciation	(46,400)
Total capital lease equipment	<u>\$ 301,600</u>

The annual requirements to amortize the capital lease payable as of June 30, 2014, including interest payments, are as follows:

Fiscal Year Ending June 30,	Governmental Activities
2015	\$ 51,600
2016	51,600
2017	51,600
2018	31,018
Total requirements	185,818
Less: interest	(10,975)
Present value of remaining payments	<u>\$ 174,843</u>

Amortization of lease equipment under capital assets is included with depreciation expense.

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NOTE 12 – LONG-TERM LIABILITIES

Changes in the Town's long-term liabilities consisted of the following for the year ended June 30, 2014:

	Balance July 1, 2013	Additions	Reductions	Balance June 30, 2014	Due Within One Year
<u>Governmental activities:</u>					
Capital leases	\$ 220,576	\$ -	\$ (45,733)	\$ 174,843	\$ 45,181
Accrued landfill postclosure care costs	160,000	-	(15,000)	145,000	15,000
Net other postemployment benefits	1,202,847	210,699	-	1,413,546	-
Total long-term liabilities	<u>\$ 1,583,423</u>	<u>\$ 210,699</u>	<u>\$ (60,733)</u>	<u>\$ 1,733,389</u>	<u>\$ 60,181</u>
<u>Business-type activities:</u>					
Notes payable	\$ 5,962,481	\$ -	\$ (288,642)	\$ 5,673,839	\$ 293,612
Net other postemployment benefits	47,729	5,591	-	53,320	-
Total long-term liabilities	<u>\$ 6,010,210</u>	<u>\$ 5,591</u>	<u>\$ (288,642)</u>	<u>\$ 5,727,159</u>	<u>\$ 293,612</u>

Long-term notes are comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at June 30, 2014	Current Portion
<u>Business-type activities:</u>						
Notes payable:						
Water treatment facility upgrade	\$ 3,500,000	2010	2030	3.70%	\$ 3,033,340	\$ 138,289
Water treatment facility upgrade	\$ 3,106,470	2012	2031	3.10%	2,640,499	155,323
Total					<u>\$ 5,673,839</u>	<u>\$ 293,612</u>

The annual requirements to amortize all general obligation notes outstanding as of June 30, 2014, including interest payments, are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2015	\$ 293,612	\$ 195,044	\$ 488,656
2016	298,767	185,068	483,835
2017	304,115	174,899	479,014
2018	309,662	164,531	474,193
2019	315,415	153,956	469,371
2020-2024	1,671,176	603,360	2,274,536
2025-2029	1,850,827	303,177	2,154,004
2030-2031	630,265	26,379	656,644
Totals	<u>\$ 5,673,839</u>	<u>\$ 1,806,414</u>	<u>\$ 7,480,253</u>

All debt is general obligation debt of the Town, which is backed by its full faith and credit, and will be repaid from general governmental revenues.

Accrued Landfill Postclosure Care Costs – The Town ceased operating its landfill in 1999. Federal and State laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site after closure. A liability is being recognized based on the future postclosure care costs that will be incurred. The recognition of these landfill postclosure care costs is based on the amount of the landfill used through the end of the year. The estimated liability for landfill postclosure care costs has a balance of \$145,000 as of June 30, 2014. The estimated total current cost of (\$15,000) the landfill postclosure care is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor, and maintain the landfill were acquired as of June 30, 2014. However, the actual cost of postclosure care may be higher or lower due to inflation, changes in technology, or changes in landfill laws and regulations.

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The Town has established a capital reserve fund for landfill postclosure care costs. At June 30, 2014, the balance in the landfill capital reserve is \$83,059.

Debt Authorized and Unissued – Debt authorized and unissued in the amount of \$14,424 as of June 30, 2014 was for sewer construction.

NOTE 13 – ENCUMBRANCES

Encumbrances outstanding at June 30, 2014 are as follows:

General fund:	
General government	\$ 14,889
Public safety	8,018
Total general fund	<u>22,907</u>
Sewer fund:	
Sewer operation and maintenance	<u>64,539</u>
Total encumbrances	<u>\$ 87,446</u>

NOTE 14 – GOVERNMENTAL AND BUSINESS-TYPE ACTIVITIES NET POSITION

Governmental and business type activities net position reported on the government-wide Statement of Net Position at June 30, 2014 include the following:

	Governmental Activities	Business-type Activities	Total
Net investment in capital assets:			
Net property, buildings, and equipment	\$ 10,071,639	\$ 15,509,777	\$ 25,581,416
Less:			
Capital leases payable	(174,843)	-	(174,843)
Notes payable and other long-term debt	-	(5,673,839)	(5,673,839)
Total net investment in capital assets	<u>9,896,796</u>	<u>9,835,938</u>	<u>\$ 19,732,734</u>
Restricted net position for:			
Impact fees	2,095,619	-	2,095,619
Library purposes	81,146	-	81,146
Drug forfeiture	25,879	-	25,879
Permanent funds	<u>222,482</u>	<u>-</u>	<u>222,482</u>
Total restricted net position	<u>2,425,126</u>	<u>-</u>	<u>2,425,126</u>
Unrestricted	<u>11,496,403</u>	<u>2,753,643</u>	<u>14,250,046</u>
Total net position	<u>\$ 23,818,325</u>	<u>\$ 12,589,581</u>	<u>\$ 36,407,906</u>

NOTE 15 – GOVERNMENTAL FUND BALANCES

Governmental fund balances reported on the fund financial statements at June 30, 2014 include the following:

	General Fund	Nonmajor Funds	Total Governmental Funds
Nonspendable:			
Prepaid items	\$ 84,817	\$ -	\$ 84,817
Tax deeded property, subject to resale	462,079	-	462,079
Permanent fund - principal balance	-	182,915	182,915
Total nonspendable fund balance	<u>546,896</u>	<u>182,915</u>	<u>729,811</u>

(Continued)

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Governmental fund balances continued:

Restricted:			
Library	81,146	-	81,146
Impact fees	-	2,095,619	2,095,619
Drug forfeiture	-	25,879	25,879
Permanent fund - income balance	-	39,567	39,567
Total restricted fund balance	<u>81,146</u>	<u>2,161,065</u>	<u>2,242,211</u>
Committed:			
Expendable trust	<u>1,265,806</u>	<u>-</u>	<u>1,265,806</u>
Assigned:			
Encumbrances	22,907	-	22,907
Heritage commission	13,326	-	13,326
Head's Chapel preservation	4,189	-	4,189
Conservation commission	-	585,302	585,302
Solid waste disposal	-	259,757	259,757
Recreation revolving	-	30,597	30,597
Ambulance revolving	-	339,223	339,223
Police special detail	-	166,408	166,408
Fire detail	-	977	977
Total assigned fund balance	<u>40,422</u>	<u>1,382,264</u>	<u>1,422,686</u>
Unassigned	<u>4,593,557</u>	<u>-</u>	<u>4,593,557</u>
Total governmental fund balances	<u>\$ 6,527,827</u>	<u>\$ 3,726,244</u>	<u>\$ 10,254,071</u>

NOTE 16 – EMPLOYEE RETIREMENT PLAN

The Town participates in the New Hampshire Retirement System (the System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provision for benefits and contributions are established and can be amended by the New Hampshire Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 54 Regional Drive, Concord, NH 03301.

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. For fiscal year 2014, all employees except police officers and firefighters were required to contribute 7% of earnable compensation. The contribution rates were 11.55% for police officers and 11.80% for firefighters. The Town's contribution rates for 2014 for pension and medical subsidy were 25.30% for police officers, 27.74% for firefighters, and 10.77% for all other employees.

The contribution requirements for the Town of Hooksett for the fiscal years 2012, 2013, and 2014 were \$975,341, \$961,551, and \$1,261,519, respectively, which were paid in full in each year.

NOTE 17 – OTHER POSTEMPLOYMENT BENEFITS (OPEB)

In addition to pension benefits described in preceding note, the Town provides postemployment benefit options for health care and life insurance to eligible retirees and their spouses. The Town provides medical, prescription drug, mental health, and substance abuse benefits, as well as life insurance, to retirees and their covered dependents. The benefits are provided in accordance with the Town's agreements, collective bargaining agreements, and the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The criteria to determine eligibility include: years of service, employee age, and whether the employee has vested in the respective retirement plan. The Town funds the benefits on a pay-as-you-go basis. Retirees pay the full cost of the medical premium. These benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A: 50. There are 114 active employees and 20 retired employees currently eligible. Expenses for the postretirement health care benefits are recognized as eligible employee claims are paid.

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The Governmental Accounting Standards Board (GASB) issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. GASB Statement No. 45 requires that the long-term cost of retirement health care and obligations for other postemployment benefits (OPEB) be determined on an actuarial basis and reported similar to pension plans. GASB Statement No. 45 does not mandate the pre-funding of postemployment benefit liabilities. However, any pre-funding of these benefits will help minimize or eliminate the postemployment benefit obligation that will be required to be reported on the financial statements.

The Town has only partially funded (on a pay-as-you-go basis) the annual required contribution (ARC), an actuarially determined rate in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table presents the OPEB cost for the year, the amount contributed and changes in the OPEB plan for fiscal year 2014:

Annual required contribution/OPEB cost	\$ 299,070
Contributions made (pay-as-you-go)	(82,780)
Increase in net OPEB obligation	216,290
Net OPEB obligation, beginning	1,250,576
Net OPEB obligation, ending	<u>\$ 1,466,866</u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2014 and four preceding years were as follows:

Fiscal Year Ended	Annual OPEB Contribution Cost	Actual Contributions (pay-as-you-go)	Percentage Contributed	Net OPEB Obligation
June 30, 2014	\$ 299,070	\$ 82,780	27.7%	\$ 1,466,866
June 30, 2013	\$ 299,633	\$ 71,054	23.7%	\$ 1,250,576
June 30, 2012	\$ 303,879	\$ 65,188	21.5%	\$ 1,021,997
June 30, 2011	\$ 312,474	\$ 43,038	13.8%	\$ 783,306
June 30, 2010	\$ 295,192	\$ 32,176	10.9%	\$ 513,870

The Town's net OPEB obligation as of June 30, 2014 is recognized as a liability in these financial statements.

As of July 1, 2012, the date of the most recent actuarial valuation, the actuarial accrued liability (AAL) for benefits was \$2,997,356, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$2,997,356. The covered payroll (annual payroll of active employees covered by the plan) was \$5,305,822 during fiscal year 2014, and the ratio of the UAAL to the covered payroll was 56.5%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revisions as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress for Other Postemployment Benefits Plan, presented as required supplementary information following the notes to the financial statements, is designed to present multiyear trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The actuarial methods and assumptions used include techniques that are designed to reduce the effect of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

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In the July 1, 2012 actuarial valuation, the projected unit credit cost method was used. The actuarial assumptions included a 4% investment rate of return per annum. The projected annual healthcare cost trend is 9% initially, reduced by decrements to an ultimate rate of 5% after seven years. The UAAL is being amortized as a level dollar amount over an open basis. The remaining amortization period at July 1, 2012 was 30 years.

NOTE 18 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During fiscal year 2014, the Town was a member of the Local Government Center Property-Liability Trust, LLC, which is a Trust organized to provide certain property and liability insurance coverage to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the Local Government Center Property-Liability Trust, LLC, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program maintains a self-insured retention above which it purchases reinsurance and excess insurance. This policy covers property, auto physical damage, crime, general liability, and public officials' liability subject to a \$1,000 deductible.

Contributions paid in fiscal year ending June 30, 2014, were \$158,574 for property liability, \$152,464 for workers compensation and \$16,105 for unemployment compensation, for a total insurance expenditure of \$327,143. There were no unpaid contributions for the year ended June 30, 2014. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities.

NOTE 19 – CONTINGENCIES

There are various legal claims and suits pending against the Town which arose in the normal course of the governments activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the Town.

The Town participates in various federal grant programs, the principal of which are subject to program compliance audits pursuant to the Single Audit Act as amended. Accordingly, the government's compliance with applicable grant requirements will be established at a future date. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the government anticipates such amounts, if any, will be immaterial.

NOTE 20 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

The following GASB pronouncements were implemented by the Town for the fiscal year ended June 30, 2014, which included the early implementation of GASB Statement No. 65. Only GASB Statement No. 63 and GASB Statement No. 65 impacted these financial statements:

GASB Statement No. 66, Technical Corrections – 2012 – An Amendment of GASB Statements No. 10 and No. 62, issued March 2012. This Statement is intended to resolve conflicting accounting and financial report and guidance that emerged from two recent standards, Statement No. 54 and Statement No. 62. These standards conflicted with existing guidance in Statements No. 10, 13, and 48.

GASB Statement No. 67, Financial Reporting for Pension Plans, issued in June 2012. The guidance contained in this Statement will change how governments calculate and report the costs and obligations associated with pensions in important ways. They replace the requirements of Statements No. 27 and 50.

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, issued in June 2012, will be effective for the Town beginning with its fiscal year ending June 30, 2015. The guidance contained in this Statement will change how governments calculate and report the costs and obligations associated with pensions in important ways. This replaces the requirements of Statements No. 27 and 50.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

GASB Statement No. 69, *Government Combinations and Disposals of Government Operations*, issued in January 2013, will be effective for the Town beginning with its fiscal year ending June 30, 2015. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations that have been transferred or sold.

GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, issued in April 2013, will be effective for the Town beginning with the fiscal year ending June 30, 2014. The objective of this Statement is to improve accounting and financial reporting by governments that extend and receive nonexchange financial guarantees.

GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*, issued in November 2013, should be implemented simultaneously with the provision of Statement No. 68, beginning with the fiscal year ending June 30, 2015. This Statement addresses an issue in Statement No. 68 concerning transition provisions related to certain pension contributions made to defined benefit pension plans prior to implementation of that Statement by employers and nonemployer contributing entities.

NOTE 21 – EXTRAORDINARY ITEM

In March 2011 disks which originated at the Hooksett wastewater treatment plant created litter on New Hampshire and Massachusetts beaches. The Hooksett Sewer Commission since this date has received a judgment in their favor for the amount of \$1,000,000, of this amount \$500,000 was paid and received by the Hooksett Sewer Commission in fiscal year 2014 with the remaining \$500,000 being recorded as an accounts receivable at June 30, 2014. It is anticipated that this amount will be collected in fiscal year 2015.

NOTE 22 – SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the balance sheet date, but before the financial statements are issued. Recognized subsequent events are events or transactions that provided additional evidence about conditions that existed at the balance sheet date, including the estimates inherent in the process of preparing the financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the balance sheet date, but arose after the date. Management has evaluated subsequent events through February 27, 2015, the date the June 30, 2014 financial statements were available to be issued, and one event was deemed appropriate to disclose, and is as follows:

The State of New Hampshire has concluded from its last inspection of the Lilac (Village) Bridge that the bridge has critical deficiency. The estimated cost to fix the bridge is \$11,000,000 and to remove the bridge is \$3,000,000. The Town of Hooksett is working with the State and Federal Government to get approval to remove the bridge.

REQUIRED SUPPLEMENTARY INFORMATION

EXHIBIT G
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Funding Progress for Other Postemployment Benefit Plan
For the Fiscal Year Ended June 30, 2014

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ([b-a]/c)
July 1, 2012	\$ -	\$ 2,997,356	\$ 2,997,356	0.0%	\$ 5,305,822	56.5%
July 1, 2011	\$ -	\$ 3,005,730	\$ 3,005,730	0.0%	\$ 5,176,412	58.1%
July 1, 2008	\$ -	\$ 1,988,285	\$ 1,988,285	0.0%	\$ 5,622,099	35.4%

The note to the required supplementary information is an integral part of this schedule.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

Schedule of Funding Progress for Other Postemployment Benefits (OPEB)

As required by GASB Statement No. 45, Exhibit G represents the actuarial determined costs associated with the Town's other postemployment benefits for the fiscal year ended June 30, 2014.

COMBINING AND INDIVIDUAL FUND SCHEDULES

SCHEDULE 1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2014

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 10,256,515	\$ 10,127,286	\$ (129,229)
Land use change	7,750	11,613	3,863
Excavation	8,000	9,258	1,258
Interest and penalties on taxes	300,000	311,883	11,883
Total from taxes	<u>10,572,265</u>	<u>10,460,040</u>	<u>(112,225)</u>
Licenses, permits, and fees:			
Motor vehicle permit fees	2,592,000	3,071,130	479,130
Building permits	60,000	90,672	30,672
Other	13,450	17,179	3,729
Total from licenses, permits, and fees	<u>2,665,450</u>	<u>3,178,981</u>	<u>513,531</u>
Intergovernmental:			
State:			
Meals and rooms distribution	610,341	610,341	-
Highway block grant	247,025	247,920	895
State and federal forest land reimbursement	694	326	(368)
Other	2,093	150,015	147,922
Federal:			
Other	-	57,013	57,013
Total from intergovernmental	<u>860,153</u>	<u>1,065,615</u>	<u>205,462</u>
Charges for services:			
Income from departments	<u>100,750</u>	<u>125,084</u>	<u>24,334</u>
Miscellaneous:			
Sale of municipal property	1,200	253,976	252,776
Interest on investments	17,000	28,390	11,390
Rent of property	72,000	72,898	898
Fines and forfeits	2,000	2,664	664
Insurance dividends and reimbursements	-	98,425	98,425
Contributions and donations	-	6,720	6,720
Other	168,650	177,937	9,287
Total from miscellaneous	<u>260,850</u>	<u>641,010</u>	<u>380,160</u>
Other financing sources:			
Transfers in	<u>115,067</u>	<u>80,951</u>	<u>(34,116)</u>
Total revenues and other financing sources	<u>\$ 14,574,535</u>	<u>\$ 15,551,681</u>	<u>\$ 977,146</u>

SCHEDULE 2
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2014

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 322,284	\$ 336,578	\$ -	\$ (14,294)
Election and registration	-	22,750	30,039	-	(7,289)
Financial administration	-	544,896	633,053	-	(88,157)
Revaluation of property	-	294,556	253,358	-	41,198
Legal	-	67,000	86,910	-	(19,910)
Personnel administration	-	176,841	151,637	-	25,204
Planning and zoning	-	212,487	282,369	-	(69,882)
General government buildings	-	441,954	513,030	-	(71,076)
Cemeteries	-	850	7,747	-	(6,897)
Insurance, not otherwise allocated	-	171,000	186,272	-	(15,272)
Other	30,432	23,190	25,708	14,889	13,025
Total general government	30,432	2,277,808	2,506,701	14,889	(213,350)
Public safety:					
Police	63,345	3,644,358	3,371,241	8,018	328,444
Ambulance	-	1	-	-	1
Fire	-	3,901,101	3,941,898	-	(40,797)
Building inspection	-	169,904	97,644	-	72,260
Emergency management	-	16,160	5,145	-	11,015
Total public safety	63,345	7,731,524	7,415,928	8,018	370,923
Highways and streets:					
Public works garage	-	184,969	207,328	-	(22,359)
Highways and streets	131,614	1,363,303	1,626,413	-	(131,496)
Other	-	153,112	162,139	-	(9,027)
Total highways and streets	131,614	1,701,384	1,995,880	-	(162,882)
Sanitation:					
Administration	-	185,201	181,057	-	4,144
Solid waste collection	-	294,461	237,938	-	56,523
Solid waste disposal	-	709,631	651,501	-	58,130
Total sanitation	-	1,189,293	1,070,496	-	118,797
Welfare:					
Direct assistance	-	236,709	148,188	-	88,521
Intergovernmental welfare payments	-	19,619	19,619	-	-
Total welfare	-	256,328	167,807	-	88,521
Culture and recreation:					
Parks and recreation	-	504,962	458,486	-	46,476
Library	-	547,164	554,862	-	(7,698)
Patriotic purposes	-	2,945	2,945	-	-
Other	-	10,000	9,612	-	388
Total culture and recreation	-	1,065,071	1,025,905	-	39,166
Conservation	-	11,625	11,624	-	1
Economic development	-	1,500	461	-	1,039

(Continued)

SCHEDULE 2 (Continued)
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2014

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Interest on tax anticipation notes	-	1	-	-	1
Capital outlay	-	1	-	-	1
Other financing uses:					
Transfers out	-	340,000	340,000	-	-
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 225,391	\$ 14,574,535	\$ 14,534,802	\$ 22,907	\$ 242,217

SCHEDULE 3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2014

Unassigned fund balance, beginning		\$ 3,170,036
Changes:		
2014 Budget summary:		
Revenue surplus (Schedule 1)	\$ 977,146	
Unexpended balance of appropriations (Schedule 2)	<u>242,217</u>	
2014 Budget surplus		1,219,363
Decrease in nonspendable fund balance		19,187
Decrease in committed fund balance		<u>47,000</u>
Unassigned fund balance, ending		4,455,586
Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:		
To comply with generally accepted accounting principles by deferring property taxes not collected within 60 days of fiscal year-end		(714,007)
To eliminate the allowance for doubtful property tax receivables, which is not necessary with the deferral of property taxes not collected within 60 days of fiscal year-end.		<u>851,978</u>
Unassigned fund balance, ending (GAAP basis Exhibit C-1)		<u><u>\$ 4,593,557</u></u>

SCHEDULE 4
TOWN OF HOOKSETT, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
June 30, 2014

	Special Revenue Funds									Total
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details	Permanent Fund	
ASSETS										
Cash and cash equivalents	\$ 145,132	\$ 2,095,619	\$ 259,712	\$ 33,752	\$ 279,543	\$ 25,874	\$ 126,402	\$ 406	\$ 5,814	\$ 2,972,254
Investments	449,985	-	-	-	-	-	-	-	221,930	671,915
Accounts receivable	-	-	45	6	63,935	5	44,952	710	-	109,653
Total assets	\$ 595,117	\$ 2,095,619	\$ 259,757	\$ 33,758	\$ 343,478	\$ 25,879	\$ 171,354	\$ 1,116	\$ 227,744	\$ 3,753,822
LIABILITIES AND FUND BALANCES										
Liabilities:										
Accounts payable	\$ 9,815	\$ -	\$ -	\$ 1,104	\$ 2,838	\$ -	\$ -	\$ -	\$ -	\$ 13,757
Accrued salaries and benefits	-	-	-	2,057	1,417	-	4,946	139	-	8,559
Interfund payable	-	-	-	-	-	-	-	-	5,262	5,262
Total liabilities	9,815	-	-	3,161	4,255	-	4,946	139	5,262	27,578
Fund balances:										
Nonspendable	-	-	-	-	-	-	-	-	182,915	182,915
Restricted	-	2,095,619	-	-	-	25,879	-	-	39,567	2,161,065
Assigned	585,302	-	259,757	30,597	339,223	-	166,408	977	-	1,382,264
Total fund balances	585,302	2,095,619	259,757	30,597	339,223	25,879	166,408	977	222,482	3,726,244
Total liabilities and fund balances	\$ 595,117	\$ 2,095,619	\$ 259,757	\$ 33,758	\$ 343,478	\$ 25,879	\$ 171,354	\$ 1,116	\$ 227,744	\$ 3,753,822

SCHEDULE 5
TOWN OF HOOKSETT, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2014

	Special Revenue Funds										Permanent Fund	Total
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details				
Revenues:												
Taxes	\$ 39,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,400
Intergovernmental	422,059	-	-	-	-	-	-	-	-	-	-	422,059
Charges for services	-	-	111,036	51,930	284,504	-	247,311	32,308	-	-	-	727,089
Miscellaneous	255	236,479	53	17	124	6	69	2	-	22,890	-	259,895
Total revenues	461,714	236,479	111,089	51,947	284,628	6	247,380	32,310	-	22,890	-	1,448,443
Expenditures:												
Current:												
General government	-	339,852	-	-	-	-	-	-	-	711	-	340,563
Public safety	-	73,679	-	-	175,585	1,333	216,261	31,420	-	-	-	498,278
Highways and streets	-	19,167	-	-	-	-	-	-	-	-	-	19,167
Culture and recreation	-	13,472	-	41,887	-	-	-	-	-	-	-	55,359
Conservation	54,712	-	-	-	-	-	-	-	-	-	-	54,712
Total expenditures	54,712	446,170	-	41,887	175,585	1,333	216,261	31,420	-	711	-	968,079
Excess (deficiency) of revenues over (under) expenditures	407,002	(209,691)	111,089	10,060	109,043	(1,327)	31,119	890	-	22,179	-	480,364
Other financing uses:												
Transfers out	-	-	(62,768)	-	-	-	-	-	-	(5,262)	-	(68,030)
Net change in fund balances	407,002	(209,691)	48,321	10,060	109,043	(1,327)	31,119	890	-	16,917	-	412,334
Fund balances, beginning	178,300	2,305,310	211,436	20,537	230,180	27,206	135,289	87	-	205,565	-	3,313,910
Fund balances, ending	\$ 585,302	\$ 2,095,619	\$ 259,757	\$ 30,597	\$ 339,223	\$ 25,879	\$ 166,408	\$ 977	-	\$ 222,482	-	\$ 3,726,244

Town Meeting Minutes

DELIBERATIVE SESSION MINUTES

Cawley Middle School
Saturday April 4, 2015

CALL TO ORDER

Moderator, Don Riley called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 9:02 AM.

Boy Scout Troop led the Pledge of Allegiance.

ATTENDANCE

James Sullivan, Chair, Adam Jennings, Susan Loves Orr, Don Winterton, Nancy Comai, Rob Duhaime, and Todd Lizotte

Town Administrator Dr. Dean Shankle

Finance Director Christine Soucie

Moderator, Don Riley

Supervisor of the Checklist Mike Horne and Sally Humphries

Town Clerk, Todd Rainier

Legal Counsel- Jay Hodes

Registered voters – 40 in attendance

PROOF OF POSTING

Proof of posting was provided by the Dr. Dean Shankle.

The Moderator introduced the members of the Town Council in Attendance as well as the Town Staff. The Moderator thanked the Cawley Staff and the Town Staff for all the work in setting up the meeting. The Moderator recognized all veterans for their service.

A general overview of the rules and procedures were given by the Moderator and are available in writing in the voters guide.

BUSINESS

Moderator Don Riley read the Warrant Articles into the record:

Article 3

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling \$16,833,908.00. Should this article be defeated, the operating budget shall be \$16,779,749.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.43. Recommended by Town Council (8-0), Recommended by Budget Committee (5-3).

Note: If article 15 passes, the operating budget will be reduced by \$72,454.00 in the Fire-Rescues overtime line.

Don Winterton motioned to place Article 3 on the Town Official Ballot. Seconded by Todd Lizotte.

D. Winterton: The Town Council and Budget Committee put in a great deal of time preparing this budget. There were increases in the Health insurance. The important thing about the budget was to remove money from Fire Rescue and add a police officer. We did not increase the Fire and Police Budget in total. The budget came in close to the default budget by \$54,000. I ask that you support this budget.

J. Michaud: Where is the Ambulance Service Fund found in the booklet? It is a revolving fund so there is no tax impact?

D. Shankle: The information is found on page 32 in the booklet.

J. Michaud: Is it correct to say the two (2) firefighters are not in the budget but booked against that revenue?

D. Shankle: Yes, that is the intent.

J. Michaud: There is an additional officer in the budget and two (2) officers in a warrant. Why?

T. Lizotte: My perspective was the fact I was willing to look at the needs and adjust the needs and be creative and look at what is available for funding to add an officer that we know we need. In regard to the additional two (2), it would be put to the citizens to see if they believe we need the additional officers.

The Moderator declared Article 3 passed to the Official Town Ballot.

Article 4

To see if the town will vote to raise and appropriate the sum of \$200,000.00 to be added to the Public Works Vehicles Capital Reserve Fund previously established. Estimated tax rate impact \$0.13. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Rob Duhaime motioned to place Article 4 on the Town Official Ballot. Seconded by Todd Lizotte.

R. Duhaime: Vehicles are aging and the town roads experienced a record winter. There is more traffic on the roads and improvements will help future development.

The Moderator declared Article 4 passed to the Official Town Ballot.

Article 5

To see if the town will vote to raise and appropriate the sum of \$194,293.00 for the salaries, overtime, benefits, including uniforms and equipment to hire two (2) new full-time police officers.

<i>Fiscal Year</i>	<i>Salaries</i>	<i>Benefits</i>	<i>Estimated Increase</i>
2015- 2016	\$109,293.00	\$85,000.00	\$194,293.00

Estimated tax rate impact \$0.12. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Nancy Comai motioned to place Article 5 on the Town Official Ballot. Seconded by Jim Sullivan.

N. Comai: The Police Department has struggled to protect our town efficiently. There have been increased in calls and arrests in 2014. I ask your support for this Article.

The Moderator declared Article 5 passed to the Official Town Ballot.

Article 6

To see if the town will vote to raise and appropriate the sum of \$160,000.00 to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below.

<i>Automated Collection Equipment</i>	<i>\$ 20,000.00</i>
<i>Drainage Upgrades</i>	<i>50,000.00</i>
<i>Parks & Recreation Facilities Development</i>	<i>15,000.00</i>
<i>Town Building Maintenance</i>	<i>75,000.00</i>
<i>Total</i>	<i>\$ 160,000.00</i>

Estimated tax rate impact \$0.10. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Rob Duhaime motioned to place Article 6 on the Town Official Ballot. Seconded by Todd Lizotte.

R. Duhaime: This is to replace Collection equipment over time. We have had drainage upgrades that will help the town with storm events. The Park and Recreation Facility Development is to address aging structures. We need to change the way we use some of those facilities. Town Hall is in need of a new roof as a result of the water issued on the second floor.

Marc Miville, 42 Main Street: This is the first article with multiple warrants in one warrant. The thought was that there has always been an expression by citizens that there are too many warrants on the ballot; so the Council decided to bunch up some of these warrants. Each item individually is needed to keep up with the Town's infrastructure.

N. Comai: If this Article passes the tax rate impact is .10.

The Moderator declared the Article 6 passed to the Official Town Ballot.

Article 7

To see if the town will raise and appropriate \$100,000.00 to be placed in the Conservation Fund to assist in the development of a Merrimack Riverfront Trail System. Estimated tax rate impact is \$0.06. Recommended by Town Council (6-0), Recommended by Budget Committee (7-1).

Todd Lizotte motioned to place Article 7 on the Town Official Ballot. Seconded by Adam Jennings.

T. Lizotte: This Article is unique and asks the taxpayers to look at this as an investment. This is to share the cost. If you look at what is requested, the Conservation Commission acquired a 38 acre parcel with river frontage. When you look at this parcel from the shore, it is the vantage point of the town seal. The Conservation Commission brought this forward to create 2 miles of trails leveraged from two Rail Road cores. The estimated cost is \$1,440,000. There is \$688,000 from grants and \$56,000 in donations. Ten percent is actually being requested from taxpayers. This is a one-time investment for the town. It specifically will be the first area with riverfront vantage in this town. I urge you to support this article.

J. Michaud: The current balance of the Conservation Commission Fund is on page 32. I assume this will go into the Conservation Commission current use fund. Why didn't the Council just allocate these funds?

T. Lizotte: The Conservation Commission is a commission and responsible for their funds. They are allocating \$100,000 from that fund and are asking to augment these funds to finish the balance to get to 1 million for the project.

Terry Pfaff: Are these part of a match from Transportation Enhancement Funds to attain those grants?

T. Lizotte: I don't think any are tied to fund matching.

Terry Pfaff: Were they matched from Transportation Enhancement funds?

T. Lizotte: All those funds are related to enhancements of Conservation.

T. Pfaff: Transportation matches are available for sidewalks, trails and paths.

Frank Kotowski: For clarification, for years the town has tried to connect the trail system. The first was Head's Pond which was done with private funding. This takes it steps beyond. This will develop the Heritage Trail. There is one missing link between Manchester and Concord. The Conservation Commission members past and present worked for years to put this in place and worked with the L CHP Program and worked with properties that were taken out of current use to put in good use. They purchased property and are seeking to connect the Heritage Trail with the Head's Pond Trail and make this a reality. I ask everyone to support this article.

The Moderator declared Article 7 passed to the Official Town Ballot.

Article 8

To see if the town will vote to raise and appropriate the sum of \$88,423.00 for salaries and benefits for non-union full-time and part-time Town and Library personnel at the current staffing level.

<i>Fiscal Year</i>	<i>Salaries</i>	<i>Benefits</i>	<i>Estimated Increase</i>
2015-2016	\$86,418.00	\$2,005.00	\$88,423.00

Estimated tax rate impact \$0.05. Recommended by Town Council (5-1), Recommended by Budget Committee (8-0).

Jim Sullivan motioned to place Article 7 on the Town Official Ballot. Seconded by Rob Duhaime.

J. Sullivan: With all the Warrant Articles there is a written explanation. This is the full time and part time non-union employees' 3% salary increase. With the Health Insurance increase, the contribution request is an increase from 10% to 12% paid by the employees. This is comparable to the union contracts which were negotiated.

The Moderator declared Article 8 passed to the Official Town Ballot.

Article 9

To see if the town will vote to raise and appropriate the sum of \$70,000.00 to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

<i>Air Packs & Bottles</i>	<i>\$ 20,000.00</i>
<i>Fire Apparatus</i>	<i>50,000.00</i>
<i>Total</i>	<i>\$ 70,000.00</i>

Estimated tax rate impact \$0.04. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Todd Lizotte motioned to place Article 9 on the Town Official Ballot. Seconded by Don Winterton.

T. Lizotte: This comes up every year in terms of going to the basic life support for the firefighter's air packs and replacement bottles. The cost is \$300,000 which will be replaced in coming years. Fire apparatus is expensive and can cost up to a million dollars. This is to incrementally place that money in the fund.

The Moderator declared Article 9 passed to the Official Town Ballot.

Article 10

To see if the town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact \$0.02. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Susan Orr motioned to place Article 10 on the Town Official Ballot. Seconded by Nancy Comai.

S. Orr: The state of NH Constitution Article 6 requires the town to reevaluate properties every 5 years. The Town is obligated to fulfil this requirement. We last revaluated in 2013 and will be required to do it again in 2018. There is no money in this account currently. We will need \$160,000 to do this. We need to start putting this money aside now.

The Town Moderator declared Article 10 passed to the Official Town Ballot.

Article 11

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increase in salaries and benefits at the current staffing level:

Estimated increase over prior year

<i>Fiscal Year</i>	<i>Salaries</i>	<i>Benefits</i>	<i>Estimated Increase</i>
<i>2015-2016</i>	<i>\$26,708.00</i>	<i>\$2,619.00</i>	<i>\$29,327.00</i>
<i>2016-2017</i>	<i>\$28,871.00</i>	<i>(\$494.00)</i>	<i>\$28,377.00</i>

and further to raise and appropriate the sum of \$29,327.00 for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.02. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Don Winterton motioned to place Article 11 on the Town Official Ballot. Seconded by Todd Lizotte.

D. Winterton: This is a 2 year contract which was the result of lengthy negotiations with their union. It is a small impact on the tax rate. The increase will be 3% a year and the union has agreed to pay a larger portion of their health insurance. They will go from 10% to 12% in health costs. In the second year they will pay 15% of the health insurance which is another 3% increase. I appreciate the professionalism from the union side and the Town Staff and I hope you agree this is a good agreement for the employees and the town.

J. Michaud: Is it possible to have the contract put on the town's website?

T. Rainer: It is already posted on the website.

J. Michaud: Does this address the Cadillac tax?

D. Winterton: The town is establishing a Health Insurance Committee made up of employees to look at all aspects of the contract. If the finding of that committee is not agreeable to the union, they can opt out after one year. This committee will address the Cadillac tax issue as well.

The Moderator declared Article 11 passed to the Official Town Ballot.

Article 12

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works\Recycling Union Local 1580, AFSCME Council 93 which calls for the following increase in salaries and benefits at the current staffing level:

Estimated increase over prior year

<i>Fiscal Year</i>	<i>Salaries</i>	<i>Benefits</i>	<i>Estimated Increase</i>
<i>2015-2016</i>	<i>\$22,631.00</i>	<i>(\$2,601.00)</i>	<i>\$20,030.00</i>
<i>2016-2017</i>	<i>\$23,310.00</i>	<i>(\$6,345.00)</i>	<i>\$16,965.00</i>

and further to raise and appropriate \$20,030.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Nancy Comai motioned to place Article 12 on the Town Official Ballot. Seconded by Don Winterton.

N. Comai: The Council chose to work with all three unions to save the town benefits. We found it very long. The 3% is offset with the 2% increase in employee contribution to the health insurance. This union being the first to pass helped to bring this together for the town. The 3% helps us to become on par with the other towns. I want to applaud the work of the Town Administrator and Donna Fitzpatrick for the time put in to do this work. At the end of the day, the Health Insurance Committee formed puts our town in the forefront. Please support this Article.

Marlene Lein, 15 Coaker Ave: What if these Articles don't pass; do you go back to the bargaining table?

Dr. Shankle: Yes

Rob Hebert, Dundee Ave: I am an employee of the Highway and both sides have agreed this is a good and fair contract and I ask for your support.

The Moderator declared Article 12 passed to the Official Town Ballot.

Article 13

To see if the town will vote to raise and appropriate the sum of \$18,657.00 for the purpose of hiring a part time clerk/receptionist in the police department to work no more than twenty four (24) hours per week.

<i>Fiscal Year</i>	<i>Salaries</i>	<i>Benefits</i>	<i>Estimated Increase</i>
<i>2015- 2016</i>	<i>\$18,657.00</i>	<i>\$0.00</i>	<i>\$18,657.00</i>

Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Rob Duhaime motioned to place Article 13 on the Town Official Ballot. Seconded by T. Lizotte.

R. Duhaime: The police chief would like to increase staff to add a clerk for assistance with administrative support.

T. Lizotte: One of the things that Chief Bartlett has done to modernize the Police Department is to streamline the paperwork. They are also working to inventory evidence. There are space constraints. This person will also cover for evidence duty to store and catalogue evidence.

It is a worthwhile article.

The Moderator declared Article 13 passed to the Official Town Ballot.

Article 14

To see if the town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Master Plan Capital Reserve Fund previously established. Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

Adam Jennings motioned to place Article 14 on the Town Official Ballot. Seconded by Rob Duhaime.

A. Jennings: RSA 674 says you have to have a Master Plan in place.

The Moderator declared Article 14 passed to the Official Town Ballot.

Article 15

To see if the town will vote to raise and appropriate the sum of \$71,997.00 For the salary, benefits, taxes and equipment for a full time Firefighter/EMT for the Fire-Rescue Department. If this article passes the operating budgets will be reduced by \$72,454.00 in overtime costs for the Fire Rescue Department. This will create a savings in our daily operating costs.

Salary \$ 38,045.00

Benefits 30,952.00

Gear 3,000.00

Total costs \$ 71,997.00

Estimated tax rate impact \$0.00. Recommended by Town Council (4-2), Recommended by Budget Committee (7-1).

Adam Jennings motioned to place Article 15 on the Town Official Ballot. Seconded by Jim Sullivan.

A. Jennings: This will allow the Fire Department to have a full staffing of 7 firefighters for each shift and reduce the overtime as indicated in Article 3.

Richard Boisvert: Why do they have \$72,000 in overtime costs?

Dean Jore: We have minimum staffing of 6 and this brings all shifts to 7. We had one shift that was not at 7. One shift met the minimum standard but whenever there was sick or vacation time, we had to bring in personnel to bring the shift up.

Richard Boisvert: With 6, what was the result?

Dean Jore: With running the ambulance, there were 4 at our central station with 2 to go for the ambulance leaving 1 for the fire call and one left at the station.

Richard Boisvert: How often does that happen?

Dean Jore: We believe it happens 35% of the time on that shift.

J. Michaud: The interplay of this with the Operation budget article; is this only reduced if the budget passes or the default?

Dean Shankle: It doesn't matter whether Article 3 passes, only if this article passes.

Richard Boisvert: Each shift having the same amount of personnel is saying you get the same amount of calls for each shift?

Dean Jore: The calls are pretty even between shifts.

Terry Pfaff: Is that related to firefighter safety as well?

Dean Jore: When you run a pump with one person, you can't get much done. They are limited.

T. Pfaff: Will that additional person help give service to the citizens?

Dean Jore: Yes.

The Moderator declared Article 15 passed to the Official Town Ballot.

Article 16

To see if the town will raise and appropriate the sum of \$49,744.00 this sum represents the additional costs over the current compensation rates attributable to an increase in salaries and benefits to address pay equity issues for library employees when compared with the salaries and benefits of other Hooksett municipal employees. The passage of this article will establish pay parity between Hooksett library employees and other Hooksett municipal employees.

Estimated increase over prior year

<i>Fiscal Year</i>	<i>Salaries</i>	<i>Taxes</i>	<i>NH Retirement</i>	<i>Estimated Increase</i>
2015- 2016	\$43,902.00	\$3,358.00	\$2,484.00	\$49,744.00

PETITION ARTICLE Estimated tax rate impact \$0.03. Recommended by Town Council (6-1), Recommended by Budget Committee (8-0).

Mac Broderick motioned to place Article 16 on the Official Town Ballot. Seconded by Barbara Davis.

M. Broderick: This Article is a petition submitted by over 100 residents. (Read a statement)

The Moderator declared Article 16 passed to the Official Town Ballot.

Motion to adjourn at 10:30 am

Lee Ann Moynihan,
Minute Clerk

Town Election Results 2015

Article 1

To choose all necessary Town officers for the year ensuing.

Town Council, At-Large, Term Exp. 06/30/2018
Adam Jennings 310 Votes

Town Council, District 4, Term Exp. 06/30/2018
Marc Miville 78 Votes

(2) Library Trustee, Term Exp. 06/30/2018
Mary Farwell 370 Votes
Francis "Mac" Broderick 317 Votes

Trustee of the Trust Funds, Term Exp. 06/30/2018
Paul Loiselle -Write-In 10 Votes

Sewer Commission, Term Exp. 06/30/2018
Frank Kotowski 269 Votes

(3) Budget Committee, Term Exp. 06/30/2018
Richard Boisvert-Write-In 25 Votes
Jason Hyde-Write-In 24 Votes
David Pearl -Write-In 25 Votes

Budget Committee, Term Exp. 06/30/2017
Tabitha Jennings-Write-In 24 Votes

Cemetery Commission, Term Exp. 06/30/2018
Mike Horne 345 Votes

Article 2

Zoning Amendments

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to remove Article 32, Development Phasing per its expiration on January 1, 2013?

The purpose of Amendment No. 1 is to remove Article 32, Development Phasing.

YES 301 NO 78

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to remove Article 20, Signs, Section E.VI., Political Signs and replace it with the following: "All political advertising signs shall, at all times, be in complete compliance with applicable State and Federal laws regulating the same. Please refer to RSA 664:17."

The purpose of Amendment No. 2 is to replace existing political sign regulations with state statutes.

YES 383 NO 39

Amendment No. 3

Are you in favor of the adoption of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to include "Alternative Treatment Center (ATC)" as "A not-for-profit entity registered under RSA 126-X:7 that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis, and related supplies and educational materials, to qualifying patients, designated caregivers and ATCs. For the purpose of this definition, 'not-for-profit' means a corporation that is registered with the NH secretary of state under RSA 292 and is a charitable trust pursuant to RSA 7:19 et seq. for the benefit of qualifying patients."

The purpose of Amendment No. 5 is to add the definition of "Alternative Treatment Center (ATC)."

YES 314 NO 98

Amendment No. 4

Are you in favor of the adoption of Amendment No. 4, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 11, Industrial Districts - IND, Section B.2., Special Exceptions, to include "Alternative Treatment Center (ATC)."

The purpose of Amendment No. 4 is to limit Alternative Treatment Centers to the Industrial District by Special Exception.

YES 313 NO 91

Amendment No. 5

Are you in favor of the adoption of Amendment No. 5, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 5, Medium Density Residential District - MDR, Section D.2., which currently reads "Building height shall not exceed thirty-five (35) feet in height" and include "with the exception of multi-family dwellings, which shall not exceed fifty (50) feet in height."

The purpose of Amendment No. 5 is to increase the height of multi-family buildings in the Medium Density Residential District.

YES 228 NO 187

Amendment No. 6

Are you in favor of the adoption of Amendment No. 6, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to rezone Map 13, Lots 52 & 56 and portions of Map 17, Lots 5 & 7-1 from Low Density Residential (LDR) to Commercial (COM).

The purpose of Amendment No. 6 is to rezone Map 13, Lots 52 & 56 and portions of Map 17, Lots 5 & 7-1 from Low Density Residential to Commercial.

YES 203 NO 171

Article 3

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$16,833,908.00**. Should this article be defeated, the operating budget shall be \$16,779,749.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.43. Recommended by Town Council (8-0), Recommended by Budget Committee (5-3).

Note: If article 15 passes, the operating budget will be reduced by \$72,454.00 in the Fire-Rescues overtime line.

YES 279 NO 142

Article 4

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works Vehicles Capital Reserve Fund previously established. Estimated tax rate impact \$0.13. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

YES 279 NO 145

Article 5

To see if the town will vote to raise and appropriate the sum of **\$194,293.00** for the salaries, overtime, benefits, including uniforms and equipment to hire two (2) new full-time police officers.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015- 2016	\$109,293.00	\$85,000.00	\$194,293.00

Estimated tax rate impact \$0.12. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

YES 309 NO 125

Article 6

To see if the town will vote to raise and appropriate the sum of **\$160,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below.

Automated Collection Equipment	\$ 20,000.00
Drainage Upgrades	50,000.00
Parks & Recreation Facilities Development	15,000.00
Town Building Maintenance	<u>75,000.00</u>
Total	\$ 160,000.00

Estimated tax rate impact \$0.10. Recommended by Town Council (6-0),

Recommended by Budget Committee (8-0).

YES 314 NO 110

Article 7

To see if the town will raise and appropriate **\$100,000.00** to be placed in the Conservation Fund to assist in the development of a Merrimack Riverfront Trail System. Estimated tax rate impact is \$0.06. Recommended by Town Council (6-0), Recommended by Budget Committee (7-1).

YES 297 NO 140

Article 8

To see if the town will vote to raise and appropriate the sum of **\$88,423.00** for salaries and benefits for non-union full-time and part-time Town and Library personnel at the current staffing level.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015-2016	\$86,418.00	\$2,005.00	\$88,423.00

Estimated tax rate impact \$0.05. Recommended by Town Council (5-1),

Recommended by Budget Committee (8-0).

YES 338 NO 102

Article 9

To see if the town will vote to raise and appropriate the sum of **\$70,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 20,000.00
Fire Apparatus	<u>50,000.00</u>
Total	\$ 70,000.00

Estimated tax rate impact \$0.04. Recommended by Town Council (6-0),

Recommended by Budget Committee (8-0).

YES 310 NO 121

Article 10

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact \$0.02. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

YES 271 NO 141

Article 11

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increase in salaries and benefits at the current staffing level:

Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015-2016	\$26,708.00	\$2,619.00	\$29,327.00
2016-2017	\$28,871.00	(\$494.00)	\$28,377.00

and further to raise and appropriate the sum of **\$29,327.00** for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.02. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

YES 320 NO 108

Article 12

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works\Recycling Union Local 1580, AFSCME Council 93 which calls for the following increase in salaries and benefits at the current staffing level:

Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015-2016	\$22,631.00	(\$2,601.00)	\$20,030.00
2016-2017	\$23,310.00	(\$6,345.00)	\$16,965.00

and further to raise and appropriate **\$20,030.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

YES 320 NO 107

Article 13

To see if the town will vote to raise and appropriate the sum of **\$18,657.00** for the purpose of hiring a part time clerk/receptionist in the police department to work no more than twenty four (24) hours per week.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2015- 2016	\$18,657.00	\$0.00	\$18,657.00

Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

YES 309 NO 123

Article 14

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Master Plan Capital Reserve Fund previously established. Estimated tax rate impact \$0.01. Recommended by Town Council (6-0), Recommended by Budget Committee (8-0).

YES 261 NO 155

Article 15

To see if the town will vote to raise and appropriate the sum of \$71,997.00 For the salary, benefits, taxes and equipment for a full time Firefighter/EMT for the Fire-Rescue Department. If this article passes the operating budgets will be reduced by \$72,454.00 in overtime costs for the Fire Rescue Department. This will create a savings in our daily operating costs.

Salary	\$ 38,045.00
Benefits	30,952.00
Gear	<u>3,000.00</u>
Total costs	\$ 71,997.00

Estimated tax rate impact \$0.00. Recommended by Town Council (4-2),

Recommended by Budget Committee (7-1).

YES 348 NO 91

Article 16

To see if the town will raise and appropriate the sum of **\$49,744.00** this sum represents the additional costs over the current compensation rates attributable to an increase in salaries and benefits to address pay equity issues for library employees when compared with the salaries and benefits of other Hooksett municipal employees. The passage of this article will establish pay parity between Hooksett library employees and other Hooksett municipal employees.

Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Taxes</u>	<u>NH Retirement</u>	<u>Estimated Increase</u>
2015- 2016	\$43,902.00	\$3,358.00	\$2,484.00	\$49,744.00

PETITION ARTICLE Estimated tax rate impact \$0.03. Recommended by Town Council (6-1), Recommended by Budget Committee (8-0).

YES 343 NO 102

Board of Elections

The Hooksett Charter, paragraph 2.5 enables the Hooksett Board of Election (BOE) and specifies that Supervisors of the Checklist, Town Clerk, Deputy Town Clerk and Moderator are members. Each year, the BOE meets as necessary to plan and coordinate the activities mandated for each election cycle as well as discuss revisions and additions to the NH Election Laws; this year we met twice to plan and prepare for the NH State Primary, NH General Election and the Town Election.

The Supervisors of the Checklist (SoC) additionally met separately a minimum of two times per election to register new voters and manage the checklist; and many more times to perform quality control checks for all new entries made to the Checklist. Every 10 years the SoC meet to perform mandated redistricting and checklist purge, both of which were recently completed.

Assisting us during the year were many volunteers and we are grateful for their participation to register and check-in Hooksett voters, count ballots and checklists late into election evening and provide an Election process that works for every registered voter.

Finally, we desire to continuously improve the way elections are conducted in Hooksett. This year we completed a defined Election process, documenting all the separate actions and steps (most defined by the NH Statutes) required to conduct an election. After each Election, we review lessons learned and discuss improvements to make and adjust the documentation accordingly. We also adjust for any changes in the NH Statutes. We expect this process will improve consistency from election to election and provide a more efficient voting environment for all. Hooksett voters can help with this effort and we encourage any voter who has a concern, an idea to improve Hooksett's election cycle, or wants to work during any of the various election activities to let us know.

We encourage every citizen to register to vote who is not already registered. During the Presidential Primary in 2012, wait times to register were lengthy due to lines of 100-200 citizens wanting to register on that day. Avoid any wait to register by **doing it before** the 2016 Primary, currently scheduled for February.

Submitted:	Supervisors of Checklist:	Sally Humphries, Mike Horne, Bryan Williams
	Town Clerk:	Todd Rainier
	Deputy Town Clerk:	Billie Hebert
	Moderator:	Don Riley

NH STATE PRIMARY September 2014

NH State Primary – Number of Voters	REP = 1498; DEM = 309
Registered Voters as of close of Election	8942
Registered during Election	73
Absentee Ballots Cast during Election	43

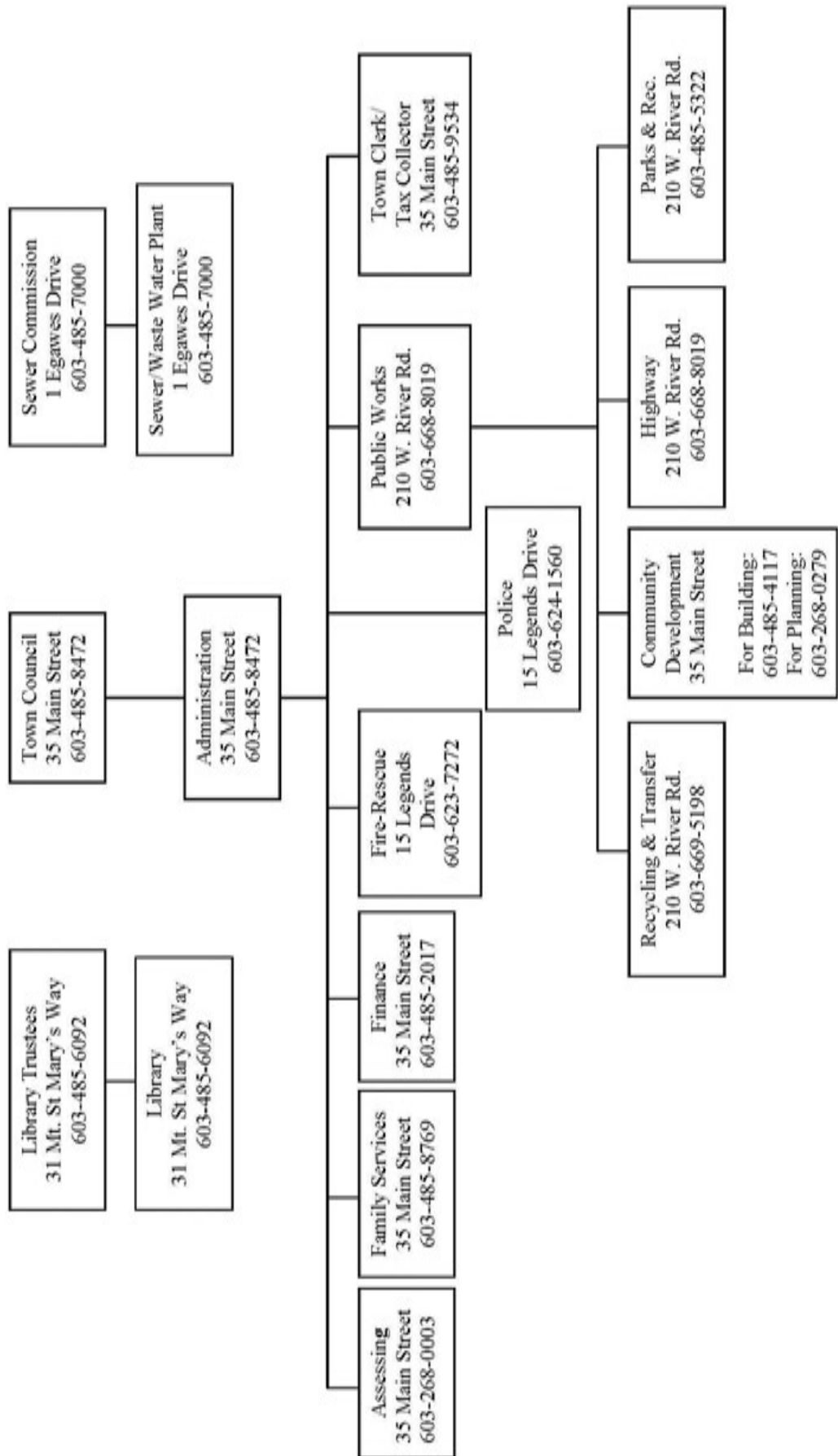
NH GENERAL ELECTION November 2014

NH State Primary – Number of Voters	5144
Registered Voters as of close of Election	9278
Registered during Election	356
Absentee Ballots Cast during Election	285

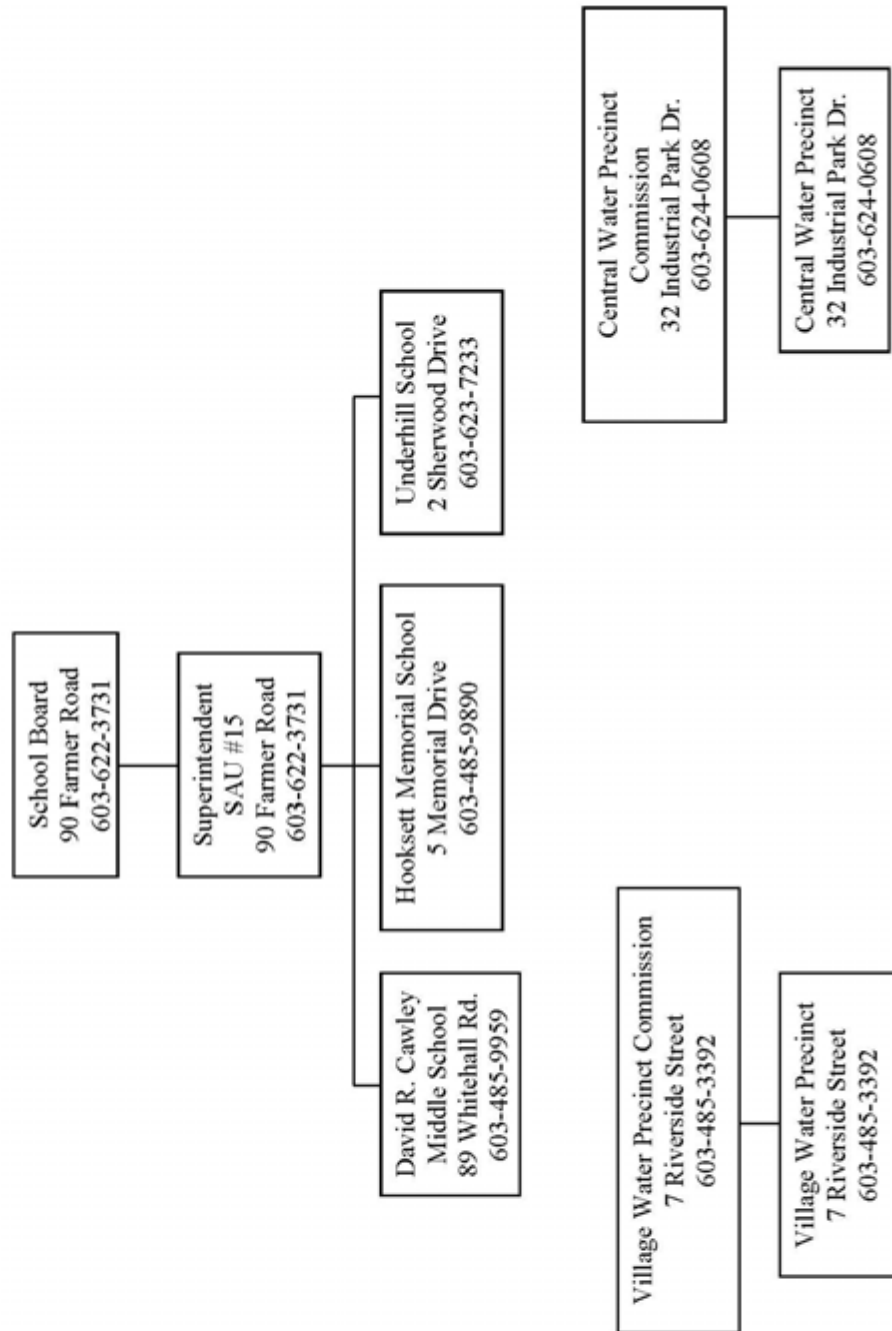
TOWN ELECTION (Sessions I and II) April & May 2015

Deliberative Session Participants:	35 registered voters; approx 10 non-registered/non-Hooksett citizens
Town Election – Number of Voters:	455 including 8 absentee ballots
Registered Voters as of Town Election:	9,085
Voters Registered during Election:	2
Candidates for Office:	7 (4 offices (for 6 positions) had no candidates filing
Zoning Amendments Considered:	6
Warrant Articles Considered:	14

Town of Hooksett – Town Departments



Elected Boards and Commissions



2014-2015 Officials, Boards, Commissions & Committees

For more information, please contact the Administration Department at 603-485-8472.

U.S. President

Barack H. Obama

U.S. Senators

Kelly Ayotte

Jeanne Shaheen

U.S. Congress

Frank Guinta

Ann McLane Kuster

Governor

Maggie Hassan

Governor's Council

Christopher C. Pappas

Representatives to General Court

David W. Hess

Frank R. Kotowski

Richard Marple

Thomas C. Walsh

State Senator

David R. Boutin

Budget Committee

1. Jason Hyde

2. Tabitha Jennings

3. David Pearl

4. Kevin Van Horn

5. Richard Boisvert

6. Patrick Gosselin

7. Chris Morneau

8. Steven Peterson

9. John Pieroni

Marc Miville, Council Rep.

Cemetery Commission

1. Sharron Champagne

2. Michael Horne

3. Denise Cascio Bolduc

Conservation Commission

1. David W. Hess

2. Steve Couture

3. Cindy Robertson

4. JoCarol Woodburn

5. Philip Fitanides

Deborah Miville, Alternate

David Ross, Council Rep.

Council

1. Timothy Tsantoulis, District 1

2. Robert Duhaime, District 2

3. James Levesque, District 3

4. Marc Miville, District 4

5. Donald Winterton, District 5

6. Nancy Comai, District 6

7. Adam Jennings, At-Large

8. David Ross, At-Large

9. James Sullivan, At-Large

Economic Development

1. David Scarpetti

2. Muamer Durakovic

3. Steve Smith

4. Ivan Gult

5. Matthew Barrett, Business Rep.

Donald Winterton, Council Rep.

Paul Scarpetti, Planning Board Rep.

Dean E. Shankle, Jr., Town Admin

Jo Ann Duffy, Town Planner

Nicholas Mercier, Advisory Member

Michael Reed, Advisory Member

Emergency Management

Dean Jore

Heritage Commission

1. Kathie Northrup

James Sullivan, Council Rep

Library Trustees

1. Francis J. Broderick

2. Barbara Davis

3. Mary Farwell

4. Tammy J. Hooker

5. Linda Kleinschmidt

Moderator

Don Riley

Parks and Recreation Advisory Board

1. David Elliott

2. Deborah Miville

3. Steve Smith

4. Richard Cote

Jacqueline McCartin, Alternate

Adam Jennings, Council Rep.

Planning Board

1. Muamer Durakovic

2. Paul Scarpetti

3. Frank Kotowski

4. Richard Marshall

5. Thomas Prasol

6. Tom Walsh

Michael DiBitetto, Alternate

Denise Grafton, Alternate

Donald Winterton, Council Rep.

Recycling & Transfer Advisory Committee

1. Richard Bairam

2. Jim Gorton

3. Sean McDonald

4. Raymond Bonney

Robert Schroeder, Alternate

James Levesque, Council Rep.

Sewer Commission

1. Sidney Baines

2. Roger R. Bergeron

3. Frank Kotowski

Robert Duhaime, Council Rep.

Southern NH Planning Commission

1. Mike N. Jolin

2. Richard G. Marshall

Supervisors of the Checklist

1. Bryan Williams

2. Michael Horne

3. Sally A. Humphries

Town Clerk

Todd Rainier

Treasurer

Linda Courtemanche

Ann McLaughlin, Deputy

Trustees of the Trust Fund

1. Henry Roy

2. Claire Lyons

3. Paul Loiselle

Zoning Board of Adjustment

1. Richard Bairam

2. Roger Duhaime

3. Gerald Hyde

4. Don Pare

5. Chris Pearson

Phil Denbow, Alternate

Michael Simoneau, Alternate

James Levesque, Council Rep

Central Water Precinct

1. William Alois

2. Everett Hardy

3. William McDonald

4. Richard Montieth

5. Richard Bairam

Carol Hardy, Clerk

Kelly Alois, Moderator & Treasurer

Historical Society

1. Brian Baer

2. Diane Valade

3. Jim Sullivan

4. Bob Thinnies

School Board

1. James Sullivan

2. Kara Salvas

3. Phil Denbow

4. Allan Whatley

5. John Lyscars

6. Amy Boilard

7. Michael Berry

Don Riley, Moderator

Lee Ann Moynihan, Clerk

Treasurer, Frank Bizzarro

Village Water Precinct

1. Dennis Bell

2. Todd Smith

3. Michael Jache

4. Nicholas Haas

5. James Lyons

Nancy Philibotte, Clerk & Moderator

Andy Felch, Treasurer

Anthony Amato, Acting Superintendent

Assessing Department

Dear Hooksett Residents,

Another year has passed. It was very busy time in the Assessing Office. The Assessor is Todd Haywood of Granite Hill Municipal Services.

Hooksett has Lee Ann Moynihan as its full time Field Appraiser to assist with the data collection and general assessing duties. Elayne Pierson is the Assessing Clerk an integral part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office.

The Town of Hooksett continues to maintain new technologies to assist the general public.

The newest technology available is GIS information which can be accessed on the home page at www.hooksett.org. This enables the user to view town maps via aerial imagery. In addition to the assessing information, there are several layers available for the user. This is a great tool which is useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

In 2015, the Assessor's Office processed over 40 abatement requests. Furthermore, the Assessor's office will continue on the cyclical data-base maintenance program which entails a complete interior and exterior data verification when possible for 20% of the town.

Our entire town's weighted mean ratio for 2014 was 90.18%; the median ratio for 2014 is 91.40%.

The entire Assessor's Database is hosted online at www.visionappraisal.com. This feature allows the user to search the assessor's database from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

The NH Assessing Standards Board has a reference manual that was developed specifically for elected/appointed municipal officials and taxpayers. You may find this by using this link: <http://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

There is a computer terminal in the Assessor's Office for the general public to use so they may search and print property record cards without staff assistance.

The Assessing Tax Maps are available online at www.hooksett.org as well, for printing and viewing from the convenience of the user's home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,

Todd Haywood, CNHA, Assessing Department

Inventory of Town Property 2014-2015							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Edgewater Drive	1	6		11,300	2.00	11,300	
Railroad Bed	1	18A		300	0.63	300	
Railroad	1	18B		17,000	1.95	17,000	
Pleasant Street	1	20		5,747	*20.0	5,747	
61 Merrimack Street	1	34		9,580	*80.0	9,580	
Merimack Street	1	37		8,510	*27.0	8,510	
Pleasant Street	2	19		14,400	2.50	14,400	
Off Pleasant Street	2	33-18-3		22,800	1.56	22,800	
Off Pleasant Street	2	33-18-4		22,300	1.14	22,300	
Off Pleasant Street	2	33-18-5		22,400	1.15	22,400	
Off Pleasant Street	2	33-18-6		22,600	1.38	22,600	
Off Pleasant Street	2	33-18-7		22,300	1.06	22,300	
Chester Turnpike	3	14		91,400	87.00	91,400	
Chester Turnpike	4	3		11,185	*160.60	11,185	
North Candia Road	4	6		111,100	14.60	111,100	
North Candia Road	4	10		917	*10.30	917	
North Candia Road	4	12		1,764	*13.62	1,764	
North Candia Road	4	18		55,300	20.00	55,300	
7 North Candia Road	4	22		81,100	44.60	81,100	
Wiggins Road	4	24		171,900	131.10	171,900	
Mountain Road	4	26		18,800	27.10	18,800	
Wiggin Road	4	27		29,626	*163.68	29,626	
Chester Turnpike	4	32		7,100	0.53	7,100	
Chester Turnpike	4	33		5,118	*57.50	5,118	
Chester Turnpike	4	34		1,163	*15.00	1,163	
Chester Turnpike	4	35		23,200	20.00	23,200	
Chester Turnpike	4	37		4,561	*25.20	4,561	
110 Merrimack Street	5	16		47,700	0.39	47,700	
101 Merrimack Street	5	20	1,246,400	235,400	5.90	1,481,800	
78 Merrimack Street	5	23		74,000	6.14	74,000	
Merrimack Street	5	25-1		4,100	0.06	4,100	
65 Merrimack Street	5	40	800	219,500	5.40	220,300	
5 Edgewater Drive	5	46	2800	17,100	0.14	19,900	
7 Edgewater Drive	5	47		6,600	0.11	6,600	
16 Pleasant Street	6	2	32,900	343,000	5.00	375,900	
67 Post Road	6	22-65		102,000	0.91	102,000	
2 Post Road	6	22-73	30,200	96,500	0.68	126,700	Village Water Precinct
Off Post Road	6	22-76		89,300	0.52	89,300	Village Water Precinct
Old Railroad Bed	6	22-77		10,900	3.91	10,900	
16 Highland Street	6	63		70,600	0.36	70,600	
29 Pine Street	7	5		61,100	0.90	61,100	
Off Pine Street	7	6	6,200	9,300	1.00	15,500	
Off Pine Street	7	7		8,700	1.00	8,700	
Off Pine Street	7	8		8,500	0.81	8,500	
Pinnacle Street	7	9	47,900	143,400	33.00	191,300	
18 Pinnacle Street	7	10		5,633	*34.5	5,633	
12 Pinnacle Street	7	18		134,600	19.90	134,600	
Ardon Drive	8	3		5,900	0.10	5,900	

***LAND IN CURRENT USE**

Inventory of Town Property 2014-2015						
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE
Ardon Drive	8	4		5,900	0.10	5,900
Pinnacle Pond	8	8		6,900	0.13	6,900
Heather Drive	8	23		5,900	0.10	5,900
16 Main Street	8	33	799,500	62,400	0.90	861,900
1 Riverside Street	8	34	498,900	46,200	0.60	545,100
7 Riverside Street	8	37	100,900	57,800	0.30	158,700
Riverside Street	8	95		61,200	0.92	61,200
6 Merrimack Street	9	34-ROAD		1,900	4.61	1,900
7 Veterans Drive	9	36		54,800	0.15	54,800
4 Veterans Drive	9	37	63900	47,900	0.40	111,800
2 Veterans Drive	9	38		47,900	0.41	47,900
21 Merrimack Street	9	45		8,000	0.10	8,000
Off Hooksett Road	9	72		6,900	0.19	6,900
Off Donald Street	10	30		6,900	0.19	6,900
15 Donald Street	10	31		7,600	0.16	7,600
35 Main Street	10	75	3,761,000	1,061,600	15.80	4,822,600
Main Street	10	76	1,400	8,000	1.70	9,400
Riverside Street	10	83		9,300	0.20	9,300
Off Everett Turnpike	12	1		212,500	50.60	212,500
Hackett Hill Road	12	2		12,500	12.20	12,500
Maryann Road	12	3		12,400	12.00	12,400
Hackett Hill Road	12	4		13,900	13.30	13,900
Off Everett Turnpike	12	5		7,300	0.73	7,300
Hackett Hill Road	12	8		951,600	47.00	951,600
Mountain View Road	12	14-3-ROAD	42,800	9,600	1.04	52,400
Everett Turnpike	13	72		5,900	0.10	5,900
31 Mount St Mary's Way	14	1-1	2,488,900	390,200	3.56	2,879,100
Hooksett Road	14	25		7,100	0.30	7,100
Hooksett Road	14	34		628,200	80.50	628,200
North Candia Road	15	6		41,400	6.80	41,400
Whitehall Road	15	10		2,264	*15.50	2,264
Whitehall Road	15	11		3,409	*23.40	3,409
Whitehall Road	15	13		5,500	0.09	5,500
Chester Turnpike	15	52		39,600	12.50	39,600
60 Chester Turnpike	15	57		72,400	3.20	72,400
Chester Turnpike	15	63		8,000	1.54	8,000
Off Chester Turnpike	15	66		7,400	0.77	7,400

***LAND IN CURRENT USE**

	Inventory of Town Property 2014-2015						
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
21 Farrwood Drive	15	86-31		13,100	1.08	13,100	
Crane Way	15	85-ROAD		7,700	0.84	7,700	
Farrwood Drive	15	86-ROAD		3,600	8.48	3,600	
Chester Turnpike	15	92		64,600	1.54	64,600	
Chester Turnpike	15	96		34,600	0.20	34,600	
Whitehall Road	15	97		3,700	0.06	3,700	
Andrea Avenue	15	99		7,500	0.86	7,500	
44 South Bow Road	16	24		127,700	14.54	127,700	
Quimby Mountain Road	16	78-ROAD		15,900	5.50	15,900	
Pearl Drive	16	79-7		205	*3.19	205	
Pearl Drive	16	79-8		450	*7.63	450	
Hilltop Circle	16	80-ROAD		8,600	0.98	8,600	
Saw Hill Road	17	2-ROAD		1,500	3.66	1,500	
72 Hackett Hill Road	17	3		84,000	1.06	84,000	
5 Memorial Drive	18	3	9,790,300	1,274,400	31.49	11,064,700	School District
Memorial Drive Roadway	18	3-1		7,900	1.22	7,900	
Egawes Drive	18	3-2		24,800	7.29	24,800	
1 Egawes Drive	18	4	73,800	108,900	3.38	182,700	
Egawes Drive (off)	18	7-1	92,500	104,300	2.36	196,800	
34 Industrial Park Drive	18	45	322,400	254,800	2.15	577,200	Central Water Precinct
Stirling Avenue	19	11-ROAD		3,500	8.97	3,500	
49 Lindsay Road	19	11-93TK	360,000		0.00	360,000	
Oak Hill Road	19	17	2,100	16,500	0.51	18,600	Central Water Precinct
Heron View Drive	20	1-ROAD		13,400	1.63	13,400	
Laurel Road	20	7-ROAD		22,300	2.23	22,300	
157 Whitehall Road	20	29		56,600	0.40	56,600	
Off Laurel Road	21	10		65,900	154.81	65,900	
Park Lane	21	34-14		114,100	9.80	114,100	
Carmel Way	21	35-ROAD		1,800	4.31	1,800	
Goffstown Road	22	2		413,200	97.65	413,200	
238 Hackett Hill Road	22	25	300	151,300	7.30	151,600	
Goffstown Road	22	37		8,700	1.00	8,700	
Off Hackett Hill Road	23	14		12,100	33.47	12,100	
20 Industrial Park Drive	24	35-9		266,600	14.12	266,600	

***LAND IN CURRENT USE**

Inventory of Town Property 2014-2015							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Legends Drive	24	36-ROAD		8,300	1.06	8,300	
Sunrise Boulevard	24	38-ROAD		11,200	2.77	11,200	
155 West River Road	24	39		72,600	0.70	72,600	
210 West River Road	24	59	1,265,700	589,200	35.09	1,854,900	
16 Julia Drive	25	18-69		9,700	0.70	9,700	
Lindsay Road	25	18-79	105,000	83,800	0.16	188,800	
Burbank Road	25	19-ROAD		1,900	4.45	1,900	
15 Legends Drive	25	80-1	3,717,000	324,700	2.05	4,041,700	
Legends Drive	25	80-2		107,200	5.57	107,200	
101 Whitehall Road	26	2	37,800	574,200	59.00	612,000	
Whitehall Road	26	2-A		77,700	1.33	77,700	Central Water Precinct
Alderwood, Evelyn & Spruce	26	3-ROAD		37,100	8.83	37,100	
Misty Lane	26	77-ROAD		10,800	1.64	10,800	
Barberry Street	26	78-ROAD		10,100	2.30	10,100	
90 Farmer Road	26	31	16,533,700	1,990,400	72.09	18,524,100	School District
10 Doris Drive	26	114-6		2,100	0.68	2,100	
5 Doris Drive	26	114-17		1,300	0.40	1,300	
79 Whitehall Road	26	141		11,500	6.10	11,500	
(Off) Depot Road	29	32		13,100	1.40	13,100	Town owns 99%
75 Depot Road	29	38	16,600	245,100	0.34	261,700	
79 Depot Road	29	39		3,700	0.35	3,700	
Quality Drive	29	64-ROAD		53,000	5.30	53,000	
Quality Drive	29	64-6-C		404,300	2.25	404,300	
73 Depot Street	29	81		12,400	0.10	12,400	
Cemetery Road	30	50		73,300	5.04	73,300	
Off Depot Road	30	57	16200	74,400	24.60	90,600	
22 Harmony Lane	31	15-10		62,900	0.40	62,900	
16 Monroe Drive	31	65		7,200	0.23	7,200	
Greystone Terrace	32	15-ROAD		600	1.51	600	
Off Martins Ferry Road	33	4		57,500	0.60	57,500	
2 Sherwood Drive	33	5		8,700	1.00	8,700	School District
5 Sherwood Drive	33	66	2,726,200	344,300	11.00	3,070,500	School District
2551 North River Road	33	68		7,100	0.34	7,100	
Off Hooksett Road	34	1		87,600	2.70	87,600	

***LAND IN CURRENT USE**

Inventory of Town Property 2014-2015						
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE
Seasons Drive	34	18-ROAD		11,000	0.65	11,000
Summerfare Street	35	1-ROAD		1,700	3.42	1,700
Quarry Road	36	21-ROAD		700	1.75	700
84 Auburn Road	36	24	97500	80,600	1.30	178,100
199 Londonderry Turnpike	36	42-7		19,400	0.26	19,400
1 West River Road	37	29		7,100	0.30	7,100
Briar Court	37	53-ROAD		12,500	2.53	12,500
Off Donati Drive	38	12		19,400	0.25	19,400
44 Donati Drive	38	29		53,300	0.45	53,300
Bicentennial Drive	38	30		30,600	0.06	30,600
Bicentennial Drive	38	33		800	0.40	800
Forest Hills Drive	39	14-ROAD		9,100	0.84	9,100
Hooksett Road	39	38		99,400	0.53	99,400
Beacon Hill Road	40	12-ROAD		10,800	1.82	10,800
7 Beechwood Drive	41	40		300	0.06	300
12 Beechwood Drive	41	42		90,000	12.00	90,000
Mammoth Road	42	20		6,900	0.13	6,900
Mammoth Road	42	21		4,500	2.13	4,500
Off Mammoth Road	42	22		200	0.07	200
Mammoth Road	42	23		45,000	17.00	45,000
Cindy Drive	43	29-ROAD		600	1.49	600
Winter Drive Ext.	43	53-ROAD		1,000	2.11	1,000
Cindy Drive	43	57		119,400	33.21	119,400
Crestview Circle	44	11		6,800	0.12	6,800
15 K Street	45	17	24,300	102,400	1.40	126,700
Elmer Avenue	45	72		9,100	1.90	9,100
Coaker Avenue	45	123-1		3,800	0.06	3,800
Hooksett Road	45	143		94,800		94,800
Bicentennial Drive	46	12		5,900	0.10	5,900
34 Bartlett Street	46	17		52,900	0.33	52,900
Arah Street	46	28		56,400	0.33	56,400
46 Castle Drive	48	75-27		105,000	3.10	105,000
Fieldstone Drive	48	76-ROAD		1,700	4.00	1,700
		Totals	44,305,900	16,161,932	1496.79	60,467,832

***LAND IN CURRENT USE**

Veterans or Veterans Widow Credit

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$250.00 reduction in real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict-July 1, 1958 and September 1, 1961, if earned Vietnam service medal or expeditionary medal.

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Any other war or armed conflict that has occurred since May 8, 1975, if earned expeditionary medal or theater of operations service medal.

Gulf War- If earned Liberation of Kuwait medal or Southwest Asia service medal.

Disabled Veteran or Widow of Disabled Veteran

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$2,000.00 reduction in real estate tax bill.

Blind Exemption

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May12, 1993 Town meeting).

Exemption Credit: \$50,000.00 reduction in assessed value

Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15th.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1st in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$35,000.00**, or if married a combined gross income of not more than **\$50,000.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.

3. Total assets requirement of **\$350,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills

Tax Deferral Program (RSA 72:38A)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and

Has owned the property for at least five (5) years; and

Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

Current Use

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

Change in Use Tax:

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA 76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

THE TIMBER LAW (RSA 79)

"Forest Conservation and Taxation," as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an "Intent to Cut" form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.

Failure to file the “Intent to Cut” before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

“Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

RSA 79-D, Historic Barn Tax Incentive

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor’s Office at 268-0003.

RSA 79-E, Community Revitalization Tax Relief Incentive

Hooksett’s Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building’s pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing. For more details about the program, contact the Assessor’s Office at 268-0003.

Budget Committee

The Budget Committee must deliberate on appropriate funding levels, based on our town government's requests that impact all departments – either with revenue producing funds, necessary expenditures or spending reductions in funding of the overall proposed bottom line municipal budget. All town departments collectively accomplished their goal of proposing expenditures that reflect a minimum amount of funding for investments in town infrastructure and personnel, while providing a maximum level of town services. The Budget Committee reviewed the proposed municipal budget, after the Town Council adjusted the town administration's budget funding requests, and then recommended the town budget as proposed. The town's upcoming fiscal year begins on July 1, 2015 and ends on June 30, 2016.

The voters approved the operational budget of \$16,833,908 total for 2015-16 fiscal year. The Town budget is primarily reflective of – one new full-time police officer, two firefighter positions moving to the ambulance fund, a 2.5% increase in employee health insurance coverages and an increase in town requirements for retirement funding.

The current fiscal year's Default Budget is set at \$16,779,749 based upon necessary future calculations of submitted obligations of financial needs, and previous warrant articles approved by the voters last year. An estimated 2015-16 town share of the tax rate will now be \$7.03 -- including the operating budget total.

The School District operating budget totals an amount of \$30,607,507 for the 2015-16 fiscal year.

The School District's default budget is set at a \$30,757,659 total amount.

All warrant articles are also approved by the voters, including replacement of the upper Cawley School parking lot, future capital reserve funding for roof repair of Underhill School, and voter approval to convey seven (7) acres of adjacent school property to the town for future sewer facility expansion.

The voters also approved a new 10-year tuition agreement, to send town students to Pinkerton Academy, which will impact the overall town budgets and taxpayer tax rate.

Warrant Articles > Approved by the voting majority:

Article 3 – Approved the proposed municipal operating budget.

Article 4 – Funded a Public Works Vehicles Capital Reserve Fund, for future necessary vehicle equipment needs.

Article 5 -- Approved the funding of a request for two new additional Full-Time Police Officer positions.

Article 6 -- Funded a combination of Capital Reserve Funds for Automated Collection equipment,
Drainage upgrades, Park & Recreation Facilities Development, and Town Building Maintenance.

Article 7 -- Approved a Conservation Fund to assist in development of a Merrimack Riverfront Trail system.

Article 8 -- Approved salary and benefit increases for non-union full-time & part-time Town & Library employees.

Article 9 -- Funded the ongoing Capital Reserve Fund of Fire Dept Air Packs and Bottles equipment.

Also funded the ongoing Fire Apparatus Capital Reserve Fund, for future fire vehicle needs.

Article 10 – Approved to save for required funding of mandatory 5-year re-evaluation of all town properties.

Article 11 -- Approved a negotiated CBA contract reached between the Police Union and the Town Council.

Article 12 -- Approved a negotiated CBA contract between Public Works/Recycling Union and the Town Council.

Article 13 – Approved the hiring of a Part-Time (24 hour per week) clerk / receptionist for the Police Department.

Article 14 – Approved to continue to save for the funding of the Town Master Plan Capital Reserve Fund.

Article 15 – Approved a new firefighter position, with the funding being transferred from overtime, no tax impact.

Article 16 – Approved requested salary/benefit increases - addressing library employees' pay equity issues.

Respectfully submitted,

Marc Minville, Budget Committee Chairman

Members – *Vice Chair Nicholas Haas, Patrick Gosselin, Tabitha Jennings, Christopher Morneau,
Frank Bizzarro, John Pieroni, Kevin Van Horn, Steven Peterson*

Cemetery Commission

In accordance with NH RSA 289:6 the Town of Hooksett Cemetery Commission consists of three (3) trustees. Mike Horne was reelected to a term ending June 30, 2018.

Hooksett municipal cemeteries are governed by NH RSA 289 and 290, as well as the Town of Hooksett Cemetery Commission Regulations.

This year seven cemetery lots were sold: three in Head Cemetery, four in Martins Cemetery. Sixteen interments took place: Martins Cemetery – two casket, six cremains; Head Cemetery – three standard, three cremains; Davis-Cate Cemetery – two cremains.

Highlights of note this year:

CemeteryFind database subscription was renewed at a cost of \$420 for 12 months. Efforts were continued to add the sales of lots and interments and review/adjust/corrected files that were initially loaded in 2013. The database facilitates trustees in researching information on the cemeteries.

The trustees toured the following cemeteries in the fall: Riverside, Davis-Cate, and Head. They attempted to tour Austin Cemetery but did not understand how to access it. They noted items that needed to be addressed and they discussed developing a multi-year plan for improving the appearance and determine how to make improvements to damaged or tipping headstones and markers out of alignment.

Jessica Call of DPW found two 2-drawer file cabinets in the DPW building and both were moved to the Municipal Building. Inside the file cabinets were many historic cemetery files and deeds.

Many sections of fence at Head Cemetery by the entrance to Section A (new) were destroyed by a hit and run driver on May 4th. The damaged section along with some sections by the Head School that had deteriorated from age were paid for and installed by DPW before Memorial Day.

The new sign at Riverside Cemetery was purchased and installed in early May. Funding of the sign was a combination of donations from Eagle Scout Jacob Murphy in 2011 and the annual budget.

All three trustees and Jessica Call from DPW attended the annual cemetery trustee training conducted by the State on June 4, 2015.

A new metal detector was purchased for locating the lot pins in Martins and Head (Section A [new]).

The Hooksett Public Works Cemetery Maintenance Division took care of the cemetery, mowing the turf areas, removing downed branches and opening and closing graves. The cemetery Trustees are very thankful for their year round commitment in maintenance and opening graves. The Trustees recognize support efforts of Jessica Call/DPW for her assistance in scheduling interments and Evelyn Horn/Code Enforcement-Building for assistance in selling graves and being the full-time Town employee interacting with the public for cemetery related questions.

Respectfully submitted,

Hooksett Cemetery Commission

Term ending:

Mike Horne, Chair

June 30, 2018

Sharron Champagne

June 30, 2017

Denise Cascio Bolduc

June 30, 2016



Report of Appropriations Actually Voted Central Hooksett Water

Form Due Date: 20 Days after the Meeting

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

CERTIFICATION OF APPROPRIATIONS VOTED

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature
William Alois	Commissioner	<i>William Alois</i>
William McDonald	Commissioner	<i>William McDonald</i>
Everett Hardy	Commissioner	<i>Everett Hardy</i>
Richard Monteith	Commissioner	<i>Richard Monteith</i>
Richard Bairam	Commissioner	<i>Richard Bairam</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
General Government			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
Public Safety			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0
4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Highways and Streets			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
Water Distribution and Treatment			
4331	Administration	05	\$15,425
4332	Water Services	05	\$689,704
4335-4339	Water Treatment, Conservation and Other		\$0
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0

4359	Other Electric Costs		\$0
Health			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
Welfare			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Culture and Recreation			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal	05	\$45,000
4721	Long Term Bonds and Notes - Interest	05	\$9,951
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
Capital Outlay			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	06,07,08,09,10	\$25,680
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Agency Funds		\$0
Total Voted Appropriations			\$785,760



New Hampshire
Department of
Revenue Administration

2015
MS-737

Budget

Budget of the Village District of Central Hooksett Water

Form Due Date: 20 Days after the Village Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: 1/29/2015

For Assistance Please Contact the NH DRA Municipal and Property Division

P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Patrick Gosselin	
Fabrizia Dominga	
John Wilson	
Frank Bizzarro	
MARC MIVILLE	
Chris Macnean	
DANIEL R WINTERSON	
Amy Boland	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0

Sanitation									
4321	Administration			\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection			\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal			\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup			\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other			\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment									
4331	Administration		05	\$15,425	\$14,330	\$15,425	\$15,425	\$15,425	\$0
4332	Water Services		05	\$678,163	\$655,531	\$689,704	\$689,704	\$689,704	\$0
4335-4339	Water Treatment, Conservation and Other			\$0	\$0	\$0	\$0	\$0	\$0
Electric									
4351-4352	Administration and Generation			\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs			\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance			\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs			\$0	\$0	\$0	\$0	\$0	\$0
Health									
4411	Administration			\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control			\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other			\$0	\$0	\$0	\$0	\$0	\$0
Welfare									
4441-4442	Administration and Direct Assistance			\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments			\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other			\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation									
4520-4529	Parks and Recreation			\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library			\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes			\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation			\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development									
4611-4612	Administration and Purchasing of Natural Resources			\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation			\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing			\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development			\$0	\$0	\$0	\$0	\$0	\$0
Debt Service									

4711	Long Term Bonds and Notes - Principal	05	\$45,000	\$45,000	\$0	\$45,000	\$0
4721	Long Term Bonds and Notes - Interest	05	\$11,600	\$11,599	\$0	\$9,951	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0
Capital Outlay							
4901	Land		\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0
Operating Transfers Out							
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$750,188	\$726,460	\$0	\$760,080	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	10	\$22,700	\$22,700	\$6,000	\$0	\$6,000	\$0
4915	To Capital Reserve Fund	07	\$7,340	\$7,340	\$8,340	\$0	\$8,340	\$0
4915	To Capital Reserve Fund	08	\$5,675	\$5,675	\$1,500	\$0	\$1,500	\$0
4915	To Capital Reserve Fund	09	\$7,340	\$7,340	\$8,340	\$0	\$8,340	\$0
4915	To Capital Reserve Fund	06	\$5,675	\$5,675	\$1,500	\$0	\$1,500	\$0
Special Articles Recommended			\$48,730	\$48,730	\$25,680	\$0	\$25,680	\$0

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0

3220	Motor Vehicle Permit Fees			\$0	\$0	\$0	\$0
3230	Building Permits			\$0	\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees			\$0	\$0	\$0	\$0
3311-3319	From Federal Government			\$0	\$0	\$0	\$0
State Sources							
3351	Shared Revenues			\$0	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution			\$0	\$0	\$0	\$0
3353	Highway Block Grant			\$0	\$0	\$0	\$0
3354	Water Pollution Grant			\$0	\$0	\$0	\$0
3355	Housing and Community Development			\$0	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement			\$0	\$0	\$0	\$0
3357	Flood Control Reimbursement			\$0	\$0	\$0	\$0
3359	Other (Including Railroad Tax)			\$0	\$0	\$0	\$0
3379	From Other Governments			\$0	\$0	\$0	\$0
Charges for Services							
3401-3406	Income from Departments	05, 07, 09		\$754,362	\$772,660	\$772,660	\$772,660
3409	Other Charges	05		\$55	\$1,100	\$1,100	\$1,100
Miscellaneous Revenues							
3501	Sale of Municipal Property			\$0	\$0	\$0	\$0
3502	Interest on Investments			\$0	\$0	\$0	\$0
3503-3509	Other	05		\$4,445	\$3,000	\$3,000	\$3,000
Interfund Operating Transfers In							
3912	From Special Revenue Funds			\$0	\$0	\$0	\$0
3913	From Capital Projects Funds	10, 08, 06		\$0	\$9,000	\$9,000	\$9,000
3914A	From Enterprise Funds: Airport (Offset)			\$0	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)			\$0	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)			\$0	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)			\$0	\$0	\$0	\$0
3915	From Capital Reserve Funds			\$0	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds			\$0	\$0	\$0	\$0
3917	From Conservation Funds			\$0	\$0	\$0	\$0
Other Financing Sources							
3934	Proceeds from Long Term Bonds and Notes			\$0	\$0	\$0	\$0
9998	Amount Voted from Fund Balance			\$0	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes			\$0	\$0	\$0	\$0
Total Estimated Revenues and Credits				\$758,862	\$785,760	\$785,760	\$785,760

Budget Summary			
Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$750,188	\$760,080	\$760,080
Special Warrant Articles Recommended	\$48,730	\$25,680	\$25,680
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$798,918	\$785,760	\$785,760
Less: Amount of Estimated Revenues & Credits	\$798,918	\$785,760	\$785,760
Estimated Amount of Taxes to be Raised	\$0	\$0	\$0



MS-737 SUPPLEMENTAL SCHEDULE

ENTITY'S INFORMATION

Entity Type: ☐ Municipality ☒ Village

Village District:

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

1. Total recommended by Budget Committee (from MS-737):	<input type="text" value="\$760,080"/>
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes:	<input type="text" value="\$45,000"/>
3. Interest: Long-Term Bonds & Notes:	<input type="text" value="\$9,951"/>
4. Capital outlays funded from Long-Term Bonds & Notes	<input type="text"/>
5. Mandatory Assessments	<input type="text"/>
6. Total Exclusions (Line 2 + Line 3 + Line 4 + Line 5)	<input type="text" value="\$54,951"/>
7. Amount Recommended, Less Exclusions (Line 1 - Line 6)	<input type="text" value="\$705,129"/>
8. 10% of Amount Recommended Less Exclusions (Line 7 x 10%)	<input type="text" value="\$70,513"/>
Collective Bargaining Cost Items	
9. Recommended Cost Items (Prior to Meeting)	<input type="text"/>
10. Voted Cost Items (Voted at Meeting)	<input type="text"/>
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	<input type="text"/>
Mandatory Water & Waste Treatment Facilities (RSA 32:21)	
12. Amount Recommended (Prior to Meeting)	<input type="text"/>
13. Amount Voted (Voted at Meeting)	<input type="text"/>
14. Amount voted over recommended amount (Difference of Lines 12 and 13)	<input type="text"/>
15. Bond Override (RSA 32:18-a), Amount Voted	<input type="text"/>
Maximum Allowable Appropriations Voted At Meeting (Line 1 + Line 8 + Line 11 + Line 14 + Line 15)	<input type="text" value="\$830,593"/>

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

Village District of Central Hooksett Water
New Hampshire
Warrant and Budget
2015

To the inhabitants of the Central Hooksett Water Precinct in the County of Merrimack in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: March 9, 2015
Time: 7:00 PM
Location: Central Hooksett Water Precinct
32 Industrial Park Drive

Article 01

To Choose a Moderator for the ensuing year.

☐ Yes ☐ No

Article 02:

To choose a Clerk for the ensuing year.

☐ Yes ☐ No

Article 03:

To choose a Treasurer for the ensuing year.

☐ Yes ☐ No

Article 04:

To choose two Water Commissioners, for three year terms. That being the seats currently occupied by William Alois and William McDonald.

☐ Yes ☐ No

Article 05: Operating Budget-Village District

General Precinct Operations

To see if the village district will vote to raise and appropriate the sum of \$760,080 (Seven Hundred Sixty Thousand and Eighty Dollars) for general municipal operations. (Recommend by the Precinct Commissioners) (Majority vote required).

☐ Yes ☐ No

Article 06: Appropriate to Capital Reserve Fund

WATER STORAGE

To see if the Precinct will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500.00) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #1 entitled Water Storage Capital Reserve Fund with said funds to come from capital improvement fees. (Recommended by the Precinct Commissioners).

☐ Yes ☐ No

Article 07: Appropriate to Capital Reserve Fund

NEW CONSTRUCTION

To see if the Precinct will vote to raise and appropriate the sum of Eight Thousand Three Hundred Forty Dollars (\$8,340.00) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled New Construction and Capital Improvements Capital Reserve Fund with said funds to come from water rents. (Recommended by the Precinct Commissioners).

☐ Yes ☐ No

Article 08: Appropriate to Capital Reserve Fund

REPAIR & REPLACEMENT

To see if the Precinct will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500.00) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #3 entitled Repair and Replacement of Main and Equipment Capital Reserve Fund with said funds to come from capital improvement fees. (Recommended by the Precinct Commissioners).

☐ Yes ☐ No

Article 09: Appropriate to Capital Reserve Fund

STANDPIPE

To see if the Precinct will vote to raise and appropriate the sum of Eight Thousand Three Hundred Forty Dollars (\$8,340.00) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #4 entitled Standpipe Relining Capital Reserve Fund with said funds to come from water rents. (Recommended by the Precinct Commissioners).

☐ Yes ☐ No

Article 10: Appropriate to CRF

SOURCE DEVELOPMENT

To see if the Precinct will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled New Construction and Capital Improvements Capital Reserve Fund with said funds to come from source development fees. (Recommended by the Precinct Commissioners).

☐ Yes ☐ No

Article 11:

Ratify and Affirm Ordinances and By-Laws

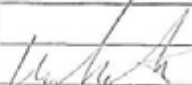
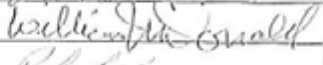
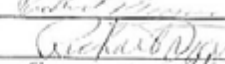
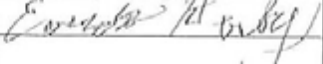
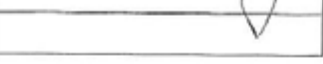
To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners' written schedule of fees and charges.

☐ Yes ☐ No

Article 12:

To transact any other business that may legally come before this meeting.

☐ Yes ☐ No

Given under our hands, January 12, 2015		
We certify and attest that on or before <u>1/29/2015</u> we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Fred C. Underhill School, 2 Sherwood Drive, Hooksett, NH both being Public places in the said Precinct		
Printed Name	Position	Signature
William Alois	Chair	
William McDonald	Commissioner	
Richard Bairam	Commissioner	
Richard Monteith	Commissioner	
Everett Hardy	Commissioner	

**CENTRAL HOOKSETT WATER PRECINCT
ANNUAL MEETING
MARCH 9, 2015: 7:00 P.M.**

The annual meeting was called to order at 7:00 p.m. Attendees: Kelly Alois, Bill Alois, Dick Monteith, Richard Bairam, Bill McDonald, Carol Hardy, Everett Hardy, Atty BJ Branch, Jay Smith, and Irene Beaulieu.

WARRANT ARTICLES AND NOMINATIONS

The moderator brought the Warrant into existence by reading where the Warrant was posted. The Warrant articles were posted at the Precinct office 32 Industrial Park Dr. Hooksett, NH 03106, Cawley Middle School, Whitehall Rd., Hooksett, NH 03106, The announcement was in the Hooksett Banner, Fred C Underhill School Sherwood Dr, Hooksett, NH 03106, Hooksett Library St Mary's Dr. Hooksett, NH 03106.

Turk moved to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the Moderator to read the Warrant from the beginning through the first article and that the meeting then take action on that article with the Moderator then proceeding to the next article upon action being completed and so forth through the end of the Warrant. I respectfully ask that this motion be seconded. Dick Monteith seconded the motion and all were in favor.

The moderator took up the election of officers for the ensuing year.

1. MODERATOR: Bill McDonald nominated Kelly Alois for moderator for the ensuing year. There were no other nominations presented. Dick Monteith seconded the nomination and all were in favor. Everett motioned to close the nominations. Bill McDonald seconded and all were in favor.
2. CLERK: Bill Alois nominated Carol Hardy for clerk for the ensuing year. Bill McDonald seconded the nomination. There were no other nominations presented. Everett motioned that we close the nominations be closed and Dick seconds the motion and all were in favor.
3. TREASURER: Bill Alois nominates Kelly Alois for Treasurer for the ensuing year. Turk seconds the nomination. There were no other nominations. Everyone present was in favor. Dick motioned to close nominations, Bill Alois seconds the motion and all were in favor.
4. COMMISSIONERS: Turk nominates Bill Alois and Bill McDonald for three years. There were no other nominations. Dick motions to close nominations, Turk seconds the motion and all were in favor.
5. ARTICLE 5: To see if the Village district will vote to raise and appropriate the sum of 760,080 for general municipal operations. (Recommend by the Precinct Commissioners) (Majority vote required). Bill Alois motioned to raise and appropriate \$760,080.00 for the general municipal operations. Bill McDonald seconded the motion and all were in favor.
6. ARTICLE 6: To see if the Precinct will vote to raise and appropriate \$1,500.00 to be added the the Central Hooksett Water Precinct Capital Reserve Fund #1 entitled Water Storage Reserve Fund with said funds to come from capital improvement fees. (Recommended by the Precinct Commissioners). Bill Alois motioned to adopt this article. Turk seconded it and all were in favor.
7. ARTICLE 7: To see if the Precinct will vote to raise and appropriate the sum of \$8340.00 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled New Construction and Capital Improvements Capital Reserve

Fund with said funds to come from water rents. (Recommended by the Precinct Commissioners). Bill Alois motioned to adopt this article. Dick Monteith seconded and all were in favor.

8. ARTICLE 8: To see if the Precinct will vote to raise and appropriate the sum of \$1,500.00 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #3 entitled Repair and Replacement of Main and Equipment Capital Reserve Fund with said funds to come from capital improvement fees. (Recommended by the Precinct Commissioners). Bill Alois motioned that we adopt article #8. Turk seconded the motion and all were in favor.
9. ARTICLE 9: To see if the Precinct will vote to raise and appropriate the sum of \$8,340.00 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #4 entitled Standpipe Refining Capital Reserve Fund with said funds to come from water rents. (Recommended by the Precinct Commissioners). Bill Alois motioned to adopt this article. Dick Monteith seconded and all were in favor.
10. ARTICLE 10: To see if the Precinct will vote to raise and appropriate the sum of \$6,000.00 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled New Construction and Capital Improvements Capital Reserve Fund with said funds to come from source development fees. (Recommended by the Precinct Commissioners).

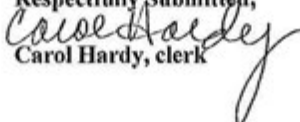
ARTICLE 11: To see if the Precinct will ratify and affirm as ordinances any by-laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners' written schedule of fees and charges. Bill Alois motioned to accept the article as read. Seconded was Dick Monteith and all were in favor.

11. ARTICLE 12: To transact any other business that may legally come before this meeting. Bill Alois made a motion to accept article 12 as read. Turk seconded and all were in favor.

The clerk casts one, vote for each officer. We individually voted by ballot for Commissioner, because there were two nominees. Atty. Branch swore in all the officers and Commissioners in.

Dick motioned that we adjourn. Turk seconded the motion, and all were in favor. We adjourned at 7:23 p. m.

Respectfully Submitted,


Carol Hardy, clerk

Community Development Division, Planning Board & Zoning Board of Adjustment



Photo: Participants in a work group at the Hooksett Community Profile, November 7, 2014

The functions of the Community Development Division are Planning, Building, Code Enforcement, the Planning Board, and the Zoning Board of Adjustment. Planning reviews all residential and commercial development proposals, provides staff support to the Planning Board, and recommends revisions to the town's Zoning Ordinance, Development Regulations and Master Plan for approval by the Planning Board and/or Town Ballot vote. In Building, the Code Enforcement Officer/Building Inspector administers, interprets, and enforces the provisions of the Town's Ordinances, Building Code and the State of New Hampshire's Building Code(s), performs all inspections and provides staff support to the Zoning Board of Adjustment. Building permits and Certificates of Occupancy are obtained through this office. The Community Development Division provides guidance to residents, developers and builders alike.

In November 2014, the town partnered with UNH Cooperative Extension to hold a two-day Community Profile event at the Cawley Middle School. A Steering Committee of resident volunteers organized everything from outreach and sponsorships to coordinating food and setting up the facility. The community profile is a process by which communities take stock of where they are today, and develop an action plan for the future. It provides a way for citizens to look at community strengths and find collaborative approaches to meet future challenges and needed changes. Over 100 Hooksett residents participated in the event and concluded that the greatest needs in town are for a community center, more outdoor recreational opportunities, improved communication within the community, long range planning for education, economic development initiatives and multi-modal transportation. These community-identified goals will help to guide the process of updating Hooksett's Master Plan, which is the next major project for the Planning office.

In development news, the GE Aviation plant on Industrial Park Drive, located in Hooksett since 1966, was approved for a major addition early this year. At the end of 2014, GE had the opportunity to expand its facility to manufacture new engine parts using multi-million dollar state-of-the-art technology called the LEAP program. The new program required a 55,000 square foot addition to the facility. Without the expansion for new technology, GE faced the difficult decision of whether or not it was sustainable to keep the current plant open. That would mean layoffs for almost 800 Hooksett employees. To save the plant, GE got creative. The site is confined by its topography, so the only viable option was to build over Industrial Park Drive and convert what was once a loop into two dead ends. They approached DRED, the NH Business Finance Authority, and the Town to explain their situation and their proposal. Through a collaborative approach, all parties worked together to make the expansion a

reality. GE received Town approval to close the road, build the new expansion and ultimately save Hooksett's GE plant. A groundbreaking ceremony was held on May 7, 2015 which included GE employees, Town officials, and a special appearance by Governor Maggie Hassan. Construction is expected to be completed this fall.

We want you to know that the Community Development Division has a Facebook page! Go ahead and "Like" us for information on projects, plans, meetings, and other Town updates. Search for our page on Facebook under "Hooksett Community Development."

Building Permits	FY 2013	FY 2014	FY 2015
New Construction			
<i>Residential</i>	35	34	32
<i>Commercial</i>	13	2	1
Additions/Alterations			
<i>Residential</i>	139	126	157
<i>Commercial</i>	31	51	33
<i>Multi-family</i>	0	1	0
Demolition			
<i>Residential</i>	12	14	7
<i>Commercial</i>	11	5	5
Electrical Permits	212	234	185
Plumbing Permits	58	102	87
Certificate of Occupancy			
<i>Residential</i>	22	33	25
<i>Commercial</i>	15	28	2
<i>Multi-family</i>	0	7	0
Sign Permits	101	102	51
Total Fees Collected	\$111,832.74	\$89,942.29	\$56,689.09

Planning Applications	FY 2013	FY 2014	FY 2015
Subdivisions of Land (total new lots)			
<i>New Residential</i>	5	57	1
Site Plans			
<i>New Commercial/Industrial Sites</i>	5	3	0
<i>Revisions to Existing Sites</i>	8	4	3
Lot Line Adjustments	4	5	4

New businesses that located in Hooksett in the past year include:

- Aqua Addicts, saltwater aquarium specialty store – 114 Londonderry Tpke.
- Twisted Cycles, motorcycle repair, service and custom – 7 Eastpoint Dr.
- Paul Mitchell of Northern New England, beauty supplies – 15 Cross Rd.
- USA Ninja Challenge, children's fitness center – 209 West River Rd.
- FCSA Xtreme Fitness, tumbling, trampoline, extreme fitness gym – 78 Londonderry Tpke.
- New England Allergy, allergy practice – 1461 Hooksett Rd.
- Munchies, student-run food truck at the SNHU campus
- Lethal Sounds, home & car electronics – 301 Londonderry Tpke.
- Unbound Dance Academy, dance studio – 1181 Hooksett Rd.

Planning Board

The Planning Board's duty is to review applications for compliance with Land Use Regulations, Development Regulations, Zoning Ordinances and the Master Plan. Applications include site plans, amended site plans, major and minor subdivisions, phasing, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

From July 2014 through June 2015, the Planning Board reviewed 19 formal applications, participated in many discussions and viewed several presentations.

We thank the following residents who served on the Planning Board during 2014-2015 Fiscal Year:

David Rogers, Chair
Richard Marshall, Vice Chair
Frank Kotowski
Tom Walsh
Thomas Prasol
Paul Scarpetti
Donald Winterton, Town Council Representative
Michael DiBitetto, Alternate
Muamer Durakovic, Alternate

In addition, we greatly appreciate the assistance of our consulting engineer, Stantec Consulting Services, Inc. as well as the Southern New Hampshire Planning Commission, who provide their expertise to the Planning efforts of Hooksett.

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building Council Chambers. All meetings are open to the public. For more information on the Planning Board, visit Hooksett.org, contact Planning at 268-0279 or email jduffy@hooksett.org.

Public Notice: In accordance with RSA 674:39-aa, any lots involuntarily merged prior to September 18, 2010 may be restored to pre-merger status at the request of their owner. Requests must be received by the Hooksett Town Council between July 24, 2011 and December 31, 2016.

Zoning Board of Adjustment



Photo: Zoning Board left to right Michael Simoneau, Don Pare, Richard Bairam, Gerald Hyde, James Levesque, TC Rep and Chris Pearson, Chair. (Not pictured: Roger Duhaime, Vice Chair, Jacqueline Roy and Phil Denbow)

The Hooksett Zoning Board of Adjustment has the power to:

- Decide appeals from the administrative decisions of the municipal offices or boards responsible for issuing permits or enforcing the Zoning Ordinance.
- Approve Special Exceptions as provided for in the Zoning Ordinance.
- Grant Equitable Waivers.
- Grant gravel excavation permits.

During the period of July 2014 through June 2015, the Zoning Board of Adjustment heard a total of 16 applications. The applications submitted were as follows:

- 10 Variances
- 3 Special Exceptions
- 2 Administrative Appeals
- 1 Excavation Permit

The Zoning Board of Adjustment revenues collected during this period were \$2,460.48.

We thank the following residents who served on the ZBA during 2014-2015 Fiscal Year:

Chris Pearson, Chair
Roger Duhaime, Vice Chair
Richard Bairam
Gerald Hyde
Don Pare
Jacqueline Roy, Alternate
Michael Simoneau, Alternate
Phil Denbow, Alternate
James Levesque, Town Council Representative

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of each month at the Hooksett Town Offices Council Chambers. All meetings are open to the public. For more information about the ZBA, visit Hooksett.org, contact Building at 485-4117 or email ehorn@hooksett.org.

Respectfully submitted, *Jo Ann Duffy*, Town Planner, Community Development Division

Conservation Commission

The 2014-2015 year marked an extraordinary time for the Hooksett Conservation Commission (HCC) for land acquisition and protection, conservation stewardship, and community involvement. A highlight this year was our selection for the **2014 Community Impact Award by the Hooksett Kiwanis** at its annual event. In addition, the HCC was showcased as one of New Hampshire's leading four conservation commissions by the Society for the Protection of New Hampshire Forests in the winter edition of its *Forest Notes* magazine.

More highlights this year include the following activities:

Land acquisition – completed in 2015:

Head's Pond Town Parcel (portions of Map & Lot 3-1, 3-5, 3-19, 3-29, 14-2, 14-4): 189.44 acre land acquisition in the Head's Pond Villages development

Carriage Manor (Map 06, Lot 22-75): 33.25 acre in conservation easement for the Head's Pond Trail

Hanscom & Lambert Property (Map 04, Lots 34 & 35): 34.04 acre land acquisition for the Clay Pond Conservation Area

Total Acres Protected: 256.73

Merrimack Riverfront Trail System Project – Published a Request for Proposal (RFP), interviewed engineering firms, selected Stantec, and started the **first phase of trail design and permitting**. This year we expect to construct a bridge crossing at the trail head and up to the first 1,000 feet of trail. Funding is being made possible through grants and public and private donations:

Grant Applications – the HCC actively sought federal and state funds through two extensive grant applications:

- Finalist in the DOT Transportation Alternatives Program in Southern NH region.
- Awarded the Regional Trails Program (RTP) grant for \$50,000 from the Department of Resources of Economic Development (DRED).

A Town Warrant Article for \$100,000 for trail construction and \$100,000 from Recreation Impact fees.

The Hooksett Garden Club provided \$250 for the project.

Stewardship Planning – The HCC engaged Moosewood Ecological in our first stewardship plan of Hooksett conservation properties at the **Clay Pond Headwaters Conservation Area**. A **public meeting** in October brought about 45 interested members of the community to formulate the vision of this high-value property in wildlife management, forestry management, and trail construction. The Stewardship Plan and Executive Summary are now available at the HCC website.

In June, the HCC performed a site walk of Clay Pond with representatives of Bear-Paw Regional Greenways and Manchester Water Works to determine where to place gates and restrict access by motor vehicles to sensitive wildlife areas—the first step of the Stewardship Plan.



Clay Pond Headwaters Conservation Area Public Meeting, October 2014

HCC Gala Event was held in October at Southern New Hampshire University (SNHU) to thank our sponsors, celebrate our accomplishments, and promote upcoming activities. The event included a dinner prepared and served by students and a slide show presentation by Steve Couture and Dave Hess.



HCC Gala Event at SNHU, October 2014

Conservation Easement Monitoring -- Hired our first Conservation Easement intern, Mila Paul, for the summer of 2015, to monitor Conservation Easements and set up a database of town-owned conservation properties.



Conservation Easement Monitoring with Mila Paul, intern

Sadly, this year we lost long-time member **John Turbyne**, the second such loss in two years with the passing of **Jim Walter** earlier in 2014. John was a respected member of our commission and his presence has been missed by our members, particularly for his leadership of the Pinnacle Park stewardship activities.

The Hooksett Conservation Commission meets the second Monday of the month at 4:00pm in the Town Hall Chambers of the Municipal Building. We encourage all residents to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

Steve Couture, Chair

Cindy Robertson, Vice Chair

David Hess

Phil Fitanides

JoCarol Woodburn

Alternate Member: Deb Miville

Todd Lizotte and David Ross, Town Council Representatives

Carolyn Cronin, Staff Support

Economic Development Advisory Committee

The Hooksett Economic Development Advisory Committee (HEDAC) serves in an advisory capacity and reports on a regular basis to the Town Council. Members are appointed by the Town Council and include one Council member, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the HEDAC by the Town Council and the HEDC may recommend economic development opportunities to the Town Administrator, Town Council, and Planning Board as appropriate.

MISSION STATEMENT

The Hooksett Economic Development Advisory Committee's mission is to enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship and attracting new business to Hooksett in support of the Town Council's effort toward the development of public policy and strategies that result in balanced and sustainable economic growth.

GOALS

- To establish a strong rapport with existing business to retain and encourage expansion within the Town of Hooksett.
- To promote the Town of Hooksett as a destination for new business.
- Provide support for the Town Council, planning and zoning boards projecting a welcoming and helpful image to the business and general community.
- Assist the Town Council with research and development of new business opportunities.
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, DRED and Access Greater Manchester.

Projects undertaken this year include –

- Business Visitation Program
- Business Retention and Expansion Program

Board Members for 2014-2015 include:

Dave Scarpetti
Matt Mercier
Don Winterton (Town Council Rep)
Frank Kotowski
Ivan Gult
Dave Rogers (Planning Board Rep)
Muamer Durakovic (Chair)

Respectfully submitted,

Jo Ann Duffy, Town Planner
Community Development Division

Family Services Department

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 182 applicants were found eligible for various types of General Assistance. This is a decrease of 80 recipients from the previous fiscal year, resulting in a decrease of \$9,100 in General Assistance expenditures. As shown below, the majority of help provided was in the form of shelter assistance (rents, mortgages, homeless shelters).

General Assistance expenditures for July 2014 - June 2015

Shelter	\$ 79,378.00
Food	\$ 999.64
Medical	\$ 828.07
Utilities	\$ 14,858.95
Gas	\$ 845.91
Cremations	\$ 1,500.00
Total	\$ 98,410.57

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit, the Hooksett Food Pantry, the Kiwanis Kid's Klostet, and the Clothing Shed. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars. For example, thanks to the hard working volunteers and generous donors of the Hooksett Food Pantry, the Town was able to keep food expenditures at a minimum.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing. Families can be referred to the Kid's Klostet by contacting the Family Services Department or their child's school nurse. Open houses are held at the Town Hall once a month and individual appointments can be scheduled as needed.

In August of 2014, Family Services partnered with the Hooksett Salvation Army and Target to hold a back to school shopping spree for children in need. Thirty-four Hooksett children were selected to participate in this wonderful program in which each child received a \$125 Target gift certificate to purchase needed back to school clothing and school supplies. The children were paired with community volunteers who generously donated their time to help the children shop. Additional back to school

assistance was provided through the Brook Ridge Ladies Group, who once again this year donated an abundance of supplies. Also, generous financial donations from the Salvation Army were used for the purchase of new socks and underwear for dozens of low-income Hooksett children.

The National Junior Honor Society at the Cawley Middle School partnered with Family Services for the third year in a row to provide a birthday program in which the parents of low-income children can receive a birthday package for their child including an age appropriate gift or gift card, wrapping supplies, a cake mix, frosting, and party supplies. The National Junior Honor Society members hold various fundraisers throughout the year then shop for the birthday program with the proceeds. These thoughtful donations have brought tears and smiles to many parents who thought they would be unable to provide their child with a birthday gift and celebration.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families and individuals in need. Food baskets, toys (through the Hooksett Holiday Assistance Program), and winter clothing items (through the Clothes Line Kids Program, a partnership with Hooksett GE) are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. This past year 87 families (including 165 children) were served. Special thanks to Hooksett GE for your incredible donations of outdoor winter clothing!

Again this past summer, through the sponsorship of the Salvation Army, Family Services was able to provide summer camp scholarships to 15 low-income children for the Hooksett Fun in the Sun program. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Regular Family Services office hours are Monday, Tuesday, Thursday, and Friday 10: 00AM - 4: 30PM.

Applications for General Assistance are taken by appointment.

Please feel free to contact the office at 485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Joy Buzzell
Family Services Director

Fire-Rescue Department



The Hooksett Fire –Rescue Department continues to experience changes and challenges. That is today’s reality for all of our members and we continue to diligently seek ways to deliver the service the community has come to expect from this department. On the Town of Hooksett website, 2014 Hooksett Community Profile, we are honored to be noted in the Strengths section with “Emergency response is quick and strong” and “Fire department very thorough in their jobs.” The support of this community combined with the efforts of our department has allowed our service to develop into a trusted and respected agency. Thank you for your continued commitment and support.

Chief Michael Williams retired from the Hooksett Fire Service after 11 years as the Fire Chief, 1 year as a Deputy Chief and 11 years as a Firefighter and Fire Officer. His vision, service and leadership helped to shape the department in a manner that our department continues to build upon. Your responders bring greater levels of education and specialized skills with them on every response; fire, medical, technical rescue, hazardous materials, the list and training goes on. The Fire Prevention Bureau completed 678 inspections.

Dispatched requests for service this past fiscal year (2014/2015) equaled 2,171 responses.

The requests for service break down approximately into the following percentages:

EMS: 57% Fire & Other Hazardous related calls: 29% Good Intent & Service Calls: 14%

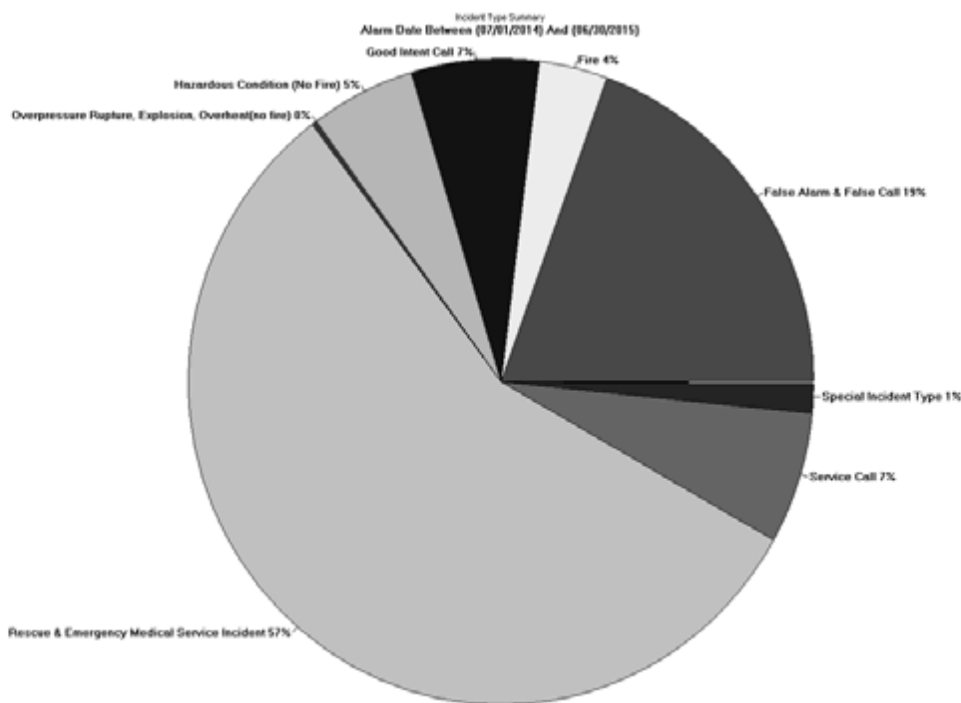
With this frequency of response, it is likely you will come across our apparatus and responders out in the street. Please exercise patience and caution when driving around or near public safety personnel.

Also, please visit our webpage and let us know how we’re doing. We appreciate the feedback.

Respectfully submitted,

Dean Jore, Acting Fire Chief

Incident Type Summary between 7/1/2014 and 6/30/2015



Heritage Commission

RSA 674:44-a states that a “heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.” Hooksett’s commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

Projects that were completed during the period July 1, 2014, to June 30, 2015, or are continuing:

- Participated in the process regarding the future of the Lilac Bridge after it was found to have severe structural problems.
- Assisted in the design of the POW/MIA granite chair for Veterans’ Park.
- Participated in Old Home Day in September sharing a table with the Town Hall Preservation Committee.
- Participated in the fourth NH History Week in October. The commission, Historical Society, Head School Society, Robie’s Country Store Historic Preservation Corp., and the Hooksett Public Library all offered programs. Ours was the unveiling of the Mount Saint Mary’s historic marker.
- Completed research and installed the town’s 7th and 8th historic roadside markers—Mount Saint Mary’s in October as part of NH History Week and Lincoln Park in June. Well attended unveiling ceremonies were held for both.
- Obtained the volunteer services of an arborist to check the health of the large trees on the southern boundary of Head Cemetery and around Head School.
- Participated in an Osler Lifelong Learning Institute (OLLI) two-part program in May with the Head School Society schoolmarm’s titled “Live and Learn: Become an 1840s Scholar.” The commission presented Part 1 of the program covering the rehabilitation of the Head School building.
- Co-sponsored the 11th annual Hooksett Heritage Day on May 31 with the Historical Society, Robie’s Country Store Historic Preservation Corp., Town Hall Preservation Committee, and the Head School Society in recognition of National Preservation Month. The commission participated with the open house at old town hall.
- Processed two demolition permit applications.

The commission meets on the fourth Tuesday of each month at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact Hooksett.Heritage@myfairpoint.net or call 669-8926. We occasionally meet at historic sites in town so watch for postings noting changes of venue.

Respectfully submitted: *Kathleen Northrup*, Chair
Scott Riley; and James Sullivan, Council Representative. Alternates: None.

Historical Society

The Hooksett Historical Society, established in 1974, continues to meet its purpose which is to bring together those people interested in history, especially in the history of Hooksett, N.H. and to help them understand that the history of our community is basic to our democratic way of life, gives us a better understanding of our state and nation and promotes a better appreciation of our American heritage.

To that end, the Society has continued to discover and collect historical materials, provided for preservation, cooperated with town groups and state officials, and disseminated historical information.

During 2014-2015 the collection has grown through the generosity of donors and Town financial assistance with the acquisition of items such as: an ice sled and pick used at Pinnacle Pond, a vellum drawing of 1915 B & M railroad Bridge, a 1931 print of Merrimack River Suncook Valley from the Pinnacle, a GE employee pin, swizzle sticks from China dragon, a 1975 Jimmy Carter flyer featuring a photo of Lloyd Robie and picture photos of B & M railroad near the Village, a postcard of the Doll House Cabins and items from Bayside Flying services.

We continue to categorize our collection, display new items at our Prescott Museum, offer Town Hall displays, scan and photograph our inventory and ensure the archival protection of our papers, pamphlets and photographs. We are happy to report that the handicap ramp and entrance to the back of the 1909 Library has been a great addition to the Society.

In cooperation with Town and State officials we supported the Lilac Bridge Project and the Conservation Commission's riverfront land preservation efforts. We have participated with the Heritage Commission and Robie's Country Store Historic Preservation Corp in "Heritage Week", held in October 2014, and on Heritage Day, held on May 31, 2015 with programs and open houses. We have also been pleased to recognize the POW/MIA Chair, Lincoln Park and Mt. St. Mary's College programs which continue to highlight Hooksett's long history.

In efforts regarding the dissemination of historic information we have continued our newsletter, updates to our Hooksetthistory.wordpress.com website and have taken advantage of our Facebook page. We have offered informative, exciting and well attended programs throughout the year including:

- The Mills of Manchester
- Flight of Remembrance: A World War II memoir of Love and Survival
- Jimmy Carter 1975 Campaign and visit to Robies Country Store
- Historic Steel and Iron Bridges of New Hampshire
- Manchester and the USO
- Vanished Veterans

The Hooksett Historical Society, now in 41st year, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since its founding in 1822 and thanks the citizens of Hooksett, Hooksett Public Library and the New Hampshire Humanities Council as well as the UNH Speakers programs for their support this year through their donations, assistance and participation.

On behalf of the Historical Society members, respectfully submitted,

James A. Sullivan



2014-2015 Annual Report

Hooksett Library is the center of your community!

At the 2014 community profile forum - “Hooksett - Our Town . . . Our Future” the library was cited repeatedly by community members as a strength of the Town. It was described as welcoming, friendly, the community center, a central hub, a strong community resource, and offering educational opportunities for all ages. The FY2015 numbers support this community feedback with almost 110,000 people visiting the library, 11,000 children, teens and adults attending library events, and over 200,000 items borrowed! We look forward to seeing even more community members come through the door in FY 2016 for technology classes, early literacy events, educational seminars, historical and nature talks, meeting room use, free WiFi, and much more at your library.

Community Connections

The library is working with many local groups and organizations to bring additional services to the Hooksett community. This year, the library partnered with the Concord Regional Visiting Nurse Association to host 24 health and wellness events for older adults. These included a screening and discussion of a documentary series about families dealing with Alzheimer’s disease, a Grief Support Group, Senior Health Clinics, and more. The library also began working with Bear-Paw Regional Greenways to host popular speakers Ben Kilham “The Bear Man” (75+ attendees) and Kevin Gardner “The Granite Kiss” (60+ attendees), and to promote local resources. The library collaborates with local philanthropic and cultural groups such as Hooksett Kiwanis, Hooksett Lions Club, Hooksett Historical Society, Hooksett Garden Club, etc. to enhance library and community services.

Services Available Online - 24/7

The library’s website is your gateway to downloadable eBooks, audiobooks, and magazines; homework resources; and technology training. The library’s homepage was visited 63,070 times by library members and information seekers who borrowed 12,381 downloadable books, searched online research sites 14,090 times, viewed 390 technology training videos, and learned about events, news and resources. Library members are also able to request and renew materials, search collections and manage their library accounts online. Please visit us at www.hooksettlibrary.org to start using your library online 24/7!

Technology Training & Support

As part of our mission statement to meet the technology training and support needs of the community the library offered 54 classes this past year, helping 524 attendees learn how to use the latest technology. Popular class topics included: iPad training, social media, PC security & maintenance, eBay & Craigslist, mobile device support, and more. In addition to group classes, library staff members provided daily technology support to job seekers, computer and mobile device users, community groups and businesses, students and library visitors. Your library staff is eager to assist you with your technology training needs and questions! Please speak to a staff member or visit www.hooksettlibrary.org to learn more about technology training and support available at your library.

Friends of the Hooksett Library

The Friends of the Hooksett Library had an exciting year of sponsoring and volunteering at events such as our annual Halloween Costume Swap, Santa & Friends Visit, Touch a Truck, Ladies Night Out, Book Sale and more. The group continues to support the library's innovative LEGO lending service and FIRST LEGO League activities for Hooksett children. The group's fundraising efforts allowed the library to host special guest speakers, buy LEGO kits, provide summer reading programs for residents of all ages, and much more. The Library Trustees and Staff are grateful for the work and dedication of the Friends of the Hooksett Library. The help the Friends provide allows our library to do more for our patrons and our community. Please consider becoming a Friend of the Hooksett Library. There are a variety of ways to participate and it is a fun and dynamic group of community members. Every Friend makes a difference!

Early Literacy & STEM

The library is pleased to announce the acceptance of a \$9,883 award from the TD Bank Foundation through their Affinity Membership Program. The funds will be used to redesign and enhance the children's programming room. The Library also earned a \$14,500 grant to become a *Family Place Library*. The overall goal of Family Place Libraries is to develop and institutionalize a family-centered environment by expanding the traditional role of libraries and transforming them into community centers for early literacy and learning, early childhood development, parent education, family support and community information. These two generous awards will enrich the Library's early literacy and STEM related classes, activities and workshops. Please bring your young family members to the library soon to discover the possibilities at your library!

Library Pay Equity Warrant Article

In 2014 the Library Board of Trustees produced a comprehensive pay equity study to analyze the pay standards of the library staff in comparison to other town departments. This study determined that the pay of the library staff was far below the pay levels of other town employees doing comparable duties with similar levels of experience and education. With the support and encouragement of the Town Council, the Library Trustees submitted a petition warrant article that would raise the necessary funds to correct the problem. The Library Pay Equity Warrant Article appeared on the May 12th town ballot as Article 16 seeking \$49,744 to address the issue. The Library Trustees dedicated a great deal of time to educate the town leadership and citizens about this important topic. The voters overwhelmingly supported this warrant article with 77% of the voter turnout (343 yes vs. 102 no) in favor of the article.

We encourage you to keep up with the happenings of the library by registering for our bi-weekly e-bulletin at www.hooksettlibrary.org or by following us on Facebook, Instagram, Pinterest, and Twitter!

Respectfully submitted,

Mathew Base

Acting Director, Hooksett Public Library

Library Board of Trustees
Mary Farwell, Chair 485-5217
Mac Broderick
Linda Kleinschmidt, Secretary

Tammy Hooker
Barbara Davis, Treasurer

Books and materials in collection as of 07/01/2014	53,096
Books and materials in collection as of 06/30/2015	56,129
Books and materials in collection including downloadable content	89,853
Books and materials purchased (does not include magazines)	2289
Donations added to collection (includes replacements of existing titles)	938
Books and materials withdrawn from collection	1,473
Registered patrons as of 06/30/2015	7,068

Library Holdings as of
06/30/2015 : 56,129

Audiobooks	2,785	Books	43,839
Downloadable audio books (state consortium - copies)	14,206	Ebooks (3M – GMILCS)	4,735
Ebooks (State consortium - copies)	14,238	Ebooks (Hooksett only)	545
Music CDs	1,709	Magazines (issues)	1,919
Videogames	292	Videos	5,120
Other	465		

Circulation of Materials
FY 2014-2015 : 201,273

Audiobooks	11,263	Books	115,517
Downloadable audio books	3,520	Ebooks (3M- GMILCS)	1,891
Ebooks (State consortium)	5,336	Ebooks (HPL only in state consortium)	1,634
Magazines	5,056	Music CDs	7,404
Other	3,503	Videogames	2,345
Videos	43,804		

Library Accounts as of 06/30/15:

Copy Account	10,137	Meeting Room Account	3,023
Fine Account	24,968	Morin Memorial Account	2,904
Gift Account	9,561	Special Checking	13,263
Grants account	3,571	Vacation Sick Accrual	23,468
Greenough Bequest	11,487		

Hooksett Library Budget
2014 - 2015

Income	\$600,682		
Expenditures			
Automation	20,768	Office supplies	4,106
Books and Materials		Payroll expenses	
Audio books	7,356	Dental insurance	1,306
Books	21,815	FICA taxes	24,947
E-books	4,000	Health insurance	70,403
Magazines & newspapers	3,412	Life & disability insurance	2,083
Music CDs	691	NHRS	24,356
Videos	3,798	Unemployment	750
		Wages	337,252
		Workers compensation	732
Custodial supplies	1,963	Postage	311
Equipment (New)	1,787	Programs and services	2,729
Equipment maintenance and repairs	4,419	Remote access database	2,640
Information Technology	5,298	Staff and trustee expenses	6,913
Maintenance and repairs	11,847	Utilities	32,402
		Van service	2,600

Income:

Disbursements:

Copies/fax/printing/public consumables	6,153.91	Books and media	1558.17
Fines, replacement costs and processing fees	9,653.64	Copy & printing expenses	2,279.92
Gift and notary donations	2,067.06	Databases	1,310.00
Greenough bequest	3,975.36	Ebooks	4,804.18
Interest	424.07	Kits (Science & Lego)	3,080.82
Ladies Night Out	872.00	Meeting room expenses	2,094.77
Meeting room donations	2,939.26	Museum passes	3,144.00
Non-Resident fees	4,043.70	Program expenses	1,627.88
Other (library cards, library bags)	307.50	Grant initiatives	5,506.73
LGC Health Insurance refund	10,482.21		
Jonathan Murphy Memorial Fund	5,338.80		
KBA Grant	390.00		

Hooksett Police Department



Police Command Staff

Peter Bartlett
Chief of Police

Captain Jon Daigle
Administration Captain

Lieutenant Michael Labrecque
Patrol Division Commander

Sergeant Janet Bouchard
Detective Division Commander

Department Staff

Patrol Division

Patrol Supervisors

Sergeant Kristofer Dupuis
Sergeant Jake Robie
Sergeant Mathew Burke
Sergeant James Bradley
Sergeant Justin Sargent

Communications

Supervisor Rick Belanger
Dispatcher Jay Wilson
Dispatcher Christine Barry
Dispatcher Katie Flynn
Dispatcher Dawn Smith
Dispatcher Courtney Trumble

Patrol Officers

Officer Mike Zappala
Officer Chris Buker
Officer Muzafer Aku
Officer Paul Mueller
Officer Jake Drouin
Officer Valerie Lamy
Officer Mike Auger
Officer David Scarpino
Officer Jeff Czarnek
Officer Dan Byers
Officer Joe Ducharme
Officer Mike Carpentier
Officer Erin Minihan
Officer Travis Mannon
Officer Mike Valeri
Officer Brian Roche
Officer Jesse Biron
SRO Gary Blanchette
Spcl. Off. Robyn Syrek

Detective Division

Sergeant Janet Bouchard
Detective Dean Lombardo
Detective Brian Williams

Prosecution

Attorney Kimberly Chabot
Prosecution Assistant Cyndy Ullrich

Department Support Staff

Executive Assistant Francine Swafford
Administrative Assistant / Evidence Technician Jessie Ulliani
Administrative Clerk Sheryl Kiley

Message from Chief Peter Bartlett

I am pleased to present this year's Hooksett Police Department Annual Report for 2015. The past year has proven to be a very busy year as 2014 posed a host of challenges for our department. Our commitment to community service is strong and we are making great strides to increase our presence within the community. With the help of social media we are looking to provide as much information as possible to residents, business owners and visitors. Our web site has been updated with a few new features that I hope you will find helpful. "RaidsOnline" provides updated crime statistics on GIS mapping to show our activity. This data is updated daily and viewers can choose a time frame back two years to see where our officers have provided services. We have also included a link to make anonymous tips for criminal activity. We are hopeful this will assist us in our solvability rate as the link is an easy way to communicate directly to detectives. Lastly we have added the NH Alerts system. This allows the subscriber to get updated emergency alerts from NH Emergency Management on such things as Amber Alerts and weather related messages for severe storms. In the future we hope to add a link that will allow the user the ability to report crimes that have occurred to them with the convenience of not having to come to the police department or wait to see an officer. Stay tuned to the web site for that at www.hooksettpolice.com.

The Hooksett Police Department is making great strides and is rapidly becoming one of the most respected and professional law enforcement agencies of its size in the region. Our Officers have committed themselves to treating every person we encounter with the dignity they deserve. That professionalism does not go unnoticed. Recently, Detective Sergeant Janet Bouchard was chosen to be the local liaison cadre to the 167th New Hampshire Police Standards and Training Academy class. Sergeant Bouchard has worked with academy staff training and mentoring new police recruits from across the state. Having been chosen for this position was quite a personal and professional commitment. Long days at the academy followed by regular work in Hooksett, as well as overnight stay with recruits, makes for a dedicated contribution to the shaping of new officer around the state. I am proud she was chosen and of her representation of this agency.

Last year I committed myself to expanding the number of officers we have working the street. My goal was to add five new officers bringing the total sworn full time officers to thirty. I am happy to say that we are almost there. In May of 2014, the Town Council and Budget Committee supported a warrant article and fund transfer to add three additional officers to the compliment. I want to thank the residents who came out to vote for their support on these items. At the July 8th Council meeting I had the honor of swearing in five new Hooksett Police Officers. These new officers, who will undergo months of training, will allow our patrol division to deploy a minimum of three officers and a supervisor on each shift. This will give us expanded coverage and hopefully allow for additional time to address neighborhood issues and be a more proactive department.

With more resources and personnel we will hopefully be better equipped to face the continuing challenges the heroin epidemic has brought to our community. I have committed to partnering with other community based programs like Manchester's "Making it Happen" in an attempt to address the growing need for options for those addicted to heroin. My commitment to this is solid. I will continue to be involved with area health officials so we can have timely information on the progress of a balanced approach to treatment options for addicts. We will also add a drug drop box to our station lobby so those with unwanted and unused medications can dispose of them safely. I will also advocate for education on the consequences of heroin and addiction to the children in our community. These deaths are affecting them just as harshly. Hooksett has responded to five (5) heroin related deaths in town in 2014. As of the writing of this report there was an additional two (2) heroin deaths thus far in 2015.

Police Activity Report

Over the past year Hooksett Police responded to 19,869 dispatched calls for service. This number represents a twenty three percent (23%) increase in calls for service from 2013. The comparison crime analysis report shows the percent change in calls for service between 2013 and 2014. We also responded to 774 false alarms, which is slightly below our response in 2013. The alarm ordinance #00-27 is in place to encourage alarm permit holders to make sure their systems are functioning properly. Please make every effort to ensure that false alarms are kept at a minimum.

Crime Comparison Report For the period ending 12/31/2014

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2014			1			1				1	1		4
	2013			1		2						1		4
	Pct			0%		n/a	n/a				n/a	0%		0%
Forcible Rape	2014						2			1		1		4
	2013	4			2				1	1				8
	Pct	n/a			n/a		n/a		n/a	0%		n/a		-50%
Forcible Sodomy	2014													
	2013				1			1						2
	Pct				n/a			n/a						n/a
Forcible Fondling	2014										1		1	2
	2013					1			1					2
	Pct					n/a			n/a		n/a		n/a	0%
Aggravated Assault	2014	3		2	2	3	4	1	2	2	1			20
	2013	1		1	2			3				1	1	9
	Pct	+200%		+100%	0%	n/a	n/a	-67%	n/a	n/a	n/a	n/a	n/a	+122%
Simple Assault	2014	5	7	11	12	8	7	7	5	9	6	9	9	95
	2013	6	8	10	7	13	6	10	3	7	3	11	9	93
	Pct	-17%	-13%	+10%	+71%	-38%	+17%	-30%	+67%	+29%	+100%	-18%	0%	+2%
Intimidation	2014	1	1	4	10	4	4	1	3	3	5	7	2	45
	2013	4	1	2	4	6	8	6	3	2	2	2		40
	Pct	-75%	0%	+100%	+150%	-33%	-50%	-83%	0%	+50%	+150%	+250%	n/a	+13%
Incest	2014								1					1
	2013													
	Pct								n/a					n/a
Statutory Rape	2014			1		1								2
	2013													
	Pct			n/a		n/a								n/a
Total Crimes Against Persons	2014	9	8	19	24	16	18	9	11	15	14	18	12	173
	2013	15	9	14	16	22	14	20	8	10	5	15	10	158
	Pct	-40%	-11%	+36%	+50%	-27%	+29%	-55%	+38%	+50%	+180%	+20%	+20%	+9%

Crime Comparison Report For the period ending 12/31/2014

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2014						1			2				3
	2013					2	1	1	1				1	6
	Pct					n/a	0%	n/a	n/a	n/a			n/a	-50%
Arson	2014													
	2013							1	1					2
	Pct							n/a	n/a					n/a
Burglary/ Breaking and Entering	2014				2	1	4	4	6	4	7	7	4	39
	2013	6	4	6	5	6	11	8	13	4	4	6	1	74
	Pct	n/a	n/a	n/a	-60%	-83%	-64%	-50%	-54%	0%	+75%	+17%	+300%	-47%
Larceny (pick-pocket)	2014								1					1
	2013													
	Pct								n/a					n/a
Larceny (purse snatching)	2014								1					1
	2013													
	Pct								n/a					n/a
Larceny (shoplifting)	2014	17	9	14	8	11	15	14	10	19	19	12	15	163
	2013	25	13	16	15	17	10	16	10	6	17	15	13	173
	Pct	-32%	-31%	-13%	-47%	-35%	+50%	-13%	0%	+217%	+12%	-20%	+15%	-6%
Larceny (from building)	2014	4	4	3	1	1	2	2	4	6	9	4	6	46
	2013												1	1
	Pct	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	+500%	+4500
Larceny (from motor vehicles)	2014	8		4	7	6	11	6	10	2	11	4	4	73
	2013												5	5
	Pct	n/a		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	-20%	+1360
Larceny (of motor vehicle parts)	2014	2	2				1	1					1	7
	2013													
	Pct	n/a	n/a				n/a	n/a					n/a	n/a
Larceny (all other)	2014	5	2	2	7	3	11	4	1	4	5	8	7	59
	2013	9	12	11	8	13	13	12	9	7	8	9	23	134
	Pct	-44%	-83%	-82%	-13%	-77%	-15%	-67%	-89%	-43%	-38%	-11%	-70%	-56%
Motor Vehicle Theft	2014	1				3	1	1	1	1	1		3	12
	2013						1				1	1	2	5
	Pct	n/a				n/a	0%	n/a	n/a	n/a	0%	n/a	+50%	+140%
Counterfeit/ Forgery	2014			2	1		1			4	3		1	12
	2013	2	3		3			2	1			1	2	14
	Pct	n/a	n/a	n/a	-67%		n/a	n/a	n/a	n/a	n/a	n/a	-50%	-14%

Crime Comparison Report For the period ending 12/31/2014

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (false pretense;swindle)	2014	1		1	3	1	3	1	1	1	2	2		16
	2013		1				2					1	2	6
	Pct	n/a	n/a	n/a	n/a	n/a	+50%	n/a	n/a	n/a	n/a	+100%	n/a	+167%
Fraud (credit/debit card;ATM)	2014	2	3		2	2		5	1	3	3		4	25
	2013	2	2	1		1	1	2	2	2	1	3	3	20
	Pct	0%	+50%	n/a	n/a	+100%	n/a	+150%	-50%	+50%	+200%	n/a	+33%	+25%
Fraud (impersonation)	2014					3								3
	2013	2		1			1							4
	Pct	n/a		n/a		n/a	n/a							-25%
Fraud (welfare)	2014							1						1
	2013													
	Pct							n/a						n/a
Fraud (wire)	2014					1		1				1		3
	2013													
	Pct					n/a		n/a				n/a		n/a
Embezzlement	2014		1	1		1	1					2	1	7
	2013						1	3						4
	Pct		n/a	n/a		n/a	0%	n/a				n/a	n/a	+75%
Stolen Property	2014	3		1		1	1	1	2	2	5		1	17
	2013	1	4	1	2		2	2		2	2	2		18
	Pct	+200%	n/a	0%	n/a	n/a	-50%	-50%	n/a	0%	+150%	n/a	n/a	-6%
Destruction of Property/Vandalism	2014	21	14	21	7	6	11	15	9	9	16	8	5	142
	2013	11	2	9	9	12	15	7	9	6	22	13	11	126
	Pct	+91%	+600%	+133%	-22%	-50%	-27%	+114%	0%	+50%	-27%	-38%	-55%	+13%
Total Crimes Against Property	2014	64	35	49	38	40	63	56	47	57	81	48	52	630
	2013	58	41	45	42	51	58	54	46	27	55	51	64	592
	Pct	+10%	-15%	+9%	-10%	-22%	+9%	+4%	+2%	+111%	+47%	-6%	-19%	+6%

Crime Comparison Report For the period ending 12/31/2014

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2014	3	2	3	2	14	6	5	6	6	4	4	5	60
	2013	6	4	10	6	4	6	3	1	5	5	4	2	56
	Pct	-50%	-50%	-70%	-67%	+250%	0%	+67%	+500%	+20%	-20%	0%	+150%	+7%
Drug Equipment Violations	2014													
	2013	7	1	5	3	2	3	1	1	3	3	2		31
	Pct	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		n/a
Pornography/Obscene Material	2014								1		1			2
	2013													
	Pct								n/a		n/a			n/a
Gambling (operating;promoting)	2014				1									1
	2013													
	Pct				n/a									n/a
Prostitution	2014		1											1
	2013											1		1
	Pct		n/a									n/a		0%
Weapon Law Violations	2014			1					1	1				3
	2013	1							1					2
	Pct	n/a		n/a					0%	n/a				+50%
Total Crimes Against Society	2014	3	3	4	3	14	6	5	8	7	5	4	5	67
	2013	14	5	15	6	6	9	4	3	8	8	7	2	90
	Pct	-79%	-40%	-73%	-50%	+133%	-33%	+25%	+167%	-12%	-38%	-43%	+150%	-26%

Crime Comparison Report For the period ending 12/31/2014

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2014	1	1	2						1	1		4	10
	2013	1	5		1	1		1		1		3	2	15
	Pct	0%	-80%	n/a	n/a	n/a		n/a		0%	n/a	n/a	+100%	-33%
Disorderly Conduct	2014	1		1		1			1	2			1	7
	2013		1	1	3	1	1					1		8
	Pct	n/a	n/a	0%	n/a	0%	n/a		n/a	n/a		n/a	n/a	-13%
Driving under Influence	2014	1	8	1	6	3	3	5	2	7	8	5	4	53
	2013	13	10	13	7	3	4	4	2	4	1	5	5	71
	Pct	-92%	-20%	-92%	-14%	0%	-25%	+25%	0%	+75%	+700%	0%	-20%	-25%
Drunkenness	2014			1		1			2	1			2	7
	2013		1	3	4	2		2	1	2	5	1	2	23
	Pct		n/a	-67%	n/a	-50%		n/a	+100%	-50%	n/a	n/a	0%	-70%
Family Non Violent Offenses	2014						2		1	1				4
	2013	11	11	13	6	13	9	9	8	9	4	17	1	111
	Pct	n/a	n/a	n/a	n/a	n/a	-78%	n/a	-88%	-89%	n/a	n/a	n/a	-96%
Liquor Law Violations	2014					1	3	1	4	1	2		1	13
	2013		1	1	3	1	1	1		1	1			10
	Pct		n/a	n/a	n/a	0%	+200%	0%	n/a	0%	+100%		n/a	+30%
Runaways (under 18yr old)	2014	1		1			1	3	1	3				10
	2013				1				2	1	1	1		6
	Pct	n/a		n/a	n/a		n/a	n/a	-50%	+200%	n/a	n/a		+67%
Trespass of Real Property	2014			4	4	2	1	1	2		5	1	1	21
	2013	4	6	3		3	2	4	2	1	6	5	4	40
	Pct	n/a	n/a	+33%	n/a	-33%	-50%	-75%	0%	n/a	-17%	-80%	-75%	-48%
All Other Offenses	2014	12	8	18	11	54	26	12	18	11	17	15	13	215
	2013	168	170	196	177	144	148	173	141	118	164	141	25	1765
	Pct	-93%	-95%	-91%	-94%	-63%	-82%	-93%	-87%	-91%	-90%	-89%	-48%	-88%
Total Group B Crimes	2014	16	17	28	21	62	36	22	31	27	33	21	26	340
	2013	197	205	230	202	168	165	194	156	137	182	174	39	2049
	Pct	-92%	-92%	-88%	-90%	-63%	-78%	-89%	-80%	-80%	-82%	-88%	-33%	-83%

Respectfully Submitted,

Peter Bartlett

Chief of Police
Hooksett Police Department

Public Works Department

This was an extremely busy year for the Public Works Department. The Department has been short staffed and still managed to do a great job during a very complicated winter season. The employees were called out for 30 events, covering an estimated 70" of snow, black ice and road treatments. The Department plows and treats all Town roads, Town Hall, the Safety Center, Station I, the Library and all three of the schools.

The men have also been very busy working on catch basins, road side brush trimming, sign management and pot holes. We appreciate everyone's patience with the pot holes. Due to the extremely difficult winter, many of the areas that have aging roads are seeing deterioration. Hopefully we can work this year to increase the budget to address these roads. In June, we signed a contract to completely rebuild South Bow Road and to address the major water issues there. The work will be done in the fall by Pike Industries. Auburn Road will also see some major work done.

The employees in the Parks and Recreation Division have again provided the Town with the finest fields in the state. This year we hosted the football jamboree and Hooksett Old Home Day. The community gardens are active again and water barrels have been added for everyone's convenience. Work is being done at the Petersbrook Park to increase the playing fields. The new fields should be "play" ready in two years.

The fleet maintenance division consists of one master mechanic and one mechanic. Two employees manage to maintain and repair an estimated 267 pieces of equipment consisting of trailers, tractors, pickups, trucks, loaders, bobcats, a backhoe, mowers, fire apparatus and police cars and equipment. There is never a moment of down time in this division.

The building maintenance division consists of one assistant crew chief and three custodians. They work to keep the Town Hall, Safety Center and Courthouse clean. The assistant crew chief, along with DPW employees and some sub-contractors, help to maintain the Town Hall, Safety Center, Highway Garage, Recycling and Transfer, Courthouse, Library, radio towers for the Police Department, Station I and the historical buildings.

I would like to thank all of these employees for going above and beyond to make sure that the residents in Town are getting the best services we can provide. Your dedication and hard work do not go unnoticed.

On May 27, 2015, the Town Council voted to do a reorganization of several Town departments. The Department of Public Works now consists of Highway, Recycling and Transfer, Fleet Maintenance, Building Maintenance, Parks and Recreation, Cemeteries and Community Development. With the addition of an Assistant DPW Director/Engineer these mergers should reflect savings and efficiencies in Town in regards to manpower and organization. We look forward to these changes in the coming year.

Respectfully submitted,

Diane Boyce,
Public Works Director

Recycling & Transfer Division

and

Recycling & Transfer Advisory Committee

Business this year at the Recycling and Transfer Division is busy as usual. In fact, we like to say that things are always picking up! The automated collection program has been working extremely well. It is a good feeling knowing that the men are rarely on the back of the collection truck dodging traffic and working consistently in the heat, snow, and ice and lifting heavy barrels. With the Town growing the way it is, we should be able to handle more collection stops without hiring additional employees.

This year we decided to make recycling of cardboard at the Recycling and Transfer station mandatory. The process to recycle cardboard (and all material at the facility) is so easy and the Town makes money off the cardboard we felt it was just a smart thing to do.

During the year we transferred 3196.94 tons of trash to the Wheelabrator incinerator in Penacook. We transferred 1344.41 tons of mixed recycling to Casella in Allenstown. We saved \$62,016.33 in trash disposal fees!! We also hauled 135.9 tons of metal to L L & S in Salem and Allstate Recycling in Hooksett, 94.83 tons of cardboard to J. Schwartz in Manchester, 120.56 tons of furniture to Turnkey Landfill in Rochester, and 378.23 tons of demolition and 54.53 tons of roofing to ERRCO in Epping.

In April of this year we picked up our “smaller” version of the automated collection truck that was approved by the voters last May. I am so proud to say that we were able to handle the double collection after Memorial Day (the holiday and the scheduled collection day) with 3 trucks and 3 men. We reduced the collection by 2 men and cut the collection time by 1 hour. The automated collection does work!!!

Earth Day this year was a success. The participation has dwindled the past few years due to the fact that residents are recycling at the curb but we have seen a huge draw for the paper shredding. We already have it scheduled for next year!!

I would like to thank the employees at the facility who are dedicated, hard workers. They are what make the facility and the division one of the best in the State!!! As we join forces with the Department of Public Works I can only see things getting even better!

Respectfully submitted,

Diane Boyce, Public Works Director

&

The Recycling and Transfer Advisory Committee

Sewer Commission

The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads. The Board continues to work on a resolution for the plant operation issues which have been an ongoing situation since our March 6, 2011 disk incident. They are hopeful this can finally be accomplished within the next fiscal year.

LILAC BRIDGE: The most challenging project this year has been the issue with the sewer line which crosses the old Lilac Bridge. In August 2014 the State found critical structural deficiencies with the bridge which forced the Sewer Commission to come up with a contingency plan to make sure sewer service was not interrupted should the bridge collapse. In January 2015 we installed a 9,000 gallon emergency holding tank behind Robies store which would allow the septic to be hauled away. This tank will also be needed for a bypass in the event the Town moves forward to install a new walking bridge.

SCHOOL LAND: In March 2015 we obtained 7 acres of land from the school for future expansion of the treatment plant.

GE: In June 2015 GE started the relocation of approximately 522 feet of sewer line for their plant expansion.

WALMART: To date, the Sewer Commission and Town have not been able to contact anyone from Walmart regarding the future expansion of the sewer line across the river. The Commissioners and the Town will continue to work with Walmart and others in the area to bring sewer to the west side of the river.

SEWER BILL PAYMENTS: Customers can pay their bills through ACH and credit cards. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks. Customers who choose ACH must fill out a form (available in the office or online through our website www.hooksettsewer.com) to authorize us to debit their bank account for the amount due. Credit card payments can be done online through our website and there is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website.

WHAT'S FLUSHABLE: Once again "FLUSHABLE" does NOT mean its' safe for your sewer or septic system. Please do not flush wipes, facial tissues, diapers, cigarettes, paper towels, cotton swabs, tampons, condoms, or dental floss. Only human waste and toilet paper are flushable! Remember the "3 P's" (Pee, Poop, Paper)!

The Treatment plant facility and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call us at 485-7000 or 485-4112 or email us at hooksettsewer@comcast.net with your questions, comments or concerns. Please be sure to check out the information on our website at www.hooksettsewer.com.

Treatment Plant Facility Tours are available Monday through Friday. Please call to schedule.

Sincerely,
Board of Sewer Commissioners

Sid Baines, Chairman

Roger Bergeron

Frank Kotowski



New Hampshire
Department of
Revenue Administration

2015
MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2014	Year: 2013	Year: PRIOR
Property Taxes	3110		\$4,141,454.00	(\$580.00)	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$192.87		
Excavation Tax	3187		\$517.01		
Other Taxes	3189				
Property Tax Credit Balance ?					
Other Tax or Charges Credit Balance ?			(\$182.00)		

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2014	
Property Taxes	3110	\$19,501,279.00	\$20,486,623.41	
Resident Taxes	3180		(\$0.00)	
Land Use Change Taxes	3120			
Yield Taxes	3185	\$13,899.07	\$4,356.40	
Excavation Tax	3187			
Other Taxes	3189			
- Utility Charges	3110		\$99,639.80	
<input type="button" value="Add Line"/>				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2014	2013	PRIOR
Property Taxes	3110	\$621.66	\$97,366.95	\$6,624.00	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
- Sewer			\$2.15		
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190		\$101,955.41		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$19,515,800.73	\$24,931,926.59	\$6,044.00	
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New Hampshire
Department of
Revenue Administration

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Credits				
Remitted to Treasurer	Levy for Year of this Report	2014	Prior Levies 2013	PRIOR
Property Taxes	\$16,160,768.72	\$24,085,109.36	\$6,044.00	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$11,158.00	\$4,435.19		
Interest (Include Lien Conversion)		\$101,955.41		
Penalties				
Excavation Tax		\$517.01		
Other Taxes	\$136.45	\$50,601.85		
Conversion to Lien (Principal Only)		\$602,428.62		
- Utility Charges		\$48,370.53		
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2014	Prior Levies 2013	PRIOR
Property Taxes		\$38,698.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded	\$1,206.00	\$1,275.00	(\$0.00)	(\$0.00)



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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2014	2013	PRIOR
Property Taxes	\$3,400,062.81			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$2,741.07	\$114.08		
Excavation Tax				
Other Taxes		\$487.57		
Property Tax Credit Balance ?	(\$60,136.87)	(\$2,066.62)		
Other Tax or Charges Credit Balance ?	(\$136.45)			
Total Credits		\$19,515,800.00	\$24,931,926.62	\$6,044.00



New Hampshire
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Summary of Debits						
Last Year's Levy		Prior Levies (Please Specify Years)				
	Year:	2013	Year:	2012	Year:	PRIOR
Unredeemed Liens Balance - Beginning of Year		\$649,722.45		\$465,457.31		\$681,264.09
Liens Executed During Fiscal Year	\$700,115.79					
Interest & Costs Collected (After Lien Execution)	\$1,092.13	\$33,777.10		\$86,892.37		\$75,557.83
- Credit						
- Refunds		\$1,577.99		\$730.68		\$1,761.82
Add Line						
Total Debits		\$701,207.93	\$685,077.53	\$553,080.35		\$758,583.71

Summary of Credits				
Last Year's Levy		Prior Levies		
		2013	2012	PRIOR
Redemptions	\$57,396.19	\$291,500.33	\$271,540.34	\$149,794.05
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$1,092.13	\$33,777.10	\$86,892.37	\$75,557.83
- CREDIT BALANCE	(\$333.33)			
Add Line				
Abatements of Unredeemed Liens	\$7,139.17	\$3,385.20	\$676.46	\$9,925.72
Liens Deeded to Municipality	\$2,669.81	\$11,929.16	\$11,093.63	\$64,802.84
Unredeemed Liens Balance - End of Year #1110	\$633,243.95	\$344,485.75	\$182,877.56	\$458,503.30
Total Credits	\$701,207.91	\$685,077.55	\$553,080.36	\$758,583.74



New Hampshire
Department of
Revenue Administration

2015
MS-61

HOOKSETT (225)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Kimberly

Blichmann

Jul 31, 2015

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor:

Michelle	Clark:	michelle.clark@dra.nh.gov
Jamie	Dow:	jamie.dow@dra.nh.gov
Shelley	Gerlarneau:	shelley.gerlarneau@dra.nh.gov
Stephanie	Derosier:	stephanie.derosier@dra.nh.gov

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kimberly A Blichmann

Preparer's Signature and Title

Tax Collector

Tax Collector's Report July 1, 2014- June 30, 2015

Motor Vehicles	19,215	\$3,199,772.76
Decals		\$41,332.50
Misc. Income		\$2,759.73
Grand Total		\$3,243,864.99

Town Clerk

Town Clerk's Report January 1, 2014- June 30, 2015

Dog Licenses, Penalties & Fines	1374	\$5882.05
Vital Statistics		\$5250.00
Filing Fees		\$00.00
Misc. Income		\$114.80
Elections Checklists		\$370.50
UCC		\$2295.00
Grand Total		\$13,915.35

Town Administrator

The Administration Department handles tasks that impact every aspect of town government. The three of us oversee personnel matters, provide staff support for the Town Council, coordinate with the town's attorney, work with other departments and committees on special projects and manage the town's communications, including notifications of public hearings, overseeing bid notices and website administration.

We handle all major Human Resource functions and oversee the administration of the town's personnel policies and union contracts. We also work closely with the departments on their use of technology and oversee the town's information technology contractors. We work with departments and committees, when requested, on grant applications and special projects.

During this fiscal year there were a number of ongoing projects that took significant steps forward, especially in the area of technology. For example, upgrades in the Finance Department made much of the real time financial data available to the public on the web. Much of the Police Department's crime information is also now available on the web. We continue to work with all of the departments to increase transparency by providing public access to data.

There were also three specific areas that we spent a considerable amount of time working on: negotiating three union contracts; performance management and data-driven decision making; and reorganization of the Public Works Department. Each of these was in furtherance of goals that the Town Council had set for me.

The Council felt that negotiating all three union contracts --- Police, Public Works and Fire-Rescue -- at the same time would be beneficial to both the Town and the Unions. Of course, this took a considerable commitment of time on the part of Administration. We were able to successfully negotiate two (both of which then passed at Town Meeting) and will need to go back to the table with Fire-Rescue in the upcoming year.

We continue to work with each department to increase their ability to gather the data they need to more effectively manage. This is especially important when it comes to developing budgets that both maintain services and recognize the increasing burden placed on tax payers. Our performance measurement initiative is helping maintain that focus. The Town Meeting passed the budget and virtually every warrant article, so we believe that we have been able to meet the expectations of the majority of the voters. We will continue to strive to do so.

The reorganization of the Public Works Department was also an effort to increase efficiency while improving service. By combining the old public works department with recycling and transfer and community development, and making the new engineer an assistant director of the new department, we believe we have put together the expertise to provide support for businesses and to effectively manage the Town's infrastructure and real estate assets.

I look forward to the upcoming year and am always looking for feedback on things we can improve.

Dean E. Shankle, Jr., Ph.D.
Town Administrator

Town Council

The duties and responsibilities of the Town Council are described in the Town Charter. The Charter, especially under section 3, outlines the role that the Council takes in the governance of the Town of Hooksett.

In accordance to the Town Charter the Council has performed its duties and has adhered to its role with due diligence. We have maintained a good working relationship with the Town Administrator and other governmental agencies. The 2014- 2015 year provided many opportunities for the Town to grow, to succeed and continue to move Hooksett forward. The Council knows its role and will continue to meet challenges with open debate, careful deliberations and the willingness to build a community that brings all aspects of Hooksett together.

The Council meets twice a month and we encourage all to attend or participate. We also invite you to view the proceedings via video streaming which is available by visiting www.hooksett.org.

As prescribed by the Charter, the Town Report must contain “a review of all major Council actions, including a summary of ordinances enacted, as well as any actions in progress or pending before the Council.” With that the Council hereby provides a list of such accomplishments, decisions and votes.

The Council’s budget process resulted in an approved town operating budget for 2015-2016 of \$16,833,908.00 which represented a 0.32% decrease from the 2014-2015 operating budget. During our review, we were able to discuss some of the budget drivers in order to continue to provide citizen services. This included benefits for town employees, which resulted in a savings in the Town share of health insurance premiums.

- Acceptance of secretary desk, on which the Town Charter was written in 1822, from Rev. Dr. George Robie
- Entered into a memorandum of agreement with the Army Corps of Engineers, NH DOT and the NH State Historic Preservation Office for stipulations moving forward to address the Lilac Bridge
- Signed and approved funds and documents, with the approval of the Conservation Commission, to further support and protect the Merrimack River and Clay Pond properties
- Reviewed and discussed state road projects on Route 3, Main Street bridge repair and the future Hackett Hill/Route 3A roundabout projects
- Made changes to the investment, fund balance and condo reimbursement policies, as well as the CIP plan and Town’s safety manual
- Successfully negotiated contracts with Police and Highway department unions, which included health insurance changes, and created a health insurance review committee
- Voted to discontinue a portion of Industrial Park Drive to allow expansion of Hooksett’s General Electric plant
- Made changes to the Administrative Code and Council Rules of Procedure and approved technology upgrades, all to improve efficiency and public awareness

- Completed Fire Station 1 upgrades and approved a cost reduction in the fees for ambulance collections from 7% to 5%
- Adopted reorganization plans and creation of a Public Works agency by combining Highway and Parks and Recreation with the Recycling and Transfer department
- Supported historic projects such as Town Hall rehabilitation with the restoration of the tin ceiling and the historic marker program
- Promoted business and community engagement and development with the community profile and business retention programs, participation in Old Home Day and installation of a POW/MIA chair in Veteran's Park

The Town Council has come a long way in its 26 years working with the Town Administrator, departments and community and has strived to improve public services, promote transparency and foster community building.

Since 1822 the Town of Hooksett has had much to celebrate and we are privileged to have dedicated individuals serving the community through elected roles, committee involvement and civic activities. The Town Council looks forward to our 200th anniversary in 2022 with great promise of making Hooksett an even better place in which to live.

Respectfully submitted on behalf of the Town Council,

James A. Sullivan

Hooksett Town Council Chair

Town Hall Preservation Committee

The Town Hall Preservation Committee was formed by a vote of the Town Council in June 2009. Its charge is to stabilize, preserve and maintain the building historically known as the Hooksett Town Hall located at 16 Main Street. Various configurations of the group have existed over the years. Minutes from their meetings are available on the town website.

After reviewing various sources of public input and deliberations of prior committees, a plan was developed by the current membership—the second floor in the main building will be removed, and both the main hall and the 1937 addition will be rehabilitated and made available for public use once again.

This committee met twelve times from July 1, 2014 through June 30, 2015. Projects completed during that period or are continuing:

- The Department of Public Works continued careful deconstruction of certain interior walls and finishes after the committee met on site with staff from the NH Division of Historical Resources.
- A structural engineering firm completed its inspection and further testing was done after certain finishes were removed to expose structural elements. A written report detailed a few items for further note, but overall they found the building to be in good condition.
- The committee spent considerable time discussing “vision” items ~~those things~~ we’d like to see done or for which we’d like expert advice/recommendations. This prepared us for defining the scope of work when meeting with preservation architects.
- We contracted with UK Architects of Hanover, an experienced preservation architectural firm, to provide preliminary schematic drawings and cost estimates by an independent cost estimator.
- The town was awarded a \$10,000 Conservation License (Moose) Plate grant from the State of NH for repair and restoration of the tin ceiling. Our grant was one of only six awarded statewide.
- *This Old House* television production was contacted. We are not an appropriate project for them.
- Participated in Old Home Day in September sharing a table with the Heritage Commission.
- Participated in Heritage Day on May 31. Guests were invited to tour the building and see the progress made in the last year. Schematic floor plans developed by the architects were displayed along with photos. Plans were also displayed at the library, council chambers, and a Robie’s Country Store open house.
- Attended required workshop and applied for a Land & Community Heritage Investment Program (LCHIP) grant for restoration of the four large windows in the main hall.
- Contacted potential users or types of users for input on design, necessary elements, etc. Discussed other sites in our geographic area and what they can accommodate. Committee chair also visited two similar venues in NH and Vermont.
- The Heritage Commission continued to sell a couple of merchandise pieces with profits dedicated to the project.

The committee meets on the first Monday of each month (unless that Monday is a holiday in which case we meet on the third Monday) at the Hooksett Municipal Office building. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact Hooksett.Heritage@myfairpoint.net or call 669-8926.

Respectfully submitted: *Kathleen Northrup*, Chair
Tom Walsh (through March 2015), James Sullivan, Council Representative

Treasurer's Report, June 30, 2014 to June 30, 2015

Linda Courtemanche, Treasurer

TOWN ACCOUNTS	Balance 30-Jun-14	Receipts	Transfers In	Interest Earned	Payables	Transfer Out	Bank Charges	Balance 30-Jun-15
Various Banks	16,891,364.49	52,114,598.38	948,688.39	51,583.97	(45,003,054.06)	(717,793.47)	(7,458.76)	24,277,928.94
People's United Bank	324,327.18	257,077.00	46,823.21	187.18	-	(171,836.77)	(13.00)	456,564.80
People's United Bank	138,697.22	-		200.59	-	(40,475.47)	(0.20)	98,422.14
People's United Bank	146.45	0.09		0.01		(146.45)	(0.10)	(0.00)
NH PDIP Accounts	-							
1 General Fund	31,946.10		5,000.11	3.79				36,950.00
2 Conservation Commission Fund	18,863.17		6,433.90	3.49		(3,808.70)		21,491.86
34 Rt. 3 Corridor Study	967.99							967.99
50 Conservation Current Use Fund	431,122.26			44.97		(9,815.00)		421,352.23
58 Sawyer Farms	167.55							167.55
61 Henault Driveway	1,247.26							1,247.26
112 Industrial Park Road Improvement	174,960.38			18.63				174,979.01
114 Verizon Wireless Tower Removal	11,145.21			0.14				11,145.35
157 Jemco Road Opening Bond	5,015.48					(5,015.48)		0.00
168 1134 Hooksett Rd	13,813.42			0.19				13,813.61
170 Crawford CW Scape	12,267.01			0.14		(12,267.15)		-
171 Heritage CU Site Sur	11,613.63			0.15				11,613.78
172 SNHU Residence Hall Site	307,477.64			30.33				307,507.97
173 PSNH Landscape	36,781.42			3.78				36,785.20
174 SNHU Learning Com. Library	157,647.11			11.35		(83,704.62)		73,953.84
178 Bond Auto Landscape	4,835.13							4,835.13
181 Zannini Motor Sports	250.00							250.00
182 JK Mullikin Landscape Surety	5,000.11					(5,000.11)		-
183 SNHU W. Alice Ave Site Surety	90,095.40			7.77				90,103.17
184 Beaver Brooke Road	-		113,260.00	7.24				113,267.24
TOWN TOTALS	\$ 18,669,751.61	\$ 52,371,675.47	\$ 1,120,205.61	\$ 52,103.72	\$ (45,003,054.06)	\$ (1,049,863.22)	\$ (7,472.06)	\$ 26,153,347.07

SEWER ACCOUNTS	Balance 30-Jun-14	Receipts	Transfers In	Interest Earned	Payables	Transfer Out	Bank Charges	Balance 30-Jun-15
TD BankNorth	300,797.86	2,953,644.44	19,098.76	-	(3,137,499.68)	(31,922.27)	(545.26)	103,573.85
TD BankNorth	31,454.51	5,932.76	560.00		(6,025.00)	(31,922.27)		(0.00)
NH PDIP Account								
Sewer Capital Replacement	293,474.32			30.11				293,504.43
10 Sewer Bridge Restoration	17.16					(17.16)		-
33 Sewer Sludge Farming	18.63					(18.63)		-
46 Sewer System Development Fees	343,305.40		215,301.38	43.41				558,650.19
82 Sewer Manchester Sand & Gravel	215,289.80			13.20		(215,303.00)		0.00
110 Sewer Debt Reserve	490,118.70			49.09				490,167.79
117 Special Purposes	82,661.20		106.67	7.67				82,775.54
120 Plant Expansion Reserve	64.39					(64.39)		-
122 Penta Retainage	195,933.08			19.00				195,952.08
123 General Fund	4.87					(4.87)		0.00
127 Escrow	-		31,922.27	1.25		(25,334.76)		6,588.76
SEWER TOTALS	1,953,139.92	2,959,577.20	266,989.08	163.73	(3,143,524.68)	(304,587.35)	(545.26)	1,731,212.64

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2015

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
CEMETERY												
1900-1956	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance	Common TF	23,286.59	94.34	23,380.93	4,451.02	652.18	688.62	4,414.58	27,795.51	28,542.37
1957-1974	Head's Cemetery Trust Fund #2	Lot Maintenance	Common TF	17,828.21	71.75	17,899.96	3,410.53	499.48	526.73	3,383.28	21,283.24	21,855.08
1961	Head's Cemetery Trust Fund #3	Lot Maintenance	Common TF	8,506.28	34.21	8,540.49	1,627.42	238.51	251.48	1,614.45	10,154.94	10,427.75
2012	Other Cemeteries	Lot Maintenance	Common TF	54,605.10	231.13	54,836.23	13,861.25	1,611.31	1,698.93	13,773.63	68,608.86	70,453.02
1990	Maintenance Fund	Lot Maintenance	Common TF	78,821.86	3,897.30	82,719.16	7,889.17	2,074.51	2,096.21	7,867.47	90,586.63	93,019.94
	Total Cemetery			183,048.04	4,328.73	187,376.77	31,239.39	5,075.99	5,261.97	31,053.41	218,430.18	224,298.16
LIBRARY TRUSTS												
1932	Prescott Library Grounds	Library	Common TF	113.76	0.40	114.16	2.68	2.74	2.68	2.74	116.90	120.04
1935	McAfee Library Fund	Library	Common TF	1,137.76	3.94	1,141.70	26.71	27.46	26.71	27.46	1,169.16	1,200.57
1943	John C. Dutton Fund	Library	Common TF	1,087.36	3.76	1,091.12	25.54	26.25	25.54	26.25	1,117.37	1,147.39
1946	Frank E. Cox Fund	Library	Common TF	1,137.73	3.94	1,141.67	26.71	27.46	26.71	27.46	1,169.13	1,200.54
	Total Library Trusts			3,476.61	12.04	3,488.65	81.64	83.91	81.64	83.91	3,572.56	3,668.54
CENTRAL HOOKSETT WATER PRECINCT												
1989	CHWP New Construction-8	Water	Common CRF	186,207.88	8,090.34	194,298.22	2,362.25	2,911.09	0.00	5,273.34	199,571.56	200,767.20
1989	CHWP Repair & Replace-22	Water	Common CRF	66,520.03	3,678.68	70,198.71	743.86	1,052.64	0.00	1,796.50	71,995.21	72,426.54
1988	CHWP Source Development-20	Water	Common CRF	132,373.88	-11,669.84	120,704.04	2,358.06	2,145.72	0.00	4,503.78	125,207.82	125,957.95
1989	CHWP Standpipe Relining-26	Water	Common CRF	40,963.78	7,899.07	48,862.85	440.30	677.49	0.00	1,117.79	49,980.64	50,280.08
1989	CHWP Water Storage-2	Water	Common CRF	138,138.94	3,772.91	141,911.85	1,625.65	2,153.00	0.00	3,778.65	145,690.50	146,563.34
	Total Central Hooksett Water Precinct			564,204.51	11,771.16	575,975.67	7,530.12	8,939.94	0.00	16,470.06	592,445.73	595,995.11
HOOKSETT VILLAGE WATER PRECINCT												
1989	HVWP New Source-25	Water	Common CRF	223,476.35	-24,733.36	198,742.99	3,390.08	3,251.77	5,379.57	1,262.28	200,005.27	201,203.51
2008	HVWP Repair & Replacement-59	Water	Common CRF	62,792.24	9,493.05	72,285.29	699.54	941.82	0.00	1,641.36	73,926.65	74,369.55
1989	HVWP Tank Fund-27	Water	Common CRF	120,474.28	159.04	120,633.32	1,889.99	1,857.17	0.00	3,747.16	124,380.48	125,125.65
1989	HVWP Truck Fund-29	Water	Common CRF	6,000.00	7.83	6,007.83	26.37	91.47	0.00	117.84	6,125.67	6,162.37
1989	HVWP Water Main-5	Water	Common CRF	38,437.97	50.57	38,488.54	473.30	590.57	0.00	1,063.87	39,552.41	39,789.37
1993	HVWP Water Tank Maintenance-28	Water	Common CRF	267,392.34	351.42	267,743.76	3,002.96	4,103.88	0.00	7,106.84	274,850.60	276,497.24
	Total Hooksett Village Water Precinct			718,573.18	-14,671.45	703,901.73	9,482.24	10,836.68	5,379.57	14,939.35	718,841.08	723,147.69

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2015

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
LIBRARY CAP RESERVES												
2003	Library HVAC System Development Fund-51	HVAC System	Common CRF	6,782.81	8.92	6,791.73	83.51	104.22	0.00	187.73	6,979.46	7,021.27
Total Library Cap Reserves				6,782.81	8.92	6,791.73	83.51	104.22	0.00	187.73	6,979.46	7,021.27
SCHOOLS												
1951	HSD Construction & Equipment-23	Education	Common CRF	112,842.05	-73,093.48	39,748.57	1,256.52	1,102.38	1,963.32	395.58	40,144.15	40,384.66
2001	HSD Special Education-43	Education	Common CRF	213,344.18	280.68	213,624.86	2,619.88	3,277.77	0.00	5,897.65	219,522.51	220,837.68
2008	HSD Technology-60	Education	Common CRF	1,213.09	1.59	1,214.68	14.31	18.64	0.00	32.95	1,247.63	1,255.10
Total Schools				327,399.32	-72,811.21	254,588.11	3,890.71	4,398.79	1,963.32	6,326.18	260,914.29	262,477.44

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2015

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
TOWN												
2012	Automated Collection Equipment	Town Operations	Common CRF	10,000.00	20,039.15	30,039.15	123.14	452.16	0.00	575.30	30,614.45	30,797.86
1993	Digitized Map System CRF-13	Map System	Common CRF	23,989.00	31.56	24,020.56	295.35	368.56	0.00	663.91	24,684.47	24,832.36
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	100,000.00	50,195.94	150,195.94	775.59	2,275.80	0.00	3,051.39	153,247.33	154,165.44
2002	Emergency Radio-46	Town Operations	Common CRF	83,190.78	108.46	83,299.24	255.97	1,266.49	0.00	1,522.46	84,821.70	85,329.87
2000	Fire Airparks Bottle-37	Fire	Common CRF	132,489.94	20,200.07	152,690.01	1,448.03	2,331.35	0.00	3,780.38	156,470.39	157,407.81
2012	Fire Apparatus	Fire Apparatus	Common CRF	100,000.00	50,195.94	150,195.94	775.59	2,275.80	0.00	3,051.39	153,247.33	154,165.44
2008	Fire Cistern-40	Fire	Common CRF	20,872.20	-2,722.38	18,149.82	256.99	301.29	444.24	114.04	18,263.86	18,373.28
2009	Master Plan-61	Town Operations	Common CRF	16,575.78	-4,325.13	12,250.65	204.11	221.23	342.85	82.49	12,333.14	12,407.03
2005	N/S Hwy Feasibility Study-55	Town Operations	Common CRF	59,907.28	78.82	59,986.10	737.61	920.43	0.00	1,658.04	61,644.14	62,013.45
1998	Parks Facilities Development-12	Town Operations	Common CRF	45,935.47	15,079.74	61,015.21	428.89	927.58	0.00	1,356.47	62,371.68	62,745.35
1999	Permanent Record Archive-35	Town Operations	Common CRF	22,246.20	29.28	22,275.48	273.89	341.80	0.00	615.69	22,891.17	23,028.31
2012	Plow Dump Trucks	Plow Dump Trucks	Common CRF	160,000.00	209.56	160,209.56	1,240.93	2,447.21	0.00	3,688.14	163,897.70	164,879.62
2003	Police Computer Development-50	Computers	Common CRF	-263.34	263.34	0.00	276.92	0.23	263.32	13.83	13.83	13.91
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	0.00	62,167.52	62,167.52	0.00	1,387.91	0.00	1,387.91	63,555.43	63,936.19
1998	Revaluation-11	Town Operations	Common CRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2009	Road Impact Fee Study-62	Town Operations	Common CRF	31,937.65	42.01	31,979.66	392.21	490.69	0.00	882.90	32,862.56	33,059.44
1987	Sanitary Landfill-1	Town Operations	Common CRF	82,504.73	-3,038.41	79,466.32	122.97	1,228.50	431.16	920.31	80,386.63	80,868.23
2007	Town Building Maintenance-58	Town Operations	Common CRF	327,577.70	89,801.67	417,379.37	493.11	6,372.83	4,248.21	2,617.73	419,997.10	422,513.32
2012	Town Hall Restoration (16 Main St)	Town Hall Restoration	Common CRF	1,200.00	1,825.72	3,025.72	8.16	40.68	0.00	48.84	3,078.56	3,097.00
2006	Town-Wide Computer Development-56	Town Operations	Common CRF	22.98	0.04	23.02	0.29	0.35	0.00	0.64	23.66	23.80
1996	Town-Wide Opticom System	Emergency Vehicle Traffic Control	Common CRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2012	Upgrade Diesel Tanks & Fuel Dispenser	Upgrade Diesel Tanks & Fuel Dispenser	Common CRF	9,025.00	12.11	9,037.11	299.91	141.54	0.00	441.45	9,478.56	9,535.35
2003	W Alice Right of Way-47	Town Operations	Common CRF	23,662.26	31.13	23,693.39	291.33	363.55	0.00	654.88	24,348.27	24,494.14

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2015

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
TOWN												
	Total Town			1,250,873.63	300,230.14	1,551,103.77	8,701.99	24,155.98	5,729.78	27,128.19	1,578,231.96	1,587,887.20
HOOKSETT SEWER COMMISSION												
	2014 Plant and Composting Improvements	Capital Improvements	Common CRF	0.00	1,000,261.29	1,000,261.29	0.00	9,981.10	0.00	9,981.10	1,010,242.39	1,016,294.82
	Total Hooksett Sewer Commission			0.00	1,000,261.29	1,000,261.29	0.00	9,981.10	0.00	9,981.10	1,010,242.39	1,016,294.82
	GRAND TOTALS:			3,054,358.16	1,229,129.62	4,283,487.72	61,009.60	63,576.61	18,416.28	106,169.93	4,389,657.65	4,420,590.23

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New Hampshire
Department of
Revenue Administration

2015
MS-737

RECEIVED

MAR 24 2015

NH Dept. of Rev. Admin.
MUNICIPAL AND PROPERTY DIVISION

Budget of the Village District of Hooksett Village Water

Form Due Date: 20 Days after the Village Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: _____

For Assistance Please Contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Patricia Guiselle	
Tabitha Kimball	
John F. Ryan	
Frank Bizzarro	
MARC Minville	
Chris Morneau	
DOUGLAS R. WINTERSTEIN	
Amy Bailard	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Selectman's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0

Operating Transfers Out									
4912	To Special Revenue Fund			\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund			\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport			\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric			\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer			\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water			\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds			\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds			\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations				\$599,576	\$588,593	\$637,060	\$0	\$637,060	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Selectman's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4711	Long Term Bonds and Notes - Principal	09	\$0	\$0	\$233,846	\$0	\$233,846	\$0
4915	To Capital Reserve Fund	08	\$0	\$0	\$12,230	\$0	\$12,230	\$0
4915	To Capital Reserve Fund	07	\$0	\$0	\$17,157	\$0	\$17,157	\$0
Special Articles Recommended			\$0	\$0	\$263,233	\$0	\$263,233	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Selectman's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4332	Water Services	06	\$0	\$0	\$50,000	\$0	\$50,000	\$0
Purpose:								
Individual Articles Recommended			\$0	\$0	\$50,000	\$0	\$50,000	\$0

Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	05	\$0	\$637,060	\$637,060
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other	08, 07, 09	\$0	\$263,233	\$263,233
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0

3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06	\$0	\$50,000	\$50,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$0	\$950,293	\$950,293

Budget Summary				
Item	Prior Year Adopted Budget	Commissioner's Recommended Budget	Budget Committee's Recommended Budget	
Operating Budget Appropriations Recommended	\$598,576	\$637,060	\$637,060	\$637,060
Special Warrant Articles Recommended	\$36,965	\$263,233	\$263,233	\$263,233
Individual Warrant Articles Recommended	\$0	\$50,000	\$50,000	\$50,000
TOTAL Appropriations Recommended	\$636,541	\$950,293	\$950,293	\$950,293
Less: Amount of Estimated Revenues & Credits	\$636,541	\$950,293	\$950,293	\$950,293
Estimated Amount of Taxes to be Raised	\$0	\$0	\$0	\$0



MS-737 SUPPLEMENTAL SCHEDULE

ENTITY'S INFORMATION ?

Entity Type: ☐ Municipality ☒ Village

Village District:

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

1. Total recommended by Budget Committee (from MS-737):	<input type="text" value="\$637,060"/>
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes:	<input type="text"/>
3. Interest: Long-Term Bonds & Notes:	<input type="text"/>
4. Capital outlays funded from Long-Term Bonds & Notes	<input type="text"/>
5. Mandatory Assessments	<input type="text"/>
6. Total Exclusions (Line 2 + Line 3 + Line 4 + Line 5)	<input type="text"/>
7. Amount Recommended, Less Exclusions (Line 1 - Line 6)	<input type="text" value="\$637,060"/>
8. 10% of Amount Recommended Less Exclusions (Line 7 x 10%)	<input type="text" value="\$63,706"/>
Collective Bargaining Cost Items	
9. Recommended Cost Items (Prior to Meeting)	<input type="text"/>
10. Voted Cost Items (Voted at Meeting)	<input type="text"/>
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	<input type="text"/>
Mandatory Water & Waste Treatment Facilities (RSA 32:21)	
12. Amount Recommended (Prior to Meeting)	<input type="text"/>
13. Amount Voted (Voted at Meeting)	<input type="text"/>
14. Amount voted over recommended amount (Difference of Lines 12 and 13)	<input type="text"/>
15. Bond Override (RSA 32:18-a), Amount Voted	<input type="text"/>
Maximum Allowable Appropriations Voted At Meeting (Line 1 + Line 8 + Line 11 + Line 14 + Line 15)	<input type="text" value="\$700,766"/>

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

Village District of Hooksett Village Water
New Hampshire
Warrant and Budget
2015

To the inhabitants of Hooksett Village Water Precinct in the County of Merrimack in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: March 2, 2015

Time: 7:00 PM

Location: Hooksett Village Water Precinct
7 Riverside Street, Hooksett NH

Article 01:

To choose a Moderator for the ensuing year

☐ Yes ☐ No

Article 02:

To choose a Clerk for the ensuing year

☐ Yes ☐ No

Article 03:

To choose a Treasurer for the ensuing year

☐ Yes ☐ No

Article 04:

To choose a Commissioner for the ensuing five years

☐ Yes ☐ No

Article 05: Operating Budget-Village District

General Precinct Operations

To see if the village district will vote to raise and appropriate the sum of \$637,060.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 06: Appropriate from Surplus

To purchase radio read meters

To see if the Precinct will vote to raise and appropriate the sum of \$50,000.00 for the purpose of purchasing radio read meters with said funds to come from fund balance (surplus). (Recommended by Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 07: Appropriate to Capital Reserve Fund or Expendable Trust Fund From Fund Balance

Deposit 2013 Mining Revenue into Repair and Replacement Fund

To see if the Precinct will vote to raise and appropriate the sum of \$ 17,157 to be added to the Hooksett Village Water Precinct Repair and Replacement Trust Fund with said funds to come from the undesignated funds balance. Said funds represent mining revenue received in 2013 from Pike Industries. (Recommended by the Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 08: Appropriate to Capital Reserve Fund or Expendable Trust Fund From Fund Balance

Deposit 2014 Mining Revenue into Repair and Replacement Fund

To see if the Precinct will vote to raise and appropriate the sum of \$12,230.00 to be added to the Hooksett Village Water Precinct Repair and Replacement Trust Fund with said funds to come from the undesignated fund balance. Said funds represent mining revenue received in 2014 from Pike Industries. (Recommended by the Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 09: Long-Term Borrowing

State Revolving Loan

To see if the Precinct will vote to raise and appropriate the sum of \$233,846.00 for the purpose of purchasing, installing and replacing existing water meters and associated costs, to radio read water meters and to authorize the issuance of bonds or notes in accordance with the provisions of the Municipal Finance Act and to authorize the Commissioners to issue and negotiate such bonds, or notes and to determine the rate of interest thereon; additionally to participate in the State Revolving Fund(SRF RSA 486:14) for this purpose and to authorize the Commissioners to expend such monies as they become available from the Federal, State Government or Private Sources and to pass any vote relating thereto and further more to authorize the Commissioners to apply for, receive and expend Federal and State Grants. This article is contingent upon the district receiving loan forgiveness from the SRF in the amount not to exceed \$233,846.00. 2/3 majority vote required. (Recommended by the Precinct Commissioners) (Recommended by the Budget Committee)

☐ Yes ☐ No

Article 10: *

Ratify and Affirm Ordinances and By-Laws

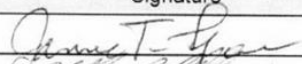

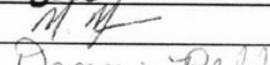
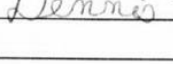

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners' written schedule of fees and changes

☐ Yes ☐ No

Article 11:

To transact any other business that may legally come before said Meeting.

☐ Yes ☐ No

Given under our hands, January 16, 2015		
We certify and attest that on or before February 10, 2015, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Hooksett Public Library and Hooksett Town Hall. All places in the said Precinct.		
Printed Name	Position	Signature
James Lyons	Chairman	
Michael Jache	Commissioner	
Leo Hebert	Commissioner	
Nicholas Haas	Commissioner	
Dennis Bell	Commissioner	

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2014-06/30/2015

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
PETERS, ARLEY TAYLOR	07/12/2014	MANCHESTER, NH	PETERS JR, WILLIAM	PETERS, ASHLEY
DEAN, ANNABEL ELIZABETH	07/14/2014	HOOKSETT, NH	DEAN, JOSIAH	CASADONA DEAN, LAUREN
ANTUONO, KATELYN ELIZABETH	07/15/2014	MANCHESTER, NH	ANTUONO JR, THOMAS	BOTTINO, TARA
WADE, URLIAH CASH	07/21/2014	MANCHESTER, NH	WADE, DILLEN	BURNLEY, KAZIAH
HAYES, LILLIAN ANYA	07/23/2014	MANCHESTER, NH	HAYES, ROBERT	HAYES, HEATHER
ROXBY, ELYSE JACLYN	07/28/2014	CONCORD, NH	ROXBY, GABRIEL	REYNOLDS, KARA
PRETORIUS, ANNETTE ELISABETH	07/28/2014	MANCHESTER, NH	PRETORIUS, HERMANUS	PRETORIUS, CHRISTINA
SHERMAN, SARAH GAIL	07/28/2014	CONCORD, NH	SHERMAN, JOEL	SHERMAN, JANEA
MANOLIS, CALVIN ANTHONY	07/31/2014	CONCORD, NH	MANOLIS, NICHOLAS	MANOLIS, COURTNEY
FOURNIER IV, DAVID JOHN	08/07/2014	CONCORD, NH	FOURNIER III, DAVID	FOURNIER, NICOLE
ROYCE, HOLLY EVELYN	08/15/2014	MANCHESTER, NH	ROYCE, MATTHEW	ROYCE, EMILY
LUDWIG, REAGAN CAROLINE	08/29/2014	MANCHESTER, NH	LUDWIG, KURT	KNIGHT, LINDSEY
RELYEA, ZACKARY XAVIER	08/31/2014	CONCORD, NH	RELYEA JR, ROBERT	RELYEA, JESSICA
SILKMAN, JONATHAN WILLIAM	09/08/2014	MANCHESTER, NH	SILKMAN, JON	ROWE, ANNE-MARIE
MUISE, PARKER JOHN	09/11/2014	CONCORD, NH	MUISE, JOHN	TRUE, DEBRA
WOOD, AVEN OLIVIA	09/16/2014	CONCORD, NH	WOOD, STEWART	WOOD, ASHLEY
LJEVAKOVIC, LEO ALAN	10/07/2014	MANCHESTER, NH	LJEVAKOVIC, ALAN	CRNALIC, SUNCICA
COTE, CHASE LEVI	10/20/2014	MANCHESTER, NH	COTE, JASON	KWATEK-COTE, JENNIFER
MORALES, AVA MARIE	10/31/2014	MANCHESTER, NH	MORALES, JOSHUA	LUMP, JESSICA
REED, LOGAN RAYMOND	11/05/2014	CONCORD, NH	REED, CODY	JALBERT, MYRNA
GUGLIELMO, BRADY LINCOLN	11/09/2014	MANCHESTER, NH	GUGLIELMO, PATRICK	GUGLIELMO, TRISHA
GAGNON, MAXTON MICHAEL	11/25/2014	MANCHESTER, NH	GAGNON, CHRISTIAN	GAGNON, MICHELLE
ZORAWOWICZ, CALLA BEA	12/08/2014	MANCHESTER, NH	ZORAWOWICZ, KYLE	ZORAWOWICZ, LAURA
ROCHELLE, CHELSEA MARIE	12/17/2014	MANCHESTER, NH	ROCHELLE, JON-RYAN	ROCHELLE, ASHLEY
BIBEAULT, KIRE VICTOR	12/20/2014	MANCHESTER, NH	BIBEAULT, ERIK	ANDERSON, APRIL
ROY, OWEN EDWARD	12/24/2014	CONCORD, NH	ROY, MICHAEL	PLUME, BRIANA
JUSIC, SAJRA	01/06/2015	MANCHESTER, NH	JUSIC, ESAD	JUSIC, MIRHADA
WEIRICH, NOVA RIVER	01/09/2015	MANCHESTER, NH	WEIRICH, KEITH	WEIRICH ROY, HEATHER
PAIGE, ETIENNE WREN	01/18/2015	MANCHESTER, NH	PAIGE, JASON	ARNOLD, LISA
GODBOUT, MAXIMUS KLAUS ADAM	02/02/2015	MANCHESTER, NH	GODBOUT III, PAUL	GODBOUT, KRISTYNA
CROTTEAU, SHAE CHRISTINA	02/03/2015	MANCHESTER, NH	CROTTEAU, ANDREW	CROTTEAU, KATIE
FAIRFIELD, ELAINA GRACE	02/07/2015	MANCHESTER, NH	FAIRFIELD, MATTHEW	CATE, ALISSA
COTE, CALLIE ANNE	03/04/2015	NASHUA, NH	COTE, RICHARD	COTE, KIMBERLY
FORD, JACOB ERNEST	03/06/2015	NASHUA, NH	FORD, SEAN	FORD, ROSEMARY
MAHONEY, THOMAS CONNOR	03/09/2015	STRATHAM, NH	MAHONEY, SCOTT	OLIVA, KATHLEEN

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2014-06/30/2015

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
SCESCKE, GEORGE STEPHEN	03/20/2015	NASHUA, NH	SCESCKE, STEPHEN	SCESCKE, ANGELA
RICHARD, VIOLET BEA	03/25/2015	CONCORD, NH	RICHARD, ANTHONY	RICHARD, ERICA
RUNNION-BAREFORD, MIKKO BENJAMIN	03/27/2015	MANCHESTER, NH	RUNNION-BAREFORD, BENJAMIN	RUNNION-BAREFORD, SHAUNA
RODRIGUEZ, BENJAMIN PHILIP	04/03/2015	MANCHESTER, NH	RODRIGUEZ, JOSEPH	RODRIGUEZ, ANDREA
CAPONE, MILA KEEFE	04/10/2015	MANCHESTER, NH	CAPONE, BRANDT	KEEFE, LARA
TITUS, KYLIE ANNABELLE	04/20/2015	MANCHESTER, NH	TITUS, JASON	TITUS, CHRISTINE
MCINTEAR, HADASSAH NICOLE	04/23/2015	MANCHESTER, NH	MCINTEAR, JOHN	MCINTEAR, SARAH
HEBERT, LAURENCE MAXWELL	04/24/2015	MANCHESTER, NH	HEBERT JR, MICHAEL	AMIRALTY, SHY-ANNE
DISTEFANO, ADDISON MACKENZIE	04/24/2015	DERRY, NH	DISTEFANO, BRIAN	DISTEFANO, CARRIE
MARTIN, CHRISTIAN LAWRENCE	05/01/2015	MANCHESTER, NH	MARTIN, DAVID	PAQUETTE, ALEXIS
DAWSON, ISEBELLA BRITTANY	05/19/2015	CONCORD, NH	DAWSON JR, BRIAN	DAWSON, CINTHIA
GOTT, SAMUEL PATRICK	05/19/2015	MANCHESTER, NH	GOTT, MICHAEL	GOTT, KEELY
MAGNUSON, SAVANNAH ROSE	05/28/2015	CONCORD, NH	MAGNUSON, CODY	DEARBORN, SKYLA
LACROIX, CREDANCE DANIEL	06/17/2015	MANCHESTER, NH	LACROIX, CHRISTOPHER	LACROIX, DANIELLE
SAMARAS, DIMITRIOS AUGUSTUS	06/19/2015	MANCHESTER, NH	SAMARAS, CHRISTOPHER	SAMARAS, JACQUELINE
MCLAUGHLIN, ANDERS IRVING	06/29/2015	EXETER, NH	MCLAUGHLIN, PATRICK	MCLAUGHLIN, JOANNE

Total number of records 51

07/28/2015



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

07/01/2014 - 06/30/2015

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MULLEN, PAUL	07/03/2014	HOOKSETT	MULLEN, JOSEPH	KELLY, MADELINE	N
BOTSFORD SR, DONALD	07/08/2014	MANCHESTER	BOTSFORD, ARTHUR	SANBORN, EDNA	Y
ROLLINS, ORVIS	07/09/2014	HOOKSETT	ROLLINS, ARTHUR	BELL, HATTIE	N
ROBITAILLE, ANTONIO	07/21/2014	MERRIMACK	ROBITAILLE, JOSEPH	FORTIN, DONALDA	N
ALTON, LILLIAN	08/03/2014	EPSOM	CAMPBELL, JOSEPH	ST GERMAIN, LENA	N
DELSORDO, JOSEPHINE	08/04/2014	MANCHESTER	ROMANO, ANTONIO	BUCELLATI, ANNA	N
GRUBER, ERIC	08/13/2014	MANCHESTER	GRUBER, JACOB	SCHOEPS, PEARL	N
KANLIS, JOHN	08/15/2014	DERRY	KANLIS, STEVEN	KRIDERAS, ARETE	Y
GARVIN, HOWARD	08/20/2014	MANCHESTER	GARVIN, CHARLES	DAWSON, OMEIDA	Y
PUGLISI, MICHAEL	08/31/2014	MERRIMACK	PUGLISI, JOSEPH	HARRINGTON, JOAN	N
FLYNN, MICHAEL	09/13/2014	HOOKSETT	FLYNN, JAMES	KILEY, MARCIA	N
KERIAZES, JOANNA	09/16/2014	HOOKSETT	KERIAZES, ANDREW	ZEKOS, VASILIKE	N
SHARGO, KYLE	09/23/2014	MANCHESTER	SHARGO, WILLIAM	KULIFAI, ROBIN	N
WILLARD, ROBERT	09/25/2014	HOOKSETT	WILLARD, JOHN	RIXHAM, NELLIE	N
NAVARRO, GUADALUPE	09/28/2014	MANCHESTER	MAGLALANG, HIPOLITO	CRUZ, FRANCESCA	N
NEPVEU, CONSTANCE	10/02/2014	MANCHESTER	TOWLE, HERBERT	BEAN, LOUISE	N
ZIMBRAN, COREL	10/03/2014	MANCHESTER	ZIMBRAN, IOAN	UNKNOWN, UNKNOWN	N
POWERS III, ROBERT	10/09/2014	MANCHESTER	POWERS JR, ROBERT	BERDINIA, PATRICIA	Y

07/28/2015



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

07/01/2014 - 06/30/2015

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DEADY, FRANCES	11/29/2014	MANCHESTER	STEEVES, RUSSELL	O'BLENIS, LENA	N
NAY, SUSAN	11/29/2014	MANCHESTER	SADOWSKI, JOSEPH	O'ROURKE, ALICE	N
GARDNER, RICHARD	12/06/2014	MERRIMACK	GARDNER, VIVIEN	SMITH, ROBERTA	Y
PUGLIA, LITO	12/06/2014	MERRIMACK	PUGLIA, GIOVANNI	MAIELLO, CONCETTA	Y
WENTRUP, HANS	12/06/2014	BOSCAWEN	WENTRUP, GUNTHER	BREVES, RUDNA	N
RESTALLI, ROCCO	12/07/2014	MANCHESTER	RESTALLI, RALPH	PARKER, GAIL	N
HALE, DEBRA	12/17/2014	HOOKSETT	BROOKS, RICHARD	ALEXINA, HELEN	N
GELINAS, RENEE	12/27/2014	CONCORD	HEBERT, DONALD	CLOUTIER, CLAIRE	N
POTTER, JANE	12/29/2014	MERRIMACK	SEYMOUR, JAMES	PROUTY, GRACE	N
RODGERS, PATRICIA	01/17/2015	MANCHESTER	BRUNGOT, MELVIN	UNKNOWN, JEAN	N
SMITH, BARBARA	01/19/2015	MANCHESTER	THOMSON, WILLIAM	ROSS, MARION	N
DONATI, JOSEPH	02/03/2015	MERRIMACK	DONATI, DONATO	GIANINNI, OTTAVIA	Y
DUCHARME, SHANE	02/13/2015	MANCHESTER	DUCHARME, DAVID	PIKE, MARYANN	N
KESSLER, BARBARA	02/16/2015	MERRIMACK	SCALISE, JOSEPH	ROSSI, MARY	N
HEBERT, LEO	02/17/2015	HOOKSETT	HEBERT, THOMAS	BAILLARGEON, JEANNETTE	Y
LANDRY, MARTIN	02/19/2015	HOOKSETT	LANDRY, ADRIEN	CARON, NOELLA	N
FELCH, SHEILA	02/21/2015	MANCHESTER	LANDERS, DAVID	MCJURY, IRENE	N
ROSCOE, FLORENCE	03/07/2015	BEDFORD	ENRIGHT, LLOYD	FORREST, MARY	N

07/28/2015



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

07/01/2014 - 06/30/2015

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SCOLLY, EDNA	03/12/2015	HOOKSETT	HUMPHREY, WARREN	REXFORD, HELEN	N
DUSSEAUT SR, PAUL	03/13/2015	MANCHESTER	DUSSEAUT, ALFRED	GOUPIL, MARIANNE	N
MURRAY, MADELEINE	03/16/2015	MANCHESTER	THIBEAULT, WILLIE	DIONNE, GRAZIELLA	N
MARSHALL, JAMES	03/16/2015	BEDFORD	MARSHALL, JAMES	ENBERG, EVELYN	Y
DUCHARME, TIFFANIE	03/22/2015	HOOKSETT	DUCHARME JR, ROBERT	HAZZARD, HEIDI	N
WHITE, PRISCILLA	03/24/2015	HOOKSETT	MICHAUD, FERDINAND	LABONTE, MARIE	N
NADEAU, BUSABA	04/16/2015	MANCHESTER	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
SALEM, RUTH	04/17/2015	MANCHESTER	BIRMINGHAM, JOSEPH	MARR, SARAH	U
PAYNE, SANDRA	04/22/2015	MANCHESTER	PETERS, ROSS	BULLEY, DOLLIE	N
CROSSMAN, CAREY	04/22/2015	HOOKSETT	CROSSMAN, HAROLD	STEVENS, MARJORIE	Y
THOMPSON, COLEEN	05/05/2015	MANCHESTER	THOMPSON, DARWIN	MCGRADY, MAXINE	Y
SLIVA, DANICE	05/20/2015	MANCHESTER	GILPATRICK, RAYMOND	JENNESS, VIOLET	N
ASHBURNER, RONALD	05/23/2015	CONCORD	ASHBURNER, GORDON	SIMONEAU, JEANNETTE	N
BEAUCHEMIN, ROBERT	05/24/2015	DEERFIELD	BEAUCHEMIN, EMILE	DESPINS, CECILE	Y
EVERETT, NATALEE	05/28/2015	CONCORD	WOOLFOLK, JAMES	KILBOURNE, AMY	N
ANDERSON, SANDRA	06/05/2015	CONCORD	COLE, BERNARD	PAIGE, ELEANOR	N
ROY, ROSE	06/09/2015	HOOKSETT	CHAPUT, ANTONIO	LEMIERE, GERMAINE	N
DALLMANN, WILLIAM	06/10/2015	MANCHESTER	DALLMANN, HAROLD	WEGNER, MARGARET	Y

07/28/2015



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

07/01/2014 - 06/30/2015

--HOOKSETT, NH --

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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MALETTE, DOLORES	06/19/2015	MANCHESTER	LINSKY, MICHAEL	ANDERSEN, ESTHER	N
THOMPSON, REBECCA	06/27/2015	HOOKSETT	RUSSELL, RODNEY	SHAW, VIRGINIA	N

Total number of records 56

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

07/01/2014 - 06/30/2015

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DERBY, MARK S HOOKSETT, NH	MOONEY, MAUREEN C MERRIMACK, NH	MERRIMACK	MERRIMACK	07/12/2014
VOTOUR, TIMOTHY E HOOKSETT, NH	SETTIPANE, NICOLE M HOOKSETT, NH	HOOKSETT	NASHUA	07/25/2014
HARTLEY, JILLIAN M HOOKSETT, NH	JOYCE, SEAN R LOWELL, MA	SALEM	SANDOWN	08/01/2014
BOWSER, JASON M HOOKSETT, NH	FREDERICK, JENNIFER M HOOKSETT, NH	HOOKSETT	WINDHAM	08/01/2014
RYAN, JAMES J HOOKSETT, NH	VARGAS, AMANDA R HOOKSETT, NH	HOOKSETT	FRANCESTOWN	08/02/2014
FORTIN, JARRETT J HOOKSETT, NH	WILDES, ASHLEY N MANCHESTER, NH	HOOKSETT	HUDSON	08/31/2014
GUERRIER, KENDRICK S HOOKSETT, NH	LAROCHELLE, ASHLEY L HOOKSETT, NH	HOOKSETT	BRISTOL	09/20/2014
DUTILE, RICHARD R HOOKSETT, NH	MACKIE, MARSHA L HOOKSETT, NH	HOOKSETT	HOOKSETT	09/22/2014
LACASSE, DAVID C HOOKSETT, NH	SCARNEO, COLLEEN E HOOKSETT, NH	HOOKSETT	HOOKSETT	09/27/2014
DUHAIME, CHRISTOPHER D HOOKSETT, NH	STRINGFELLOW, JADE A HOOKSETT, NH	HOOKSETT	DOVER	09/27/2014
GOLDNER, EVAN S HOOKSETT, NH	PRATT, KRISTEN M HOOKSETT, NH	HOOKSETT	MEREDITH	09/27/2014

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

07/01/2014 - 06/30/2015

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ANTUONO JR, THOMAS A HOOKSETT, NH	BOTTINO, TARA L HOOKSETT, NH	HOOKSETT	DERRY	10/04/2014
LAVISKA, CORY S HOOKSETT, NH	CASTILLO PIEDRA, MILAGROS HOOKSETT, NH	HOOKSETT	PORTSMOUTH	10/04/2014
ROSA, ROBERT G HOOKSETT, NH	LANSEIGNE, ALYSSA Y HOOKSETT, NH	CANDIA	CANDIA	10/11/2014
CHASE, JAMES G MANCHESTER, NH	BOUCHARD, AMY M HOOKSETT, NH	HOOKSETT	ALTON	10/11/2014
SWEENEY, KEVIN P HOOKSETT, NH	CLAPP, YVETTE L HOOKSETT, NH	CONCORD	HOOKSETT	10/12/2014
DOWNER, TIMOTHY M HOOKSETT, NH	MAHONEY, KAITLYN A HOOKSETT, NH	HOOKSETT	MANCHESTER	10/24/2014
GIANETTI, ANGELA R HOOKSETT, NH	KILEY, MATTHEW D WINCHESTER, MA	LONDONDERRY	AMHERST	10/24/2014
ONEILL, MICHAEL J HOOKSETT, NH	ST PETER, CAITLYN R HOOKSETT, NH	HOOKSETT	HUDSON	10/31/2014
FLAGG JR, STEVEN R HOOKSETT, NH	BRISCOE, DINA M HOOKSETT, NH	HOOKSETT	SANBORNTON	12/13/2014
SHEA JR, DAVID J HOOKSETT, NH	MERCER, STEPHANIE R HOOKSETT, NH	DERRY	SANDOWN	12/21/2014
TIBBETTS, CHAD M HOOKSETT, NH	BROWN, KRISTIN A HOOKSETT, NH	HOOKSETT	MANCHESTER	02/14/2015

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

07/01/2014 - 06/30/2015

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ARNOLD, MICHAEL J HOOKSETT, NH	GOULD, KRYSTLE M HOOKSETT, NH	HOOKSETT	BEDFORD	03/11/2015
BELANGER, SHANE A HOOKSETT, NH	GILBERT, SHEENA M HOOKSETT, NH	HOOKSETT	PLYMOUTH	04/05/2015
GILL, NORMAN R HOOKSETT, NH	SALIBA, MURIEL F HOOKSETT, NH	HOOKSETT	HOOKSETT	05/10/2015
WILSON, MATTHEW D HOOKSETT, NH	WALSER, BRIANNE R HOOKSETT, NH	HOOKSETT	DERRY	05/15/2015
MICHAUD, SCOTT L HOOKSETT, NH	KARWACKI, ABIGAIL L HOOKSETT, NH	HOOKSETT	PLYMOUTH	05/23/2015
HILL, MICHAEL A ALLENSTOWN, NH	HARTIGAN, DANIELLE C HOOKSETT, NH	HOOKSETT	HUDSON	05/29/2015
BATES, MICHAEL K HOOKSETT, NH	BIBEAU, MICHELLE C HOOKSETT, NH	HOOKSETT	DERRY	06/06/2015
THOROUGHGOOD, KEVIN M HOOKSETT, NH	GALLAGHER, MELISSA L HOOKSETT, NH	HOOKSETT	CONCORD	06/13/2015
CARR, EDWARD T HOOKSETT, NH	SCHOFIELD, KELLY M HOOKSETT, NH	HOOKSETT	CHICHESTER	06/14/2015
HANNA, JOHN D HOOKSETT, NH	BHUTTO, NATALIE M HOOKSETT, NH	HOOKSETT	HAMPTON	06/27/2015
TILBE, JUSTIN M HOOKSETT, NH	WOODS, KATELYN J HOOKSETT, NH	HOOKSETT	WINDHAM	06/28/2015

Total number of records 33

Churches and Civic Groups

Churches

Bethel Christian Fellowship (www.bethelchristianfellowshipnh.com)	206 Whitehall Road	669-6712
Church of the Nazarene	7 Silver Avenue	627-2971
Congregational Church of Hooksett	5 Veteran's Drive	485-9009
Emmanuel Baptist Church (www.emmanuelbaptistchurch.com)	14 Mammoth Road	668-6473
Trinity Full Gospel	16 Highland Street	622-2851
Crosspoint Church	21 Londonderry Turnpike	622-6026
Harvest Baptist Church	361 Hackett Hill Road	627-2633
Holy Rosary Catholic Church	21 Main Street	485-8567

Civic Groups

American Legion Post #37	Tony Burdo	485-7781
Amoskeag Rowing Club	Information	668-2130
Boy Scout Troop 292	Jeff Scott, Scoutmaster	587-0658
Clothing Bank c/o Hooksett Happy Helpers	Bernadette Chevrette	485-4071
Cub Scout Pack 292	John Danforth	485-5572
Friends of Hooksett Library	Heather Rainier	485-6092
Fun in the Sun	c/o Parks & Rec	668-8019
Garden Club	Doris Sorel	622-5880
Girl Scouts	Robin Boyd	623-3941
Historical Society	Jim Sullivan	485-4951
Hooksett Grange	Bernadette Chevrette	485-9448
Hooksett Youth Athletic Association	Stacy Howe	759-6793
Hooksett-ites – Senior Group	Walter Chase	485-3616
Kiwanis Club of Hooksett	Fred Bishop	625-1555
Lions Club	Wayne Gehris	627-4662
Old Home Day	Carrie Hyde	785-6639
Retired & Senior Volunteer Program	Merrimack County	228-1193
Robie's Country Store Preservation Corp.	Robert Schroeder	485-3881
Salvation Army	Mary Farwell	485-5217

Hooksett School District Annual Report

2014-2015 Annual School Reports

2015-2016 School Warrant and Budget

OFFICERS OF THE HOOKSETT SCHOOL DISTRICT FOR THE 2014-2015 SCHOOL YEAR

Moderator

Don Riley (As of June 30-Becky Berk)

Clerk

Lee Ann Moynihan

Treasurer

Frank Bizzarro

School Board members as of June 30, 2014

Joanne McHugh, Chair	Term Expires 2015
Amy Boilard, Vice Chair	Term Expires 2017
Todd Lizotte, Clerk	Term Expires 2016
Mike Berry	Term Expires 2017
John Lyscars	Term Expires 2016
David Pearl.....	Term Expires 2015
James Sullivan	Term Expires 2017

School Board members as of June 30, 2015

Mike Berry, Chair	Term Expires 2017
Amy Boilard, Vice Chair	Term Expires 2017
Allan Whatley, Clerk	Term Expires 2016
John Lyscars.....	Term Expires 2016
James Sullivan.....	Term Expires 2017
Kara Salvas	Term Expires 2018
D. Phil Denbow.....	Term Expires 2018

Superintendent of Schools

Charles P. Littlefield, Ed.D.

Assistant Superintendent of Schools

Mrs. Margaret W. Polak

Business Administrator

Mrs. Karen F. Lessard

Administrative Office

School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

The Hooksett School District is an Equal Opportunity Employer

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	2	\$13,787,888	\$14,340,257	\$14,725,305	\$0	\$14,723,305	\$0
1200-1299	Special Programs	2	\$4,938,523	\$5,114,772	\$5,090,094	\$0	\$5,090,094	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	2	\$101,633	\$120,962	\$129,618	\$0	\$129,618	\$0
1500-1599	Non-Public Programs	2	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	2	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	2	\$1,456,342	\$1,527,140	\$1,780,031	\$0	\$1,780,031	\$0
2200-2299	Instructional Staff Services	2	\$481,338	\$520,252	\$514,666	\$0	\$514,666	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	2	\$165,999	\$96,720	\$122,949	\$0	\$122,949	\$0
Executive Administration								
2320 (310)	SAU Management Services	2	\$519,214	\$594,189	\$586,047	\$0	\$586,047	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	2	\$1,046,691	\$1,131,867	\$1,237,989	\$0	\$1,237,989	\$0
2500-2599	Business	2	\$16,513	\$13,125	\$19,635	\$0	\$19,635	\$0
2600-2699	Plant Operations and Maintenance	2	\$1,496,526	\$1,813,491	\$1,593,935	\$0	\$1,593,935	\$0
2700-2799	Student Transportation	2	\$1,157,635	\$1,344,860	\$1,375,393	\$0	\$1,305,393	\$0
2800-2999	Support Service, Central and Other	2	\$219,092	\$267,188	\$321,287	\$0	\$321,287	\$0
Non-Instructional Services								
3100	Food Service Operations	2	\$581,038	\$649,361	\$631,336	\$0	\$631,336	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition	2	\$0	\$1	\$1	\$0	\$1	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0

4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	2	\$13,222	\$13,164	\$13,164	\$13,164	\$0	\$13,164	\$0
Other Outlays									
5110	Debt Service - Principal	2	\$1,035,000	\$1,035,000	\$1,035,000	\$1,035,000	\$0	\$1,035,000	\$0
5120	Debt Service - Interest	2	\$476,653	\$431,630	\$385,055	\$385,055	\$0	\$385,055	\$0
Fund Transfers									
5220-5221	To Food Service	2	\$78,959	\$100,000	\$93,000	\$93,000	\$0	\$93,000	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	2	\$0	\$1	\$1	\$1	\$0	\$1	\$0
5252	To Expendable Trusts/Fiduciary Funds	2	\$0	\$1	\$1	\$1	\$0	\$1	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	2	\$11,498	\$30,000	\$25,000	\$25,000	\$0	\$25,000	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$27,583,674	\$30,133,981	\$30,679,507	\$30,679,507	\$0	\$30,607,507	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Committee's Appropriations Ensuing FY (Recommended)	Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
Special Articles Recommended								

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Committee's Appropriations Ensuing FY (Recommended)	Committee's Appropriations Ensuing FY (Not Recommended)
2600-2699	Plant Operations and Maintenance	4	\$0	\$0	\$65,000	\$0	\$65,000	\$0
	Purpose:							
5230-5239	To Capital Projects	5	\$0	\$0	\$95,500	\$0	\$95,500	\$0
	Purpose:							
Individual Articles Recommended								
			\$0	\$0	\$160,500	\$0	\$160,500	\$0

Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	2	\$15,000	\$24,300	\$24,300
1400-1449	Transportation Fees	2	\$15,000	\$20,000	\$20,000
1500-1599	Earnings on Investments	2	\$350	\$350	\$350
1600-1699	Food Service Sales	2	\$472,109	\$454,836	\$454,836
1700-1799	Student Activities		\$0		\$0
1800-1899	Community Service Activities		\$0		\$0
1900-1999	Other Local Sources	2	\$400,000	\$109,500	\$109,500
State Sources					
3210	School Building Aid	2	\$330,172	\$310,500	\$310,500
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	2	\$294,064	\$275,000	\$275,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	2	\$7,250	\$6,500	\$6,500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	2	\$225,000	\$235,000	\$235,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	2	\$170,000	\$170,000	\$170,000
4570	Disabilities Programs	2	\$300,000	\$325,000	\$325,000
4580	Medicaid Distribution	2	\$160,000	\$165,000	\$165,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Reserve Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$78,118	\$0	\$0
5252	Transfer from Expendable Trust Funds	2	\$0	\$0	\$0

5253	Transfer from Non-Expendable Trust Funds			\$0	\$0	\$0
5300-5699	Other Financing Sources			\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)			\$0	\$0	\$0
9998	Amount Voted from Fund Balance			\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes			\$234,506	\$0	\$0
Total Estimated Revenues and Credits				\$2,701,569	\$2,095,986	\$2,095,986

Budget Summary				
Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year	
Operating Budget Appropriations Recommended	\$30,133,982	\$30,679,507		\$30,607,507
Special Warrant Articles Recommended	\$0	\$95,500		\$95,500
Individual Warrant Articles Recommended	\$0	\$65,000		\$65,000
TOTAL Appropriations Recommended	\$30,133,982	\$30,840,007		\$30,768,007
Less: Amount of Estimated Revenues & Credits	\$2,701,569	\$2,095,986		\$2,095,986
Estimated Amount of State Education Tax/Grant		\$3,872,340		\$3,872,340
Estimated Amount of Taxes to be Raised for Education		\$24,871,681		\$24,799,681

**SCHOOL ADMINISTRATIVE UNIT #15 SALARIES
FISCAL YEAR 2014-2015**

Superintendent of School's Salary Break by District share for the 2014-2015 fiscal year:								Assistant Superintendent of School's Salary Breakdown by District share for the 2014-2015 fiscal year:							
District	Percentage	Amount						District	Percentage	Amount					
Auburn	25.84	\$30,749.60						Auburn	25.84	\$26,571.55					
Candia	16.23	\$19,313.70						Candia	16.23	\$16,689.48					
Hooksett	57.93	\$68,936.70						Hooksett	57.93	\$59,570.03					
		\$119,000.00								\$102,831.06					
Hooksett School District Enrollment Data															
											K-8	9-12	K-12		
Year	K	1	2	3	4	5	6	7	8		Total	Total	Total		
98/99	106	146	138	145	159	144	143	147	131		1,259	466	1,725		
99/00	109	149	158	139	153	170	157	147	154		1,336	512	1,848		
00/01	149	156	166	157	156	152	176	157	150		1,419	556	1,975		
01/02	107	193	147	158	162	151	156	179	153		1,406	541	1,947		
02/03	119	147	202	144	153	163	149	155	181		1,413	591	2,004		
03/04	154	152	141	201	152	156	161	160	155		1,432	624	2,056		
04/05	115	185	161	162	205	161	159	172	163		1,483	642	2,125		
05/06	135	153	183	167	146	211	154	163	164		1,476	646	2,122		
06/07	139	172	152	180	169	139	212	159	166		1,488	647	2,135		
07/08	135	159	171	144	187	170	146	212	159		1,483	619	2,102		
08/09	127	185	160	171	151	189	167	142	197		1,489	597	2,086		
09/10	120	160	175	157	173	148	190	171	144		1,438	645	2,083		
10/11	131	144	153	174	154	160	155	192	163		1,426	611	2,037		
11/12	125	170	153	153	181	155	166	152	198		1,453	639	2,092		
12/13	108	151	167	151	150	187	157	169	154		1,394	686	2,080		
13/14	121	134	166	174	156	151	179	157	170		1,408	620	2,028		
14/15	115	152	141	163	170	155	155	178	150		1,379	650	2,029		
Hooksett Statistical Report as of October 1, 2014															
Number of Half Days in Session						360		Percent of Attendance				96			
Total District Enrollment						1,379		Avg. Student Daily Membership				1,260			
Capital Reserve Fund Activity															
Fiscal Year		Beginning								Ending					
Ending		Balance				Income				Interest		Expenditures		Balance	
June 30, 2015		\$114,098.57				\$0.00				\$1,217.25		75,171.67		\$40,144.15	
Expendable Trust Fund															
Fiscal Year		Beginning								Ending					
Ending		Balance				Income				Interest		Expenditures		Balance	
Special Education															
June 30, 2015		\$215,964.06				\$0.00				\$3,558.45		\$0.00		\$219,522.51	
Technology															
June 30, 2015		\$1,227.40				\$0.00				\$20.23		\$0.00		\$1,247.63	

**HOOKSETT SCHOOL DISTRICT
SPECIAL EDUCATION EXPENDITURES
Per RSA 32:11-a**

Function Description	Function	Actual Cost	Actual Cost	Budgeted
Expenses	Code	2012 - 2013	2013 - 2014	2014 - 2015
Special Education Costs	1200	\$ 4,696,832.32	\$ 4,748,242.38	\$ 5,914,746.45
Psychological Services	2140	181,759.40	229,277.33	215,848.06
Speech/Audiology Services	2150	341,958.99	389,168.58	412,570.70
Therapy and Contracted Services	2160	140,300.94	165,630.77	165,219.00
Transportation	2700	277,299.27	353,463.26	318,000.00
IDEA Federal Funds		<u>311,206.73</u>	<u>304,072.65</u>	<u>300,000.00</u>
Total Expenditures		<u>\$ 5,949,357.65</u>	<u>\$ 6,189,854.97</u>	<u>\$ 7,326,384.21</u>
Revenues				
Medicaid		\$ 202,171.35	\$ 185,962.82	\$ 160,000.00
Tuitions		19,131.00	16,753.00	15,000.00
Catastrophic Aid		276,082.67	291,300.64	294,064.00
IDEA Federal Funds		<u>311,206.73</u>	<u>304,072.65</u>	<u>300,000.00</u>
Total Revenues		<u>\$ 808,591.75</u>	<u>\$ 798,089.11</u>	<u>\$ 769,064.00</u>

**HOOKSETT SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 6th day of February 2015, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 7. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 7 shall be conducted by official ballot to be held on the 10th day of March 2015. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

- (1) To choose the following school district officers:
 - a) Two School Board Members 3-year term
 - b) One School Board Member 1-year term
 - c) School District Treasurer 1-year term
 - d) School District Clerk 1-year term
 - e) School District Moderator 1-year term
- (2) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$30,791,341? Should this article be defeated, the default budget shall be \$30,757,659, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board 3-2-0) (Recommended by the Budget Committee 4-2-1)
- (3) Shall The Hooksett School District vote to approve a tuition agreement with Pinkerton Academy for the education of some of Hooksett's high school students, which provides for a 10-year term beginning on July 1, 2016 that will automatically be extended for an additional five years every five years unless notice of an intent not to extend the agreement is provided by one of the parties, and further calls for Hooksett to agree that beginning in the 4th year of the agreement (that is, during the school year 2019-2020), the District will commit to a minimum financial enrollment set as the average percentage of its 8th grade students who enroll as 9th graders in the Academy in the years 2016-2017, 2017-2018, and 2018-2019; such minimum financial enrollment percentage will thereafter remain fixed for the duration of the Agreement, unless the parties otherwise mutually agree to a change, and for Hooksett to pay tuition based on Pinkerton's operating costs per high school student in an amount equal to tuition charged to other Pinkerton sending districts, and for a Hooksett resident to be appointed as a member of Pinkerton Academy's Board of Trustees; and further to authorize the School Board to take such other and further actions as are necessary to carry the tuition agreement into effect, including the adoption of minor amendments to the agreement from time to time during its term, without further action by the School District meeting? (School Board 3-3-1)

- (4) Shall the Hooksett School District vote to raise and appropriate the sum of \$65,000 for the purpose of replacing the upper parking lot at the David R. Cawley Middle School. (Recommended by the School Board 5-1-0) (Recommended by the Budget Committee 8-2-0)
- (5) Shall the Hooksett School District vote to raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990. NOTE: This is the first payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board 5-1-0) (Recommended by the Budget Committee 9-1-0)
- (6) Shall the Hooksett School District vote to authorize the School Board to convey part of the land on which the Hooksett Memorial School is situated, consisting of approximately 7 acres, on the far westerly side of the parcel, to the Town of Hooksett, on such terms and conditions as the School Board shall determine are in the best interest of the District. (This land will be used by the Hooksett Wastewater Department for the further expansion of the wastewater treatment facility). (Recommended by the School Board 4-2-0)
- (7) Are you in favor of changing the terms of the School District Clerk, Moderator and Treasurer from one year to two years, beginning with the terms of the School District Clerk, Moderator and Treasurer to be elected at next year's regular School District Meeting? (Recommended by the School Board 6-0-0)

Given under our hands and seal at said Hooksett, New Hampshire, this _____ day February, 2015.

Joanne McHugh, Chair
Amy Boilard, Vice Chair
Todd Lizotte, Clerk
David Pearl
Mike Berry
James Sullivan



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hooksett School District
Hooksett, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of Hooksett School District as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and aggregate remaining fund information of Hooksett School District as of June 30, 2014, and the respective changes in financial position, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 11) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 32) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to

***Hooksett School District
Independent Auditor's Report***

be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett School District's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining schedules, individual schedules, and Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining schedules, individual schedules, and Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated March 24, 2015 on our consideration of the Hooksett School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hooksett School District's internal control over financial reporting and compliance.

Sheryl A. Platt, CPA

March 24, 2015

PLODZIK & SANDERSON
Professional Association

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION

Unofficial

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION MINUTES Cawley Middle School Monday, February 06, 2015

CALL TO ORDER

Moderator, Rebecca (Becky) Berk called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 7:02 PM.

Dillan Durazzano led the Pledge of Allegiance.

ATTENDANCE

School Board Members: Joanne McHugh, Chair, Michael Berry, Amy Boilard, Todd Lizotte, John Lyscars, David Pearl and James Sullivan.
Staff: Superintendent Dr. Charles (Phil) Littlefield, Assistant Superintendent Marge Polak. And Business Administrator K. Lessard
School Staff: Principals: Andrew Bairstow, Stephen HARRISES and Matthew Benson
Director of Student Services Christine Gialousis, Media Director Justine Thain and School District Attorney.

Moderator, Rebecca (Becky) Berk
School District Clerk, Lee Ann Moynihan
Registered voters – approximately 70 in attendance

PROOF OF POSTING

Proof of posting was provided by the Superintendent Littlefield.

The Moderator introduced the members of the School Board in Attendance as well as the SAU and School Staff.

A general overview of the rules and procedures were given by the Moderator and available in writing at the entrance to the meeting.

BUSINESS

Moderator Rebecca (Becky) Berk read the Warrant Articles into the record:

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 6th day of February 2015, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 7. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 7 shall be conducted by official ballot to be held on the 10th day of March 2015. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

- (1) To choose the following school district officers:
 - a) Two School Board Members 3-year term
 - b) One School Board Member 1-year term
 - c) School District Treasurer 1-year term

Hooksett School District Deliberative Session
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- | | | |
|----|---------------------------|-------------|
| d) | School District Clerk | 1-year term |
| e) | School District Moderator | 1-year term |

- (2) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$30,607,507? Should this article be defeated, the default budget shall be \$30,757,659, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board 6-0-0) (Recommended by the Budget Committee)

Amy Boilard: For the 2015-16, the budget drivers are contractual wages, benefits, high School tuition and Special Education. Starting in November with the Administration, School Board, and Budget Committee the budget was reduced \$819000. This is a 2.1% increase from last year.

Trisha Korkosz: If someone is interested in adding money to the budget is now the time?

Moderator: Yes

Trish Korkosz submitted a motion to amend in writing.

Becky Berk: The intent of the motion is to make a motion to add \$116,236.44 to line 1270-which would fully fund the advance learning fund in the Hooksett School District.

Trisha Korkosz motioned to add \$116,236.44 to line 1270 to fully fund the advanced learning program in the Hooksett School. Seconded by Donna Maloney, 18 Coaker Avenue.

Trisha Korkosz: I'm asking because the ALPS program is for those students those qualify to receive this type of supplement to their education. They are the top 2% of the students. This is part of Special Ed. It is 19th on the list of disabilities. Being above average is a disability. It is not who is in or out it is about all students getting what they need when they come into this building. We pay a lot for Special Ed and these gifted and talent students need to be challenged. Hooksett supports education and should support this.

Donna Maloney: The mission statement for the Hooksett School District is to develop learners that are curious. Cutting the Alps Program doesn't improve the standards. The "No Child Left Behind" is for all children to learn at an appropriate level. It is important to support the needs of these children. Gifted students need special services so there is no loss in ability. The risk of not having this program is a detriment to the students. Cutting will suppress the growth of students that need services. The risk of not supporting advance learners is they will think that average is ok. They fail to learn important study skills and they don't stretch themselves. There are issues like High School that needs a solution. We need to support the needs of all.

Vincent Lembo, 56 Main: I would like to hear both sides of this issue. Who cut it and why?

J. McHugh: It was cut at the School Board level. I'm not going to say it was 100% in agreement but from the Board's perspective it was to arrive at a budget that was palatable and they were looking for areas to cut and this seemed to be an area. There were some Board members that felt the program was not what it should be. There remains \$80,000 in that line for the coordinator. The funds removed were teacher funds.

Jason Hyde, 36 Edgewater: Regarding the money, last year how much money was left in the budget unspent?

J. McHugh: I ask the Business Administrator for that information

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K. Lessard: \$241,500 left.

Jason Hyde: I support this program but consistently the school has done a good job of not spending all the money. The money is already there to fully fund the program without adding more money. Consistently the school has not spent what has been budgeted. Sometimes they encumber those funds to pay for things that are not in the budget and they return the balance. There is more money in the budget than they spent so I don't think you need to add money to the budget; there are already excess funds in the budget to fund it.

P. Gosselin, 10 Sargent. There are some suggestions to think outside the box and empowering teachers to give students extra work. In Bow there is an Honor option. Why are we not empowering teachers to provide this challenge? I think we can individually challenge these kids without bringing them outside the classroom.

M. Miville: The Budget Committee did not review this and viewed it as a policy of the School Board. Since the money was already removed and it was removed as a program and out of respect for the School Board we did not review it.

My impression is the School Board viewed it as a broken program and the program has been drifting away from the original intent. We are now hearing from students that are not ALPS students that those students get things that other students do not. So the SB looked at removing the money and still keeps the program to review next year.

J. Sullivan: The School Board discussed this at 2 meetings and this program was established 10 years ago. The vote was 4:3 to remove this from the budget. We have discussed evaluating the program and possibly change it or improve it. It is a program that is based on 3 tiers. Some tiers are only offered to particular populations of students. We make tough decisions. I did not support this vote but after 10 years a review was prudent.

J. McHugh: The number that Mrs. Lessard provided was the unspent money from last year for the entire budget. That line was completely spent last year

A. Whatley: What did the advance program consist of and what was different from the regular class objectives?

J. McHugh: That program was over and above class instruction. It was for students with higher ability; one at Cawley and one at Memorial. If a student excelled in math, the teachers worked with the student to move them ahead in that area. It starts at grade 3 through 8. Sometimes students went on field trips that pertained to area where students had a particular ability. There were 3 tiers. 1st was for all students, and upper tier were for students that could be challenged.

A. Whatley: How are the student selected for this program and how does this differ from the current STEM initiative?

J. McHugh: The STEM initiative is a new initiative for the district that we have been working on. Many years ago the district had a gifted and talented program. That was eliminated because it was felt we were not doing as good a job as we should at addressing the needs of the higher learner. Over the last 6-8 years, we have changed to a Middle School setting with mixed abilities and it was the Hooksett School Board that decided to go forward with an ALPS Program for students that may not be challenged as they should. When we were doing the budget, some members of the Board felt the program had lost its focus so they didn't feel it should be funded. It was the will of the Board by a 4:3 vote to remove some of these funds and leave \$80,000 for someone to head this and not teach it.

Dr. Littlefield: There are some numbers going around that are incorrect. I would like to have the Business Administrator correct those numbers; the original request, how much was cut, and how much would need to restore the program.

K. Lessard: \$204,819 – original request
 \$80,984. – cut of \$123,834

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Dr. Littlefield: The other question is the delivery of the program. The Program is modeled after Renzulli UConn. It is a 3 tier model. Tier 1 – services to individual students, 2 – to groups of students 3- whole school enrichment activities. The ALPS Program is for individuals, groups and the whole school. The four points in relation to the STEM question are Science, Technology, Engineering, and Mathematics.

I would envision in the future, as programs change, the emphasis of the ALPS program would be a shift into STEM maintaining the three Tiers but be more science, tech, engineering and math driven.

***P. Farwell motioned to call the question. Seconded
Vote unanimously in favor***

Vote on amendment

B. Berk: If this motion passes, it adds the funds to the budget but does not obligate the Board to designate the funds for ALPS.

By a Yay/Nay vote the Moderator declared the motion failed

***D. Pearl motioned to change Article 2 as follows:
Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$30,667,507. Seconded***

D. Pearl: I am proposing to add \$60,000 to the budget. If this passes, it does not obligate the Board to spend it on the Alternative Suspension Program. This program was cut during the last hours of our deliberations. I did vote to cut it at that time. I regret that vote because it was done without discussion or deliberation. We did not discuss it or give time to deliberate. Whether I support this or not; we owe it to the public to deliberate it. My intent is to put the money back and next year evaluate the program.

M. Farwell: Read a statement in support of the Alternative Suspension Program.

Jim Michaud: I am in opposition. Last year there was \$234,000 left last year and I think the School Board and the Administration can move money around and still do this program. They can also spend money this year on next year's program.

J. McHugh: There was a commitment made by the Board that they would return as a good faith gesture, money to the town.

B. Berk: Even if those funds were to be used it would be a one-time expense or purpose. Not for personnel.

Jim Michaud: Yes you could purchase an item this year as a one time that would free up money for next year.

Dr. Littlefield: That is partially true, the prohibition is you couldn't purchase something that is next year's need and used next year this year. It would have to be for this year. It is legal but it is a slippery slope and this Board will not allow it unless it is an emergency.

M. Miville: It is my understanding that the Superintendent offered this reduction to the Board. Regardless of the time dedicated by the Board in discussion, it was approved by the Board. The students have a choice as to whether to attend the program. Most students choose not to attend and that I believe is why the Superintendent cut this. Only 27 students participate in a year for \$60,000. This person has been moved to other position when not busy like helping with Special Ed.

J. Lycars: Clarification, on January 20th, for 2014-15 there were 27 total students at that point suspended. The number that attended this program was actually 6. In review, I feel comfortable

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supporting the Superintendent's recommendation. The person doing this job can be utilized doing other functions. I don't support this motion.

Diane Casey: I am a parent of student has gone through this program. My son was an excellent student at Cawley and went to Central. This program provided my son the ability to graduate. He had to attend this program. I didn't know about the program until my son had two suspensions. We need to improve communication.

Beth Hamilton: I think this program is important as a parent who had a child that utilized this program I have a child that is now working and function. Not all parents can be home for their children and this program is important.

Barbara Brennan: Five years ago, I wrote a letter in support of Bethany when they wanted to reposition her to town hall. It was perfect because it gave her the ability to work with Joy Buzzell in Family Services. In the food pantry I have seen what this program has been for the community. Those students have done community services for the Food Pantry, the Kids Klost, the Christmas Program, and helping with shoveling at the Town Hall. They are utilized to help the community. Whenever I have interacted with these kids, they are learning and I appreciate the program and that they are in good hands rather than at home not being supervised. Cutting this program is not the answer. Bethany is a very passionate person and every child matters to here. No child is left behind when it comes to Bethany and she supports every child in this community. Think about if it was your child, where would you want your child to be?

B. Berk asked the speakers to not make this a personal issue and keep it a budget issue.

A. Whatley: The Juvenile system in Laconia that had repeat offenders causing cost to the community created a task force to evaluate the students and determine why they were not successful. The major reason was because they couldn't achieve in a conventional education setting. When we saw this and developed a program to help them achieve, as a result of that program, we cut down the number of repeat offenders by 90%.

Brittney Hamilton: I have a learning disability. It is also for people who need help with learning not just for those that got suspended. It provides a place for kids to go to get the education they need.

Dr. Littlefield: It is great to hear feedback regarding that program. I was the Superintendent in Methuen Massachusetts and the coordinator was a student there. It has nothing to do with the program or the quality of the program. I don't believe that the taxpayer has a bottomless pocket. During the course of the budget development the Board had set, or come to closure on the budget. In the interim, we received our first tuition bills from H.S. and in those bills there were an additional 10 students that registered for H.S. and residency was verified. I had to go back and add another \$100,000 to the budget after the Board had reached a bottom line budget. I was reeling after the ALPS program was cut that serviced all students in the K-8/ as we were trying to develop a HS model that the money was going to HS at the expense of the K-8. So when I needed another \$100,000, what I can cut in other areas that was outside the K-8 program. I support the program, but it is what can the taxpayer afford?

Jason Hyde: Budgetary, what month of the budget cycle are we in?

Dr. Littlefield: The 8th month.

Jason Hyde: Do you suspect there will be funds left at the end of this budget cycle.

K. Lessard: I still have to meet with some departments and there could be significant changes.

Jason Hyde: Historically, I have 6 kids, so I like these kinds of programs. This is a bottom-line budget and every year the school does not spend their entire budget. If a program is cut, that doesn't mean it has to stay cut. The money is more than likely still to be there. Was a specific line zeroed out?

J. McHugh: The salary was completely cut from the program. The fact about having money at the end of the budget cycle is attributable to the good management skills for the business office. The School Board

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doesn't buy things at the end of the year. But to assume because over the years it appears there has always been funds remaining in the budget, why not spend it, we don't know how things will fluctuate over the course of the year. We were told when we built our budget that there were 10 extra students. There are unknowns. With regard to this building, there were serious issues with the glycol. We looked at our budget to see if there was something to delay to correct that situation. The assumption of because you don't spend all your money that there is that flexibility is pie in the sky because it doesn't work out that way. The best way is if it is the will of the community to support this program, and then put the funds in the budget. If the community doesn't feel it is worthwhile and servicing the children that need it, to help our children be productive members of society...

Jason Hyde: When you look at business, you look at trends. There are things that are unexpected but particularly when it pertains to government. Government always operates with a 10% surplus. The money is there to fund the program and it needs to be managed and the program can continue.

M. Farwell: I heard that this program was cut with no discussion or examination by the SB and was brought by the Superintendent. That seems unfair. I suggest you fund it for one year and then re-examine it.

***Call the question. Second by J. Michaud.
Vote in favor.***

***Vote on amendment to add \$60,000 for the Alternative Suspension Program.
By a Yay/Nay Vote the Moderator declared the motion carried.***

New Article as amended \$30,667,507 for the budget.

P. Gosselin motioned to add \$18,600 to add Attendance Officer in 2015-2016. Seconded by Chris Morneau.

P. Gosselin: With students going to multiple schools, this is an investment that would pay off.

M. Miville: It is our understanding that the police department is currently responsible for any truancy. The person that was just approved for the Alternative Program has truancy experience. She could also be given this task and save the taxpayers \$18,600.

Jason Hyde: I agree with the concept but I was under the impression that within a \$30 million dollar budget that was already happening.

By a Yay/Nay vote the Moderator declared the amendment failed.

Catherine 45 Sherwood motioned to add \$123,834.30 to line 1270 to fully fund the ALPS Program. Seconded by Jennifer Morasco.

By a Yay/Nay Vote the Moderator declared the motion carried.

New Article as amended \$30,791,341.

The Moderator declared that Article 2 will be moved to the Ballot as amended \$30,791,341.

***M. Miville motioned to not reconsider Article 2. Seconded by P. Farwell.
Vote unanimously in favor.***

- (3) Shall The Hooksett School District vote to approve a tuition agreement with Pinkerton Academy for the education of some of Hooksett's high school students, which provides for a 10-year term beginning on July 1, 2016 that will automatically be extended for an additional five years every five years unless notice of an intent not to extend the agreement is provided by one of the parties, and further calls for Hooksett to agree that

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beginning in the 4th year of the agreement (that is, during the school year 2019-2020), the District will commit to a minimum financial enrollment set as the average percentage of its 8th grade students who enroll as 9th graders in the Academy in the years 2016-2017, 2017-2018, and 2018-2019; such minimum financial enrollment percentage will thereafter remain fixed for the duration of the Agreement, unless the parties otherwise mutually agree to a change, and for Hooksett to pay tuition based on Pinkerton's operating costs per high school student in an amount equal to tuition charged to other Pinkerton sending districts, and for a Hooksett resident to be appointed as a member of Pinkerton Academy's Board of Trustees; and further to authorize the School Board to take such other and further actions as are necessary to carry the tuition agreement into effect, including the adoption of minor amendments to the agreement from time to time during its term, without further action by the School District meeting? (Not Recommended by the School Board 3-3-1)

M. Berry gave a PowerPoint presentation on the details of the contract with Pinkerton Academy.

P. Farwell: Thanks to the School Board for their work. How many Board members are there at Pinkerton?

M. Berry: 14

P. Farwell: I'm sad that the School Board is Not Recommending this article. I think this will have a strong effect when they vote. Because of that recommendation, I am not hopeful for its passing.

J. McHugh: I ask the attorney for the School District to comment on the tie vote for recommendation.

Attorney: You could have just as easily said recommended as a result of a 3;3:1 vote or had no recommendation.

J. McHugh: Is it more appropriate to have no recommendation because of the tie vote.

Attorney: If you have a motion that doesn't have enough to carry it fails. This is recommendation so you have a choice on wording.

J. McHugh: I too have the concern like Mr. Farwell that the Not recommended carries a weight.

J. Pieroni: We had a 20 year contract with Manchester. We had difficulty with Manchester from the beginning starting in the 4th year of the contract. Subsequent Boards got so tired of it and parents complaint to the point where the Board allowed students to attend other high schools which resulted in an arbitration to get out of Manchester. And here we are looking at Manchester as an anchor school. Have you as a Board certified that Manchester has lived up to the contract and they are providing an adequate education to be one of our anchor schools? I would personally send all the students to Pinkerton because Manchester has not lived up to the contract. Should this not pass, we are only left with Manchester.

J. McHugh: We have been in conversations with both the Manchester Board of School Committee and the Superintendent in Manchester and some of the issues were the ability for Manchester Schools to receive funding. Over the last year, Manchester Schools have made progress. The last group from the Mayor of Alderman stepped up to make sure the School was given the necessary funds. We have been working on that issue. The other issue is should Hooksett be negotiating with them, in our conversations with the public and the surveys done with students and families, there remains a number of students that want to continue their education in Manchester and that is why our model shows two anchor schools, one with Pinkerton and one with Manchester.

J. Pieroni: It is the School Board's responsibility to provide an adequate education.

Trisha Korkosz: Have you heard back from Manchester in your negotiations?

J. McHugh: The Board of School Committee agreed with the Hooksett School Board's proposal and they were going to work with their attorney to put together an agreement. The Board has charged me with

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penning a letter to Manchester to ask if the one year agreement was complete and they will be putting that before the Board on Monday.

Trisha Korkosz: Can the public remove that recommendation?

Attorney: The School Board can remove that recommendation

Vincent Lembo: I thought we had a 7 member School Board; so how did we end up with a tie? Could I ask each School Board member to weigh in on their vote?

J. McHugh: I was in favor of the Pinkerton Contract

A. Boillard: I was not recommending the contract because we didn't do our due diligence to have both contracts before the voters. Voters will only see one half and we won't have the other contract in time to have both pieces for the dual anchor system.

J. Sullivan: I abstained because I missed a meeting and my intention was to get a better deal from Pinkerton. At that meeting on the 6th, they voted after the forum 4:2 to approve. The following meeting, I attended, at that point, someone couldn't attend and there were 6 members in attendance. I tried to figure out if I voted either way it would be a 3:3 tie. My philosophy is if I miss a meeting, I abstain. Now we voted again, it would have been up to me to decide. I didn't have the ability to decide, to remain consistent, I abstained again. If I had voted no, I would have received an unfavorable response. It is a contract that is worthy of the consideration of the voters.

T. Lizotte: I voted for the contract. When I came on the Board I supported a dual anchor system. I looked at it that the hope was to bring the two pieces together. The negotiation team did everything they could do. We are now heading into the fourth year of uncertainty. In those circumstances you need to build the model. The first piece is Pinkerton and we have 3 years left with Manchester on the Settlement Agreement. We also want leverage and we'd be in a better position with Manchester if we had that contract. Looking to rebuild this model, this is a good piece. I voted for this because I think the negotiation team went to a school that allows us to take 4 years, with 3 years of no minimums to build our policies. The fact of the matter that we have a panacea and no sacrifice is unrealistic. This Board has 3 years to make all the pieces fit and build the model. This is a good contract and a fair contract. I looked at it from Hooksett's history. Hooksett had the dual anchor with Pembroke Academy and Manchester in the 60's and 70's. This is just a natural transition. We have 3 years of no minimums and the 4th year based on the average of the 3 years and the 5th year we can rediscuss.

D. Pearl: I voted not to recommend. I heard that the community didn't want a lottery or paying for unused seats. The minimum is not for students, it's for paying for students. I do think the contract is better than last year but for 3 years we will track the enrollment. The likelihood that we will be one under or over is high. When that happens the Board will have to decide how that minimum will be filled. We tried to find a solution and this Board couldn't do it. If we have to have a number in November and we don't have enough we would have to have a lottery; then in May, if some of those students move out of district or private education, we would have to backfill. In May, we can't have another lottery to fill the seats in Pinkerton. So we would have both situation, lottery and paying for seats. I thought we should come up with a policy to present with the contract. The Board didn't and I don't think that's fair to say let's hope it doesn't happen. That's what we are here for, to think into the future and we need to give you our best idea and we didn't.

J. Lycars: I voted against. January 12th we took a vote and it was 2:3:1. That should be what is on the ballot. On January, 20th, there was reconsideration. We should have rescinded the original vote to let everyone vote. We have a 3:3:1 vote. It is a divided vote. I think we can do better for Hooksett. I look at 362 children at Manchester and 135 at Pinkerton. When I was elected, I wasn't elected for Manchester kids, or Pinkerton kids, I was elected for all kids. When I make a decision I ask is this best for everyone, and I say no. If this contract passes, Manchester will come back and we will be in a vulnerable position because they will say you gave this to Pinkerton, we want minimums. I think we can do better and I'm prepared to do this next year.

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M. Berry: I was on the negotiation committee and I voted in favor of this. I think this deal allows for two schools to be maintained by the district. A contract with no minimums is just an MOU school. This town is familiar with minimums. We don't have a contract with Manchester but we are working through it. It is unfortunate we don't have both.

Allan Whately: Why do we want choices for our kids? Isn't that the most important thing? Don't we want to give them all the opportunity we can. I think the negotiation committee did a great job. That was a big change. They have other schools that require all their students attend. Our average numbers, we'd have to send 33% of our 8th grade class. We talked about \$200,000 adding to the contract. What's perfect in life? If the Board decides they want to keep the "Not Recommended" let's provide facts. They are giving a 10 year agreement and we can opt out at 5. Their cost per student is the least of all the options. If you got 60 students; that's \$60,000. You're still better off. They've given us the opportunity to come in November 1st when other schools come in October 1st. What is the real comparison?

Phil Denbow: There were 3 votes on the same issue which is odd. The votes went 4:2 to approve then 2:3:1 to not recommend and then 3:3:1 not recommend. I find it interesting that someone didn't do the due diligence but they were on the negotiating committee.

Georgette Peltak: Would the public be allowed to make a motion to request the School Board to change the Ballot to remove "Not Recommended"?

B. Berk: You can say, you are encouraging the Board to take that action, but it can only be changed by the Board.

B. Berk: Legal has advised us that the Hooksett School Board can make that motion now.

J. Sullivan motioned that the Hooksett School Board remove the notation "Not Recommended" and leave the notation 3:3:1. Seconded by J. McHugh.

J. McHugh: The vote is reflective that there should be no recommendation noted.

A. Boilard: The history states that a tie states it doesn't pass so I say leave it as "Not Recommended"

J. Sullivan: People will see the 3:3:1 and can figure it out.

T. Lizotte: I agree with the Chair.

D. Pearl: I don't agree with the procedure. We are not conducting the meeting as we would a normal School Board meeting. I don't agree that we should be limited to 1 minute discussion. This was discussed before the vote was taken and before we knew what the vote would be. Now that the vote is out and it didn't go the way you wanted we want it changed. Mr. Lycars made the point that we wanted to be reflective of what the vote was.

J. Lycars: Respect for the process and when this kind of stuff goes on, we are going to continue to lose respect. This Board deliberated and revoted and we did everything that we could so that everyone was included and to change that now, we will continue to lose respect.

Michael Berry: I agree with the Chair.

The consensus of the group was for the Board to remove the "Not Recommended"

D. Pearl motioned to remove the wording "Recommend or Not Recommend from all warrant articles. Seconded by J. Lycars.

B. Berk ruled that is out of order for any money article.

D. Pearl: Although the Pinkerton contract is not a money issue, people will view it as a money issue; we should be consistent as we can under the law.

Hooksett School District Deliberative Session
Minutes of February 6, 2015

***Vote on amendment to remove all recommendation and state Articles 3, 6 and 7.
Vote 6:1 amendment passed.***

Amended motion: D. Pearl motioned to remove the wording "Recommend or Not Recommend from warrant articles 3, 6, and 7. Seconded by J. Lyscars.

Vote amended motion 4:3 motion carried

Recommendation language will be removed from 3, 6 and 7.

Jason Hyde: Someone mentioned sacrifice and the college system. I have always talked of a system that was more like a college system. We are willing to pay for education and if we value education, why do we presume to tell me what is best for my child. It isn't right to allow the School Board to assign a child to a school if it isn't right for that kid. Just like college, I can't support any contract that will obligate us to a school that will require a minimum assignment. It wouldn't be fair and I cannot ever support a contract that would require us to assign kids to a school.

M. Miville: Whether I approve the contract or not, I care about the logistics. There seems to be a potential dual payment for empty seats. Some people feel that 20 or 30 thousands is nothing. This would be a dual payment. Also could the Hooksett School Board confirm that the Manchester School Board will not negotiate until after the election?

J. McHugh: The only information I was given is the Manchester Board of School Committee will take up on Monday the one year agreement.

M. Miville: How does the School Board plan to address filling of minimums in the fourth year if the enrollment are not reach.

J. McHugh: With regard to minimums or dual payments, that is an issue the current Board has been looking at on how to address it if it happened. As of our last meeting, the subject came up and it was late in the evening and it is my intention to take it up and take it up soon.

D. Pearl: The Board passed a motion that this Board would respond with "No Comment" on how to fill positions.

Vincent Lembo: I was just disgusted at what took place here. The Deliberative Session is for the people and to see them take a vote and change the Board's position is wrong.

***Jim Michaud motion to restrict reconsideration
Vote unanimously in favor.***

- (4) Shall the Hooksett School District vote to raise and appropriate the sum of \$65,000 for the purpose of replacing the upper parking lot at the David R. Cawley Middle School. (Recommended by the School Board 5-1-0) (Recommended by the Budget Committee)

J. Lyscars: The upper parking lot has a drainage problem. It drains under the parking lot from the outer access road to the outdoor classroom. The need is to add a drainage trench and repave. We still need to solicit bids. We have 2 bids, \$50,000 and \$100,000. This project could be deferred another year per Ray Gagnon; it is minimally used and gets minimal use.

Dr. Littlefield: The Director of Maintenance works for me. I will make that decision. That project cannot and should not be deferred.

B. Berk declared that Article 4 will move to the ballot as written.

Hooksett School District Deliberative Session
Minutes of February 6, 2015

- (5) Shall the Hooksett School District vote to raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990 as the first payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board 5-1-0) (Recommended by the Budget Committee)

J. Sullivan: The Underhill School was originally built in 1961. The roof has been replaced a few times and again needs to be replaced for \$340,000. This would be the first of 4 years for replacement in 4 years.

B. Berk declared that Article 5 will move to the ballot as written.

- (6) Shall the Hooksett School District vote to authorize the School Board to convey part of the land on which the Hooksett Memorial School is situated, consisting of approximately 7 acres, on the far westerly side of the parcel, to the Town of Hooksett, on such terms and conditions as the School Board shall determine are in the best interest of the District. (This land will be used by the Hooksett Wastewater Department for the further expansion of the wastewater treatment facility). (Recommended by the School Board 4-2-0)

D. Pearl: We reviewed the property being proposed to be transferred to the Town from the School District for future Sewer expansion.

P. Denbow: A few years ago there was a compost operation proposed. We are now at 50% capacity. What is the rush? That property is not going anywhere.

D. Pearl: The prior concept was open composting which creates odor. This is simply a tank system.. Why now; for them to start planning and start talking to the State must have the land. They can't talk to the State if they don't have possession of the land.

Georgette Peltak: If we give them the land, would there be another vote if there was something other than a closed tank?

D. Pearl: No, because if we convey the land to them, we would have no control.

As a non-resident, the public voted unanimously to allow Mr. Kudrick, Superintendent of the Waste Water Treatment Plant to speak.

Bruce Kudrick: There is new odor control coming in daily and that would be put in place because we will be closer to the school. We would put in odor control measures.

J. McHugh: I was one of the two votes against this not because I'm against transferring the land but I wanted someone to evaluate the impact to the surrounding area, meaning the school. I would prefer that would have been done even before approaching the citizens of Hooksett.

D. Winterton: The Land is transferred to the Town and they would then have to approve the Sewer Department to build on it.

B. Kudrick: The Sewer Department doesn't own the land but you could only build a sewer facility as stated in the warrant article.

B. Berk declared that Article 6 will move to the ballot as written.

- (7) Are you in favor of changing the terms of the School District Clerk, Moderator and Treasurer from one year to two years, beginning with the terms of the School District Clerk, Moderator and Treasurer to be elected at next year's regular School District Meeting? (Recommended by the School Board 6-0-0)

T. Lizotte: This would provide some continuity for the town.

Hooksett School District Deliberative Session
Minutes of February 6, 2015

B. Berk declared that Article 7 will move to the ballot as written.

Moderator Becky Berk declared the meeting adjourned at 10:19 pm.

Respectfully submitted,

Lee Ann Moynihan
School District Clerk

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
MINUTES
March 10, 2015
David R. Cawley Middle School**

School District Clerk, Lee Ann Moynihan opened and inspected the ballots 5:57 am. School District Moderator Becky Berk inspected the ballot box and declared the polls open at 6:00 am. Supervisors of the Checklist Michael Horn and Sally Humphries were present. Total ballots cast were 1576. Total number of registered voters were 9043 per the checklist plus 38 new registered on the day of the election = 9081. The polls closed at 7:00 pm with the following results:

SCHOOL BOARD MEMBER, 3 year terms (vote for two)

Kara Salvas	898
Delbert P. Denbow Jr	566
Tabitha Jennings	479
Gene McCarthy	515

Moderator declared Kara Salvas and Delbert P. Denbow Jr winners

SCHOOL BOARD MEMBER, 1 year terms (vote for one)

Allan Whatley	751
Jason Hyde	512

Moderator declared Allan Whatley the winner.

SCHOOL DISTRICT TREASURER, 1 year term (vote for one)

Frank Bizzarro	1164
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Moderator declared Frank Bizzarro the winner.

SCHOOL DISTRICT CLERK, 1 year term (vote for one)

Lee Ann Moynihan	1232
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Moderator declared Lee Ann Moynihan the winner.

SCHOOL DISTRICT MODERATOR, write in

Write-in	141
Rebecca Berk	23

Moderator declared Becky Berk the winner.

ARTICLE #2

Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$30,791,341? Should this article be defeated, the default budget shall be \$30,757,659, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board 3-2-0) (Recommended by the Budget Committee 4-2-1)

Yes 1050 No 431

Moderator declared the Article #2 Passed

ARTICLE #3

Shall The Hooksett School District vote to approve a tuition agreement with Pinkerton Academy for the education of some of Hooksett's high school students, which provides for a 10-year term beginning on July 1, 2016 that will automatically be extended for an additional five years every five years unless notice of an intent not to extend the agreement is provided by one of the parties, and further calls for Hooksett to agree that beginning in the 4th year of the agreement (that is, during the school year 2019-2020), the District will commit to a minimum financial enrollment set as the average percentage of its 8th grade students who enroll as 9th graders in the Academy in the years 2016-2017, 2017-2018, and 2018-2019; such minimum financial enrollment percentage will thereafter remain fixed for the duration of the Agreement, unless the parties otherwise mutually agree to a change, and for Hooksett to pay tuition based on Pinkerton's operating costs per high school student in an amount equal to tuition charged to other Pinkerton sending districts, and for a Hooksett resident to be appointed as a member of Pinkerton Academy's Board of Trustees; and further to authorize the School Board to take such other and further actions as are necessary to carry the tuition agreement into effect, including the adoption of minor amendments to the agreement from time to time during its term, without further action by the School District meeting? (School Board 3-3-1)

Yes 1033 No 528

Moderator declared the Article #3 Passed

ARTICLE #4

Shall the Hooksett School District vote to raise and appropriate the sum of \$65,000 for the purpose of replacing the upper parking lot at the David R. Cawley Middle School. (Recommended by the School Board 5-1-0) (Recommended by the Budget Committee 8-2-0)

Yes 809 No 697

Moderator declared the Article #4 Passed

ARTICLE #5

Shall the Hooksett School District vote to raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990 as the first payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board 5-1-0) (Recommended by the Budget Committee 9-1-0)

Yes 1244 No 271

Moderator declared the Article #5 Passed

ARTICLE #6

Shall the Hooksett School District vote to authorize the School Board to convey part of the land on which the Hooksett Memorial School is situated, consisting of approximately 7 acres, on the far westerly side of the parcel, to the Town of Hooksett, on such terms and conditions as the School Board shall determine are in the best interest of the District. (This land will be used by the Hooksett Wastewater Department for the further expansion of the wastewater treatment facility). (Recommended by the School Board 4-2-0)

Yes 1083 No 410

Moderator declared the Article #6 Passed

ARTICLE #7

Are you in favor of changing the terms of the School District Clerk, Moderator and Treasurer from one year to two years, beginning with the terms of the School District Clerk, Moderator and Treasurer to be elected at next year's regular School District Meeting? (Recommended by the School Board 6-0-0)

Yes 1228 No 271

Moderator declared the Article #7 Passed

Respectfully submitted,

Lee Ann Moynihan
School District Clerk

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

I am pleased to make my ninth annual report to the Hooksett School District. Having completed my ninth year as your Superintendent of Schools, as in previous reports, I need to reiterate that I continue to be impressed with the commitment to excellence that is practiced daily by teachers, parents, support staff, the school administration and, most importantly, our children. In turn, I thank the Hooksett community for its support of public schooling and for the high expectations that are held for the school district. We recognize the fact that many families are challenged by the economic issues we are facing as a nation, yet the Hooksett community remains committed to their children and excellence in education. We acknowledge the fact and thank you.

The mission of the Hooksett School District is to develop a community of learners who are intellectually curious, resourceful, creative, and respectful of self and others. With this in mind, the goal for the 2014 – 2015 school year was to assist and support our students in meeting academic standards, achieving individual goals, and developing the skills necessary for success in the 21st Century.

Our curricular efforts for the 2014 – 2015 school year focused on the second year of implementation of the *Math In Focus* program. Throughout this series, concepts are learned through a sequence of concrete to pictorial to abstract representations leading to greater student conceptual understanding. This year, teachers and administrators continued to receive comprehensive and high-quality professional development to guarantee a successful and effective rollout of this instructional model. By the end of the school year, preliminary assessment results indicated improvement in student performance.

STEM (Science, Technology, Engineering, Mathematics) education became an area of innovation for the school district this year. STEM has increasingly become a means for critical thinking, collaboration, creativity, communication, problem solving and global citizenship. A group of teachers and administrators took part in training throughout the school year to build a better understanding of STEM in grades K-8. This group will be working all summer to develop a comprehensive implementation plan and to prepare lessons for the upcoming school year.

This past spring, New Hampshire replaced its existing NECAP test with the Smarter Balanced Assessment. Students in grades 3 through 8 participated in this assessment that measures a student's understanding of academic content and skills in English language arts and mathematics.

Given online, this new assessment is designed to provide a better picture of where students are succeeding and where they need help. It is comprised of two components. The first is a computer adaptive section that is customized to each student based on answers to previous questions and the second, is a performance task that measures capacities such as depth of understanding, writing and research skills, and complex analysis of information.

A number of important initiatives also continued to take place across the three school districts (Auburn, Candia, Hooksett) in our SAU this year. These are the development of a new Professional Development Plan and a new Teacher Evaluation System. Both of these projects are in the second year of development.

At their May 2105 meeting, the SAU Board approved The *SAU 15 Professional Development Master Plan*. This plan is designed to increase student learning by improving the quality of instructional, administrative, and supervisory service. It integrates the processes of educators' goal setting, professional growth, supervision, evaluation, and recertification. The plan will be in effect through June 2020.

The SAU #15 Teacher Effectiveness and Evaluation Committee was also busy creating a collaborative evaluation system leading to improved teaching performance and increased academic achievement based on *Charlotte Danielson's: A Framework for Teaching*. This framework is based on four domains: Planning and Preparation; Classroom Environment; Instruction; and Professional Responsibilities.

All administrators took part in training on this framework and teachers took part in a combination of face-to-face and online training. During the spring of this year, a pilot of this evaluation system took place in preparation for full implementation during the 2015-2016 school year.

This year, new school and district websites were utilized to provide timely information to our educational community and the public at large. Digital technology and social media were introduced and used by our school leaders to communicate with families and the community. Please continue to visit us at <http://hooksett.saul5.net>.

The Hooksett School District faculty and administrators will be busy this summer as we prepare for the 2015 – 2016 school year. Teachers will work together this summer to develop units and lessons in writing, mathematics and STEM education. The district will also formulate plans to create grade level competencies and new reporting systems.

During the 14-15 school year there were several major projects approved by the voters and completed at our schools. The Fred C. Underhill School was outfitted with a generator that will allow the school to remain open during power outages and will also allow the facility to be used as an emergency shelter if necessary. With the completion of this installation all of our schools now have generators. We had several projects at the David R. Cawley Middle School including; sealing and repairing the major part of the parking lot, relining the Water Tank as required by government regulations, and upgrading the HVAC controls for greater efficiencies. In the fall of 2014 we experienced several leaks in the HVAC system at Cawley. Some of these leaks were major and resulted in the need to replace carpeting. An investigation into the cause revealed that the coils for the system were defective and needed to be replaced. This work was completed as quickly as possible to minimize further damage to classrooms and ensure that our heating system was functioning for the winter. The district also transferred ownership of approximately 7 acres of property at the Memorial School location to the Hooksett Wastewater Department for further expansion of their wastewater treatment facility.

Respectfully submitted,

Charles P. Littlefield, Ed.D.
Superintendent of Schools

DIRECTOR OF STUDENT SERVICES REPORT

During the 2014-2015 school year the Hooksett School District provided special education services to approximately 300 students between the ages of 3 and 21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high school to include Manchester West HS, Manchester Central HS, Pinkerton Academy, Pembroke Academy, and Londonderry High School. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2014-2015 school year, this entitlement money was used to support in-district programs. A special education teacher, instructional aides, and speech-language pathologist were hired to provide direct services to students. With this funding the Hooksett School District was also able to provide contracted occupational therapy for students, child find screenings, evaluations, and consultation in regard to behavioral interventions. Reading intervention software was purchased and utilized in all schools for students who need an intense, multi-sensory approach to master foundational reading skills.

The Hooksett School District also provided comprehensive services to approximately 30 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

The Hooksett Alternative to Out-of-School Suspension Program originated as a collaborative effort between the Hooksett School District and the Hooksett Family Services Department. This program is now fully supported by the District. Currently in its 17th year, the program serves students in grades 6 through 12 and is located at the Hooksett Town Hall. In 2014-2015, approximately 2-3 students per month accessed the program.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Hooksett community for their continued support of ALL students.

Respectfully submitted,

Christine Gialousis
Director of Student Services

FRED C. UNDERHILL – PRINCIPAL’S REPORT

Happy summer to the community of Hooksett. We are happy to report that your children continue to thrive at Underhill School. Those of us lucky enough to work here can thankfully say that our “product” is the best ever. However, every day we work to improve and consequently, it lifts our spirits. Thank you for entrusting your children to us. We strive to provide every child, every chance, every day.

Over the course of the year, the physical plant received several improvements and upgrades to both the interior and exterior. On the exterior, our gardens are cared for, some ceilings replaced, and our kindergarten wing had its floor tiles replaced. Thank you to our team of custodians, summer crew and gardening volunteers who made this happen, and thank you to a supportive school board and townspeople who agreed to these necessary upgrades. Enrollment at Underhill School in June 2014 was at 439 compared to 475 and 493 the previous two years respectively. Preschool had 34 students, 113 students were enrolled in kindergarten while first grade held 153 and second grade, 139. We anticipate a slight enrollment increase in kindergarten (118), a slight increase in first grade (144), and a significant increase in second grade (156). Preschool will remain consistent.

Part of our endeavor to personalize student learning includes assessing their learning. Assessments can provide valuable data to help improve our overall curriculum and fine-tune our instruction to address individual student needs. This year, as in the past, all students were assessed with the DIBELS (Dynamic Indicator of Basic Early Literacy Skills) and Imagine It! benchmark assessments at least three times throughout the year for reading. The Northwest Evaluation Association’s Measures of Academic Progress (MAP) assessment, a computerized and adaptive test, was administered three times as well. As students continue to take these individualized assessments, faculty and staff will learn more about each child’s learning progression in the tested areas. Ideally, we would like to have three different assessments in each subject area. We currently have three for reading and we need one more for mathematics. We are consistently looking for a valid, reliable, and developmentally appropriate resource to add to our assessment pool.

Volunteerism remained strong at Underhill School this year. The connection with the Foster Grandparents Program provided us with 3 wonderful women, Marcia Govoni, Irene Couture, and Aini Johnson-Yuskaitis. All three helped consistently throughout the school year in our endeavor to foster a caring and nurturing learning environment. Volunteer Coordinator Sarah Vorias recruited community members to help clean the flower beds in the front of our school and supervise recesses and lunches. The amount of volunteerism at Underhill School earned us the Blue Ribbon Achievement Award again for demonstrating extraordinary efforts during the school year. We will continue to encourage families and community members to participate and share their talents with us, as we truly do believe it “takes a village to raise a child.”

Over the course of the school year, we try to reinforce the idea of volunteerism and giving back. We run two food drives to support the Hooksett Food Pantry. Between the November PTA Food Drive and the June Food Drive operated by Mrs. Noboa’s second grade class, we as a school collected almost 2500 items. Not only does this support our neighbors, but it provides a valuable lesson to students.

We have made some very successful efforts toward encouraging health and wellness at our school this year. To introduce a healthy food to students in our school, we held a food tasting event. The activity provided an opportunity for students to taste common healthy foods presented in different formats. In February for National Children’s Dental Health Month, Kathy Jenkins, Physical Education teacher, discussed the importance of good oral health, showed a video, and conducted follow-up activities with the students. Students from 2nd grade created a newsletter focusing on healthy eating habits. School Nurse Cindy Libby, Food Services Director Cindy Nusbaum was interviewed along with a mock interview with a water melon, Walter Melone. Danette Noboa, 2nd Grade teacher, Marylou Donahoe, ESOL teacher, Drew Bairstow, Principal, took part in creating a podcast focusing on healthy eating and nutrition based on the newsletter. Select students were also involved in the project and did a wonderful job.

Throughout the school year, teachers and staff participated in ongoing training for our mathematics program, Math in Focus. Training was embedded in our staff’s weekly schedules and consisted of meeting with the school district’s Director of Mathematics, Assessment, and Accountability Becky Wing and national trainers from the program’s publishing company Houghton-Mifflin-Harcourt. Students continue to respond favorably to the program. More often than not, students will report their favorite subject being math.

In an attempt to enrich our students' lives, and integrate the arts and science into their regular instruction, Underhill students benefitted from the first phase of our playground facelift. Phase one included the addition of a Learning Habitat, where students and teachers will now be able to explore the life cycles of butterflies and ladybugs, marigolds and sunflowers, trees and shrubs even as they are researching these subjects in the classroom. It will be a place where students can take the lead in discovering the connections between nature and themselves.

The imaginations of children ages 4-8 years old are rich with pretend play, like building fairy houses and role playing as adults. Because students will be the creators of this space, it will hold the kind of magic that belongs to young children. We might say that this learning environment leads to "ecological literacy" an understanding and appreciation of the natural world that is as important as the ability to read and write and contributes to a well-rounded education. Artist in residence, Cynthia Robinson helped the students design and build the space by following a creative and collaborative process with students from all grades. Mrs. Robinson's visit was paid for by New Hampshire State Council on the Arts through a grant written by Media Specialist Karen Landsman and by Hooksett PTA.

In closing, the 2014-15 school year has been a success. We look forward to continuing to develop our programs and hone our instruction to prepare our students for their future. We extend an invitation to anyone who would like to visit, volunteer, provide feedback, and learn about our school and our mission. We are thankful for all of those that help us; parents, community members, and employees. It is safe to say that you all make Hooksett a great place to raise a child!

Respectfully Submitted,

A handwritten signature in dark ink, appearing to be 'JAB' with a large, stylized flourish extending from the end.

J. Andrew Bairstow
Principal

FRED C. UNDERHILL SCHOOL STAFF

2014-2015

<u>PRINCIPAL</u>			<u>ASSISTANT PRINCIPAL</u>		
J. Andrew Bairstow			Ralene St. Pierre		
<u>FACULTY</u>			<u>MEDIA</u>		
Lisa	Pollard	Pre. K	Karen Landsman		
Rebecca	Roy	Pre. K	Diane Lovejoy		
Gina	Poisson	K			
June	Rich	K	<u>TECHNOLOGY</u>		
Maryann	Boucher	K	Linda Heuer		
Melissa	Smith	Gr. 1			
Shannon	Baldoumas	Gr. 1	<u>NURSING</u>		
Kimberly	Lynch	Gr. 1	Cindy Libby		
Anita	Field	Gr. 1			
Kimberly	Newcomb	Gr. 1	<u>MAINTENANCE DEPARTMENT</u>		
Debra	Lyscars	Gr. 1	David Stewart	Kristin McGovern	
Carly	Pawlusiak	Gr. 1	Kenneth Christie	Richard Nault	
Hayley	Whittum	Gr. 1	Walter Hensel		
Karena	Cosgrove	Special Education			
Marnie	Devereaux	Gr. 2	<u>FOOD SERVICE</u>		
Sandy	Dubisz	Gr. 2	Kara Argo	Janyce Demers	
James	Fox	Gr. 2	Darlene Frazier	Kristi Wood	
Maura	Cassedy	Gr. 2			
Janet	Girard	Gr. 2	<u>ADMINISTRATIVE ASSISTANTS</u>		
Danette	Noboa	Gr. 2	Maura Ouellette		
Ellyn	Vilela	Gr. 2	Jodi Morel		
Deborah	Young	Gr. 2	Regina Parcel		
			<u>TITLE I</u>		
<u>SPECIALISTS</u>			Susan Salcito		
Candace	Lord	Guidance	Lauren Pruneau		
Nancy	Dupont	Reading Specialist			
Karen	Murray	Reading Specialist	<u>PARAPROFESSIONALS</u>		
Mary Lou	Donahoe	ELL	Michelle Baer	Phyllis Dina	
Anne	White	Art	Jackie Boucher	Karin Hensel	
Natalie	Latham	Music	Shelly Jolicoeur	Cheryl Myers	
Kathleen	Jenkins	Physical Education	Joanne Pearl	Emily Boynton	
Wendy	Ryback-Soucy	Speech	Jenny Townley	Camy Langton	
Christina	Heppding	OT	Julie Edmonds		

HOOKSETT MEMORIAL SCHOOL PRINCIPAL'S REPORT 2014 – 2015

Hooksett Memorial School opened in the fall with a total student population of 485 students and closed the school year with 486. There were several staff changes this school year. Meghan Brown, Olivia Chouinard, and Kelly Marble joined our school as classroom teachers, replacing teachers who retired in June 2014. Ellen Wight changed roles to Reading Specialist, after several years as a Title I Instructor. Margaret Weldon joined HMS as one of the school's Title I Instructors.

Three staff members retired from the school this year. Diane Miner, former Grade 5 Teacher, started with the district in 1972. She dedicated an amazing 43 years to Hooksett's children. Nancy Malynowski, former Reading Specialist, joined the Hooksett schools in 2004, with 11 years of service to Hooksett, however she had many more years of working with students prior to joining our school. Susan Berger, former Guidance Counselor, began her 17 years of service to Hooksett's children in August 1998. She had spent many years prior to that working in a clinical counseling setting. They have helped to shape and mold so many young minds during their tenure and the overall Hooksett school community for many years to come. They will each be missed for their dedication and contributions. They were each honored at various celebrations in June 2015.

Cynthia Warhola, former HMS Music Teacher and Band Director, joined Hooksett Memorial School in 2002. She will no longer be at HMS due to her family relocation out of state. Her 13 years of dedication to students can be seen in the strength of Hooksett's music programs.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe that it does, in fact, "take a village to raise a child." All decisions are based upon these values and on what is best for children.

All school staff focused on the use of data to inform and drive instruction. Teachers met regularly to collaborate and coordinate mathematics and reading instruction, and to discuss student achievement for core math and reading standards. Some of these assessments used include DIBEL's (Dynamic Indicators of Basic Early Literacy), the NWEA Measures of Academic Progress (MAP), various math/language arts benchmark assessments, as well as several forms of formative and summative assessments used by the teaching staff. Staff planned together to provide targeted, follow-up support for students.

During the school year, our Title One Instructors were able to offer an early morning reading/language arts intervention time for students that provided an "extra instructional dose" from 8:00 to 8:50 am every day. We had between 10-15 students participate on a daily basis. Some students were driven to school, while others rode the earlier Cawley Middle School buses. The program was met with great success and we hope to extend these types of learning experiences in the future. Thanks to our students, families, and staff for making this successful. We also thank our busing company, Goffstown Truck.

The HMS Spring Concerts took place on April 21 and 22, with two performances: one at Hooksett Memorial School during the school day, and an evening performance at Cawley Middle School. Our Beginning Band, Advanced Band, and Chorus all put on a fantastic show. Band and choral directors Brandon Davini, Cindy Warhola, and Natalie Latham worked with students throughout the school year. The students' musical talent was allowed to grow and flourish. We thank all involved, including the Memorial and Cawley teachers, staff, and custodians, for all their hard work and effort. A special thanks also goes out to the parents and the Hooksett community for their support of Hooksett's music programs throughout the years.

All HMS third grade classes enjoyed their field trips to Hooksett's Head School during October 2014, as the "school marms" Barbara Allard, Susan Bennett, Denise Duchesne, and Ruth Knowles provided them with a living history experience of what school was like in the 1840's. Congratulations to the Head School Society and the Heritage Commission for creating and supporting the outstanding educational program and for maintaining this impressive local historical treasure.

Classroom learning was extended through other curriculum-related field trips and programs as well. Fourth graders visited the New Hampshire Statehouse and New Hampshire History Museum. Fifth graders' study of U.S. History was extended through a wonderful field trip to the Minuteman National Park (Lexington and Concord) in Massachusetts. There were several other field trip experiences, both in and out of the school, for each of the grades.

SCA/NH AmeriCorps members worked with our Grade 3 students for 10 weeks. Students worked on many projects centered on Earth stewardship. The activities included students acting out the life cycle of trees, another simulated tree sapling development. Students completed a unique worm activity, with three stations, that allowed students an opportunity to more

directly observe the worms, with students recording their observations about the worms, seeds, saplings, and trees. These were all great examples of lessons reaching across the varied disciplines. This unit of study culminated with a project where all students worked to identify and research the local environment (Hanna Ho Hee Pond area) and create signs, bird houses, etc., which were displayed and used in the area. This was a great learning experience for all! SCA/NH AmeriCorps Education Program provided valuable experiences and learning opportunities for many students throughout NH, teaching environmental education to approximately 1000 students this past school year. The work they did with HMS students was featured in the Hooksett Banner.

Mrs. Brotherson's fourth grade class explored the Hanna Ho Hee Pond during the past school year. They investigated the land around the pond and the water in the pond. Students collected water samples and recorded the type and amount of macro-invertebrates that live in the pond. Students used the data to make some scientific conclusions. They learned that based on the numbers and types of macro-invertebrates they found in the pond that it is a little bit polluted. They hypothesized that the pollution comes from the roads and lawns around the pond. Students created posters describing what they learned and posted many around our school. They explored ways to clean the pond and help make it healthier. Thanks to Deirdre Brotherson and Kathleen Neville from Amoskeag Fishways in Manchester for making this service learning project happen for our students.

The PTA continued to support numerous projects and activities, from our Open House and Birthday Books at school, to evening and weekend activities such as monthly Parent Education Nights, Family Bingo Night, Halloween Spooktacular, and the McIntyre Ski Program. The PTA serves the community through annual food drives and involves children in the arts through the Reflections Program, as well as underwrites many school assemblies, field day expenses, and all of the HMS field trips. 'Kids Making a Difference', an after-school program started this past school year by PTA members and volunteers, met on Thursdays after school. Parent volunteers supported and facilitated students as they worked on various community service-focused projects. The PTA treated teachers and staff with the annual Teacher Appreciation Luncheon in May. One of the highlights of the year was the assembly hosted by our PTA called "The Brain Game" where students were able to participate in a game show geared towards third, fourth and fifth graders. The students and staff loved it and it was a great way to wrap up our school year. Thanks to Hooksett PTA president, Jennifer Marasco, and the PTA Board for their ambitious and ongoing fundraising and hands-on efforts to support our school community.

The HMS Volunteers continued helping the school maintain many student activities, such as Walking Club, School Store, Field Day, Career Day, Popcorn Fridays and more. Volunteers assisted in the classroom and provided clerical support for teachers and office staff. The highly successful Fitness Friday before school program, focusing on overall student fitness and team work, was started during the 2013/2014 school year and continued in the 2014/2015 school year by several parent volunteers. This program has been successfully implemented, with approximately 50-75 students in attendance each week. Students who participated were permitted to come to school beginning at 8:00AM. During this program, students were engaged in physical activities similar to physical education class. This program has been a huge success! We thank our parent volunteers, especially Scott Evans, Mike Berry, Dave Soucy, Heather Dresser and so many others, for their time. We also thank our staff that dropped in to this excellent and healthy event for our students. This program supports student wellness at HMS. NH Partners in Education named HMS a Blue Ribbon Award Winning School in 2014 for our outstanding volunteer program. HMS students enjoyed the annual June Field Day thanks to the support of well over 100 parent volunteers. We greatly appreciated the support of our families during 2014-2015 school year.

On November 7, 2014, members of the Hooksett Grange and Hooksett Happy Helpers visited the Grade Three students at Hooksett Memorial School with a special surprise. They put a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. The third grades were so appreciative that they created a song to say thank you to the Hooksett Grange and Happy Helpers!

The HMS Media Center once again celebrated National Library Week, from May 4-8. All programs supported classroom curriculum and standards. This year, HMS students made connections to books through videoconferencing programs throughout the week. Some of the topics were Light Science, Audubon - Animal Tracks, and Fish and Game Bats. We also were able to bring in special presenters. Jim Parks, from Wingmasters, brought in several types of owls and raptors to teach the students about some of state's most interesting types of wildlife. Also, Kevin Fleury, one of the Science teachers from Cawley, did a great science lesson about cockroaches and the role they and other insects play in our ecosystem. Thanks to Rosanne Beaudoin, HMS Media Specialist, for coordinating this wonderful 21st century learning experience for our children.

An initiative called "The Hour of Code" was again presented as a whole school enrichment opportunity hosted by the Advancing Learning Programs during the week of December 8, 2014. The program serviced all students, teaching them the basics of computer coding through a variety of interactive games. Globally, the initiative hit millions of students in over 170 countries. Special thanks to ALPS teacher Tina Overmyer for bringing the "Hour of Code" to HMS students and staff again this year.

The Hooksett community continues to connect with the school's programs and mission. In addition to Firefighter Fridays, the HMS Emergency Management Team again worked with the Hooksett Fire and Police Departments to support and refine the school's Emergency Plan. Together they conducted regularly scheduled fire and lock-down drills. We appreciate the ongoing support of School Resource Officer Gary Blanchette. He focused on developing positive relationships with youth and families in the community, and continued to help ensure safety and security within the schools. We are thankful for the continued generosity and support of education from town departments and community organizations.

In closing, it is important to say a special thank you to the Hooksett community for its continued support of the schools and helping our students and staff to achieve their very best in their own lives and the lives of others.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen A. Harrises". The signature is fluid and cursive, with a large initial "S" and a long, sweeping underline.

Stephen Harrises, Principal
Hooksett Memorial School

HOOKSETT MEMORIAL SCHOOL STAFF 2014-2015

<u>PRINCIPAL</u>					<u>ASSISTANT PRINCIPAL</u>		
Stephen HARRIS					Anne Kelly		
<u>FACULTY</u>					<u>MEDIA</u>		
Karen	Bradley	Gr. 3			Roseann Beaudoin		
Andrea	Coulon	Gr. 3			Linda Williams		
Jennifer	Freneau	Gr. 3					
Meghan	Largy	Gr. 3			<u>TECHNOLOGY</u>		
Caroline	Macomber	Gr. 3	Special Education		Chris Curtin		
Olivia	Chouinard	Gr. 3					
Megan	Brown	Gr. 3			<u>NURSING</u>		
Teryl	Ux	Gr. 3			Sherry Dupuis		
Kelly	Marble	Gr. 4					
Donna	Amato	Gr. 4			<u>MAINTENANCE DEPARTMENT</u>		
Moira	Boucher	Gr. 4			Brian Lawry	Joseph Saxon	
Deirdre	Brotherson	Gr. 4			Mary Palmer	Chad Davis	
Cassie	Cepek	Gr. 4					
Janet	Champagne	Gr. 4			<u>FOOD SERVICE</u>		
Patricia	D'Aloia	Gr. 4			Deborah Jodoin	Melissa Sferrazza	
Lynn	Lundergan	Gr. 4	Special Education		Kim Bulger	Suzanne Keane	
Annie	Rehm	Gr. 4			Paula Mattson		
Daniel	Gillen	Gr. 5					
Robin	Githmark	Gr. 5			<u>ADMINISTRATIVE ASSISTANTS</u>		
Melanie	Godbout	Gr. 5			Stacy Collins		
Brooke	Haberle	Gr. 5	Special Education		Kelly Alois		
Laurel	Levesque	Gr. 5					
Diane	Miner	Gr. 5			<u>PARAPROFESSIONALS</u>		
Elizabeth	Curran	Gr. 5			Karren Crain	Pam St. Germain	
Arthur	Rivet	Gr. 5			Corey Desharnais	Jen Pento	
					Jennifer Fecteau	Jennifer Nadeau	
					Lise Gauthier	Jennifer McCoo	
					Pam Garland	Trisha Korkosz	
					Candis Lange	Melissa Tanguay	
<u>SPECIALISTS</u>							
Susan	Berger	Guidance					
Brandon	Davini	Band					
Jacqueline	Gagnon	Speech					
Jonathan	Frazier	School Psychologist					
Kathleen	Jenkins	Physical Education					
Natalie	Latham	Music					
Lea	Maguire	Guidance					
Stephanie	LaClair	Speech					
Nancy	Malynowski	Reading					
Cheryl	Minervini	Title I					
Carol	Olkonen	Physical Education					
Jenna	Hutchinson	ESOL					
Tina	Overmyer	ALPS					
Audria	Johnson	Autism Specialist					
Lisa	Merrill	Art					
Cynthia	Warhola	Music					
Annie	White	Art					
Ellen	Wight	Reading					
Margaret	Weldon	Title I					
Debra	Piccioli	OT					

DAVID R. CAWLEY MIDDLE SCHOOL PRINCIPAL'S REPORT 2014 – 2015

David R. Cawley Middle School opened the school year with a student population of 486 students. On the last day of school there were 478 students. This year the staff set five goals and assessed each goal at the faculty meeting on June 8 and during individual conferences with the principal and assistant principal during the year.

Cawley Middle School Building Goals 2014/2015

Goal # 1:

All staff members will base decisions on what is best for students and create an environment of mutual respect.

Goal # 2:

Teachers will interpret and analyze various sources of data to personalize education that must include 21st Century elements.

Goal # 3:

We will ensure the success of all students by setting high expectations through creating outcome based authentic learning experiences.

Goal # 4:

Students will write for a variety of purposes, three to five days per week, in order to effectively communicate across all content areas and to see themselves as lifelong writers.

Goal # 5:

We will build collaborative partnerships with members of the community to foster the learning and growth of each child.

Principal, Matthew Benson completed his fourth year as principal and seventh year at Cawley Middle School. Three new teachers were hired for the 2014 – 2015 school year. Melisa Rowell was hired as the seventh grade special education teacher. Sarah Levesque was hired as a seventh grade social studies teacher and Mary Ross was hired to teach French to grades six, seven and eight.

This year's school theme was "Make Your Mark, Make A Difference" with the addition of "You Have the Power to Change the World". The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. We want to encourage students to think about their future and how they can positively affect the world.

Student council officers elected by the Cawley student body in 2014 – 2015:

Eighth Grade

President: Kimberly Gosselin

Vice President: Samuel Boudreau

Treasurer: Sabrynna Pearson

Secretary: Sagar Gurung

Seventh Grade:

Treasurer: Nick Weinmann

Teachers arrived back at school on August 25 and participated in workshops on August 26 and August 27. Science, social studies, math, language arts and unified arts teachers developed action plans in their content areas. Math, language arts, and special education teachers were trained to administer the web-based NWEA test. Teachers also planned lessons and units on argument writing, which was continued from the prior school year. Media Director, Justine Thain worked with teachers in small groups on using and maximizing their new MacBook Air laptops. Lastly, team meetings were held with administration, guidance and the nurse.

This year the staff decided to have the annual Open House for parents before the first day of school. On August 26, from 6:00 – 8:00 pm, teachers gave an overview of the curriculum, scheduling, events for the year, and structure of the school. Parents also received the opening day information packet. The event was well attended and positive feedback was received from parents.

On September 26 teachers were instructed on how to use the online teacher evaluation training program. Representatives from TeachScape presented the program that is aligned with the Charlotte Danielson model of teacher evaluation and support. In addition, math teachers were able to plan with teachers from Candia and Auburn. Language arts teachers learned about concept and question boards and the use of novels in the language arts program.

On March 23, language arts, science, social studies, special education and unified arts teachers attended the “Keys to Literacy” workshop at Cawley Middle School called, “From Keys to Content Writing and Keys to Argument Writing.” Math teachers worked with Math, Assessment and Accountability Director, Becky Wing, aligning curriculum and analyzing assessment data.

On May 21, language arts, social studies, science, unified arts, and special education teachers worked with consultant, Shauna Cotte, from Keys to Literacy on developing argument writing lesson that support all content areas.

In 2014 – 2015 all students were assessed in math and reading in September, January and June using the NWEA test. Becky Wing, Math Accountability and Assessment Director, Principal, Matthew Benson and Assistant Principal, Brad Largy facilitated data meetings with math, reading, language arts and special education teachers. After the data was analyzed teachers were expected to make informed decisions regarding targeted instruction and intervention strategies. The ultimate goal was for all students to meet or exceed their targeted growth from fall 2014 to spring 2015.

Cawley Middle School was randomly selected to participate in the National Assessment of Educational Progress on February 10. Eighth grade students were selected to either take a math, reading or science test. NAEP is known as the “Nation’s Report Card” and only reports on national data, not specific students

Cawley students were assessed in math and reading using the Smarter Balanced Assessment in March, April and May. This is the required state assessment that is taken on the computer.

In May eighth grade students were assessed in science by taking 2015 Science NECAP Test. Students answered multiple choice and open-response questions, and participated in an inquiry-based assessment. This year all science teachers and eighth grade teachers proctored the test.

On Thursday, September 11 and 18, Superintendent, Dr. Littlefield and Principal, Matthew Benson presented to parents and students the high school selection process and timeline.

On Tuesday, September 23 the first ever High School Fair took place at Cawley Middle School for the Class of 2015. Bow, Londonderry, Manchester, Pembroke and Pinkerton each had their own spaces to present and answer questions. Each school gave five presentations, which allowed parents to view the opportunities that each school has to offer.

Every eighth grade student selected a high school by October 24 and a final tally of selections was submitted to the Hooksett School Board and receiving schools by December 1.

The final results of high school selections for the Class of 2015:

Bow High School – 10
Londonderry High School – 18
Manchester Central High School – 33
Manchester West High School - 7
Manchester School of Technology – 1
Pembroke Academy – 4
Pinkerton Academy – 67
Private Schools – 4
Individualized Specialized Program – 3

Cawley Middle School was selected as a Blue Ribbon or Gold Circle Award winning school for the 2013 – 2014 school year. Cawley Middle School was recognized on October 24 at the Radisson Hotel in Manchester. The award recognizes the plethora of volunteers and hours they dedicated to our programs and students at Cawley Middle School. Tanya Tarbell is the school’s volunteer coordinator and she did an outstanding job organizing and getting volunteers.

The National Junior Honor Society held their 14th induction ceremony on October 29. Mrs. Carol Soucy, former principal of Hooksett Memorial School, was the keynote speaker. Students were selected based on how they met the following criteria: scholarship, leadership, character, citizenship, and service. Congratulations to the newly inducted 32 members. Students embarked on a Community Challenge to the Peabody Essex Museum in Salem, Massachusetts on November 6. Fifty students participated and were able to view the work of Alexander Calder. The students were given a project to complete that involved answering the essential question, "How does the delicate balance of design and function inspire art?" through a Flipagram video and poem consisting of photography taken in the museum. Students collaborated with a group of students from grades 4-8 to complete their final project before arriving back at the school.

As part of the Tier 1 Advanced Learning Program, students were recommended by teachers to participate in the NANOWRIMO challenge to write a novel in one month. In October thirty-four students started planning and brainstorming key components to their novels in anticipation of starting the actual writing on November 1.

As part of Computer Science Education Week, Advanced Learning Program teacher Donna Tremblay introduced coding/programming to as many students during flex class from Monday December 8 - Friday December 12. This was the second year students at Cawley Middle School participated in the Hour of Code. Students participated in tutorial/lessons and then completed a coding challenge.

Guidance counselors, Anne Mulligan and Lea Maguire organized, November is "I'm Going to College" month, which was a statewide effort, created to inspire New Hampshire's youngest students and provide support to parents. Ms. Mulligan and Mrs. Maguire visited classrooms presenting the curriculum, "Get on the Bus" provided by the New Hampshire Higher Education Assistance Foundation (NHHEAF). On Friday, November 21, teachers and staff were asked to wear college shirts to promote discussions about their college experience. A bulletin board was decorated in the cafeteria highlighting the colleges and universities the Cawley teachers and staff attended.

The newly formed "Debate Club took place in the 7th and 8th grade social studies Flex classes. The roles of the affirmative and negative sides were introduced. The teachers, Mr. Cataldo, Mrs. Rodway and Ms. Levesque explained that a debate centers on a "resolution". Typical debate formats were presented and then students researched examples online. The different types of arguments were also discussed and how they can be made and what needs to be considered when preparing an argument.

The components of an argument were explained at the surface level, and students worked on learning the key components. The students were eager to begin debating. Additional emphasis was placed on thoroughly researching an argument in November. Political debates have also been used as a model of how to properly debate.

One hundred-twenty seven eighth grade students attended the Washington D.C. trip on November 11 - 14. Students cruised the Potomac River, took a picture in front of the White House, toured Ford's Theatre, National Arlington Cemetery, the Newsuem, the Lincoln Memorial, the Vietnam Veteran's Memorial, World War II and Korean War Memorials, Smithsonian Museums and Washington Zoo.

On Wednesday, November 12, Mackenzie Conner, John Parent, Andrew Guillemette, and Sagar Gurung had the honor of placing a wreath at the Tomb of the Unknown Soldier in Arlington Cemetery as part of the eighth grade trip to Washington D.C. These students were chosen randomly through a raffle. The students and staff of Cawley Middle School were humbled to be chosen to participate in this ongoing memorializing of all those who served and made the ultimate sacrifice defending our freedom.

The Cawley Middle School Robotics team did an amazing job at the Manchester Robotics Tournament on November 21. The team earned a birth in the State Robotics Tournament at Nashua South High School on December 6. Eighteen teams participated in the Manchester Tournament. The Cawley Hawk Bots finished first place in Robot Design, seventh place in the Robot qualifying round and made it to the semi-finals resulting in fourth place. All of the scores combined to earn Cawley a top six spot in the Manchester tournament and a trip to the State Tournament. Congratulations to Coach Janas and the following team members: Chris Chow, Duncan Korkosz, Henry Andrews, Sam Chaturvedi, Mackenzie Conner, Alex Gannon, Nate Gehris, Devin Janas, Nicholas Kahn, and Cameron Schofield.

The Cawley Robotics team was also invited by the principal of Parker Varney Elementary School in Manchester to present their learning lab idea January. It was a wonderful opportunity to follow up on their great season and share their ideas for their new learning lab. Parker Varney Elementary school is thinking about implementing the HawkBot's design ideas.

Seventh grade teacher, Margaret Collins attended several trainings at the New Hampshire State Trout Unlimited Council. The council donated a chiller worth \$750.00 that allowed her to raise trout in her classroom. The chiller arrived just after Winter

Vacation and the trout eggs will be picked up from one of the state hatcheries at the end of January. Students will be able to raise the trout eggs until they hatch, monitor the tank water quality, and learn about the local watershed as they determine the best release location. Students will also foster a conservation ethic by monitoring the temperature variations of the water and the effects on the development of fish. The trout were released in the last week of May.

Several Team Brown students measured daily temperatures and snow depths starting on December 1 and continued to collect data until April 30. They gathered crucial data and shared it with the NH Fish and Game Department staff, who will use the data to determine the annual Winter Severity Index (WSI). The WSI aids wildlife biologists and others in estimating effects of cold winter conditions on New Hampshire deer populations. This opportunity allowed students to become involved in real-life science-based management practices.

Eighth grade technology students at Cawley Middle School submitted their entry, "SWEPT OUT OF SCHOOL", for the Verizon Innovative App Challenge. Students brainstormed an app idea, researched the relevance, wrote a 500-word essay, and created a video to explain their app.

Seventh grade students participated in an integrated Art and Technology project, CLAY-ANIMATION. These students chose a fable moral, fractured the fable, created a storyboard, a script and clay characters to then take hundreds of pictures, which are sequenced and timed in order to create animated scenes. The sets for these projects were all lined with green paper so that students could learn how to use green screen effects when creating a movie.

On Friday, February 13, eighth grade students presented their 21st Century culminating projects at Cawley Middle School. From January to February, eighth grade students completed authentic culminating projects on a research topic of interest. Students used the ten 21st Century learning elements when designing their presentations.

Since October, Henry Andrews, Braden Brassard, William Brown, Victoria Burke, Samridh Chaturvedi, Mackenzie Connor, Brady Durazzano, Nicholas Kahn, Catherine McCarthy, Anna Patten, Samuel Patti, Eamonn Ryan, Cameron Somers, and Sydney Steger have been preparing for the Southern New Hampshire Region Chapter MathCounts competition. The competition was held on Saturday, January 31 at McKelvie Intermediate School in Bedford. The Cawley Mathletes competed against more than 15 other schools in three rounds of competition for the chance to advance to the New Hampshire State level competition that was held in March at Plymouth State University. Sydney Steger was the one Mathlete who qualified for the State Meet from Cawley Middle School.

Health teacher, Ms. JoLynn Bonin was selected as the 2014 Kiwanis Hooksett Educator of the Year! Ms. Bonin has dedicated the last nineteen years of her life to the students, parents and Hooksett Community. She has been devoted to providing students with a well-rounded middle school experience. Ms. Bonin is driven to ensure that students achieve academically, socially and emotionally. She has made a profound impact on all students at Cawley Middle School. Cawley Middle School's students, staff, and parents are fortunate to have such a talented educator. We are so proud of Ms. Bonin for being selected for this prestigious award.

Cawley Middle School sponsored the annual Project Safeguard on Thursday, May 14 at Southern New Hampshire University in Manchester. The entire seventh grade and their parents were involved in this educational program. Project Safeguard is a family oriented "prevention education" program which deals with social issues such as substance abuse, bullying, and communication skills and how they impact the quality of the students' lives.

Students in Mrs. Harrington's Reading Lab classes celebrated the 100th day of school on February 12 with the theme of: "Random Acts of Kindness to Change the World." All classes, in grades 6, 7, and 8 worked together to sew two sleeping bag quilts that were given to the homeless in Hooksett. The sleeping bags were made by sewing old sheets and blankets together and then tying hundreds of knots to make the quilted effect. Students and staff donated the old sheets and blankets. Students collected many products such as toothpaste, toothbrushes, mouthwash, clothing and soaps to be given along with the quilts. Joy Buzzell, Director of Family Services in Hooksett came to the school to accept the donations. She told the students about her role in Hooksett to assist families in need. Students were excited to be a part of helping others in need in Hooksett and understood that one act of kindness can indeed "change someone's world."

The Hooksett School District's Library Program was selected as a finalist for the New Hampshire School Library Media Association's "Outstanding School Library Program" award. Hooksett is one of three programs chosen as finalists.

Dr. Charles P. Littlefield, Superintendent of Schools for SAU 15, nominated Hooksett's School Library Program for the award. Dr. Littlefield noted that the district's libraries have transformed themselves over the past few years into "vibrant centers of learning" that provide access to technology and encourage the community beyond the walls of the schools to use them as a resource. "Our libraries are not warehouses for books; they are places to find answers and come up with new

questions, a place for learning by discovery through the increased integration of technology, professional staffing and sustaining budget,” Littlefield explained. “Our focus has shifted to establishing the library as the heart of the school, where materials, resources, ideas and information are freely exchanged by all patrons at all ages.”

The three libraries recognized by Littlefield’s nomination were Fred C. Underhill School, Hooksett Memorial School, and David R. Cawley Middle School. Librarians Karen Landsman, Rosanne Beaudoin, and Justine Thain along with library assistants Diane Lovejoy, Linda Williams, and Nicole Boisvert run them.

All three NHSLMA Outstanding Library Program finalists were honored and the on May 15, at the NHSLMA Annual Conference at the Radisson in Manchester.

For the past several years, Cawley girls have had the opportunity to participate in the Expanding Your Horizons conference at the Cooperative Middle School in Stratham, NH. The Expanding Your Horizons conference is a free, hands-on conference for young women in grades six through eight. At the conference, the young women are engaged in hands-on science, math, and technology workshops that are designed to spark curiosity in STEM careers. All workshops are facilitated by professional women that work in STEM careers that can discuss their careers and serve as role models to the participants. This year 37 girls from Cawley traveled to Stratham on May 9 to participate in this amazing conference. The girls and their advisors, Mrs. Collins, Mrs. Henley and Ms. Abbas also presented at a Hooksett School Board meeting in June.

Seventh grade students in the Advancements in Technology class created mobile applications using MIT APP INVENTOR, a free site developed by Massachusetts Institute of Technology. In creating these mobile applications students have identified and applied STEAM skills, (science, technology, engineering, art and math) and have been immersed in the writing process. After conducting research, students brainstormed ideas, wrote the objective and the directions for their mobile app, created a storyboard and cited all of their sources in MLA format before beginning the design phase in MIT APP INVENTOR. All mobile apps are on the intermediate to advanced level of programming. They include multiple screens, multiple elements and programming variables. These mobile apps include; history quizzes, space games, Squirrel Obstacle Course, Boston Terrier Facts, “Fandom” Facts, History of Dinosaurs and there is even a mobile app for the Cawley Middle School webpage.

Seventh grader Eamonn Ryan won the Cambridge Science Festival’s 2015 Curiosity Challenge sponsored by the MIT museum. There were over 2,000 entries and he beat out the competition with his winning entry titled, “I am Curious About Mythology.” Eamonn drew numerous pictures depicting various aspects about his curiosity. He was honored at the Curiosity Awards at the Cambridge Science Festival on April 26.

On May 19 the Hooksett Fire Department taught seventh grade students hands-free CPR. Students did not earn a certification, but they were introduced to hand techniques and the benefits of knowing CPR.

Eighth grade students attended Camp Mi Te Na on June 10, 11, 12 in Alton, New Hampshire. Students had the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

A product from Google, called Takeout has been enabled for eighth graders to back up their data to a home computer or an external drive. Starting with this year’s eighth grade graduating class, we will be expiring their SAU15 Google accounts on June 30, 2016 (next year). This will enable Cawley alumni students the ability to have access to the data they created throughout their Hooksett school careers while preventing their SAU15 accounts from hanging out there indefinitely. This will be replicated for each successive graduating eighth grade class with access to their SAU15 Google accounts being expired a year after their graduation date.

Cawley's Summer Enrichment program will be offering a “Minecraft for Learning” course for students entering grades 4-8, July 20-30, run by Miss. Boisvert. Students do not need to be experienced in Minecraft. Minecraft Edu is different from the Minecraft students may play at home, in that the teacher can modify Minecraft worlds to fit different learning objectives and assign tasks to students within the game. The two-week summer program will begin with tutorials to guide new users through the Minecraft universe, and students who are more experienced are encouraged to offer guidance to peers. Participating students will work independently as well as collaboratively to overcome obstacles, share ideas, and explore the amazing world of Minecraft. Groups of students, grades 6-8, have piloted the Minecraft Edu tutorial world, during FLEX in the Media Center with Miss Boisvert and Mrs. Tremblay.

The eighth grade musical, **The Musical Adventures of Flat Stanley, Jr.** was presented on April 9 and 10. Over eighty percent of eighth grade students were part of the show. All the work (costumes, scenery, props, program and technical aids, and, of course, the acting, singing, and dancing) was student-generated under the watchful guidance of Mrs. Kurtzman, Mr. Davini, Mrs. Fuller, Ms. Benson, Ms. Olsen, and Mr. Trimmer.

Once again, the Cawley Middle School Band and Chorus received honors at two musical festivals. The band received an A rating and the chorus a B rating at New Hampshire Music Educators' Association Large Group Festival in March.

The Cawley Band and Chorus both received a Gold rating in the New Hampshire Music Education Association Large Group Festival in June.

The Drama Club, Jazz Band, CLASS ACT all had performances throughout the year that highlighted our students' talents in the fine arts.

This year's graduating class received many awards and recognition:

Hawks PTSA Award

Grace Potvin
Emma Boudreau
Courtney Lamphere
Carley Crain
Richard Hansen III
Allison Croteau
Molly Brown
Joshua Scheinman

Daughters of the American Revolution

Catherine McCarthy

Lions Club Award

Sabrynn Pearson

Ray A. Kroc Achievement

Morgan Tremblay
Sagar Gurung

Hooksett PTA Technology Award

Nathan Gehris

Hooksett PTA Cultural Arts Award

Connor Ferguson

Principal's Awards

Erik Webb
Kennedy Berry

Eighth Grade Excellence Awards

Lindsey Leborgne
Ava Toole
Nathan Gehris
Alex Rust

History Award

Henry Andrews
Seth Auman

Hooksett Education Award

Lauren Goyette

Builders Club Member of the Year

Courtney Lamphere

Our athletic teams were well represented in all sports. The girls' soccer won the Tri-County Championship in the fall. A large majority of our students participated in athletics. Students receiving athletic awards this year:

Coaches Award

Hannah Autenrieth, Max Kalampalikis

Sportsmanship

Michael Puchacz, Grace Potvin

Most Improved

Tyler Van Avery, Abigail Burns

Best Athlete

Connor Jenkins, Lauren Goyette

The Builders Club, Student Council and National Junior Honor Society members volunteered at many events in Hooksett and around the State of New Hampshire:


- Hooksett Soccer Festival
- Bell Ringing for the Salvation Army
- Cawley Food Drive for the New Hampshire Food Bank
- Teens for Jeans
- Hooksett Kids Kloset
- Villa Crest Nursing Home
- "Make A Wish Foundation"
- Hooksett Food Pantry
- Rock' n Race Run/Walk for Cancer
- Movie Night to Support Alex's Lemonade Stand

Cawley students participated in numerous assemblies during the school year. Seventh graders participated in the annual Fire Fighters' Challenge with the assistance of the Hooksett Fire Department. All students participated in the Middle School Month Pep Rally that celebrates middle school students and their development. Students celebrated Literacy Week and Foreign Language Week in March. On March 17 presenter Robert Rivest spoke to all students in a program called, "Literacy Alive." This was a quick moving fun-filled enrichment program that got students of all ages excited about reading.

The annual Spelling Bee was won by seventh grader, Katelyn McHugh. Eighth grader, James Kosiarski, won the Geography Bee.

Nothing has been more important to the Hooksett Community and the Cawley Middle School staff, than the continual intellectual development of our students. The students and teachers at Cawley Middle School continue to "Make A Mark, Make and Make A Difference", academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,



Matthew Benson
Principal

**CAWLEY MIDDLE SCHOOL STAFF
2014-2015**

<u>PRINCIPAL</u>			<u>ASSISTANT PRINCIPAL</u>		
Matthew Benson			Brad Largy		
<u>FACULTY</u>			<u>MEDIA</u>		
Sarah	Levesque	Gr. 7	Social Studies	Nicole	Boisvert
Suzanne	Campbell	Gr. 6	LA		
Jennifer	Carrobis	Gr. 6	Math	<u>TECHNOLOGY</u>	
Kevin	Fleury	Gr. 6	Science	Chris Curtin	
Carla	Gallivan	Gr. 6	LA		
Vincent	Gartland	Gr. 6	Social Studies	<u>NURSING</u>	
Mark	Gregoire	Gr. 7	Special Education	Marianne Vrooman	
Kellie	Martino	Gr. 6	Science		
Caroline	McKenney	Gr. 6	Math	<u>MAINTENANCE DEPARTMENT</u>	
Margaret	Collins	Gr. 7	Science	Richard Beauchesne	Sandra Champney
Kimberly	Harriman	Gr. 6	Special Education	Alice Smith Raymond Huppe	
Tara	Henley	Gr. 7	Math	Russell Wyman	
Maryanne	Lockwood	Gr. 7	LA		
Alan	Morey	Gr. 7	Math	<u>FOOD SERVICE</u>	
Nicole	Rodway	Gr. 7	Social Studies	Cindy O'Brien	Ashley Goulson
Carol	Ward	Gr. 7	Science	Michelle Liouzis	Christine Donati
Ashley	White	Gr. 7	LA	Laura Larkin	Judy Lesieur
Jayne	Abbas	Gr. 8	Math		
Kelly	Blais	Gr. 8	Science	<u>ADMINISTRATIVE ASSISTANTS</u>	
Lewis	Cataldo	Gr. 8	Social Studies	Laura	Duchesne
Lori	Chauvette	Gr. 8	Science	Lisa	Guillemette
Kimberly	Gartland	Gr. 8	LA	Regina	Parcel
Mary	Horion	Gr. 8	Special Education		
Brooke	Saltus	Gr. 8	LA	<u>PARAPROFESSIONALS</u>	
Jennifer	Schaeffer	Gr. 8	Math	Dawn Potvin	Cheryl Purington
Melissa	Rowell	Gr. 7	Special Education	Charlene Edwards	Tasha Paul
Cynthia	Whitcher	Gr. 8	Social Studies	Colleen Mousseau	Alexandra Rowell
				Natalie Vanderbilt	Darlene Timlin
<u>SPECIALISTS</u>				Susan Woodcock	Jennifer Malone
Ann	Mulligan	Guidance		Leslie Schuttinger	Brenda Froton
Lea	Maguire	Guidance		Judy Berthiaume	Michael Cotter
Donna	Tremblay	ALPS		Sylvette Chenette	Dawn Gagnon
Brandon	Davini	Music/Band		Judy Berthiaume	
Lu	Cook	Reading			
JoLynn	Bonin	Health			
Lauren	Benson	Technology			
Mary	Ross	French			
Deborah	Gibbons-Bonin	Spanish			
Linda	Harrington	Reading			
Garrett	Middleton	Physical Education			
Diane	Sekula	ESOL			
William	Trimmer	Industrial Technology			
Bernadette	Olsen	Family & Consumer Sci.			
Genevieve	Kurtzman	Music/Chorus			
Michelle	Fuller	Art			

DAVID R. CAWLEY MIDDLE SCHOOL CLASS OF 2015

Gracie Anderson	Zachary Hickey	Kenneth Nguyen	
Tyler Anderson	Codie Holloway	Kathleen Nickerson	
Nathan Arcand	Zachary Hooker	Mchale Nnama	
Sierra Armor	Jillian Horman	Hunter Noel	
Dylan Audet	Jonathan Howard	Kayla Norton	
Alexandra Ayala	Katelyn Howe	Riley Notarangeli	
Erin Barnes	Rhiannon Hunt-Bull	Ethan Parr	
Jacob Barrett	Alek Huppe	Lina Patel	
Abigail Beaudoin	Heather Jennato	Elizabeth Patten	
Hayden Bergeron	Abigail Jepson	Ethan Patterson	
Amanda Biron	Caleb Jervis	Christine Pearl	
Hunter Bishop	Alec Johnson	Austin Penland	
Stephanie Black	Cameron Johnson	Haley Perrault	
Zachary Boisse	Johnson	Nathan Pichette	
Samantha Bond	Liliana Jurcsak	Christopher Ploss Jr.	
Zachary Bothwell	Samantha Kaufman	Reese Popkin	
Jarred Bourgoin	Taleia Kimball	Richard Pow	
Caitlyn Bowen	Jessica Klein	Caleb Price	
Hannah Bowler	Declan Knieriem	Brianna Provencher	
Brett Branscum	Coleton Labonville	Makayla Ramos	
Reilly Brassard	Kristen LaBrie	Brent Ranlett	
Emma Breda	Antonio Lacasse	Kyle Ranlett	
Tyler Breton	Dylan Lacasse	Trevor Ranlett	
Ryan Brockway	Savannah Lacasse	Nathan Ravenelle	
Joshua Burpee	Alison Lambert	Thomas Riviere	
Isabel Celio	Gabriella Langella	Lisa Robidoux	
Julia Celio	Charlotte Launier	Joshua Ryan	
Logan Chalifour	Cameron Leborgne	Madelyn Saab	
Jeremy Chandler	Devon Leonard	Emma Scarpa	
Justin Chaves	Jaxon Letendre	Kathryn Scarpetti	
Carissa Chiasson	Logan Letendre	David Smith	
Matthew Cohen	Brendon Lewis	Adam Soares	
Malik Collins	Brent Lizotte	Gabrielle Somers	
Hope Couture	Silas Magargee	Jonathan Somerville	
Taylor Couture	Kira Malenchini	Bradley Soucy	
Zachary Currier	Elizabeth Malone	Eric St. Jean	
Ralph Curtis V	Cameron Mandh	Samuel St. Onge	
Cheyenne Davichik	Chaz Mardones	Olivia Stevens	
Sophia Dejong	Lucas Masciarelli	Patience Stewart	
Steven DiBurro	Aiden McGahey	Nicole Sweeney	
Cassidy Diccico	Steven McGonigle	Brandon Tarbell	
Nathan DiMauro	Laura McKenna	Matthew Therrien	
Lilya Djema	Meghan McKenna	Garrett Thibodeau	
Nathan Duplessis	Johnathan McLaughlin	Kyle Toledo	
Dylan Durazzano	Kurstin Metzler	Nicholas Trask	
Hamza Elboudali	Ashley Meyer	Kaitlin Turmel	
Ryan Field	Sydney Michaud	Megan Valley	
Brendan Fournier	Hailey Montminy	Alexia Velasquez	
Rodolfo Garcia IV	Angela Moquin	Sara Vilela	
Nickolas Gardner	Tyler Moreau	Jakobb Villacorta	
Kyle Gauthier	Nathan Morin	Miruna Visuian	
Amber Grenier	Alyssa Muffaletto	Bronzen Walker	
Alex Guillemette	Amanda Mussatto	Kristine Walker	
Ashim Gurung	Amina Mustafic	Lauren Walter	
Natalie Haddon	Calvin Nalezinski	Alec Wojnilowicz	
Sayler Hamilton	Jillian Nelson	Amy Yee	

HOOKSETT SCHOOL BOARD CHAIR REPORT

Each year the Hooksett School Board, like every other department in Hooksett, prepares an end of the year report in an effort to keep our community up to date on both the activities and the progress made over the school year.

This year the School Board welcomed three new members to the board. Allan Whatley for a one-year term, Phil Denbow for a three year term, and Kara Salvas for a three year term.

The main focus over this period continued to be Hooksett's high school students. We as a board have been working to secure our school choice model that includes a dual anchor system with 3 MOU schools. A negotiation committee was created to work with both Manchester and Pinkerton to come up with long-term contracts that met our students' needs. We were able to present a revised Pinkerton contract to the voters, which passed and will begin starting the 16-17 school year. We continue to work with Manchester to come up with a contract that we can present.

In addition to the high school issue, the Board has worked to update policies to make them current with State Association changes, and to match the current Boards direction.

The Hooksett School District teachers and administration continue to work very hard to bring the school district in line with the new State Standards in its math curriculum. They continue to integrate our new math program "Math in Focus" which gives the students a deeper learning of math concepts.

Each year the 8th grade students go to Washington, DC as a class trip. Previous years they went towards the end of the school year, and the decision was made to move the trip to the fall due to scheduling loads in the spring. The benefit to the students is they get to bond earlier in the school year, and the lines are shorter allowing them to do more while they are there.

The Board approved two exterior lighting upgrades to both Cawley and Memorial. The old lighting was replaced with more efficient LED fixtures to save the district money through reduced utility and maintenance costs. The upgrades will be paid for by the energy cost savings. At Underhill the backup generator was installed, as approved by the voters in March.

We had an unexpected expense at Cawley when the heater coils in the building were failing, causing damage to ceilings and floors. We decided to replace all of them to avoid more unexpected damage. We also replaced the glycol in the system to make sure that the investment we made would last.

Anthony Kokoszka, an Eagle Scout, volunteered to build bat houses to be installed in the playground areas of Underhill and Memorial as a way to naturally reduce Mosquitos.

One of the main goals as a School Board is to improve student achievement. The Board reviews state and local assessment data annually to insure that our students are meeting high academic standards.

Lastly, the School Board would like to recognize our teacher retirees: Sandy Dubisz, June Rich, Nancy Malynowski, Diane Miner, Susan Berger, and Lucille Cook. We wish to thank them for not only their service, but also their dedication and commitment to the children of Hooksett. In addition, a special thank you goes to Drew Bairstow, for his years of service over the past 7 years and most recently as principal of Underhill, and we welcome Katherine McBride as his replacement. We also would like to welcome the new teachers to the Hooksett school system Lauren Pruneau, Alyssa Desrosiers, Meghan Brown, Olivia Chouinard, Kelly Marble, Sarah Levesque, Mary Ross, and Melissa Rowell.

At this time, I would like to express my appreciation to the Hooksett School Board members for all their hard work, to the Administration and staff at the SAU office for all that they do to support our efforts, to our building principals, teachers, staff, maintenance department, as well as our lunch workers: and last but not least, the parents and the community for there continued support. We all make a great team, that I am proud to be a part of.

Respectfully submitted,

Mike Berry, Chair
Hooksett School Board

**HOOKSETT SCHOOL DISTRICT
DISTRICT-WIDE STAFF
2014-2015**

DIRECTOR OF STUDENT SERVICES

Christine Gialousis

ELEMENTARY SPECIAL EDUCATION COORDINATOR

Karen Baldasaro

HIGH SCHOOL SPECIAL EDUCATION COORDINATORS

Linda Willard

Rebecca Martel

PSYCHOLOGIST

Jonathan Frazier

MEDIA DIRECTOR

Justine Thain

TECHNOLOGY DIRECTOR

Kenneth Henderson

DIRECTOR OF MATHEMATICS, ASSESSMENT AND ACCOUNTABILITY

Becky Wing

MAINTENANCE DIRECTOR

Raymond Gagnon

FOOD SERVICE DIRECTOR

Cindy Nusbaum

SPECIAL EDUCATION ADMINISTRATIVE SERVICES

Debra Savoie

Julie Collins

Town of Hooksett, New Hampshire

<u>Department/Division</u>	<u>Address</u>	<u>Phone #</u>	<u>Office Hours</u>
Administration	35 Main Street	485-8472	M-F 8:00 am – 4:30 pm
Assessing	35 Main Street	268-0003	M-F 8:00 am – 4:30 pm
Emergency Management	15 Legends Drive	623-7272	
Family Services	35 Main Street	485-8769	M-F 10:00 am – 4:30 pm Wednesdays - Closed
Finance	35 Main Street	485-2017	M-F 8:00 am – 4:30 pm
Fire (Emergency – 911)	15 Legends Dr. 10 Riverside St.	623-7272 485-9852	M-F 8:00 am – 4:00 pm
Library	31 Mount Saint Mary's Way	485-6092	M-W 9:00 am – 8:00 pm Thursday 11:00 am – 8:00 pm Fri & Sat 9:00 am – 5:00 pm Sunday – Closed
Police (Emergency – 911)	15 Legends Dr.	624-1560	M-F 8:00 am – 4:30 pm
Public Works			
-Highway	210 West River Rd.	668-8019	M-F 7:00 am – 3:30 pm
-Parks & Recreation			
-Recycling & Transfer		669-5198	M-F 7:00 am – 3:30 pm Saturday 8:00 am – 1:00 pm
-Community Development	35 Main Street	268-0279	M-F 8:00 am – 4:30 pm
--Building, Code Enforcement, Health		485-4117	M-F 8:00 am – 4:30 pm
Sewer	1 Egawes Dr.	485-4112	M-F 8:00 am – 4:00 pm
Town Clerk/Tax Collector	35 Main Street	485-9534	M-F 8:00 am – 4:30 pm Pls. call for evening hours.
Central Water Precinct	32 Industrial Park	624-0608	M-Thurs 8:30 am – 4:00 pm Friday 8:30 am – 2:00 pm
Superintendent's Office	90 Farmer Road	622-3731	M-F 8:00 am – 4:00 pm
Cawley Middle School	89 Whitehall Road	518-5047	M-F 7:40 am – 2:30 pm
Hooksett Memorial School	5 Memorial Drive	485-9890	M-F 9:00 am – 3:25 pm
Underhill School	2 Sherwood Drive	623-7233	M-F 9:00 am – 3:20 pm
Village Water Precinct	7 Riverside St.	485-3392	M-F 8:00 am – 4:00 pm
Hooksett District Court	101 Merrimack St.	1-855-212-1234	M-F 8:00 am – 4:00 pm

Merrimack Riverfront Trail System

A Project by The Hooksett Conservation Commission

Map by Stantec Consulting Services

